AGENDA REGULAR MEETING OF THE MECHANICVILLE CITY COUNCIL SENIOR CITIZEN'S CENTER 178 NORTH MAIN STREET MECHANICVILLE, NY NOVEMBER 14, 2018

1. OPEN MEETING: _____ P.M.

2.	ROLL CALL:	
	MAYOR BAKER	
	COMMISSIONER DUNN	
	COMMISSIONER GILHEANY	
	COMMISSIONER GOTTI	
	COMMISSIONER MCGUIRE	
3.	PLEDGE OF ALLEGIANCE	
4.	ACCEPTANCE OF THE MINUTES OF TH	E PREVIOUS MEETING ON OCTOBER 10, 2018
	MOVED BY:	SECONDED BY:
	AYES:	NAYS:
	COMMISSIONER REPORTS:	
	MAYOR'S REPORT & CORRESPON	DENCE
	COMMISSIONER DUNN	CITY ATTY SERBALIK
	COMMISSIONER GILHEANY	SUPERVISOR RICHARDSON
	COMMISSIONER GOTTI	MPD ACTING CHIEF RABBITT
	COMMISSIONER MCGUIRE	MFD CHIEF DUNN
5.	Public Comment:	
6.	RESOLUTIONS:	
RESOLUT	ION 99-18 Train Station / City to exe	cute the agreement with DASNY
	Moved by:	Seconded by:
		NAYS:

RESOLUTION 100-18	James Herkel Building Inspe	ctor/Co	de Enforcement Officer
	Moved by:		Seconded by:
	AYES:	NAYS:	Seconded by:
RESOLUTION 101-18	Trustco Bank Corp Settleme		
	Moved by:	9	Seconded by:
	AYES:	NAYS:	
RESOLUTION 102-18	Marie Abraham resignation		
	Moved by:	9	Seconded by:
	AYES:		
RESOLUTION 103-18	Kimberly Cooney temporary	Full-tim	e Police Officer
	Moved by:	9	Seconded by:
	AYES:		
RESOLUTION 104 -18	Cory Wagner Part-time Poli	ce Office	er
	Moved by:	9	Seconded by:
	AYES:	NAYS: _	
RESOLUTION 105 -18	Train Station/DASNY Bartor	and Log	guidice services for the project
	Moved by:	9	Seconded by:
	AYES:		
	SEQRA for the South Centra		
			Seconded by:
	AYES:	NAYS: _	
RESOLUTION 107 -18	North Main Street and Fran	ces Stre	et Bridge Replacements
	Moved by:	9	Seconded by:
	AYES:		

RESOLUTION 108 -18 Water Improvements Co	ontract - Change Order for Utility Services Co.
Moved by:	Seconded by:
	NAYS:
RESOLUTION 109 -18 Change Order 1B-1 East I	National
Moved by:	Seconded by:
	NAYS:
RESOLUTION 110 -18 City Engineer Request	
Moved by:	Seconded by:
AYES:	NAYS:
RESOLUTION 111 -18 North Main Street Supple	ement
Moved by:	Seconded by:
	NAYS:
RESOLUTION 112 -18 Payroll and Vouchers	
Moved by:	Seconded by:
AYES:	NAYS:
RESOLUTION 113-18 Budget Transfers	
Moved by:	Seconded by:
AYES:	NAYS:
RESOLUTION 114 -18 Budget Amendment	
Moved by:	Seconded by:
AYES:	NAYS:
7. NEW BUSINESS:	
8. OLD BUSINESS:	
9. CLOSE MEETING: Time	
Moved by:	Seconded by:

Roll Call AYES	NAYS:
10. EXECUTIVE SESSION: Time	
Moved by:	Seconded by:
Roll Call AYES	NAYS:
11. ADJOURNMENT: Time	
INTRODUCED BY:SECONDED BY:	
Roll Call AYES	NAYS:

RESOLUTION #: 99-18

WHEREAS, the City has undertaken the renovations of the former Train Station located at Depot Square in the City, which acquisition was funded in part by New York State grants, and

