### Mechanicville Civil Service Commission Meeting Agenda September 7, 2022 4:00 p.m.

- 1) Roll Call
- 2) Approval of minutes of August 3, 2022
- 3) Communications
- 4) MSD 426-A Report of Personnel Changes

#### City of Mechanicville

- a) Andrew Hollenbeck was appointed as full time Cleaner (L) effective 8/15/22
- b) Patrick Sgambati resigned as PT Cleaner effective 8/15/22
- c) Frank Izzo resigned as PT Cleaner effective 8/15/22
- d) Diane Craig was appointed as Substitute Clerk (NC) effective 8/10/22
- e) April Turner was appointed as Deputy Commissioner of Public Safety (Exempt) effective 7/1/22
- f) Ethel Baisley was appointed PT Clerk (NC) effective 7/1/22
- g) Marie Abraham was appointed as FT Police Officer (C) effective 8/27/22
- h) Frank Schaeffer resigned as Police Officer effective 7/28/22
- i) Gerald Casertino resigned as Police Officer effective 7/29/22
- j) Daniel Shameti was appointed as PT Police Officer (NC) effective 7/28/22

#### Library

- a) Jammie Fisher resigned as Library Clerk on 6/30/22
- 5.) Old Business Police Officer Examination will be held 9/17/22.
- 6.) New Business Examinations Posted for Account Clerk and Library Clerk
- 7.) Appearances
- 8.) Next Meeting October 5, 2022
- 9.) Adjournment

Report All Personnel Changes On This Form.

From: City	County 🗌	Town 🗌	Village Or District	
Department:	17 17 17 17 17 17 17 17 17 17 17 17 17 1			
Name And Title of La	st Employee In Position :			
Name of Employee:	Andrew T. Holl	enbeck	Social Security Number:	
Address:				
Title of Position:	reaver - full time	2	Salary: 15.00 perke.	
Non-Veteran	Veteran Disabled V		Exempt Volunteer Firefighter	
Appointments	Check Nature Of	Effective Da		
	Personnel Change	Bilective Da	Appointing Officer	
	Permanent	8-12-5055		
	Provisional	7	Attach Application	
	Temporary	From To	State Length of Employment	
	For Term of Office	From To	Give Facts Under Remarks	
	Permanent Promotion		Return Report of Certification	
	Provisional Promotion		Attach Nomination	
	Non-Competitive Class		Attach Application	
	Exempt Class		Submit This Form Only	
	X Labor Class		Attach Application	
Terminations	Resignation		Submit Signed Resignation	
	Retirement		Give Effective Date	
	Deceased		Indicate Date	
	Removal		Attach Copy of Proceedings	
	Layoff (lack of work or funds)		Give Facts Under Remarks	
Other Changes	☐ Military Leave of Absence		Give Facts Under Remarks	
	Other Leave of Absence	From To	Give Facts Under Remarks	
	Transfer		Give Facts Under Remarks	
	☐ Demotion		Give Facts Under Remarks	
	Suspension		Give Facts Under Remarks	
	Reinstatement		Give Facts Under Remarks	
	Change in Classification		Give Facts Under Remarks	
	New Position		Submit Form	
	Change in Salary		Indicate New Salary	
	☐ Change in Name		Give Facts Under Remarks	
	Other		WEERS NIGY WILE CIVIL	
Remarks:		1	SERVICE COMMISSION	
			RECFIVED	
Appointing Officer:	Michael But	er	DATE 8/23/22	
Title:	lavor			
Address: 36	N Mayo Street	+ Mecha	niculla NY 12118	
Certificate valid until	:	· IIICUIA	Date:	
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law,				
Subject to any limitation or condition specified above.				
ByMichae	S. Buch		Date: 8-15-2022	

Rose ann Lendemann

Report All Personnel Changes On This Form.

