

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
MECHANICVILLE CENTRAL FIREHOUSE
54 NORTH MAIN STREET
MECHANICVILLE, NY
June 13, 2018**

1. OPEN MEETING: _____ P.M.

2. ROLL CALL:

MAYOR BAKER
COMMISSIONER DUNN
COMMISSIONER GILHEANY
COMMISSIONER GOTTI
COMMISSIONER MCGUIRE

3. PLEDGE OF ALLEGIANCE

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON MAY 9, 2018

MOVED BY:

SECONDED BY:

ROLL CALL:

AYES:

NAYS:

5. ACCEPTANCE OF THE MINUTES OF SPECIAL MEETING ON JUNE 6, 2018

MOVED BY:

SECONDED BY:

ROLL CALL:

AYES:

NAYS:

COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE

COMMISSIONER DUNN

CITY ATTY SERBALIK

COMMISSIONER GILHEANY

SUPERVISOR RICHARDSON

COMMISSIONER GOTTI

MPD CHIEF WALDRON

COMMISSIONER MCGUIRE

MFD CHIEF DUNN

6. Public Comment:

7. RESOLUTIONS:

RESOLUTION 50-18 Funds to Mechanicville/Stillwater IDA

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 51-18 DASNY City Hall Improvements

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 52-18 Ray Martin extended term of Zoning/Planning Commission

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 53-18 Hannah Labrozzi Recreational Leader for Summer Youth Program

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 54-18 Cassandra McMullin Recreational Leader for Summer Youth Program

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 55-18 David Millard Recreational Leader for Summer Youth Program

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 56-18 Chloe Newman Recreational Leader for Summer Youth Program

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 57-18 Jenna Cebula Supervising Recreational Leader for Summer Youth Program

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 58-18 Lauren Ross Recreational Leader for Summer Youth Program

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 59-18 North Central Avenue Pedestrian Safety Project

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 60-18 Daniel Vandetta Laborer Department of Public Works

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 61-18 Payroll and Vouchers

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 62 -18 Budget Transfers

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 63 -18 Quit Claim Deed And other Transfers to Stewart's Shops

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 64 -18 Cusack and Company City Audit

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

RESOLUTION 65 -18 Barton and Loguidice Master Services Agreement

Moved by: _____ Seconded by: _____
AYES: _____ NAYS: _____

- 8. NEW BUSINESS:
- 9. OLD BUSINESS:

10. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

11. EXECUTIVE SESSION: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. ADJOURNMENT: Time _____

INTRODUCED BY: _____

SECONDED BY: _____

Roll Call AYES _____ NAYS: _____

RESOLUTION NO.: 50-18

WHEREAS THE MECHANICVILLE/STILLWATER INDUSTRIAL DEVELOPMENT AGENCY (IDA) provides a vehicle to attract businesses to the City of Mechanicville and the Town of Stillwater;

WHEREAS it is in the best interest of the City of Mechanicville to have a viable IDA to help with the Economic Development in the City;

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council authorizes the payment of \$3000 to the Mechanicville/Stillwater IDA to be used for the operation of their Agency.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2018

RESOLUTION #: 51-18

WHEREAS, the City has undertaken improvements to City Hall and other City owned property, including the Central Firehouse, DPW facility, and Tallmadge Park, providing for the construction of steel buildings, replacement of the Central Firehouse access doors, and parking lot improvements and

WHEREAS, The City has been awarded a \$125,000.00 grant from the Dormitory Authority of the State of New York (DASNY) referenced to as Project ID 7764 (City Hall Project), and

WHEREAS, the funds are to be used exclusively for the City Hall Improvement project, and

WHEREAS DASNY has submitted to the City a grant disbursement agreement regulating the use and monitoring of the Grant funds

IT IS HEREBY RESOLVED that the Mayor is authorized and directed to enter into the contract with the Dormitory Authority of the State of New York (DASNY) to fund the City Hall Improvement project.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2016

Resolution#: 52-18

WHEREAS, Raymond Martin has been a member of the City of Mechanicville Zoning/Planning Commission since May 2017;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Mechanicville appoints Raymond Martin for a (1) one year term to the City of Mechanicville Zoning/Planning Commission which will began May 16, 2018 and will expire May 15, 2019.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2018

Resolution #: 53-18

WHEREAS there is a vacancy for Recreational Leader for the Summer Youth Program at the Park Avenue Playground in the City for the Public Safety Office;

WHEREAS this position needs to be filled with a qualified Individual;

WHEREAS Hannah Labrozzi has all the qualifications needed to fill this position;

THEREFORE, BE IT RESOLVED THAT Hannah Labrozzi is hereby appointed to the position of Recreational Leader at an hourly rate of \$10.40 per hour, 32.5 hours per week. Hours of work will be from 9:00 am until 4:00 pm with a half hour lunch Monday through Friday and 11:00 am to 3:00 pm if working on a Saturday. Her appointment will be effective June 25, 2018 until August 18, 2018.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