WHEREAS, The City has been awarded an additional \$100,000.00 grant from the Dormitory Authority of the State of New York (DASNY) to complement the grant funds previously received by the City, and

WHEREAS DASNY has submitted to the City a Grant Disbursement Agreement regulating the use and monitoring of the Grant funds, the agreement referenced as **PROJECT ID #:** 7463 **FMS#:** 160219, and

WHEREAS, the grant funds are to be used exclusively for those renovations of the Train Station as set forth in the Grant Disbursement Agreement,

IT IS HEREBY RESOLVED that the Mayor is authorized and directed to enter into the contract with the Dormitory Authority of the State of New York (DASNY) to partially fund the renovations of the Depot Square Train Station.

	INTRODUCED BY:		
	SECONDED :	RV.	
	SECONDED.	Б1.	
ROLL CALL:		Mayor Dennis Baker	
		Commissioner Kimberly Dunn	
		Commissioner Jodie Gilheany	
		Commissioner Anthony Gotti	-
		Commissioner Barbara McGuire	

RESOLUTION #: 100-18

WHEREAS there is a vacancy for an Code Enforcement Officer in the City of Mechanicville;

WHEREAS this position needs to be filled with a qualified individual;

WHEREAS James Herkel has all of the qualifications needed to fill this position;

THEREFORE BE IT RESOLVED THAT the Mayor is authorized to hire James Herkel to the position of full-time Code Enforcement Officer at a salary of \$53,000 per year with all such benefits as allowed to other City Hall employees as set forth in the Mechanicville City Handbook. Attendance at Zoning Board of Commission meetings required on an as needed basis.

Introduced By:	AND THE PROPERTY OF THE PROPER	
Seconded By:		
ROLL CAI	LL: Mayor Dennis Baker	
	Commissioner Kimberly Dunn	
	Commissioner Jodie Gilheany	
	Commissioner Anthony Gotti	
	Commissioner Barbara McGuire	

RESOLUTION #: 101-18

WHEREAS Trustco Bank Corp NY had commenced a Special Proceeding pursuant to Article 7 of the Real Property Tax Law to review the 2016 assessment upon tax parcel 262.38-1-7-1 located in the City, with an assessment of \$350,000.0000, whereby Petitioner sought to reduce the assessment to \$70,000.00, and

WHEREAS the parties have tentatively entered into an agreement, whereby the Petitioner has withdrawn its request for such reduction, and

WHEREAS the parties have tentatively entered into an agreement that the assessment of \$350,000.00 shall remain for the tax years 2019 and 2020,

IT IS HEREBY RESOLVED that the proposed stipulation of settlement dated June 6, 2017 is hereby approved whereby the assessment of the above described parcel shall remain at \$350,000.00 for the tax years 2019 and 2020.

INTRODUCED BY:	
SECONDED BY:	
ROLL CALL:	
Mayor Dennis Baker	The state of the s
Commissioner Kimberly Dunn	*******
Commissioner Jodie Gilheany	
Commissioner Anthony Gotti	
Commissioner Barbara McGuire	

CITY OF MECHANICVILLE

Records

RESOLUTION: 102-18

WHEREAS, Police Officer Marie Abraham submitted a letter of resignation to the Chief of Police; and

WHEREAS, Officer Abraham's resignation will take place on November 8, 2018; and

WHEREAS, Officer Abraham has served the City of Mechanicville with dedication and distinction; NOW

THEREFORE BE IT RESOLVED that the City Council of the City of Mechanicville accepts the resignation letter from Officer Abraham and thanks her for her service to the residents of Mechanicville.

INTRODUCED BY:			
SECONDED BY:			
ROLL CALL:			
	Mayor	Baker	
	Comm.	Dunn	
	Comm.	Gilheany	
	Comm.	Gotti	
	Comm.	McGuire	

CITY OF MECHANICVILLE

Records

RESOLUTION: 103-18

WHEREAS, The Police Department is in need of a temporary full-time police officer; and

WHEREAS, Kimberly Cooney is a certified police officer and is currently employed as part time police officer in good standing with the Mechanicville Police Department and is willing to start immediately; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire Kimberly Cooney as a temporary full- time police officer, at \$19.78 an hour, effective November 14, 2018.

