

**Mechanicville Civil Service Commission
Minutes of Meeting
Held April 5, 2018**

The meeting was called to order at 5:30 p.m. on April 5, 2018 of the Mechanicville Civil Service Commission at the City Garage.

Present: Chairperson Kerls (on phone)
 Commissioner Thompson
 Commissioner Robens

The minutes of the previous meeting held on March 14, 2018 were read and approved.

MSD 426A – Report of Personnel Changes

- a) Anthony Gotti resigned as Animal Control Officer on 12/31/17
- b) Kathryn Carola resigned as Library Clerk on 2/24/18
- c) Matthew Lindeman was hired as a Desk Officer (PT) – Non-competitive on 8/14/17.
- d) Nicholas Dunn was hired as a Desk Officer (PT) – Non-competitive on 12/13/17.
- e) John Zullo was hired as a Water Treatment Plant Consultant (as needed) on 8/21/17.
- f) Gina Kenyon was hired as a Secretary to the Mayor on 7/13/16 (Exempt classification).
- g) Stephanie Sullivan resigned as Deputy Commissioner of Public Safety on 10/27/17.
- h) Darlene Prusecki resigned as a Clerk (PT) on 12/12/17.
- i) Charlotte Rose resigned as Bus Driver on 2/5/18.
- j) Alyssa Santagato was hired as Deputy Commissioner of Public Safety on 1/1/18
- k) Stephanie Liotta was hired as a Library Clerk (non-competitive) on 2/26/18.
- l) Richard Allen was hired as HEO on 3/28/18.
- m) Patricia Brown was appointed as part-time Clerk (non-competitive) on 1/1/18.

The Commission discussed the position of Sr. Typist at the School District. The Business Manager is requesting a test for School Secretary. He was informed that last year a change in classification was approved by Civil Service, signed by him for Sr. Typist. He was also informed that there is a list of 4 people that he can use to hire for the Principal Office's opening.

Old Business:

The Chairperson then discussed the position of Microcomputer Technician and Network Support Specialist. I'm still working on the training and experience for these positions and whether it can be done online or as a written test.

New Business:

The Chairperson informed the Commission that we received the School District's portion of the Civil Service Budget. Secretary Sweeney will send it down to the Accounts Office for deposit.

The Chairperson informed the Commission that the Police Department is going with the City List to hire for Police Officer positions.

Appearances: None

Meeting was adjourned. Next meeting will be held May 2, 2018.

Attest: _____
Secretary