

MINUTES OF THE CITY COUNCIL MEETING
HELD ON
July 13, 2022

The regular meeting of the Mechanicville City Council was held at the Senior Center, 178 North Main Street, Mechanicville, New York on Wednesday July 13, 2022.

Mayor Butler: Called the meeting to order at 6:00 P.M.

Mayor Butler led the Pledge of Allegiance to the Flag.

Roll Call:	Mayor Butler	Present
	Commissioner Seber	Present
	Commissioner Johnson	Present
	Commissioner Higgins	Absent
	Commissioner Hosley	Present

Motion to accept the June 8, 2022 Meeting Minutes:

Motion: Mayor Butler Seconded by: Commissioner Hosley

AYES: 4 NAYES: 0

Commissioner Reports:

Mayor Butler stated he received a letter of resignation from Dave Higgins effective July 8, 2022 and stated he has reached out to Dave with questions and Dave has been extremely helpful and Mayor Butler wishes him luck in his endeavors. He went on to say that resolution 75-2022 will be pulled from tonight's agenda. He added he spoke with the Engineer from DA Collins and they have received the change orders from DOT on the Hemstreet Park Bridge which is delayed a bit due to materials not arriving as quickly as originally anticipated. He went on to say they are discussing switching lanes this Friday from North to South on the bridge and asked people to be patient. Mayor Butler stated there is a delay in construction on Hill Street which has caused the road to remain closed but DOT, Barton and Loguidice, and Prime Construction are working together to get through the issues that have come up and again asked for the communities patience.

Commissioner Seber stated the water collection ended on June 1st and 64% was collect which is down a bit from last year which was 67% and he believes part of that was due to the fact they were not allowed to relevy the bills like they have in the past. He added the City is applying for several grants and they are similar to the one that were previously applied for and were denied. He went on to say the City had the opportunity to speak with representatives from CDBG and

discuss why they were denied and one of the areas the City did not do well on was although they have a public hearing they wanted more community outreach and input from the community so there is a community survey (questionnaire) on the City webpage, Public Library webpage, Community Center webpage, Water Plant social media page, and the Police Department social media page and hard copies are available at both the City Hall and the Public Library and it would be helpful if the community would be willing to fill them out and submit them. Commissioner Seber announced that effective August 6th the Assessor's will have new hours and they are as follows: Tuesday & Wednesday 5:30pm – 8:30pm and Saturday from 9:00am to 3:00 pm.

Commissioner Johnson gave his treasurers report which is attached to the minutes. He went on to say that Auditors are in City Hall this week finalizing the audit. Lastly he stated at the end of every year an AUD needs to be done and part of it is to report all of the City employees balances of leave so beginning January 1, 2023 his office will be keeping track of all employee's leave and it will show on their paychecks.

Commissioner Hosley stated the Duck Derby was very successful and the fishing clinic's attendance was disappointing compared to the previous year but was still a good time. He added the Seniors had a picnic in which sixty (60) people attended, they were all very pleased, they will be taking a trip to see Peter Pan at Proctors and a trip to the Lake George Steamboats for a lunch buffet is planned. He thanked Kim Noonan for twenty years of service to the people of the community adding she is was gracious in the office and people enjoyed coming in and interacting with her because she was so pleasant. He added she played a very important part in getting the banners off the ground. He thanked her and wished her good luck in her future endeavors. Commissioner Hosley announced there have been 241 banners sold to date and between that and the tremendous success of Family Day it indicates there is still a lot of pride that exists in Mechanicville. He stated he felt it was a very good choice made by the Family Day Committee to honor the entire community this year and he thanked the committee for their hard work and added he never realized how much work was involved in it and it was a wonderful day.

Chief Rabbitt gave his monthly report which is attached to the minutes.

Public Hearing:

Commissioner Seber announced he would be opening the floor for a public hearing and the purpose of the hearing was twofold- it relates back to the same CDBG grants he was previously talking about; the \$1 million dollar grant to do work on the water system within the City and a \$50,000 study on water and drainage in which you have to have the study done before you can apply for a grant. He opened the floor to public comments.

