

Mechanicville Civil Service Commission
Minutes of Meeting
Held December 15, 2021

The meeting was called to order at 5:30 p.m. on December 15, 2021 of the Mechanicville Civil Service Commission at the Mechanicville Public Library. Chairperson Robens welcomed guests to our monthly meeting.

Present: Chairperson Robens
 Commissioner Peluso
 Commissioner Thompson
 Secretary Sweeney

The minutes of the previous meeting held on November 3, 2021 were approved. Commissioner Thompson made the motion to approve the minutes, Commissioner Peluso 2nd the motion. All in Favor. Motion Carried.

MSD 426A – Report of Personnel Changes

SCHOOL DISTRICT

- a) Susan Hickey resigned as a Teacher Aide (NC) on 10/20/21
- b) Kelly Hastings was appointed as Teacher Aide (NC) on 10/25/21.
- c) Ashley Strazzi was appointed as RPN – School Nurse (NC) on 10/28/21.
- d) Cynthia Gowie was appointed as Food Service Helper (L) on 11/5/21
- e) Beth Maioriello-Bornt was appointed as Typist (Comp.) from a Certificate of Eligibles dated 11/3-12/3/21 on 11/5/21.

CITY - POLICE

- f) Ryan Buell was appointed as Police Officer (PT) – Non-Competitive pending application approval on 11/19/21.

Old Business:

None

New Business:

Secretary Sweeney informed the Commission of the approval of the School Payroll. She asked for a motion to approve the School Payroll. Commissioner Peluso made the motion and Commissioner Thompson 2nd the motion. All in Favor. Motion Carried.

Next Secretary Sweeney informed the Commission of the recent Police Officer Eligible List. We had to wait to approve due to 2 scores missing. She requested the missing scores and one candidate was a no-show. Commissioner Thompson made a motion to approve the Police Officer Eligible List and Commissioner Peluso 2nd the motion. All in Favor. Motion Carried.

Next Secretary Sweeney informed the Commission of the title of Superintendent of Sewer and Streets. Civil Service had no job specification for this title but previously back in 1970's had an employee in this position. Therefore the Chairperson and the Commissioner of DPW worked together to create a job specification for this position. A motion to approve the job specification for Superintendent of Sewer and Streets was made by Commissioner Peluso and 2nd by Commissioner Thompson. All in Favor. Motion Carried.

Then Secretary Sweeney informed the Commission that the following appointment would be made:

Martin Garland will be appointed as a Superintendent of Sewer and Streets (NC) on 1/1/22.

Appearances:

Several people attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens and Secretary Sweeney answered accordingly.

The meeting was adjourned at 6:06 p.m. The Commission announced that the next scheduled meeting will be Wednesday, January 5, 2022.

Dawn Robens for Dawn Sweeney

Secretary