

Mechanicville Civil Service Commission
Meeting Agenda
March 4, 2026
6:00 pm

1. **Roll Call**

2. **Approval of Minutes** February 4, 2026

3. **Communications**

- a. From NYS CS Municipal Services Division re: Transformation
<https://www.cs.ny.gov/transformation/faq.cfm>

4. **Reports of Personnel Change**

City of Mechanicville

- a. Alexandria Safford resigned as Police Officer (FT) (C) effective 7/15/25
- b. William Roy resigned as Police Officer (PT) (NC) effective 11/12/25
- c. Cory Wagner resigned as Police Officer (PT) (NC) effective 1/1/26
- d. Zachary Bourdeau was appointed as Police Officer (PT) (NC) effective 1/19/26
- e. John Pugliese was appointed as Police Officer (PT) (NC) effective 1/19/26
- f. Amy DiSiena was appointed as Police Officer (C) effective 1/19/26
- g. Lauren Cappola was appointed as Clerk (PT) (NC) effective 2/12/26

Mechanicville School District

- a. Lily Burke resigned as Teacher Aide (NC) effective 1/20/26
- b. Daniel Vandetta's status as Laborer (L) was made permanent effective 2/4/26

Mechanicville Library

- a. Danielle Wilsey was appointed as Library Clerk (PT) effective 9/4/25

5. **Old Business**

- a. Question re: Reports of Personnel Change Forms for Unclassified positions
- b. Question re: Laborer and Skilled Laborer minimum requirements

6. **New Business**

- a. Approval of Payroll Certification for the City of Mechanicville, the Mechanicville Library, and the Mechanicville Housing Authority
- b. The examination for Chief of Police was administered on 2/28/26

7. **Appearances**

8. **Next Meeting** April 1, 2026, at 6:00 PM

9. **Adjournment**



**Mechanicville Municipal
Civil Service Commission**

Dawnmarie Robens, Chairperson
Donna Peluso, Commissioner
James Thompson, Commissioner
Erin Lyons, Secretary

Memo To: Memorandum for Record
Mechanicville Public Library – Ending 2/28/2027

From: Dawnmarie Robens
Chairperson

Date: March 4, 2026

Re: Certification of the Mechanicville Civil Service Commission

The Civil Service Commission hereby certifies that the employees named in this payroll have been appointed to or promoted or employed in the positions and places and rates of compensation shown, in accordance with Civil Service Law and Rules made in pursuance thereof, and are certified through 2/28/2027 unless otherwise noted. But when any person whose name appears on the estimate, payroll or account shall have been separated from the Service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall take place.

The Commission truly appreciates your efforts on behalf of Mechanicville Public Library to achieve Civil Service compliance. We look forward to continuing to work with you.

DMR/ekl

cc: Michelle Duell

Worksheet

Employee Information	Regular Hours	Salary Amount	Overtime Hours	NO Ovrtn Hours	Vacation Hours	Sick Hours	Personal Hours	Holiday Hours	Bonus Amount	Misc Amount	Notes
Brown, Samuel Rate: 17.00	28.25										14 hrs a week Library Clerk
Coleman, Emily Rate: 17.00	49										24.5 hrs a week Library Clerk
Dalano, Susan Rate: 17.00	24.5										12 hrs a week Library Clerk
DUELL, MICHELLE L	Saved	3,958.34									96 hrs a year Director
Gaelano, Joseph V Rate: 16.00	12										6 hrs a week Library Clerk
Stipurt-Motta, Carrie S	Saved	1,592.50									39,200 a year Library Manager
Trahanway, Kerri Rate: 17.00	22										11 hrs a week Library Clerk
Vandenburg, Nick Rate: 17.00	20										12 hrs a week Library Clerk
Wisley, Danielle Rate: 17.00	40										20 hrs a week Library Clerk
PLEASE TOTAL ALL COLUMNS	195.76	5550.84									

Company: MECHANICVILLE DISTRICT PUBLIC

1 of 1

Date Printed: 02/09/2026 08:53

Frequency: Semimonthly

Check date: 2/13/2026

Pay Period from: 2/1/2026 to: 2/15/2026

99965601 - RL/AZY

Payroll Certification

Mechanicville Public Library

I hereby certify that the persons named herein for the payroll period commencing February 1, 2026 and ending February 14, 2026 were employed in their respective positions in accordance with law and rules made pursuant to law. In such cases where membership in an appropriate retirement system is mandatory, retirement system identification numbers have been provided.