June 13, 2018

Resolution #: 54-18

WHEREAS there is a vacancy for Recreational Leader for the Summer Youth Program at the Park Avenue Playground in the City for the Public Safety Office;

WHEREAS this position needs to be filled with a qualified Individual;

WHEREAS Cassandra McMullin has all the qualifications needed to fill this position;

THEREFORE, BE IT RESOLVED THAT Cassandra McMullin is hereby appointed to the position of Recreational Leader at an hourly rate of \$10.40 per hour, 32.5 hours per week. Hours of work will be from 9:00 am until 4:00 pm with a half hour lunch Monday through Friday and 11:00 am to 3:00 pm if working on a Saturday. Her appointment will be effective June 25, 2018 until August 18, 2018.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

June 13, 2018

Resolution #: 55-18

WHEREAS there is a vacancy for Recreational Leader for the Summer Youth Program at the Park Avenue Playground in the City for the Public Safety Office;

WHEREAS this position needs to be filled with a qualified Individual;

WHEREAS David Millard has all the qualifications needed to fill this position;

THEREFORE, BE IT RESOLVED THAT David Millard is hereby appointed to the position of Recreational Leader at an hourly rate of \$10.40 per hour, 32.5 hours per week. Hours of work will be from 9:00 am until 4:00 pm with a half hour lunch Monday through Friday and 11:00 am to 3:00 pm if working on a Saturday. His appointment will be effective June 25, 2018 until August 18, 2018.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

June 13, 2018

Resolution #: 56-18

WHEREAS there is a vacancy for Recreational Leader for the Summer Youth Program at the Park Avenue Playground in the City for the Public Safety Office;

WHEREAS this position needs to be filled with a qualified Individual;

WHEREAS Chloe Newman has all the qualifications needed to fill this position;

THEREFORE, BE IT RESOLVED THAT Chloe Newman is hereby appointed to the position of Recreational Leader at an hourly rate of \$10.40 per hour, 32.5 hours per week. Hours of work will be from 9:00 am until 4:00 pm with a half hour lunch Monday through Friday and 11:00 am to 3:00 pm if working on a Saturday. Her appointment will be effective June 25, 2018 until August 18, 2018.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

June 13, 2018

Resolution #: 57-18

WHEREAS there is a vacancy for Recreational Leader for the Summer Youth Program at the Park Avenue Playground in the City for the Public Safety Office;

WHEREAS this position needs to be filled with a qualified Individual;

WHEREAS Jenna Cebula has all the qualifications needed to fill this position;

THEREFORE, BE IT RESOLVED THAT Jenna Cebula is hereby appointed to the position of Supervising Recreational Leader at an hourly rate of \$11.40 per hour, 32.5 hours per week. Hours of work will be from 9:00 am until 4:00 pm with a half hour lunch Monday through Friday and 11:00 am to 3:00 pm if working on a Saturday. Her appointment will be effective June 25, 2018 until August 18, 2018.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

June 13, 2018

Resolution #: 58-18

WHEREAS there is a vacancy for Recreational Leader for the Summer Youth Program at the Park Avenue Playground in the City for the Public Safety Office;

WHEREAS this position needs to be filled with a qualified Individual;

WHEREAS Lauren Ross has all the qualifications needed to fill this position;

THEREFORE, BE IT RESOLVED THAT Lauren Ross is hereby appointed to the position of Recreational Leader at an hourly rate of \$10.40 per hour, 32.5 hours per week. Hours of work will be from 9:00 am until 4:00 pm with a half hour lunch Monday through Friday and 11:00 am to 3:00 pm if working on a Saturday. Her appointment will be effective June 25, 2018 until August 18, 2018.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

June 13, 2018

RESOLUTION #: 59-18

A Resolution authorizing the implementation, and funding in the first instance one hundred percent (100%) of the federal-aid and State “Marchiselli” Program-aid eligible costs, of a transportation federal-aid project and appropriating funds therefore

WHEREAS, a Project TEP: North Central Avenue Pedestrian Safety Project P.I.N. 1759.70 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ration of eighty percent (80%) federal funds and twenty percent (20%) non-federal funds.

WHEREAS, the City Council desires to advance the Project by making a commitment of one hundred percent (100%) of the non-federal share of the costs of design.

