

**Mechanicville Civil Service Commission**  
**Meeting Agenda**  
**January 8, 2025**  
**5:30 p.m.**

1. **Roll Call**
2. **Approval of Minutes** December 4, 2024 meeting
3. **Communications**
4. **Report of Personnel Changes**

**City of Mechanicville**

- a. Deborah Urkevich resigned as Bus Driver effective 11/18/24

**Mechanicville School District**

- a. Colleen DiCaprio's status as School Business Manager changed from Provisional to Permanent effective 10/30/23
- b. Kia Loiacono resigned as Teacher Aide effective 12/6/24
- c. Angelica Venice's status as Teacher Aide (NC) changed from Temporary to Permanent effective 12/12/24
- d. Willow Greene was appointed as Temporary Teacher Aide (NC) effective 11/19/24-6/27/25
- e. Eric Muller's status as Safety Liaison (c) changed from Provisional to Permanent effective 11/15/24

5. **Old Business**  
Scores received for the Police Officer's written examination
6. **New Business**
7. **Appearances**
8. **Next Meeting** February 5, 2025 at 6:00 pm
9. **Adjournment**

**Mechanicville Civil Service Commission  
Minutes of Meeting  
Held December 4, 2024**

The meeting of the Mechanicville Civil Service Commission was called to order at 5:56 p.m. on December 4, 2024 at the Mechanicville Public Library. Chairperson Robens welcomed everyone to our monthly meeting.

Present:       Chairperson Robens  
                  Commissioner Thompson  
                  Commissioner Peluso  
                  Secretary Lindemann

The minutes of the previous meeting held on November 6, 2024 were approved. Commissioner Thompson made the motion to approve the minutes. Commissioner Peluso 2nd the motion. All in favor. Motion carried.

**Report of Personnel Changes**

**City of Mechanicville**

- a) Robert Wagner was appointed as Bus Driver (NC) effective 11/13/24

**Mechanicville School District**

- a) Samantha Archambeault was appointed as Bus Attendant (L) effective 11/12/24
- b) Lauren Avery had a change in status from Probationary to Permanent Teacher Aide effective 11/2/24
- c) Ceirstan LeClaire resigned as Food Service Worker effective 10/27/24 and was appointed as Cleaner (L) effective 10/28/24
- d) Beth Maioriello-Bornt had a change in status from Provisional to Permanent Admin. Secretary effective 10/11/24
- e) Charles Perkins was appointed as School District Treasurer (EX) effective 10/28/24
- f) Kwin Phillips was appointed as Food Service Worker (L) effective 10/28/24

**Old Business:** There was no old business to discuss.

**New Business:**

The payroll for the Mechanicville School District has been certified by Secretary Lindemann. Commissioner Thompson made the motion to approve the payroll certification for the Mechanicville School District. Commissioner Peluso 2<sup>nd</sup> the motion. All in favor. Motion carried.

The Eligible List for Librarian 1 has been prepared and Commissioner Peluso made the motion to approve the Eligible List. Commissioner Peluso 2<sup>nd</sup> the motion. All in favor. Motion carried.

The Eligible List for Microcomputer Technician Trainee has been prepared. Commissioner Peluso made a motion to approve the Eligible List. Commissioner Peluso 2<sup>nd</sup> the motion. All in favor. Motion carried.

**Appearances:** David Hicks, Kim Dunn and Erin Lyons attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens answered accordingly.

Secretary Lindemann announced the next scheduled meeting will be held on Wednesday, January 8, 2025 at 5:30 p.m. so as not to conflict with the City Council meeting.

Commissioner Peluso made a motion to adjourn the meeting. Commissioner Thompson 2<sup>nd</sup> the motion. All in favor. Motion carried.

The meeting was adjourned at 6:04 p.m.

  
Secretary