2-9-2026 Michelle L. Quill Director
Date Signature Title

Certification of Mechanicville Civil Service Commission

I, hereby certify that, with the exceptions as shown, the employees named in this estimate, payroll, or account containing 9 names, have been appointed to or promoted to or employed in the positions, and places, and at the rates of compensation shown, in accordance with the Civil Service Law and the rules made in pursuance thereof, and are members of an appropriate retirement system where such persons are members by mandate in accordance with the retirement and social security law, and are certified through February 28, 2027 unless otherwise noted. But when any person whose name appears on the estimate, payroll or account shall have been separated from the service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall have taken place.

2/17/2026 Eris K Lyons Secretary
Date Signature Title

Exceptions:

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**Mechanicville Municipal
Civil Service Commission**

Dawnmarie Robens, Chairperson
Donna Peluso, Commissioner
James Thompson, Commissioner
Erin Lyons, Secretary

Memo To: Memorandum for Record
City of Mechanicville – Ending 2/28/2027

From: Dawnmarie Robens
Chairperson

Date: March 4, 2026

Re: Certification of the Mechanicville Civil Service Commission

The Civil Service Commission hereby certifies that the employees named in this payroll have been appointed to or promoted or employed in the positions and places and rates of compensation shown, in accordance with Civil Service Law and Rules made in pursuance thereof, and are certified through 2/28/2027 unless otherwise noted. But when any person whose name appears on the estimate, payroll or account shall have been separated from the Service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall take place.

The Commission truly appreciates your efforts on behalf of the City of Mechanicville to achieve Civil Service compliance. We look forward to continuing to work with you.

DMR/ekl

cc: Matthew Carmichael
Jim DeVito

City Payroll 2/12/2026

Last Name	First Name	NYS/LRS ID	Registration #	Department	Title	CS Title	Status	Annual Salary	Est. Hours Per Week	Not Pd this Payroll
Allen	Richard			Dept. Public Works	HEO	Superintendent of Streets and Sewers	FT	\$ 65,312.00	40 hrs	
Alonzo	Christopher			Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	10 hrs	
Alonzo - MFD	Nicholas			Fire Department	Assistant Chief	Assistant Fire Chief	PT	\$ 5,250.00	5 hrs	X
Blodgett	Cheryl			Accounts	Commissioner of Accounts	Commissioner of Accounts	FT	\$ 43,448.49	30 hrs	
Bourdeau	Zachary			Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	10 hrs	
Brady	William			Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	7.5 hrs	X
Brown	Pat			Senior Center	Secretary	Clerk (Sub)	PT	\$17,18 / hour	6.5 hrs	X
Burgess	Michael			Police	Officer / Patrolman	Police Officer	FT	\$ 81,229.10	40 hrs	
Butler	Michael			Mayor's office	Mayor	Mayor	PT	\$ 13,609.61	20-30 hrs	X
Capabianca	June			Dept. Public Works	Secretary	Clerk	FT	\$ 55,764.80	40 hrs	
Carmichael	Matthew			Finance	Commissioner of Finance	Commissioner of Finance	PT	\$ 13,609.61		DONATED
Case	Larry			Building & Code Enforcement	Building Code/Fire Inspector	Code Enforcement Officer	FT	\$ 68,958.50	40 hrs	
Costanzo	Salvatore			Dept Public Works	Commissioner of DPW	Commissioner of Public Works	FT	\$ 57,202.08	40 hrs	
Day	Eileen			Senior Center	Secretary	Clerk	PT	\$17,88 / hour	29.5 hrs	
Devito	James			Finance	Deputy Comm of Finance	Deputy Commissioner of Finance	PT	\$37,13 / hour	29.5 hrs	
DiSiena	Amy			Police	Officer / Patrolman	Police Officer	FT	\$ 56,089.45	40 hrs	
Doty	Stephen			Dept. Public Works	Laborer	Laborer	FT	\$ 54,163.20	40 hrs	
Dunn	Alex			Police	Detective Sergeant	Police Sergeant	FT	\$ 89,651.72	40 hrs	
Dunn	Matthew			Police	Sergeant	Police Sergeant	FT	\$ 89,651.72	40 hrs	
Dunn-MFD	Matthew			Fire Department	Deputy Chief	Deputy Fire Chief	PT	\$ 5,250.00	5 hrs	X
Dunn-MFD	Nickolas			Fire Department	Fire Chief	Fire Chief	PT	\$ 5,250.00	5 hrs	X
Flynn	Gary			Building & Code Enforcement	Assistant Fire Inspector	Building Inspector	PT	\$27,12 / hour	24 hrs	
Gaetano	Ann			Dept of Public Safety	Commissioner of Public Safety	Commissioner of Public Safety	PT	\$ 13,609.61	20 hrs	X
Gardner	Derrick			Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	12.25 hrs	
Gorman	Joyce			Accounts	Accounts Clerk	Account Clerk	PT	\$21,63 / hour	18 hrs	
Gorman	Mary (Meg)			Senior Center	Secretary	Clerk (Sub)	PT	\$17,18 / hour		X
Grassman	Stephen			Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	5.75 hrs	
Higgins	Timothy			Dept. Public Works	Building Maintenance Mechanic	Building Maintenance Mechanic	FT	\$ 56,846.40	40 hrs	
Hollenbeck	Andrew			Public Buildings	Cleaner	Cleaner	PT	\$17,00 / hour	29.5 hrs	
Horn	Donald			Sewer Maintenance	MEQ	Motor Equipment Operator	FT	\$ 57,116.80	40 hrs	
Honer	James			Water Dept	Supervisor (Water Plant)	Chief Water Treatment Plant Operator	FT	\$ 75,192.00	40 hrs	
Huehn	Kevin			Dept. Public Works	MEQ	Motor Equipment Operator	FT	\$ 57,116.80	40 hrs	
Kanyon	Gina			Mayor's office	Secretary to Mayor	Secretary to Mayor	FT	\$ 47,400.60	30 hrs	

