

**Mechanicville Civil Service Commission**  
**Minutes of Meeting**  
**Held September 6, 2023**

The meeting of the Mechanicville Civil Service Commission was called to order at 6:01 p.m. on September 6, 2023 at the Mechanicville Public Library. Chairperson Robens welcomed guests to our monthly meeting.

Present:       Chairperson Robens  
                  Commissioner Peluso  
                  Commissioner Thompson  
                  Secretary Lindemann

The minutes of the previous meeting held on June 7, 2023 were approved. Commissioner Thompson made the motion to approve the minutes, Commissioner Peluso 2nd the motion. All in favor. Motion carried.

**Communications** – There were no communications to report.

**Report of Personnel Changes**

**City of Mechanicville**

- a) Marie Abraham resigned as Full Time Police Officer effective 6/1/23
- b) Marc Debates retired as Motor Equipment Operator effective 6/7/23
- c) Heaven Mauleon was appointed Full Time Police Officer (Prov) effective 6/17/23
- d) Heaven Mauleon resigned as Police Officer effective 6/29/23
- e) Nathan McLaughlin was appointed Part Time Police Officer (NC) effective 6/15/23
- f) Jason McClements was appointed Full Time Police Officer (C) effective 6/14/23
- g) John Pugliese retired as Police Officer effective 3/23/23
- h) Vincenzo Traina was appointed Full Time Police Officer (C) effective 6/17/23
- i) Travis Lampson was appointed as Laborer (L) effective 7/13/23
- j) Kevin Rose was appointed as Temp. Recreation Supervisor (L) effective 7/17/23-8/19/23
- k) Kevin Huehn was appointed as Motor Equipment Operator (NC) effective 8/15/23
- l) Lynn Meager was appointed Animal Control Officer (NC) effective 8/24/23

**Mechanicville School District**

- a) Brian McCreary resigned as Network Technician effective 6/22/23
- b) Kayla Jones resigned as Food Service Worker effective 8/3/23
- c) Joseph Stewart resigned as Cleaner effective 7/17/23
- d) Joshua Viall was appointed as Mechanic (NC) Provisional effective 7/5/23
- e) MaryLouise Kling was appointed as Temp. Typist (NC) effective 7/27/23-6/28/24
- f) Jessica Sivers was appointed as Cleaner (L) effective 8/4/23
- g) Daniel Giacumo was appointed as Network Tech. (Provisional) effective 7/31/23
- h) Kelly Simons was appointed as Microcomputer Tech. (Provisional) effective 8/22/23
- i) Casey Erickson resigned as Teacher Aide effective 6/23/23

- j) Katrina Miller was removed as Teacher Aide effective 6/23/23
- k) Deborah Stalker was removed as Bus Driver effective 6/23/23
- l) Olivia Hernandez was removed as Teacher Aide effective 6/23/23
- m) Samantha Rivera was appointed as Cleaner (L) effective 8/4/23
- n) Mary Brior was appointed as Monitor (L) effective 9/5/23
- o) Traci Monroe was appointed as Network Technician (Provisional) effective 7/31/23
- p) Alexa Gwynn was appointed as Temp. Teacher Aide (NC) effective 9/5/23-6/26/24
- q) Andrea Praire was appointed as Temp. Teacher Aide (NC) effective 9/5/23-6/26/24
- r) Shannon Mackenzie was appointed as Temp. Teacher Aide (NC) effective 9/5/23-6/26/24
- s) Kayla Edwards was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24
- t) Samantha Niles was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24
- u) Priscilla Howland was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24
- v) Courtney Groves was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24
- w) Lindsay Jenkins was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24
- x) Jami King was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24
- y) Casey Hollenbeck was appointed as Temp. Teacher Aide (NC) effective 9/7/23-6/25/24

#### **Mechanicville Library**

- a) Hailey Halse resigned as Library Clerk effective 6/26/23
- b) Joseph Owens resigned as Cleaner effective 8/15/23
- c) Kayla Whispell and Ambria Jackson were appointed as Library Clerk (C) effective 8/4/23
- d) Salary Changes effective 7/1/23:
  - Heather Clements to \$18.00/hr.
  - Michelle Duell to \$90,000/yr.
  - Ambria Jackson to \$15.00/hr.
  - Stephanie Liotta to \$15.00/hr.
  - Carrie Shpunt-Motta to \$18.00/hr.

#### **Mechanicville Housing Authority**

- a) John Brue was appointed Part Time Seasonal Laborer (L) effective from 5/1/23 to 10/1/23

#### **Old Business:**

The online Application for Examination or Employment is now a “fillable” document. Several police officer candidates utilized this feature recently. Some of the fonts are a little small and hard to read when the application is printed out and this has been reported to our IT contact.

#### **New Business:**

Secretary Lindemann reported that examination results for Occupancy Specialist, Safety Liaison and Senior Library Clerk have been released and the corresponding List of Eligibles for each title have been prepared.

Commissioner Peluso made the motion to approve the List of Eligibles for Occupancy Specialist. Commissioner Thompson 2<sup>nd</sup> the motion. All in favor. Motion carried.

Commissioner Thompson made the motion to approve the List of Eligibles for Safety Liaison. Commissioner Peluso 2<sup>nd</sup> the motion. All in favor. Motion carried.

Commissioner Peluso made the motion to approve the List of Eligibles for Senior Library Clerk. Commissioner Thompson 2<sup>nd</sup> the motion. All in favor. Motion carried.

Secretary Lindemann reported that the decentralized exams for Clerk and Typist will be held on September 23, 2023 at the Mechanicville Library.

The New York State Department of Civil Service has released holding dates for the following state-wide examinations:

Director of Information Technology - December 2, 2023

Code Enforcement Officer - January 13, 2024

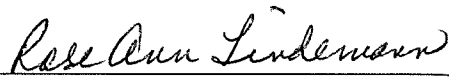
**Appearances:**

Dave Hicks and Kim Dunn attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens answered accordingly.

Secretary Lindemann announced the next scheduled meeting will be Wednesday, October 4, 2023 at 6:00 p.m.

Commissioner Peluso made a motion to adjourn the meeting. Commissioner Thompson 2<sup>nd</sup> the motion. All in favor. Motion carried.

The meeting was adjourned at 6:26 p.m.

  
Secretary