Kim Dun asked if there was a matching component for the grant.

Don Fletcher from Barton and Loguidice stated the study that is \$50,000 is a 5% match which is \$25000 and the waterline project has a maximum grant of \$1 million and there is no match with that.

Kim Dunn asked what it would consist of to replace the waterline.

Commissioner Seber stated it would be similar to the work that was done on First Street and Mechanic Street. He stated the City is also waiting for money that was given from Congressman Tonko that will do similar work.

Kim Dunn agreed it is important to obtain community outreach. She added she has to go to webpage several times a week to see what is new although she signed up for notifications she does not receive them. She asked if that was the only issues as to why the City did not receive the grant previously.

Commissioner Seber stated there were also technical issues during the process of when the application is prepared that need to be addressed.

Kim Dunn asked if being successful in the past with the grants pushes the City down the list perhaps to give others a chance to receive them.

Commissioner Seber stated that question was asked and they said it does not but they also said the competition is much fiercer. He went on to say that they have decided to narrow down the number of grants that are applied for since it is expensive to apply and will focus on one (1) or two (2) the City feels are achievable.

Kim Dunn asked the timeline for the grant.

Don Fletcher stated applications are due by 7/29 and the City will be notified usually around the middle of December.

No one else had any questions; Commissioner Seber closed the public hearing and opened the regular meeting up for public comments.

Public Comment:

Tom Mahoney of The Express asked for a timeframe for the Hemstreet Park Bridge.

Mayor Butler stated he was told eight (8) weeks from today as long as the delivery schedules hold up.

Tom Mahoney asked the time frame for the Hill Street project.

Mayor Butler stated he was hoping it would be done the middle of next week as they were hoping to blacktop next Tuesday.

Tom Mahoney asked about the assessment appeals.

Commissioner Seber stated the BAR has made their decisions, correspondence has been sent out, and now if anyone wants to further appeal the decisions they have until July 31st to file with the courts.

Tom Mahoney stated that Kim Noonan was a secretary for Public Safety but is being replaced with a Deputy and he asked why there was a job title change.

Commissioner Hosley stated Kim chose not to be a Deputy.

Tom Mahoney asked if the position was supposed to be a Deputy.

City Attorney Lyn Murphy stated it has been both in the past and the Charter allows for a Deputy Commissioner.

Tom Mahoney stated that Kim was the only notary in the building.

Mayor Butler stated they are aware of that are there are people in the building studying to take the test.

Tom Mahoney stated the budget is one years' worth of the entire City budget at \$5 million so if the City didn't receive any taxes next year the City would still have a positive balance.

Commissioner Johnson stated he balance consistently goes up and down and there are other numbers that are factored into that \$5 million dollars.

Tom Mahoney asked if there was a target figure as to where Commissioner Johnson wanted the budget surplus to be.

Commissioner Johnson stated he can get the numbers to him but he believes last year ended with a 2.3 or 2.4 surplus.

Dave Hicks of First Avenue stated that he has mentioned consolidating the electric meter in the past but nothing has been done about it. He asked when the City water was going to be okay to drink.

Mayor Butler stated the water it good to drink, he wasn't aware you couldn't drink it and as far as he knows the City's last water test was good.

Dave Hicks stated he has digestion problems and the water has contributed it them.

Commissioner Seber and Commissioner Johnson stated they both drink the water all the time and have no problems.

Dave Hicks asked when the potholes are going to be fixed and asked where the City was with the garbage dump fees.

Commissioner Seber stated he is still working on the dump fees.

Dave Hicks asked what the status was with dredging the reservoir.

Mayor Butler stated he is hoping it will be out to bid by the end of the month for the lower reservoir and the dam work is going out of the upper reservoir next Friday.

