

**AGENDA  
REGULAR MEETING OF THE  
MECHANICVILLE CITY COUNCIL  
SENIOR CITIZEN'S CENTER  
178 NORTH MAIN STREET  
MECHANICVILLE, NY  
September 9, 2020**

1. OPEN MEETING: \_\_\_\_\_ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

MAYOR BAKER  
COMMISSIONER SEBER  
COMMISSIONER GOTTI  
COMMISSIONER MCGUIRE

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON August 12, 2020

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE  
COMMISSIONER SEBER  
COMMISSIONER GOTTI  
COMMISSIONER MCGUIRE

CHIEF RABBITT  
MFD CHIEF DUNN  
SUPERVISOR RICHARDSON

6. Public Comment:

7. RESOLUTIONS:

**RESOLUTION 76-2020 Mary Timpanaro Board of Assessment Review (BAR) Re-appointment**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 77-2020 Bernard P. Donegan Municipal Advisor**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 78-2020 New Retention Schedule**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 79-2020 Paul Mickalonis re-appointment Mechanicville Housing Authority Board**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 80-2020 Rescind resolution 28-2019**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 81-2020 Re-appointment of Frank Scirocco Chairperson of Zoning/planning Board of Appeals**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 82-2020 Re-appointment of Saverio Carabis Zoning/planning Board of Appeals**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 83-2020 Supplemental Agreement with Barton and Loguidice Final Water System Improvement**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 84-2020 Payroll and Vouchers**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 85-2020 Budget Transfers**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**8. NEW BUSINESS:**

**9. OLD BUSINESS:**

**10. CLOSE MEETING: Time** \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call AYES \_\_\_\_\_ NAYS: \_\_\_\_\_

**11. EXECUTIVE SESSION: Time** \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call AYES \_\_\_\_\_ NAYS: \_\_\_\_\_

**12. ADJOURNMENT: Time** \_\_\_\_\_

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

Roll Call AYES \_\_\_\_\_ NAYS: \_\_\_\_\_

RESOLUTION NO.: 76-2020

WHEREAS THE TERM OF MARY E. TIMPANARO as a member of the City of Mechanicville Board of Assessment Review (BAR) expires on September 30, 2020; and

WHEREAS IT IS THE DESIRE OF THE MECHANICVILLE CITY COUNCIL to fill the position on the BAR;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL reappoints Mary E. Timpanaro to a (5) five year term on the BAR beginning October 1, 2020 and ending September 30, 2025 at a salary of \$100.00 per year.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Baker \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

September 9, 2020

RESOLUTION NO.: 77-2020

WHEREAS THE CITY OF MECHANICVILLE HAS awarded a contract for the City's Water Supply and Distribution Upgrade capital project ; and

WHEREAS THE CITY WILL NEED both short term funding to pay for ongoing construction and long term funding to pay for the completed project; and

WHEREAS THE CITY WISHES TO RETAIN the firm of Bernard P. Donegan, Inc. of Fairport, NY to be the Municipal Advisor for the project;

NOW THEREFORE BE IT RESOLVED THAT THE CITY authorizes the Mayor to sign the attached agreement retaining the firm of Bernard P. Donegan, Inc. to act as the City's Municipal Advisor for the Water Supply and Distribution System Upgrades at a rate of \$3,644 for the short term borrowing and \$7,293 for the long term borrowing. These fees will be paid through the project financing.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Baker \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

September 9, 2020

**RESOLUTION NO.: 78-2020**

**WHEREAS**, the State Archives is revising and consolidating its local government retention and disposition schedules and issuing a single, comprehensive retention schedule for all types of local governments; and

**WHEREAS**, the new schedule, entitled the "Retention and Disposition Schedule for New York Local Government Records" will supersede and replace the previous schedules; and

**WHEREAS**, the City of Mechanicville recognizes and commends the State Archives for their efforts in updating the retention requirements;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City Council of the City of Mechanicville hereby adopts the "Retention and Disposition Schedule for New York Local Government Records" issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, that details the legal minimum retention periods for local government records.

2. Records will only be disposed of by the City of Mechanicville after they have met the minimum retention periods set forth in Article 57-A of the Arts and Cultural Affairs Law and only after a determination that those records that do not have sufficient administrative, fiscal, legal, or historical value.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Baker \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

September 9, 2020

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 79-2020

**WHEREAS**, The Five year term of Paul Mickalonis on the Mechanicville Housing Authority Board of Commissioners expires on September 30, 2020; and

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to appoint Paul Mickalonis to the Mechanicville Housing Authority Board of Commissioners effective September 30, 2020 and lasting until September 29, 2025.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**MAYOR BAKER** \_\_\_\_\_

