

**Mechanicville Civil Service Commission**  
**Minutes of Meeting**  
**Held July 19, 2017**

The meeting was called to order at 5:30 p.m. on July 19, 2017 of the Mechanicville Civil Service Commission in the City Service Office.

Present:       Chairperson Kerls  
                  Commissioner Robens

Absent:         Commissioner Thompson

The minutes of the Public Hearing held on June 28, 2017 were read and approved. The minutes of the meeting of April 3, 2017 were read and approved.

**MSD 426A – Report of Personnel Changes**

- a) David Amodio resigned as Police Officer (PT) on 4/3/17.
- b) Paul Pecor transferred to Saratoga County as Police Sergeant on 5/4/17
- c) Mark Sauter resigned as Police Officer (PT) on 5/1/17.
- d) Ann Marie Erno resigned as School Monitor on 4/13,17.
- e) Cathy O'Brien was hired as Secretary to the Superintendent and School District Clerk (Exempt) on 5/30/17.
- f) John Grant was hired as a Police Officer (PT) Non-Competitive on 6/15/17 at \$18.76 an hr.
- g) Jenna Cebula was hired as Recreation Leader (seasonal) on 6/26/17 at \$9.75 an hr.
- h) Nicholas Devito was hired as a Recreation Supervisor (seasonal) on 6/26/17 at \$10.50 an hr.
- i) Daniel Robens was hired as Recreation Leader (seasonal) on 6/26/17 at \$9.75 an hr.
- j) Anthony Clements was hired as Recreation Leader (seasonal) on 6/26/17 at \$9.95 an hr.
- k) Anna Smith-Dawson was hired as Recreation Leader (seasonal) on 6/26/17 at \$9.95 an hr.
- l) Sandra Houle retired as Microcomputer Tech on 6/30/17.
- m) Kathleen McBride retired as Bus Driver on 6/30/17.
- n) Gerald P. Casertino was hired as Police Officer (PT) Non-Competitive on 7/6/17 at \$18.76 an hr.

**Old Business:**

The Commission discussed the reclassification of the Stenography positions in the City of Mechanicville. The commission agreed that any future positions will be reclassified to Sr. Typist. A motion was made to accept the Sr. Typist job classification. All in Favor. Motion Carried.

**New Business:**

The Chairperson made a motion to accept the Secretary to Civil Service Resolution of Duties. All in Favor. Motion Carried.

**Appearances:** None

Meeting was adjourned at 6:00 **p.m.**

Attest: \_\_\_\_\_  
Secretary