Dave Hicks stated arrows need to be painted on the end of First Avenue making two (2) lanes and showing directions for right turn, left turn, and a huge arrow on the street to indicate it is a one way street. He went on to say he thought the City approved new fuel meters a few months ago and asked why there is a resolution for new fuel meters again.

Mayor Butler stated the resolution was put on the agenda because the school is paying 42% of the cost for the new system.

Dave Hicks stated the Finance Department should graph and put out the reports of the expenses for the past two (2) years.

Barb McGuire of South Second Street stated at the April 13th meeting she asked Commissioner Seber and Commissioner Johnson if either of them had seen any invoices for trash disposal and both replied they have not. She went on to say she then went ahead a FOIL'ed information on payments for the disposal and there were payments made on 3/25 and 4/12, so she does not know how a payment could be made the day before the meeting and neither of them remember it, or are they not looking at the backup for the checks they are signing.

Commissioner Seber stated at the time he had not seen an invoice.

Commissioner Johnson stated he went back after the meeting and looked and he did sign one but he added he sees hundreds of checks every month and Twin Bridges is paid every month for other services.

Barb McGuire stated that at the same April 14th meeting a resolution was passed to pay April Kiley Turner for back pay because she was not being paid minimum wage and she was wondering if she has been compensated for that.

Commissioner Hosley stated she was.

Commissioner Johnson also stated she was and added he does not think she got a specific check but has been paid.

Barb McGuire stated she submitted a FOIL for time sheets for the clerk in the Accounts Office and found that City Hall is open seven (7) hours a day and his clerk is working and being paid for seven (7) hours and she went on to say this is a violation of the labor law.

Commissioner Seber stated he would review it.

Barb McGuire asked if the budget could be put on the website and updated monthly so the taxpayers can see where their money is being spent.

Commissioner Johnson asked if that was something that was done in the past.

Barb McGuire stated it was not but by law the budget is supposed to be on there.

Commissioner Johnson stated he believes it is on there.

Barb McGuire stated it was not, she could not find it and asked the City Attorney if it needed to be on there by law.

City Attorney Lyn Murphy stated it was made part of agenda which is on the website so it is on there.

Kim Dunn of South Main Street complemented Commissioner Hosley on the banners and suggested the City come up with some sort of map of who is located where for the website. She went on to say that Kim Noonan has been with the City for over twenty (20) years and she personally worked with Kim for over a year and she was a fabulous worker and very dedicated and believes this is a big loss for the City and wishes her a wonderful retirement. He added she is sad that Dave Higgins has decided to resign and asked what the plan was for that going forward.

Mayor Butler stated he is thinking towards waiting for the election but has not had the opportunity to speak with the other Commissioners yet.

Kim Dunn asked if the water bills will be able to be relieved again next year.

Commissioner Seber said yes and added they also couldn't add penalties to the bills in the last cycle.

Kim Dunn stated the Commissioner Johnson mentioned the audit being done and finalized in the next couple of weeks and asked if that is something that needs to be presented to the Council in a resolution to be accepted.

Commissioner Johnson stated an audit reports its findings and he does not believe they need to do a resolution and believes it has not been done in the past.

Kim Dunn asked if he could please post it on the website as it is something everyone needs to see. She asked if resolution 69-2022 is for reimbursement and does not cost the City anything.

Mayor Butler stated that was correct.

Kim Dunn stated that Tallmadge Park is a beautiful park that can be utilized much more than it is currently and she thinks the City really needs to look into obtaining a grant to do something like

installing a new sound system, and added there are grants available through New York State Park and Trails. She asked if that is something the City would be willing to do.

Mayor Butler stated he would look into it but the grants are very competitive and added he and Commissioner Seber just signed off on a new fire boat that was awarded to the City back in 2017 and the money is just being received now.

