

**Zoning/Planning Board of Appeals**

**MEETING AGENDA**

**TUESDAY MAY 27, 2025**

**MECHANICVILLE SENIOR CITIZEN BUILDING – 7:00 P.M.**

**1. CHAIRMAN CALLS THE MEETING TO ORDER AT: \_\_\_\_\_ P.M.**

**2. PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

**FRANK SCIROCCO, CHAIRMAN  
ROBERT CHASE  
MATTHEW DUNN  
DAN O’CONNOR  
ANDY SWEDICK  
ADDY WALDIE**

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING**

**ACCEPTED BY: \_\_\_\_\_**

**SECONDED BY: \_\_\_\_\_**

**ROLL CALL: AYES \_\_\_\_\_ NAYS: \_\_\_\_\_**

**5. CHAIRMAN ACKNOWLEDGES RECEIPT of the Notice of Public Hearing which was duly published in the official newspaper, the DAILY GAZETTE, according to the law.**

**6. CHAIRMAN EXPLAINS the hearing is being conducted to approve the following applications:**

- a. William Connors, for a Change in Tenancy to convert a building from a storage room/office space into a art studio at 251-253 North Main Street.

**7. CHAIRMAN EXPLAINS how the hearing will be conducted:**

- a. First, those wishing to speak in favor of the Applicant's request.
- b. Second, those opposed

**8. CHAIRMAN THANKS EVERYONE for their participation and calls for roll call vote.**

**9. ADJOURNMENT**

CITY OF MECHANICVILLE  
ZBA/ PLANNING COMMISSION  
36 North Main Street  
Mechanicville, New York 12118  
(518) 664-5001 ext. 328 ~ [gina.kenyon@mechanicvilleny.gov](mailto:gina.kenyon@mechanicvilleny.gov)

## CHANGE IN TENANCY APPLICATION

**Please note:**

- The applicant and property owner (if different) must sign and date the application.

### SECTION 1: APPLICANT/PROPERTY OWNER INFORMATION

**APPLICANT:**

Name: William E Connors  
Address: [REDACTED]  
Home Phone: [REDACTED] Work/Cell: [REDACTED] Email: [REDACTED]

**PROPERTY OWNER (if not applicant):**

Name: 251 North Main Street LLC  
Address: [REDACTED]  
Home Phone: [REDACTED] Work/Cell: [REDACTED] Email: [REDACTED]

**PROPERTY INFORMATION:**

Property Address: 251-3 North Main Street Mechanicville  
Tax Map Number: 262.38-1-6

**Present Use of Property**

Pie Shop  
Restaurant  
Banquet Room/storage

**BUSINESS PROPOSAL:**

Name of Business: Paper City Clay Arts

Hours of Operation: 7 Am - 10:30pm  
Sunday thru Saturday

Number of Employees: 1

Trash Removal Plan: current city service

Parking Plan: off street

Exterior Lighting Plan if applicable: existing

Snow Removal Plan: plow as done historically

253 N. main will be an art studio

**CONTACT INFORMATION:**

Name: William E Connor

Phone Number: [REDACTED]

Cell Phone Number: [REDACTED]

Email: [REDACTED]

**SIGNATURES :**

Applicant: WMLSC Date: 4-23-2025

Property Owner(s)(if not applicant): \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICIAL USE ONLY:**

Date Application Received: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Received By: \_\_\_\_\_

☐ APPROVED      CONDITIONALLY APPROVED      DENIED Date: \_\_\_\_\_