

Mechanicville Civil Service Commission
Minutes of Meeting
Held March 22, 2016

The meeting was called to order at 5:30 p.m. on March 22, 2016 of the Mechanicville Civil Service Commission in the Courtroom.

Present: Chairperson Kerls
 Commissioner Thompson

Absent: Commissioner Robens

The minutes of the previous meeting held on February 16, 2016 were read and approved.

Chairperson Kerls informed commission that the Police Sergeant test will be administered on June 4. Chairperson Kerls also explained to community members what Report of Personnel Changes mean. This month there were four approvals. A Cleaner, a Police Officer, a Teacher Aide and an application that needed to be approved.

MSD 426A – Report of Personnel Changes

- a) Adam Pipino was appointed as a Cleaner in the School District on 3/4/16.
- b) David Zecca resigned as a Police Officer on 3/2/16.
- c) Jenny Kelly was removed as a Teacher Aide in the School District on 3/3/16.
- d) Tara Garone's application approved.

Old Business:

The Commission discussed approval of the Housing Authority Payroll. Commissioner Jim Thompson made a motion; seconded by Chairperson Kerls. All in Favor. Motion Carried.

The Chairperson then informed the Commission that the Annual Report for 2015 was submitted. Also, the check from the School District for the exam portion of the Civil Service Budget was received and deposited.

New Business:

The Chairperson informed the Commission that the Physical Fitness test will be administered to candidates on the residency list on April 6 at 2:30 p.m. at the Mechanicville High School. Coach Collins will administer the test.

We will be administering the Desk Officer examination on September 10, 2016.

Appearances: Mr. Hicks and Mrs. Dunn

A question was asked, "Are we hiring Police Officers?" We will not be hiring Police Officers as dispatchers.

Meeting was adjourned at 5:50 p.m. Next meeting scheduled for April 12th at 5:30 p.m.

Attest: _____
Secretary