INTRODUCED E	BY:	***************************************	***************************************
SECONDED BY:		***************************************	
ROLL CALL:	Mayor	Baker	
	Comm	. Dunn	
	Comm	. Gilheany	Market Service Control of Control
	Comm	. Gotti	
	Comm	. McGuire	

CITY OF MECHANICVILLE

Records

RESOLUTION: 104-18

WHEREAS, The Police Department is in need of a part-time police officer; and

WHEREAS, Cory Wagner is a certified police officer and has experience in this field and is willing to start immediately; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire Cory Wagner as a part-time police officer, at \$19.23 an hour, effective November 14, 2018.

INTRODUCED	BY:	
SECONDED BY	<i>T</i> :	
ROLL CALL:	Mayor Baker	
	Comm. Dunn	
	Comm. Gilheany	***
	Comm. Gotti	
	Comm. McGuire	

RESOLUTION #: 105-18

WHEREAS, the City has undertaken the restoration of the former Train Station located at Depot Square in the City, which acquisition was funded by New York State grants, and

WHEREAS, The City has been awarded a total of \$200,000 from the Dormitory Authority of the State of New York (DASNY) and NYS Parks and Historic Preservation to fund the Phase I restoration, and

WHEREAS, the grant funds are to be used exclusively for the Train Restoration project,

WHEREAS, the City previously engaged Barton & Loguidice to prepare the Historic Building Assessment and assist with planning and funding support, and

WHEREAS, the City requires design, bidding and construct support services for the Phase I restoration improvements, and

WHEREAS, the City has a proposal from Barton & Loguidice for said services, and

IT IS HEREBY RESOLVED that the City Council approve said proposal and the Mayor is authorized to sign said proposal.

INTRODUCED BY:	-
SECONDED BY:	
ROLL CALL: Mayor Dennis Baker	
Commissioner Kimberly Dunn	
Commissioner Jodie Gilheany	·
Commissioner Anthony Gotti	
Commissioner Barbara McGuire	

RESOLUTION NO.#: 106-18

PROPOSED ACTION: SOUTH CENTRAL DRAINAGE IMPROVEMENT

RESOLUTION DECLARING THE INTENT OF THE CITY OF MECHANICVILLE TO ACT AS LEAD AGENCY

WHEREAS, the City of Mechanicville (City) is proposing the South Central Drainage Improvement (Project), located in the City of Mechanicville, Saratoga County, New York; and

WHEREAS, the Project has been classified as an "Unlisted Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the City of Mechanicville's City Council to assume the role of "Lead Agency" for purposes of conducting a SEQRA assessment of the Project; and

WHEREAS, Part I of a Short Environmental Assessment Form (SEAF) has been completed, reviewed by the City of Mechanicville's City Council, and will be circulated to all Involved Agencies for purposes of establishing the City of Mechanicville's City Council as "Lead Agency" in accordance with 6 NYCRR Part 617.6.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Mayor of the City of Mechanicville hereby is authorized to sign Part I of the Short Environmental Assessment Form (page 3); and it is further

RESOLVED AND DETERMINED, that the Mayor of the City of Mechanicville and City Council will circulate said Part I of the Short Environmental Assessment Form to the attached list of "Interested and Involved Agencies" under cover of a "Notice of Intent to Establish Lead Agency" letter for purposes of establishing Lead Agency status under SEQRA; and it is further

RESOLVED, that the Mayor of the City of Mechanicville and City Council, together with the City of Mechanicville Attorney and Barton & Loguidice, D.P.C., are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

INTRODUCED BY:		
SECONDED BY:		
ROLL CALL:		
Mayor Dennis Baker	****	
Commissioner Kimberly Dunn		
Commissioner Jodie Gilheany		
Commissioner Anthony Gotti		
Commissioner Barbara McGuire		
		November 14, 2018

RESOLUTION#: 107-18

WHEREAS, the City has undertaken the reconstruction of the North Main Street and Frances Street bridges over the Anthony Kill, and

WHEREAS, The City has been awarded funds from NYSDOT, and

WHEREAS, the City previously engaged Barton & Loguidice for the design and construction support services of the improvements, and

WHEREAS, the City required additional services during the construction of the said improvements, and

WHEREAS, the City has Supplemental Request #4 from Barton & Loguidice for said services, and

IT IS HEREBY RESOLVED that the City Council approves said Supplement and the Mayor is authorized to sign said Supplement.