NOW THEREFORE, the City Council, duly convened, does herby:

RESOLVE that the City Council hereby approves the above-subject project, and it is hereby further:

RESOLVED that the City Council hereby authorizes the City of Mechanicville to pay in the first instance one hundred percent (100%) of the federal and non-federal share of the cost of design and Construction/Construction Inspection work for the Project or portions thereof, and it is further:

RESOLVED that the sum of \$103,786.00 has been appropriated from the Capital Fund and made available to cover the cost of participation in the above phase of the Project, and it is further:

RESOLVED that the additional sum of \$390,000.00 is hereby appropriated from the Capital Fund and made available to cover the cost of participation in the above phase of the Project, and it is further;

RESOLVED that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the City Council shall convene as soon as possible to the appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further:

RESOLVED that the Mayor be and is hereby authorized to execute all necessary agreements, certifications, or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City Council with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality’s first instance funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further:

RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project, and it is further:

RESOLVED this resolution shall take effect immediately.

Introduced By: _____

Seconded By: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2018

RESOLUTION#: 60-18

WHEREAS, Seaver Higgins resigned as Laborer; and

WHEREAS, the Department of Public Works is in need of a full time Laborer; and

WHEREAS, the money is budgeted for the position; NOW

THEREFORE BE IT RESOLVED, that Commissioner Gotti is authorized to hire Daniel Vandetta as a full time laborer at the rate of \$17.06 per hour at 40 hours per week. Appointment will be effective June 18, 2018.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2018

RESOLUTION NO. 61-18

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

ABSTRACT			
PAYROLL #	20-18	5/18/18	\$ 75,865.16
PAYROLL #	22-18	5/31/18	\$ 101,797.66
			<u>\$ 177,662.82</u>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 414,949.08
WATER FX FUND	\$ 25,811.92
SEWER G0 FUND	\$ 4,262.75
CAPITAL PROJECTS H0 FUND	\$ 8,209.78
PAYROLL TA FUND	\$ 177,662.82
TOTAL	<u>\$ 630,896.35</u>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Baker _____
Comm. Dunn _____
Comm. Gilheany _____
Comm. Gotti _____
Comm. McGuire _____

Dated: _____ June 13, 2018

RESOLUTION No. 62-18

WHEREAS, the Mechanicville City Council adopted their 2018 Annual Budget on December 13, 2017; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2018 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
337.50	A0-3410-402	A0-3411-407	Fire Dept - Repairs & Maintenance	Fire Bldg - Repairs & maintenance
To cover cost of new valve install in Fire building.				
75,000.00	A0-3120-100	A0-3120-102	Police Dept - Personal Services	Police Dept - Perdiem Employees
15,000.00	A0-3120-100	A0-3120-105	Police Dept - Personal Services	Police Dept - Overtime
1,764.00	A0-3120-100	A0-3120-404	Police Dept - Personal Services	Police Dept - Insurance
e Perdiem Employees, overtime & Insurance				

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Baker _____
 Comm. Dunn _____
 Comm. Gilheany _____
 Comm. Gotti _____
 Comm. McGuire _____

Dated: June 13, 2018

RESOLUTION No.: 63-18

WHEREAS the City is the owner of certain real property, being a parcel of property located on Central Avenue and described on the annexed “exhibit A” and

WHEREAS the City Council authorized a public auction of that parcel, which auction was conducted by the City Clerk on June 6, 2018, and

WHEREAS the sale was to be contingent upon the City obtaining from New York State a release of a New York state maintenance order of August 9, 1954, whereby New York State assumed responsibility to maintain the sale property; and

WHEREAS “*Stewart’s Shops*” submitted the highest qualified bid for the acquisition of the property, such purchase offer being \$25,000, it is

RESOLVED that the Mayor is authorized and directed to execute a Quit Claim deed and other transfer documents to the property to *Stewart’s Shops* at no expense to the City and it is,

RESOLVED that the sale is contingent upon the City obtaining from New York State a release of a New York state maintenance order of August 9, 1954, whereby New York State assumed responsibility to maintain the sale property.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2018

RESOLUTION #: 64-18

WHEREAS, the New York State Comptroller's Office requires the reporting of certain municipal financial audits and;

WHEREAS, Cusack & Company, CPA's, LLC has submitted a proposal to audit the City's Annual Financial Report Update Documents for the year 2017 for submission and;

WHEREAS, the services to be rendered are acceptable for the sum of \$12,050.

THEREFORE BE IT RESOLVED that the Mechanicville City Council authorizes the Mayor to enter into the contract with Cusack & Company, CPA's, LLC to conduct the audit of the City finances for the year 2017.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:

Mayor Dennis Baker _____

Commissioner Kimberly Dunn _____

Commissioner Jodie Gilheany _____

Commissioner Anthony Gotti _____

Commissioner Barbara McGuire _____

Dated: June 13, 2018

RESOLUTION NO.: 65-18

WHEREAS THE City solicited proposal for City engineer in matters relating to all engineering planning, grantsmanship and environmental consulting services;

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council authorizes the Mayor to seek master services agreement upon attorney approval with Barton and Logudice.

Introduced By: _____

Seconded By: _____

Mayor Baker _____

Commissioner Dunn _____

Commissioner Gilheany _____

Commissioner Gotti _____

Commissioner McGuire _____

June 13, 2018