Lindeman	Matthew	Police	Officer / Patrolman	Police Officer	FT	\$ 83,435.17	40 hrs
Lucarelli	Michael	Dept Public Works	MEO	Motor Equipment Operator	FT	\$ 57,116.80	40 hrs
Lyons	Erin	Civil Service	Secretary	Secretary	PT	\$ 6,365.40	7.5 hrs
McBride	Jordan	Police	Sergeant	Police Sergeant	FT	\$ 89,651.72	40 hrs
McClements	Jason	Police	Officer / Patrolman /99	Police Officer	FT	\$ 73,228.63	40 hrs
McGuire	Austin	Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	8.5 hrs
McLaughlin	Nathan	Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	1 hr
Meager	Lynn	Animal Control	Animal control officer	Animal Control Officer	PT	\$ 11,488.62	20 hrs
Meager	Robert	Water Dept	Operator (Water Plant)	Water Plant Operator	FT	\$ 65,374.40	40 hrs
Murphy	Lyn	Dept. of Law	City Attorney	City Attorney	PT	\$ 45,365.36	10 hrs
Noracki	Peter	Dept. Public Works	MEO	Motor Equipment Operator	FT	\$ 57,116.80	40 hrs
Peluso	Donna	Civil Service	Commissioner	Commissioner of Civil Service	PT	\$ 896.41	10 min
Pugliese	John (Dee)	Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	X
Rabitt	William	Police	Chief	Chief of Police	FT	\$ 105,819.00	40 hrs
Roberts	DawnMarie	Civil Service	Chairperson	Chairperson of Civil Service	PT	\$ 7,189.84	45 min
Roy	Aaron	Water Dept	Operator (Water Plant)	Water Plant Operator	FT	\$ 65,374.40	40 hrs
Santiago	Logan	Dept. Public Works	Laborer	Skilled Laborer	FT	\$ 54,163.20	40 hrs
Shametl	Daniel	Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	14.75 hrs
Swanson	Nicholas	Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	13.25 hrs
Thompson	James	Civil Service	Commissioner	Commissioner of Civil Service	PT	\$ 896.41	10 min
Tolman	Christopher	Police	Officer / Patrolman	Police Officer	PT	\$27,32 / hour	9.25 hrs
Trethway	Kerri	Accounts	Deputy Commissioner	Deputy Commissioner of Accounts	FT	\$ 44,862.68	30 hrs
Turner	April	Dept of Public Safety	Deputy Commissioner	Deputy Commissioner of Public Safety	FT	\$ 37,050.00	30 hrs
Vandenburgh	John	Dept of Public Works	Mechanic	Automotive Mechanic - Motor Equipment Operator	FT	\$ 65,374.40	40 hrs
Vredenburgh	Carl	Public Buildings	Cleaner	Cleaner	PT	\$19.80 / hour	20 hrs
Wagner	Robert	Bus Operations	Driver	Bus Driver (City)	PT	\$17.51 / hour	29.5 hrs
Williams	Letitia	Assessor	Assessor	Assessor A	PT	\$ 18,565.75	7 hrs