	INTRODUCE	ED BY:	
	SECONDED	BY:	
ROLL CALL:	:		
		Maran Daniela Dalan	
		Mayor Dennis Baker	
		Commissioner Kimberly Dunn	
		Commissioner Jodie Gilheany	
		Commissioner Anthony Gotti	
		Commissioner Barbara McGuire	***************************************

RESOLUTION NO. #: 108-18

WHEREAS THE CITY OF MECHANICVILLE (City) is completing water system improvements to the municipal infrastructure and has received funding from New York State Environmental Facilities Corporation (NYS EFC) to address deficiencies in their water system;

WHEREAS THE CITY has entered into an agreement with Utility Services Co., Inc. (Contractor) on October 11, 2017 to rehabilitate water storage tanks;

WHEREAS, Contractor has completed the work on the tanks; and,

WHEREAS fewer welding repairs were required than in the contract amount; and,

WHEREAS, Change Order 2 (Contract 3) revises the contract amount to reflect the actual work completed by Contractor; and,

WHEREAS, Change Order 2 (Contract 3) reduces the contract from \$664,131.00 to \$660,631; and,

NOW THEREFORE, it is resolved by the City Council as follows:

- 1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
 - 2. The City Council approves Change Order 2 (Contract 3).
- 3. The City Council authorizes the Mayor to sign Change Order 2 (Contract 3).

4.	This Resolution shall take place effective immediately.
	INTRODUCED BY:

SEC	ONDED BY:			
Mayor Baker				
Comm. Dunn				
Comm. Gilheany				
Comm. Gotti				
Comm McGuire				

RESOLUTION NO: 109-18

WHEREAS THE CITY OF MECHANICVILLE (City) is completing water system improvements to the municipal infrastructure and has received funding from New York State Environmental Facilities Corporation (NYS EFC) to address deficiencies in their water system;

WHEREAS THE CITY has entered into an agreement with East National Water, LLC (East National) on October 17, 2017 to install water meters;

WHEREAS, East National has completed installing water meters for the project; and,

WHEREAS fewer water meters were installed than were identified in the contract due to allowable contractor access to the water meters by the residents; and,

WHEREAS, Change Order 1B-1 revises the contract amount to reflect the actual work completed by East National; and,

WHEREAS, Change Order 1B-1 reduces the contract amount from \$311,192.50 to \$166,384.99; and,

NOW THEREFORE, it is resolved by the City Council as follows:

- 1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
 - 2. The City Council approves Change Order 1B-1.
 - 3. The City Council authorizes the Mayor to sign Change Order 1B-1.
 - 4. This Resolution shall take place effective immediately.

INT	RODUCED BY	·
SEC	ONDED BY	
Mayor Baker		_
Comm. Dunn		_
Comm. Gilheany		_
Comm. Gotti		_
Comm. McGuire		_

RESOLUTION #: 110-18

WHEREAS, the City has a variety of Engineering, Planning and Landscape Architecture needs annually, and

WHEREAS, the City does not have sufficient staff to handle these services, and

WHEREAS, the funds for these services are usually allocated through special project accounts as part of those special projects or a general fund line item for minor services, and

WHEREAS, the City desires to solicit a consultant to be the designated City Engineer, and

IT IS HEREBY RESOLVED that the City Council will advertise via a Letter of Interest for qualifications for a designated City Engineer for years 2019 through 2021.