Resolutions:

RESOLUTION 67-2022 Certifying Officer Stormwater Study

Moved by: Commissioner Johnson

Seconded by: Mayor Butler

AYES: 4 NAYS: 0

RESOLUTION 68-2022 CDBG Certifying Officer Water Main Replacement Study

Moved by: Commissioner Hosley

Seconded by: Mayor Butler

AYES: 4 NAYS: 0

RESOLUTION 69-2022 Agreement with the Unified Court System (Court Cleaning and Minor Repairs)

Moved by: Commissioner Seber

Seconded by: Commissioner Johnson

AYES: 4 NAYS: 0

RESOLUTION 70-2022 Mechanicville Smart Growth Application

Moved by: Commissioner Johnson

Seconded by: Commissioner Seber

AYES: 4 NAYS: 0

RESOLUTION 71-2022 Agreement with Mechanicville School District for Fuel Pump Repairs

Moved by: Mayor Butler
Seconded by: Commissioner Hosley

AYES: 4 NAYS: 0

RESOLUTION 72-2022 Retirement

Commissioner Seber added Kim worked for him for nine (9) years and did an exemplary job and was a great employee and he wishes her well going forward.

Moved by: Commissioner Seber
Seconded by: Mayor Butler

AYES: 4 NAYS: 0

RESOLUTION 73-2022 Resignation

Moved by: Mayor Butler
Seconded by: Commissioner Hosley

AYES: 4 NAYS: 0

RESOLUTION 74-2022 Deputy Commissioner Salary

Commissioner Seber stated there was a typo and the second line should read Commissioner of Public Safety.

Moved by: Commissioner Hosley
Seconded by: Mayor Butler

AYES: 4 NAYS: 0

RESOLUTION 75-2022 Full Time Police Officer

*** RESOLUTION HAS BEEN WITHDRAWN***

Moved by:
Seconded by:

AYES: NAYS:

RESOLUTION 76-2022 Part Time Police Officer

Moved by: Mayor Butler
Seconded by: Commissioner Hosley

AYES: 4 NAYS: 0

RESOLUTION 77-2022 Budget Amendment

Commissioner Hosley asked what the new source of revenue was.

Commissioner Johnson stated one was the banners and the other was insurance reimbursement for a Police vehicle accident.

Moved by: Commissioner Johnson
Seconded by: Mayor Butler

AYES: 4 NAYS: 0

RESOLUTION 78-2022 Budget Transfer

Moved by: Commissioner Johnson
Seconded by: Mayor Butler

AYES: 4 NAYS: 0

RESOLUTION 79-2022 Payroll and Vouchers

Moved by: Commissioner Johnson
Seconded by: Mayor Butler

AYES: 4 NAYS: 0

Mayor Butler stated that before they introduce Resolution 80-2022 he wanted to apologize for not getting it on the City website since it went out later Friday afternoon. He added the resolution will take effect July 30th, not immediately as it is written.

RESOLUTION 80-2022 Memorandum of Agreement (Part-time Police Officers Pay rate)

Moved by: Mayor Butler

Seconded by: Commissioner Hosley

AYES: 4 NAYS: 0

NEW BUSINESS: None

OLD BUSINESS: None

Close Meeting: 6:50 P.M.

Moved by: Mayor Butler

Seconded by: Commissioner Hosley

AYES: 4 NAYS: 0

City of Mechanicville
Treasurer's Report for the Month of June 2022

	Balance 6/1/2022	Receipts	Disbursements	Balance 6/30/2022
General Fund:				
Checking	3,823,777.76	351,203.43	581,909.92	3,593,071.27
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>3,824,177.76</u>	<u>351,203.43</u>	<u>581,909.92</u>	<u>3,593,471.27</u>
City Clerk Account	<u>0.00</u>	<u>1,418.84</u>	<u>1,418.84</u>	<u>0.00</u>
Payroll	<u>-795.94</u>	<u>171,104.47</u>	<u>174,056.46</u>	<u>-3,747.93</u>
Capital Fund	<u>1,469,575.29</u>	<u>4,144.26</u>	<u>22,795.00</u>	<u>1,450,924.55</u>
Escrow Account	<u>10,318.68</u>	<u>3.39</u>	<u>0.00</u>	<u>10,322.07</u>
Central Ave Drainage Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Community Development				
Home Grant Program	0.00	0.00	0.00	0.00
USDA Revolving Loan Funds	70,160.38	583.34	0.00	70,743.72
Total Community Development	<u>70,160.38</u>	<u>583.34</u>	<u>0.00</u>	<u>70,743.72</u>
Total Cash	<u>5,380,301.03</u>	<u>528,457.73</u>	<u>780,180.22</u>	<u>5,128,578.54</u>

