

Mechanicville Civil Service Commission
Minutes of Meeting
Held August 3, 2022

The meeting of the Mechanicville Civil Service Commission was called to order at 4:00 p.m. on August 3, 2022 at the Mechanicville Public Library. Chairperson Robens welcomed guests to our monthly meeting.

Present: Chairperson Robens
 Commissioner Peluso
 Commissioner Thompson
 Secretary Lindemann

The minutes of the previous meeting held on July 6, 2022 were approved. Commissioner Thompson made the motion to approve the minutes, Commissioner Peluso 2nd the motion. All in favor. Motion carried.

Communications – Chairperson Robens reported the Commission has been getting quite a few inquiries regarding the upcoming Police Officer Examination.

MSD 426A – Report of Personnel Changes

City of Mechanicville

- a) Kimberly Noonan retired effective 7/15/22
- b) Matthew Coreno was appointed temporary Working Supervisor from 8/1/22-11/30/22
- c) Frank Izzo retired effective 6/30/21
- d) Frank Izzo was appointed as cleaner (L) effective 12/13/2021

Mechanicville Housing Authority

- a) Timothy Young was removed effective 10/25/21
- b) Susan France was removed 9/21/18

School

- a) Brian Gidley was appointed Director of Information Technology Temporary per diem from 7/23/22-8/22/22
- b) Brian Gidley was appointed Director of Information Technology Provisional (C) effective 8/23/22

Old Business: None

New Business:

Secretary Lindemann reported that the payrolls for the City of Mechanicville, Mechanicville Housing Authority and Mechanicville Library have been certified.

Commissioner Peluso made a motion to accept the certification of the City of Mechanicville payroll, Commissioner Thompson 2nd the motion. All in favor. Motion carried.

Commissioner Peluso made a motion to accept the certification of the Mechanicville Housing Authority payroll, Commissioner Thompson 2nd the motion. All in favor. Motion carried.

Commissioner Thompson made a motion to accept the certification of the Mechanicville Library payroll, Commissioner Peluso 2nd the motion. All in favor. Motion carried.

The Mechanicville Central School District has asked the commission to create two new titles, Safety Liaison and Engagement Coordinator.

The Commission has reviewed the new position duties statements and job specifications for the two new positions at the Mechanicville CSD. A motion was made by Commissioner Thompson to approve the job specification for Safety Liaison. Commissioner Peluso 2nd the motion. All in favor. Motion carried.

Commissioner Peluso made a motion to approve the job specification for Engagement Coordinator. Commissioner Thompson 2nd the motion. All in favor. Motion carried.

Secretary Lindemann read the Secretary Resolution which lists the duties and responsibilities of the Commission Secretary. This document is reviewed every year and there were no changes from last year.

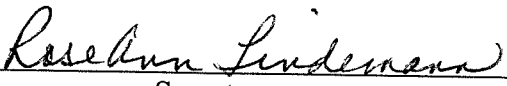
Commissioner Thompson asked if there was a replacement for Kimberly Noonan. Secretary Lindemann reported that April Turner is the replacement but we have not received a MSD 426A as of yet.

Appearances:

Kim Dunn and David Hicks attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens answered accordingly.

Secretary Lindemann announced the next scheduled meeting will be Wednesday, September 7, 2022 at 4:00 p.m.

The meeting was adjourned at 4:38 p.m.


Secretary