

Mechanicville Civil Service Commission
Meeting Agenda
June 7, 2023
4:00 p.m.

- 1) Roll Call
- 2) Approval of minutes of May 3, 2023
- 3) Communications
- 4) **Report of Personnel Changes**

Mechanicville School District

- a) Michael Cefferillo resigned as Monitor effective 5/1/23
- b) Cassandra Christiansen resigned as Teacher Aide effective 5/5/23
- c) Vanessa Fink was removed as Teacher Aide effective 5/19/23
- d) Kelly Guilliano was appointed as Permanent Teacher Aide effective 4/27/23
- e) David Krom resigned as Mechanic effective 5/3/23
- f) David Rose was appointed as Cleaner (L) effective 9/14/22
- g) David Rose received permanent promotion as Cleaner (L) effective 3/14/23
- h) Joseph Stewart was appointed as Cleaner (L) effective 9/14/22
- i) Joseph Stewart received permanent promotion as Cleaner (L) effective 3/14/23
- j) Meghan Warren was appointed as Permanent Chief Information Officer effective 5/3/23 from the Eligible List dated 5/3/23

5.) **Old Business**

NYSAPCSCO Conference update

6.) **New Business**

Police Officer Examination Announcement has been posted

Approve Change in Residence Requirement on Clerk Examination Announcement

7.) **Appearances**

8.) **Next Meeting** – September 6, 2023

9.) **Adjournment**

TITLE OF ELIGIBLE LIST Chief Information Officer #62154		MECHANICVILLE CIVIL SERVICE COMMISSION				Date List Established: 3-May-23 Expiration Date: 3-May-26 By Commission Action		Date and Nature of Appt.
Standing on List	NAME	ADDRESS	Exam Score	Vet's Pts	Final Score	Canvass Result	Certifications	
1	Meghan Warren		75	0	75			<i>John A. Birell</i> 5/3/2023 permanent
2	Mary Dowd		70	0	70			

RESIDENCE REQUIREMENT CHANGE – CLERK EXAMINATION ANNOUNCEMENT

OLD RESIDENCY REQUIREMENT:

For positions in the City, candidates must be a legal resident of the City of Mechanicville for ONE month prior to the date of the examination. For positions in the School District, candidates must be a legal resident of the School District for ONE month prior to the date of the examination.

NEW RESIDENCY REQUIREMENT:

Candidates must have been a legal resident of Saratoga, Rensselaer, Schenectady, Albany or Washington County for at least 12 months immediately preceding the date of examination. Preference in appointment may be given to successful candidates who have been legal residents of the City of Mechanicville for at least ONE month prior to the date of certification. For positions in the School District, candidates must be a legal resident of the School District for ONE month prior to the date of the examination.