City of Mechanicville
Treasurer's Report for the Month of June 2022

	<u>General Fund</u>	<u>City Clerk</u>	<u>Payroll</u>	<u>Capital Fund</u>	<u>Escrow Account</u>	<u>Central Ave Drain</u>	<u>2015 Home Grant</u>	<u>USDA</u>
Balance 6/1/22								
Checking	3,823,777.76	0.00	-795.94	1,469,575.29	10,318.68	0.00	0.00	70,160.38
Petty Cash	400.00							
Total	<u>3,824,177.76</u>	<u>0.00</u>	<u>-795.94</u>	<u>1,469,575.29</u>	<u>10,318.68</u>	<u>0.00</u>	<u>0.00</u>	<u>70,160.38</u>
Add Cash Receipts:								
Taxes, Penalties & Interest	27,971.03							
School Taxes & Penalties	11,708.81							
Water & Sewer Revenues	82,181.28							
Sales Tax	75,117.00							
State Aid and Grants	12,147.58							
Interest					3.39			
Transfers			171,104.47	4,144.26				
Capital Projects								
BAN/Bond Proceeds								
Other	142,077.73	1,418.84						583.34
Total Cash Receipts	<u>351,203.43</u>	<u>1,418.84</u>	<u>171,104.47</u>	<u>4,144.26</u>	<u>3.39</u>	<u>0.00</u>	<u>0.00</u>	<u>583.34</u>
Less Cash Disbursements:								
Payrolls	171,104.47		174,056.46					
Warrants	402,140.94	1,418.84		22,795.00				
Debt Service Payments	4,520.25							
Transfers	4,144.26							
Total Cash Disbursements	<u>581,909.92</u>	<u>1,418.84</u>	<u>174,056.46</u>	<u>22,795.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Book Balance 6/30/22	<u>3,593,471.27</u>	<u>0.00</u>	<u>-3,747.93</u>	<u>1,450,924.55</u>	<u>10,322.07</u>	<u>0.00</u>	<u>0.00</u>	<u>70,743.72</u>
Less: Deposits in Transit	3,768.82	0.00						
Add: O/S Checks	228,866.63	1,418.84	4,880.79					
Bank Balance 6/30/22	<u>3,818,569.08</u>	<u>1,418.84</u>	<u>1,132.86</u>	<u>1,450,924.55</u>	<u>10,322.07</u>	<u>0.00</u>	<u>0.00</u>	<u>70,743.72</u>

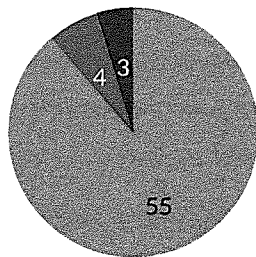
June 2022 Report

June 1, 2022 - June 30, 2022



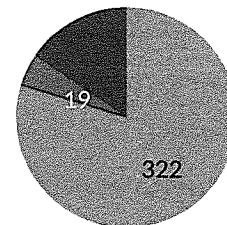
Warrants	EMS/Fire	Arrests	Total Incidents Month	Total Incidents YTD
Active Warrants	EMS/Fire Calls	Monthly	536	2788
52	69	39		
Cleared Warrants YTD	EMS/Fire Calls YTD	YTD	Domestic Incidents Month	Domestic Incidents YTD
39	394	256	23	158

