

Mechanicville Civil Service Commission
Minutes of Meeting
Held February 4, 2020

The meeting was called to order at 1:00 p.m. on February 4, 2020 of the Mechanicville Civil Service Commission at the City Garage.

Present: Commissioner Robens
Commissioner Thompson

The minutes of the previous meeting held on January 6, 2020 were read and approved.

MSD 426A – Report of Personnel Changes

- a) Nathan Wilkie was hired as a Laborer for the School District on 1/13/20.
- b) John Mazula resigned as a Bus Driver at the School District on 12/31/19.

Salary:

- a) Stephanie Liotta - \$11.80/hr.
- b) Carrie Schpunt-Motta - \$11.80/hr.
- c) Josephine Pisculli - \$11.80/hr.
- d) Michelle West - \$11.80/hr.

Old Business:

Secretary Dawn Sweeney asked the Commissioners to please look over the current policies for Civil Service and make any changes they may see fit to be discussed at the next meeting for approval.

New Business:

Commissioner Robens discussed the meeting held in regards to the Behavior Specialist job specification. Attending that meeting was Superintendent Bruce Potter, Business Manager Jodi Birch, Anthony Rotundo from the Department of Civil Service along with one other co-worker from Civil Service. After questioning the School District of the duties, Mr. Rotundo felt that this position will probably be unclassified. The plan is for him to present to a representative in the State Education Department and then make a decision on whether it is a competitive position or it would be an unclassified position. Therefore, the School District needs to appoint a provisional employee until a decision is made.

The Commission next discussed the new job specification for Food Service Director I position. A motion was made by Dawn Robens; Seconded by James Thompson. All in Favor. Motion Carried.

Next James Thompson made a motion to approve the Library payroll; Seconded by Dawn Robens. All in Favor. Motion Carried.

Appearances:

The meeting was adjourned at 1:30 pm. The next scheduled meeting will be 2/24/20.

Secretary