

Mechanicville Civil Service Commission
Minutes of Meeting
Held June 1, 2016

The meeting was called to order at 5:30 p.m. on June 1, 2016 of the Mechanicville Civil Service Commission in the Courtroom.

Present: Chairperson Kerls
 Commissioner Thompson
 Commissioner Robens

The minutes of the previous meeting held on May 4, 2016 were read and approved.

MSD 426A – Report of Personnel Changes

- a) David Costello was hired as part-time permanent Police Officer (competitive) on 5/12/16 from the Certificate of Eligibles dated 5/9/12 at a rate of \$17.35 an hr.
- b) Matthew Dunn was hired as a part-time permanent Police Officer (competitive) on 5/18/16 from the Certificate of Eligibles dated 5/9/12 at a rate of \$17.35 an hr.
- c) John Messore resigned from a Maintenance position on 5/12/16 from the Housing Authority.
- d) Michael Perkins was hired as a part-time Maintenance person (Labor class) on 5/31/16 at the Housing Authority at a rate of \$16.65 an hr.

Old Business:

The Commission discussed the upcoming Police Sergeant examination which is being held on June 4, 2016. We have 7 candidates (6 – Promotion; 1 – Open Competitive).

New Business:

The Commission discussed future exams which are scheduled.

- a) 9/10/16 – Police Dispatcher/Desk Officer examination
- b) 10/15/16 – Chief Water Treatment Plant Operator examination

The Chairperson informed the Commission of pending retirements at the School District. The Commission needs to look at reclassifying the Stenographer positions.

Also, the State Department of Civil Service is holding a large examination on 9/24/16 and is looking for Local assistance for this examination. An email was sent to the School on it's availability.

Appearances: Mr. Hicks and Mrs. Dunn

Meeting was adjourned at **6:55 p.m.** Next meeting scheduled for September 7, 2016 unless there is an emergency situation and we will schedule a meeting over the summer.

Attest: _____
Secretary