MONTHLY ARREST CHARGES

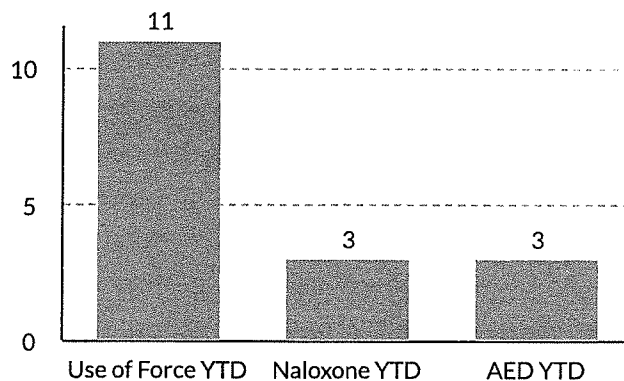


Misdemeanor (88.71%)
 Violation (6.45%)
 Felony (4.84%)

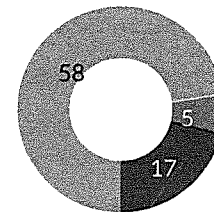
YEAR TO DATE ARREST CHARGES



Misdemeanor (79.7%)
 Violation (4.7%)
 Felony (15.59%)

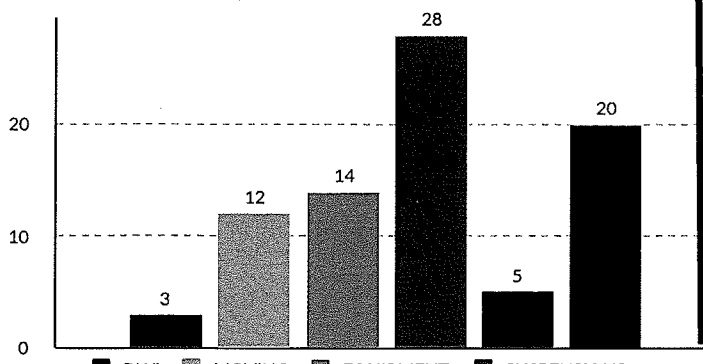


YTD TRAFFIC CRASHES

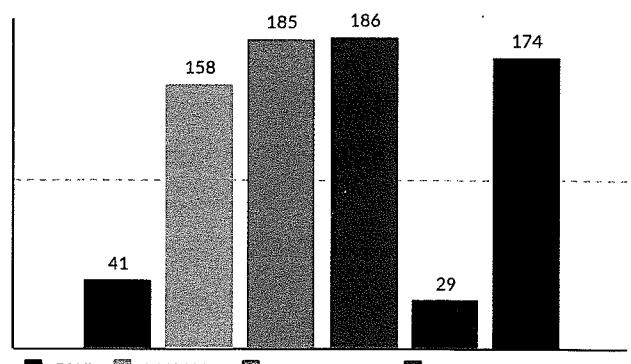


PROPERTY DAMAGE (72.5%)
 PERSONAL INJURY (6.25%)
 HIT AND RUN (21.25%)

MONTHLY TRAFFIC TICKETS 82



YEAR TO DATE TRAFFIC TICKETS 773



Mechanicville Fire Department

36 North Main Street
Mechanicville, New York 12118
Tel: (518) 664-6121 Fax: (518) 664-6123

**Chief
Matthew Dunn**

**Deputy Chief
Alexander Dunn**

**Assistant Chief
Nickolas Dunn**

June 2022 Chief's Report

INCIDENT TYPE	INCIDENTS
111 - Building fire	1
311 - Medical assist, assist EMS crew	45
322 - Motor vehicle accident with injuries	1
352 - Extrication of victim(s) from vehicle	1
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	1
463 - Vehicle accident, general cleanup	1
600 - Good intent call, other	1
745 - Alarm system activation, no fire - unintentional	4
Incident Total:	57