INTRODUCED BY:	
SECONDED BY:	
ROLL CALL:	
Mayor Dennis Baker	
Commissioner Kimberly Dunn	
Commissioner Jodie Gilheany	
Commissioner Anthony Gotti	
Commissioner Barbara McGuire	

RESOLUTION #: 111-18

WHEREAS, the City of Mechanicville has been awarded funds from the NYS Department of State for new sidewalks and improved streetscape of North Main Street from Hill Street to Williams Street; and

WHEREAS, Elan Planning prepared construction documents for the Mechanicville Downtown Streetscape Enhancements Project; and

WHEREAS, the City previously engaged Barton & Loguidice, D.P.C. to provide environmental review, bidding, and construction phase services; and

WHEREAS, all bids for the Mechanicville Downtown Streetscape Enhancements Project exceeded the remaining funds available from the NYS Department of State and were rejected by the City Council; and

WHEREAS, the City requested that Barton & Loguidice redesign the project to a reduced scope in an effort to minimize costs, prepare a revised work plan for the Department of State, and provide support to the City DPW during construction of the redesign project; and

WHEREAS, the City has a proposal from Barton & Loguidice for said services, and

IT IS HEREBY RESOLVED that the City Council approve said proposal and the Mayor is authorized to sign said proposal.

INTRODUCED BY:	***************************************
SECONDED BY:	
ROLL CALL: Mayor Dennis Baker	
Commissioner Kimberly Dunn	·
Commissioner Jodie Gilheany	
Commissioner Anthony Gotti	
Commissioner Barbara McGuir	e

RESOLUTION NO. 112-18

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

ABSTRACT	Г			
PAYROLL #		10/18/18	\$	101,055.71
PAYROLL #	‡ 44-18	11/01/18	\$	86,408.98
			\$	187,464.69
With an expenditure br	eakdown by	fund as follows:		
GENERAL	. A0 FUND		\$	227,966.72
	R FX FUND			18,320.72
	G0 FUND		\$	3,905.54
CAPITAL PROJECTS	H0 FUND		\$	10,693.91
PAYROLL	TA FUND		\$ \$ \$	187,464.69
		TOTAL	\$	448,351.58
in order to be paid.	Introduced by	<i>r</i>		
	Seconded by			-
	Roll Call:	Mayor Baker Comm. Dunn Comm. Gilheany Comm. Gotti Comm. McGuire		
	Dated:	Nov	rember 14, 2	018

RESOLUTION No. 113-18

WHEREAS, the Mechanicville City Council adopted their 2018 Annual Budget on December 13, 2017; and WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances: THEREFORE BE IT RESOLVED, that for the 2018 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	ТО
431.19	A0-7140-200	A0-7140-402	Playground - Equipment	Playground - Materials & Supplies
To cover cost of Pla	yground Materials & Supplies	S		
2,605.00	A0-5360-100	A0-5630-410	Bus Operations - Personal Services	Bus Operations - Contracted Services
To cover cost of 20	18 DMV Fines			
888.11	A0-3410-200	A0-3410-402	Fire Dept - Equipment	Fire Dept - Materials & Supplies
To cover cost of Fire	e Department Materials & Su	pplies		, and an eapproof

Seconded by: Roll Call: Mayor	
Roll Call: Mayor	was and the second of the seco
Comm.	. Dunn . Gilheany

November 14, 2018

Dated:

RESOLUTION NO. 114-18

WHEREAS, the Mechanicville City Council adopted their 2018 Annual Budget on December 13, 2017; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend said Budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2018 Budget we wish to approve the following amendments:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

Account No.	Source	Amount		
A0-2680-000	Insurance Recoveries	\$ 85,294		
A0-2705-000	Gifts & Donations	\$ 2,500		

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

Account No.	Source		A	Amount
A0-7620-407 A0-7550-410	Senior Center - Celebrations Co	R&M Intracted Services	\$ \$	85,294 2,500
Introduced by:				
Seconded by:				
Roll Call:	Mayor Baker Comm. Dunn Comm. Gilheany Comm. Gotti Comm. McGuire			
Dated:	September	12, 2018		