Payroll Certification

City of Mechanicville

I hereby certify that the persons named herein for the payroll period commencing JANUARY 24, 2026 and ending FEBRUARY 6, 2026 were employed in their respective positions in accordance with law and rules made pursuant to law. In such cases where membership in an appropriate retirement system is mandatory, retirement system identification numbers have been provided.

2/11/2026 James M. DeVito DEPUTY COMM. OF FINANCE
Date Signature Title

Certification of Mechanicville Civil Service Commission

I, hereby certify that, with the exceptions as shown, the employees named in this estimate, payroll, or account containing 60 names, have been appointed to or promoted to or employed in the positions, and places, and at the rates of compensation shown, in accordance with the Civil Service Law and the rules made in pursuance thereof, and are members of an appropriate retirement system where such persons are members by mandate in accordance with the retirement and social security law, and are certified through February 28, 2027 unless otherwise noted. But when any person whose name appears on the estimate, payroll or account shall have been separated from the service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall have taken place.

2/23/26 Erin Lyons _____
Date Signature Secretary
Title

Exceptions:

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Mechanicville Municipal Civil Service Commission

Dawnmarie Robens, Chairperson
Donna Peluso, Commissioner
James Thompson, Commissioner
Erin Lyons, Secretary

Memo To: Memorandum for Record
Mechanicville Housing Authority – Ending 2/28/2027

From: Dawnmarie Robens
Chairperson

Date: March 4, 2026

Re: Certification of the Mechanicville Civil Service Commission

The Civil Service Commission hereby certifies that the employees named in this payroll have been appointed to or promoted or employed in the positions and places and rates of compensation shown, in accordance with Civil Service Law and Rules made in pursuance thereof, and are certified through 2/28/2027 unless otherwise noted. But when any person whose name appears on the estimate, payroll or account shall have been separated from the Service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall take place.

The Commission truly appreciates your efforts on behalf of the Mechanicville Housing Authority to achieve Civil Service compliance. We look forward to continuing to work with you.

DMR/ekl

cc: John Enzien

Mechanicville Housing Authority payroll certification

From dsimmons@mechanicvillehousing.org <dsimmons@mechanicvillehousing.org>

Date Thu 2/19/2026 9:14 AM

To erin.lyons <erin.lyons@mechanicvilleny.gov>

Cc jenzien@mechanicvillehousing.org <jenzien@mechanicvillehousing.org>

 2 attachments (221 KB)

MHA 1st payroll in February 2026.pdf; Payroll Certification signed form.pdf;

Ms. Lyons,

See below for our list of employees, titles, annual salaries and FT/PT status.

John Enzien, Executive Director-FT- \$150,553.00

Jacqueline McClements, Admissions and Continued Occupancy Specialist- FT-\$59,442.00

Diana Simmons, Account Clerk-FT-\$56,138.00

Nancy McCormack, Admissions and Continued Occupancy Specialist-PT- \$31.87 hourly, 15 hours weekly

Shane Merwin, Working Supervisor-FT- \$70,665.00

Daniel Zielnicki, Laborer, PT- \$18.00 hourly, 15 hours weekly

Best regards,

Diana

Diana Simmons
Account Clerk
Mechanicville Housing Authority
2 Harris Ave. Suite 1
Mechanicville, N.Y.12118
518-664-9897 ext.3
dsimmons@mechanicvillehousing.org

Payroll Details

Hours and Earnings			Taxes			Deductions			Employer		
Description	Hours	Rate	Amount	Tax	Amount	Description	Amount	New Pay	Liability	Amount	

