

Mechanicville Civil Service Commission
Minutes of Meeting
Held February 7, 2024

The meeting of the Mechanicville Civil Service Commission was called to order at 5:52 p.m. on February 7, 2024 at the Mechanicville Public Library. Chairperson Robens welcomed guests to our monthly meeting.

Present: Chairperson Robens
 Commissioner Peluso
 Commissioner Thompson
 Secretary Lindemann

The minutes of the previous meeting held on January 3, 2024 were approved. Commissioner Peluso made the motion to approve the minutes, Commissioner Thompson 2nd the motion. All in favor. Motion carried.

Communications – There were no communications to report.

Report of Personnel Changes

City of Mechanicville

- a) Emilia Foard retired as Deputy Commissioner of Accounts effective 12/31/23
- b) Rachel Holbrook resigned as Assessor effective 12/21/23
- c) MaryLou Kling was appointed as Deputy Commissioner of Finance (EX) for term of office 1/8/24-12/31/25
- d) Michael Lucarelli was appointed as Motor Equipment Operator (NC) effective 1/11/24
- e) Joshua Rabideau was appointed as Cleaner (L) effective 1/11/24
- f) William S. Roy was appointed as PT Police Officer (NC) effective 1/12/24
- g) Alexandria Safford was appointed as FT Police Officer (C) effective 1/13/24
- h) Lititia Williams was appointed as Assessor (NC) effective 1/8/24
- i) Kerri Trethaway was appointed as Deputy Commissioner of Accounts (EX) effective 1/2/24

Mechanicville School District

- a) Tracy Monroe was appointed as Network Technician (Prov) effective 1/31/24
- b) Daniel Giacumo was appointed as Network Technician (Prov) effective 1/31/24
- c) Natalie Watson was appointed as Nurse (NC) effective 1/4/24
- d) Angelica Venice was appointed as Teacher Aide (NC) effective 1/3/24
- e) Michael Cefferillo was appointed as Monitor (L) effective 1/3/24
- f) Joshua Viall was given a Permanent Promotion as Mechanic (NC) effective 1/5/24
- g) MaryLouise Kling was given a Permanent Promotion as PT Typist (NC) effective 1/27/24
- h) Kayla Edwards resigned as Teacher Aide effective 1/17/24
- i) Daniel Lucas resigned as Teacher Aide effective 12/13/23

Mechanicville Library

- a) Evelyn Neale was appointed as Librarian (Prov) effective 1/5/24
- b) Emma Oest was appointed as PT Library Clerk (NC) effective 1/16/24

Mechanicville Housing Authority

- a) John Brue was given a Permanent Promotion as Part-time Laborer (L) effective 10/1/23

Old Business:

Secretary Lindemann reported that one candidate took the examination for Code Enforcement Officer on 1/13/24. No date has been set yet for the examination for Superintendent of Streets and Sewers.

New Business:

Secretary Lindemann reported that the Typist and Senior Typist examinations have been scheduled for March 2, 2024 along with the Administrative Secretary examination. The examination for Network Technician has been scheduled for March 23, 2024.

Secretary Lindemann reported that the Civil Service Annual Report is due for submission to the State by March 1, 2024 and she has been gathering the required information to complete the report.

Secretary Lindemann reported that the Eligible List for Microcomputer Technician has been prepared. Commissioner Thompson made the motion to approve the Eligible List. Commissioner Peluso 2nd the motion. All in favor. Motion carried.

A Public Hearing is scheduled for Tuesday, February 13, 2024 at the Mechanicville Library. The Public Hearing is being held because the Mechanicville Civil Service Rules are being amended.

Appearances:

Dave Hicks, Kim Dunn and Bill Clayton attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens answered accordingly.

Secretary Lindemann announced the next scheduled meeting will be Wednesday, March 6, 2024 at 6:00 p.m.

Commissioner Peluso made a motion to adjourn the meeting. Commissioner Thompson 2nd the motion. All in favor. Motion carried.

The meeting was adjourned at 6:20 p.m.



Secretary