**COMMISSIONER DUNN** \_\_\_\_\_

**COMMISSIONER GILHEANY** \_\_\_\_\_

**COMMISSIONER GOTTI** \_\_\_\_\_

**COMMISSIONER MCGUIRE** \_\_\_\_\_

**OCTOBER 9, 2019**

RESOLUTION NO.: 80-2020

**WHEREAS**, the City of Mechanicville is the owner of the parcel of real property located at **14 Warsaw Street, SBL #262.37-3-8**; and

**WHEREAS**, pursuant to Resolution #28-19, the above property was to be sold to William E. Connors who was the successful bidder; and

**WHEREAS**, it has been determined that there is an issue relating to the Title for the above referenced property and the approved sale did not occur;

**NOW, THEREFORE, BE IT RESOLVED** that Resolution #28-19 is hereby rescinded.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Baker \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

September 9, 2020

RESOLUTION: 81-2020

**WHEREAS**, Frank Scirocco has served as Chairman of the City of Mechanicville Zoning and Planning Board of Appeals for many years and his term is set to expire on September 24, 2020; and

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to re-appoint Frank Scirocco to a six (6) year term expiring September 24 2026; as Chairman of the City of Mechanicville Zoning and Planning Board of Appeals.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**MAYOR BAKER** \_\_\_\_\_

**COMMISSIONER SEBER** \_\_\_\_\_

**COMMISSIONER GOTTI** \_\_\_\_\_

**COMMISSIONER MCGUIRE** \_\_\_\_\_

**September 9, 2020**

RESOLUTION: 82-2020

**WHEREAS**, the term of a member of the City of Mechanicville Zoning and Planning Board of Appeals has expired; and

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to re-appoint and Saverio Carabis to a one (1) year term expiring October 8, 2021; to the City of Mechanicville Zoning and Planning Board of Appeals.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**MAYOR BAKER** \_\_\_\_\_

**COMMISSIONER SEBER** \_\_\_\_\_

**COMMISSIONER GOTTI** \_\_\_\_\_

**COMMISSIONER MCGUIRE** \_\_\_\_\_

**September 9, 2020**

RESOLUTION NO.: 83-2020

WHEREAS THE CITY OF MECHANICVILLE has received funding from New York State Environmental Facilities Corporation (NYS EFC) to complete water system improvements;

WHEREAS Barton and Loguidice, D.P.C. (B&L) has been contracted with the City to provide engineering services for the project including final planning, final design, final bidding, initial construction administration, and partial construction observation services;

WHEREAS B&L has submitted a supplemental agreement with the City for \$125,000 for the required construction administrative and observation services for the final water system improvements. These fees will be paid from the EFC funds provided to the City for the project.

WHEREAS THE CITY approves the supplemental agreement with B&L;

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Baker \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Gotti \_\_\_\_\_

Commissioner McGuire \_\_\_\_\_

September 9, 2020

RESOLUTION NO. 84-2020

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

ABSTRACT			
PAYROLL #	34-20	8/20/20	\$ 83,425.56
PAYROLL #	36-20	9/03/20	\$ 73,520.44
			<u>\$ 156,946.00</u>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 191,691.41
WATER FX FUND	\$ 29,087.97
SEWER G0 FUND	\$ 4,393.81
CAPITAL PROJECTS H0 FUND	\$ 339,290.87
PAYROLL TA FUND	\$ 156,946.00
TOTAL	<u>\$ 721,410.06</u>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_  
Comm. Seber \_\_\_\_\_  
Comm. Gotti \_\_\_\_\_  
Comm. McGuire \_\_\_\_\_

Dated: \_\_\_\_\_ September 9, 2020 \_\_\_\_\_

RESOLUTION No. 85-2020

WHEREAS, the Mechanicville City Council adopted their 2020 Annual Budget on December 15, 2019; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2020 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
40,000.00	A0-3120-100	A0-3120-105	Police - Personal Services	Police - OT
15,000.00	A0-3120-100	A0-3120-125	Police - Personal Services	Police - OIC
5,000.00	A0-3120-100	A0-3120-111	Police - Personal Services	Police - Holiday Pay
1,500.00	A0-3120-100	A0-3120-401	Police - Personal Services	Police - Office Supplies
5,000.00	A0-3120-100	A0-3120-402	Police - Personal Services	Police - Materials & Supplies
5,091.00	A0-3120-200	A0-3120-402	Police - Equipment	Police - Materials & Supplies
To cover expense in Police department				

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
11,896.00	A0-3410-200	A0-3410-407	Fire Dept - Equipment	Fire Dept - Repairs & Maintenance
388.00	A0-3410-406	A0-3410-408	Fire Dept - Clothing	Fire Dept - Training
ment Repairs, Maintenance and Training.				

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Baker \_\_\_\_\_  
 Comm. Seber \_\_\_\_\_  
 Comm. Gotti \_\_\_\_\_  
 Comm. McGuire \_\_\_\_\_

Dated: September 9, 2020