Pay Frequency: Biweekly

Department: 1 - Office

Employee: Enzien, John A

Regular	0.00		SSN: xxx-xx-xxxx
Vacation	14.00	5,790.50	FED FIT
Sick	2.00	0.00	FED SOCSEC
Personal	1.00	0.00	FED
		0.00	MEDCARE
	17.00	5,790.50	NY SIT
		25.01	NY PFL
		1,710.24	
		3,696.00	

New York	1.20	
voluntary disability	34.97	
Health Insurance	0.86	
Dental Insurance	347.43	
457(b) plan %	384.26	

FED SOCSEC-ER	356.80
FED MEDCARE-ER	83.45
NY SUI-ER	4.80
	445.05

Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXXXXXX

Employee: McClements, Jacqueline A

Regular	0.00	2,286.23	SSN: xxx-xx-xxxx
Vacation	4.00	0.00	FED FIT
Sick	10.00	0.00	FED SOCSEC
	14.00	0.00	FED
		2,286.23	MEDCARE
		94.06	NY SIT
		9.88	NY PFL
		441.34	

New York	1.20	
voluntary disability	139.87	
Health Insurance	2.95	
Dental Insurance	100.00	
Loan	243.72	

FED SOCSEC-ER	132.91
FED MEDCARE-ER	31.08
NY SUI-ER	48.01
	212.00

Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXX

Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXX

Employee: McCormack, Nancy M

Regular	12.17	31,870.00	SSN: xxx-xx-xxxx
	12.17	387.86	FED SOCSEC
		387.86	FED
			MEDCARE
		3.20	NY SIT
		1.68	NY PFL
		34.55	

New York	1.20	
voluntary disability	1.20	

FED SOCSEC-ER	24.05
FED MEDCARE-ER	5.62
NY SUI-ER	8.15
	37.82

Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXXXXX

Employee: Simmons, Diana L

Regular	0.00	2,159.15	SSN: xxx-xx-xxxx
Sick	7.00	0.00	FED FIT
Personal	2.50	0.00	FED SOCSEC
	9.50	0.00	FED
		2,159.15	MEDCARE
		80.77	NY SIT
		9.33	NY PFL
		351.21	

New York	1.20	
voluntary disability	237.78	
Health Insurance	2.65	
Dental Insurance	64.77	
414(h) plan %	306.40	

FED SOCSEC-ER	118.96
FED MEDCARE-ER	27.82
NY SUI-ER	45.34
	192.12

Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXXXXX

Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXXXXX

Department Totals: 1 - Office

Company: MECHANICVILLE HOUSING
AUTHORIT

Check date: 2/13/2026 - Payroll 1
Pay Period: 01/24/2026 to: 02/06/2026

I have reviewed the following
payroll transactions.

