

**Mechanicville Civil Service Commission
Minutes of Meeting
Held May 20, 2019**

The meeting was called to order at 5:00 p.m. on May 20, 2019 of the Mechanicville Civil Service Commission at the City Garage.

Present: Chairperson Kerls
 Commissioner Robens

Absent: Commissioner Thompson

The minutes of the previous meeting held on April 15, 2019 were read and approved.

MSD 426A – Report of Personnel Changes

- a) Joseph Manzer was appointed as Building and Grounds Supervisor (provisional) on 4/29/19 pending approval of application.
- b) Ronald Jones was appointed as Bus Driver on 5/3/19.

Old Business:

The Secretary informed the Commission that there are 2 candidates for each examination that is being held on 6/1/19. Also Secretary Sweeney provided the Master Schedule for 2019-2020. The Chairperson informed her that Civil Service should request to give the Police Officer examination per the Chief of Police and to request the Sr. Typist examination as there are only two candidates left of the previous list.

New Business:

Per a memo from the Acting Chief of Police Rabbitt, the Police Department is looking to hire one or possibly two temporary FT positions. He was informed by Chairperson Kerls that he cannot appoint Michael Burgess to this position because he is a non-competitive employee.

Appearances: None

The meeting was adjourned at 5:30 p.m.

Attest: _____
Secretary