

Mechanicville Civil Service Commission
Minutes of Meeting
Held December 6, 2023

The meeting of the Mechanicville Civil Service Commission was called to order at 6:00 p.m. on December 6, 2023 at the Mechanicville Public Library. Chairperson Robens welcomed guests to our monthly meeting.

Present: Chairperson Robens
 Commissioner Peluso
 Commissioner Thompson
 Secretary Lindemann

The minutes of the previous meeting held on November 1, 2023 were approved. Commissioner Peluso made the motion to approve the minutes, Commissioner Thompson 2nd the motion. All in favor. Motion carried.

Communications – There were no communications to report.

Report of Personnel Changes

City of Mechanicville

- a) Andrew Hollenbeck resigned as Cleaner effective 10/13/23
- b) Ethel Baisley was appointed as Substitute Clerk (NC) effective 10/13/23
- c) Patricia Brown was appointed as Substitute Clerk (NC) effective 10/13/23
- d) Eileen Day was appointed Part-time Clerk (NC) effective 10/12/23
- e) Kevin Rose was appointed as Cleaner (L) effective 10/16/23

Mechanicville School District

- a) Diana Ackley resigned as Cafeteria Monitor effective 10/1/22
- b) Susan Blair retired as Bus Driver effective 8/3/22
- c) Cruzita Garcia resigned as Monitor effective 9/30/22
- d) Roberta Mattison resigned as Teacher Aide effective 6/13/22
- e) Tammy Penk-Hill resigned as Cook effective 8/10/21
- f) Molly Wroblewski resigned as Teacher Aide effective 11/30/22
- g) Sandra Reilly retired as Stenographer effective 9/23/22
- h) Joshua Covey resigned as Laborer effective 11/10/23
- i) Sandra Bobelak was appointed as Temp. Teacher Aide (NC) effective 11/3/23-6/26/24
- j) Fatoumata Egombe was appointed as Temp. Teacher Aide (NC) effective 10/17/23-6/26/24
- k) Sally Harris was appointed as Temp. Teacher Aide (NC) effective 11/3/23-6/26/24
- l) Elizabeth Enzien was appointed as Temp. Teacher Aide (NC) effective 11/3/23-6/26/24
- m) Daniel Lucas was appointed as Temp. Teacher Aide (NC) effective 10/16/23-6/26/24
- n) Jessica Ryder was appointed as Temp. Teacher Aide (NC) effective 11/3/23-6/26/24
- o) Jessica Ryder was appointed as Monitor (L) effective 11/3/23
- p) Rachel Waldron was appointed Permanent Teacher Aide (NC) effective 3/5/23
- q) Nyisha Vedder was appointed as Temp. Teacher Aide (NC) effective 10/11/23-6/26/24

r) Colleen DiCaprio was appointed as Business Manager (Prov) effective 10/30/23

Mechanicville Public Library

a) Kimberly Gillick was appointed as Cleaner (L) effective 11/13/23

Old Business:

Secretary Lindemann reported that the examination for Director of Information Technology was held on December 2, 2023.

New Business:

Secretary Lindemann reported that a Police Officer physical agility test was held on November 11, 2023 for a candidate who passed the Police Officer examination in 2022 but was on active duty when the physical agility was held in January 2023. He was given the opportunity to take the physical agility test once he was no longer on active duty.

The physical agility test for candidates who took and passed the Police Officer examination September 9, 2023 has been scheduled for December 9, 2023.

The examination for Microcomputer Technician was posted and one candidate applied to take the exam.

A motion was made by Commissioner Thompson to approve the Payroll Certification for the Mechanicville School District. Commissioner Peluso 2nd the motion. All in favor. Motion carried.

A motion was made by Commissioner Peluso to approve the Special Police Officer Eligible List. Commissioner Thomson 2nd the motion. All in favor. Motion carried.

A motion was made by Commissioner Thompson to approve the Police Officer Eligible List. Commissioner Peluso 2nd the motion. All in favor. Motion carried.


Appearances:

Dave Hicks and Kim Dunn attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens answered accordingly.

Secretary Lindemann announced the next scheduled meeting will be Wednesday, January 3, 2024 at 6:00 p.m.

Commissioner Peluso made a motion to adjourn the meeting. Commissioner Thompson 2nd the motion. All in favor. Motion carried.

The meeting was adjourned at 6:28 p.m.



Secretary