[Signature] / 2/13/26
Signature Date

Date Printed: 02/10/2026 15:49

21156531 - RL/NBH

Payroll Details

Hours and Earnings				Taxes				Deductions				Employer	
Description	Hour	Rate	Amount	Tax	Amount	Disability	Amount	Net Pay	Amount	Disability	Amount	Employer	Amount
Regular	12.17		\$10,623.74	FED FIT	\$1,231.58	New York	\$4.80	\$7,150.82	FED SOCSEC-ER	\$632.72			\$632.72
Vacation	18.00		\$0.00	FED SOCSEC	\$632.71	voluntary disability	\$412.82		FED MEDCARE-ER	\$147.97			\$147.97
Sick	19.00		\$0.00	FED	\$147.99	Health Insurance	\$5.96		NY SUI-ER	\$106.30			\$106.30
Personal	3.50		\$0.00	MEDCARE	\$479.16	Dental Insurance	\$100.00						\$886.99
	52.67		\$10,623.74	NY SIT	\$45.90	Loan	\$64.77						
				NY PFL	\$2,537.34	414(h) plan %	\$347.43						
						457(b) plan %	\$635.58						
Total Employees - 1 - Office: 4													
Department: 2 - Maintenance Department													
Employee: Merwin, Shane R SSN: xxx-xx-xxxx													
Regular	80.00	33.9700	2,717.88	FED FIT	278.59	New York	1.20	2,141.84	FED SOCSEC-ER	191.52			191.52
Overtime	10.00	50.9550	513.63	FED SOCSEC	191.51	voluntary disability			FED MEDCARE-ER	44.79			44.79
Sick	9.50	33.9700	0.00	FED	44.79	Health Insurance	139.87		NY SUI-ER	67.86			67.86
	99.50		3,231.51	MEDCARE	138.13	Dental Insurance	2.65						304.17
				NY SIT	13.96	414h Arrears	149.71						
				NY PFL	666.98	457(b) plan %	129.26						
							422.69						
Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXXXXX \$2,141.84													
Employee: Ziehnicki, Daniel SSN: xxx-xx-xxxx													
Regular	27.50	18.0800	495.00	FED FIT	54.00	New York	1.20	392.41	FED SOCSEC-ER	30.69			30.69
	27.50		495.00	FED SOCSEC	30.69	voluntary disability			FED MEDCARE-ER	7.18			7.18
				FED	7.18				NY SUI-ER	10.40			10.40
				MEDCARE	7.38								48.27
				NY SIT	2.14								
				NY PFL	101.39								
Check Date: 02/13/2026 / Direct Deposit / Checking / Account No: XXXXXX \$392.41													
Department Totals: 2 - Maintenance Department													
Regular	107.50		\$3,212.88	FED FIT	\$332.59	New York	\$2.40	\$2,534.25	FED SOCSEC-ER	\$222.21			\$222.21
Overtime	10.08		\$513.63	FED SOCSEC	\$222.20	voluntary disability			FED MEDCARE-ER	\$51.97			\$51.97
Sick	9.50		\$0.00	FED	\$51.97	Health Insurance	\$139.87		NY SUI-ER	\$78.26			\$78.26
	127.08		\$3,726.51	MEDCARE	\$145.51	Dental Insurance	\$2.65						\$352.44
				NY SIT	\$16.10	414h Arrears	\$149.71						
				NY PFL	\$768.37	457(b) plan %	\$129.26						
							\$423.89						
Total Employees - 2 - Maintenance Department: 2													
Pay Frequency Totals: Biweekly													
Regular	119.57		\$13,936.62	FED FIT	\$1,564.17	New York	\$7.20	\$9,685.07	FED SOCSEC-ER	\$854.93			\$854.93
Overtime	10.08		\$513.63	FED SOCSEC	\$854.91	voluntary disability			FED MEDCARE-ER	\$199.94			\$199.94
Vacation	18.00		\$0.00	FED	\$199.96	Health Insurance	\$552.49		NY SUI-ER	\$184.56			\$184.56
Sick	28.50		\$0.00	MEDCARE	\$624.67	Dental Insurance	\$8.61						\$1,239.43
Personal	3.50		\$0.00	NY SIT	\$62.00	Loan	\$100.00						
				NY PFL	\$62.00	414(h) plan %	\$64.77						

Payroll Details

Hours and Earnings		Taxes		Deductions		Employer		
Description	Hours	Rate	Amount	Product	Amount	Net Pay	Liability	Amount
	179.75		\$14,350.25	414h Arrears	\$149.71			
				457(b) plan %	\$476.69			
					\$1,359.47			
Total Employees - Biweekly: 6						\$9,685.07	FED SOCSEC-ER	\$854.93
Company Totals:							FED MEDCARE-ER	\$199.94
Regular	119.67		\$13,836.62	New York	\$7.20		NY SUI-ER	\$184.56
Overtime	10.08		\$513.63	voluntary disability				\$1,239.43
Vacation	18.00		\$0.00	Health Insurance	\$552.49			
Sick	28.50		\$0.00	Dental Insurance	\$8.61			
Personal	3.50		\$0.00	Loan	\$100.00			
	179.75		\$14,350.25	414(h) plan %	\$64.77			
				414h Arrears	\$149.71			
				457(b) plan %	\$476.69			
					\$1,359.47			

Total Employees - Company: 6

Payroll Certification

Mechanicville Housing Authority

I hereby certify that the persons named herein for the payroll period commencing 1/24/2024 and ending 2/06/2026 were employed in their respective positions in accordance with law and rules made pursuant to law. In such cases where membership in an appropriate retirement system is mandatory, retirement system identification numbers have been provided.

