

**Mechanicville Civil Service Commission**  
**Minutes of Meeting**  
**Held September 19, 2019**

The meeting was called to order at 5:30 p.m. on September 19, 2019 of the Mechanicville Civil Service Commission at the City Garage.

Present:       Commissioner Robens  
                  Commissioner Thompson

The minutes of the previous meeting held on August 29, 2019 were read and approved.

**MSD 426A – Report of Personnel Changes**

- a) Tracy Germain was appointed off a Certificate of Eligibles on 7/15/19 as Sr. Typist.
- b) Denise Sidoti resigned as a Bus Driver on 9/3/2019.
- c) Michael Cefferillo was hired as Monitor (Labor) on 9/3/2019
- d) Alycia Wynn was hired as Clerk in the Nurse's Office (provisional) on 8/2/2019.
- e) Veronica Neddo was hired as Teacher Aide (NC) on 9/3/2019
- f) Michael Pratt was appointed off the Certificate of Eligibles on 9/5/19 as Transportation Supervisor
- g) Bryan McCreary was appointed off the Certificate of Eligibles on 9/5/19 as Microcomputer Technician.
- h) Connor Myers was appointed off the Certificate of Eligibles on 9/5/19 as Microcomputer Technician.
- i) James Horner was appointed off the Certificate of Eligibles on 9/4/19 as Chief Water Treatment Plant Operator.

**Old Business:**

The Secretary informed the Commission that the three candidates for the Alternate Test Date of 9/16/19 were administered. All went well and test materials were sent back to the State.

**New Business:**

The Commission then discussed the Clerk examination that was given. The candidate passed the exam Dawn Robens made a motion to approve the Clerk Eligible List, seconded by James Thompson. All in Favor. Motion Carried

The Commission also discussed the pay for the upcoming Physical Agility Test to be administered to candidates from the previous list. A motion was made by James Thompson to pay two monitors \$100.00 to administer this physical agility test, seconded by Dawn Robens. All in Favor. Motion Carried.

The Commission also agreed to look at other Policies within Mechanicville Civil Service and make any changes necessary to stay in compliance with Civil Service. These policies will be discussed at our next meeting.

**Appearances:** None

The meeting was adjourned at 6:10 pm.

Attest: \_\_\_\_\_  
Secretary