

**Mechanicville Civil Service Commission  
Minutes of Meeting  
Held June 26, 2019**

The meeting was called to order at 5:30 p.m. on June 26, 2019 of the Mechanicville Civil Service Commission at the City Garage.

Present: Commissioner Robens  
Commissioner Thompson

The minutes of the previous meeting held on May 20, 2019 were read and approved.

**MSD 426A – Report of Personnel Changes**

- a) Jodi Birch was appointed on 7/1/19 as a Competitive School Business Manager. She transferred from Whitehall Central School District.
- b) Jenna Doin was appointed as Cleaner at the School District on 6/7/19.
- c) Mike Cefferillo retired as a Laborer from the School District on 6/28/19.
- d) Joshua Covey is being promoted from Cleaner to Laborer on 8/31/19.
- e) Mike Rivage retired as Laborer from the School District on 8/30/19.
- f) Laureen Sheehan retired as Stenographer from the School District on 6/28/19.
- g) Donna Foxvog was appointed as Clerk in the City (Non-Competitive) as a substitute for \$13.00/hr.
- h) Josephine Pisculli was appointed as PT Library Clerk on 6/24/19.
- i) Michelle West was appointed as Library Clerk off a Certificate of Eligibles on 6/14/19.
- j) Richard Noblett was removed as Library Clerk on 6/17/19.

**Old Business:**

The Commission discussed the appointment of Josephine Pisculli in regards to her holding a position of Sr. Typist (comp.) at the School District and being appointed as PT Library Clerk for the Mechanicville Public Library. The Secretary will contact the State Civil Service to see how she would be classified.

The Secretary informed the Commission that the Sr. Typist examination was not scheduled per email from Ms. Roberts stating that they were going to possibly appoint one of the two candidates from the list.

**New Business:**

The Commission agreed to the Resolution of the Duties of the Secretary for the fiscal year of 2019 – 2020. A motion was made by Commissioner Robens, seconded by Commissioner Thompson to approve the duties. All in favor; motion carried.

**Appearances:** None

The meeting was adjourned at 6:30 p.m.

Attest: \_\_\_\_\_  
Secretary