2/10/2024
Date

[Signature]
Signature

Executive Director
Title

Certification of Mechanicville Civil Service Commission

I, hereby certify that, with the exceptions as shown, the employees named in this estimate, payroll, or account containing 6 names, have been appointed to or promoted to or employed in the positions, and places, and at the rates of compensation shown, in accordance with the Civil Service Law and the rules made in pursuance thereof, and are members of an appropriate retirement system where such persons are members by mandate in accordance with the retirement and social security law, and are certified through February 28, 2027 unless otherwise noted. But when any person whose name appears on the estimate, payroll or account shall have been separated from the service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall have taken place.

2/23/26
Date

[Signature]
Signature

Secretary
Title

Exceptions:

∅

**Mechanicville Civil Service Commission
Minutes of Meeting
Held February 4, 2026**

The meeting of the Mechanicville Civil Service Commission was called to order at 6:00 p.m. on February 4, 2026, at the Mechanicville Public Library. Chairperson Robens welcomed everyone to our monthly meeting.

Present: Chairperson Robens
 Commissioner Peluso
 Commissioner Thompson
 Secretary Lyons

The minutes of the meeting held on January 7, 2026, were approved. Commissioner Peluso made the motion to approve the minutes. Commissioner Thompson 2nd the motion. All in favor. Motion carried.

Communications

- a. Civil Service Commissioner Terms - Secretary Lyons shared that NYS CS Municipal Services Division (MSD) has informed us that our commissioner terms are both ending in May 2026, which is out of compliance with Section 15(a) of the NYS Civil Service Law, which states that the terms must be staggered on even years. As per Lyn Murphy's advice, we have requested that at the end of the current terms, the City appoint Commissioner Donna Peluso for a four-year term and Commissioner Jim Thompson for a six-year term.
- b. The Transformation - Secretary Lyons shared that MSD has chosen a vendor and awarded a contract to Regiment Technology Group for Eightfold, the software for the new jobs portal and applicant management system. Following an analysis period, they will share more information with us.
- c. CS Law Section 80 Collective Bargaining – Secretary Lyons shared that we received an Information Memorandum stating that a new subsection has been added to Section 80 of Civil Service Law indicating that nothing in this section on collective bargaining agreements will supersede anything in a collective bargaining agreement that provides greater rights. Model Rule XXV (on Layoffs) was changed to reflect this, and MSD has recommended that we revise *our* Rule to conform to the new statute. I forwarded the memo to our appointing authorities so they have the information, and we will add this to our next rules resolutions.

Reports of Personnel Change

City of Mechanicville

- a. Ann Gaetano was elected as Commissioner of Public Safety (UNC), effective 1/1/2026
- b. Tamar Martin's term as Commissioner of Finance (UNC) ended effective 12/31/2025
- c. Matt Carmichael was elected as Commissioner of Finance (UNC) effective 1/1/2026
- d. Pat Sgambati's term as Commissioner of Public Works (UNC) ended effective 12/31/2025
- e. Sal Costanzo was elected as Commissioner of Public Works (UNC) effective 1/1/2026

Mechanicville School District

- a. Brian Gidley resigned as Director of Information Technology (C) effective 1/28/26
- b. Salvatore DeAngelo, Jr. was appointed Director of Information Technology (C) effective 1/22/26-6/30/26 (temporary)

Old Business

- a. Resolutions to change Rules & Appendices submitted
- b. Chief of Police examination to be held 2/28/2026

New Business

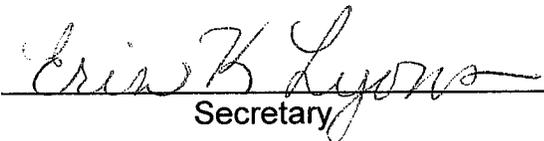
- a. The 2025 Annual Report was reviewed.
- b. The 2025 School District Budget Share Letter was sent to the school district.

Appearances – Kim Dunn and Dave Hicks attended our meeting. Questions and comments were addressed by the Commission and Chairperson Robens answered accordingly.

Secretary Lyons announced the next scheduled meeting will be held on Wednesday, March 4, 2026, at 6:00 pm.

Commissioner Thompson made a motion to adjourn the meeting. Commissioner Peluso 2nd the motion. All in favor. Motion carried.

The meeting was adjourned at 6:24 p.m.


Secretary