

Mechanicville Civil Service Commission
Meeting Agenda
January 7, 2019
5:30 p.m.

- 1) Roll Call
- 2) Approval of minutes of November 19th meeting
- 3) **Communications**
 - a) PAR-04-18 – Change to Log-In Process – NY.gov
 - b) PAR-05-18 – Revised NYCRR for Professional Probation Positions.
 - c) PAR-06-18 –TMS – Changes in user id/password for Civil Service Staff
 - d) Public Safety Dispatcher Series – instructions (copy to Dawn Robens)
- 4) **MSD 426-A's**
 - a) Sydney Leonard was appointed as Sr. Typist (Certificate dated 6/1-7/1/18) on 6/13/18.
 - b) Gary Lester was appointed as School Bus Driver (Non-Competitive) on 9/1/18.
 - c) Sarah Highet was appointed as Teacher Aide (Non Competitive) on 9/1/18.
 - d) Kelsey Dion was appointed as Teacher Aide (Non-Competitive) on 11/2/18.
 - e) Cory Wagner was appointed as Police Officer (PT) – Non-Competitive on 11/19/18.
 - f) Joanne Czajkowski was appointed as Head Cook (Non-Competitive) on 12/28/18.
 - g) Helen Rose was appointed as Head Cook (Non-Competitive) on 12/28/18
 - h) Debra Robert stays as Account Clerk (?)
- 5) **Old Business**
 - a) Return of Live Materials – Civil Service covers cost of return.
- 6) **New Business**
 - a) Approval of Mechanicville School District Payroll
 - b) Application (?)
 - c) James Herkel (RPC)
 - d) CD player
 - e) Lateral Transfer
- 7) **Appearances**
- 8) **Next Scheduled Meeting Date: 2/4/19**
- 9) **Adjournment**