

**Mechanicville Civil Service Commission**  
**Meeting Agenda**  
**February 15, 2018**  
**5:30 p.m.**

- 1) Roll Call
- 2) Approval of minutes of the January 3rd meeting
- 3) **Communications**
  - a) Email from Chief Waldron – looking to hire 3 full time and 2 PT competitive Police Officers – Canvass the list and then schedule Physical Fitness Test.
- 4) **MSD 426-A's**
  - a) Kathryn Carola was hired as full-time competitive Library Clerk on 1/1/18 from the Certificate dated 1/1/18 at a rate of \$10.40 an hr.
  - b) Tracie Cantrell was hired as a Food Service Worker (Labor) on 2/2/18.
  - c) Charlotte Rose was hired as a Bus Driver (Non-Competitive) on 2/5/18. Previous employee (application approved).

Salary Changes – minimum wage increase

  - d) Ashlyn Gagnon - \$10.40
  - e) Jessica Baker - \$10.40
- 5) **Old Business**
  - a) Approval of Sr. Typist list and Police Officer List.
  - b) Physical Agility Test – Jeremy Ecker & Jordan McBride
  - c) Typing Performance Test – Tracy Germain
- 6) **New Business**
  - a) School District Payroll approved pending results of the Public Hearing held in June on the one position of Transportation Supervisor.
  - b) Mechanicville Public Library Payroll approval.
  - c) 2017 Examination Fees Report – due March 1<sup>st</sup>. Since report online, approved and sent voucher to Finance to submit payment of \$512.50.
  - d) 2017 Annual Report – Approval of Goals/Issues.
- 7) **Appearances**
- 8) **Next Scheduled Meeting Date – Wednesday, March 14, 2018**
- 9) **Adjournment**