From:	City 🔀	County	Town 🗍		Village Or D	istrict П
Department:	· · · · · · · · · · · · · · · · · · ·					
No And Tista	off out Development	T. D. W.	· · · · · · · · · · · · · · · · · · ·			
Name And Title	of Last Employee	in Position :				
Name of Employ	yee: Patric	k Sgambo	, <del>I</del> i		Social Secur	ity Number:
Address:		J 2011 DC				
Title of Position	: Cleoner					Salary:
Non-Veteran	] Veter	an Disabled V	eteran 🗍	Exem	npt Volunteer	Firefighter
Appointments	Ch	eck Nature Of	Effe	ctive Date		Action Necessary By
	i	sonnel Change		ctive Bute		Appointing Officer
	Perman Provision					Report of Certification
	Tempor		F	T.		Application
		m of Office	From	To T-		ngth of Employment
		ent Promotion	From	То		cts Under Remarks
		onal Promotion	<u> </u>			Report of Certification  Nomination
		ompetitive Class	<u> </u>			Application
	Exempt					This Form Only
	Labor		<b>-</b>			Application
Terminations	Resigna		6 - 1 %	2 2 2 7		Signed Resignation
1 ci minations	Retirem		8-15-	002Z		fective Date
	Decease				Indicate	
	Remova					Copy of Proceedings
		(lack of work or funds)				cts Under Remarks
Other Changes		Leave of Absence				cts Under Remarks
omer ommges		eave of Absence	From	То		cts Under Remarks
	Transfe					cts Under Remarks
	Demotio					cts Under Remarks
	Suspens	ion				cts Under Remarks
	Reinstat					cts Under Remarks
		in Classification				cts Under Remarks
	☐ New Po				Submit I	
	Change	in Salary			Indicate	New Salary
		in Name			Give Fac	ets Linder Remarks
	Other				MEGRETAL	SIOVILIE-GIVIL
Remarks:					SERVICE	COMMISSION
					RFC	FIVED
Appointing Officer: MIChae Butler SATE 812-3122						
Title: Mayor						
Address: 36 N Main Street Mechaniculle, NY 12118						
Certificate valid until: Date:				Date:		
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law.						
DvA .	Subject to any limitation or condition specified above.					
By Mich	Len IX	. Buslei	<b></b>	***************************************		Date: 15-2022

Rose ann Lindemann

Report All Personnel Changes On This Form.

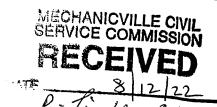
From: C	ity 🔼	County [	Town 🔲		Village Or I	District
Department:						
Name And Title of	f Last Er	mployee In Position :				Proceedings of the Control of the Co
Name of Employee	e: Fr	ank Izzo			Social Secu	rity Number:
Address:						
Title of Position:	Cle	aner				Salary:
Non-Veteran		Veteran Disabled V	eteran 🗍	Exer	npt Volunteer	Firefighter
Appointments		Check Nature Of		ective Date		Action Necessary By
••		Personnel Change		cenve Date		Appointing Officer
		Permanent			Return	Report of Certification
		Provisional				Application
		Temporary	From	То		ength of Employment
		For Term of Office	From	To		acts Under Remarks
		Permanent Promotion			Return	Report of Certification
		Provisional Promotion			Attach	Nomination
		Non-Competitive Class			Attach	Application
		Exempt Class			Submit	This Form Only
· · · · · · · · · · · · · · · · · · ·	=	Labor Class				Application
Terminations	L X	Resignation	8-12-5	2027		Signed Resignation
		Retirement				ffective Date
		Deceased			Indicate	
		Removal				Copy of Proceedings
	ᆛ님	Layoff (lack of work or funds)				acts Under Remarks
Other Changes	누片	Military Leave of Absence	173			acts Under Remarks
	ᅡ片	Other Leave of Absence Transfer	From	То		acts Under Remarks
		Demotion				acts Under Remarks
		Suspension				acts Under Remarks
		Reinstatement				acts Under Remarks
		Change in Classification				acts Under Remarks acts Under Remarks
		New Position		***************************************	Submit	
		Change in Salary				New Salary
		Change in Name			Give Ea	octs Under Remarks
	一片	Other			MECH	ANICVILLE CIVIL
Remarks:				· · · · · · · · · · · · · · · · · · ·	SERVI	ANICYILL CIVIL CE COMMISSION
					RF	CFIVED
Appointing Officer	r: Y	Michael Bu	Her	Г	ATE	8/23/22
Title:	ma	Wor				
Address: 3	10	N Main Street	Med	chanio	110 . N	4 (2118
Certificate valid until:  Date:						
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law,  Subject to any limitation or condition specified above.						
By: Nic R	0.0	21 3 0	)			Date: 4-15-2022
		T. Jansey	<del></del>		2.	a filmour

Reseann Lindemann

	Report All Pe	rsonnel Changes On This	Form.	
From: City	County To	own Village Or		
Department:				
Department. 7	Public Jake ki		•	
Name And Title	of Last Employee In Position:	1 1 12 .	0.1.0.	
		hel Baisley	Sub Clerk	
Name of Emplo	yee: Diana Chi	/   8	Social Security Number	
A -13	Nune Gara		- 14 100	
Address:	/ / / / / / / / / / / / / / / / / / /			
Title of Position	Sub Clerk		Salary: 15 Hr	
Non-Veteran	Veteran 🗌 Disab	led Veteran Exempt	Volunteer Firefighter	
Appointments	Check Nature Of	Effective Date	Action Necessary By	
	Personnel Change	8/10/22	Appointing Officer	
	Permanent		Return Report of Certification	
	☐ Provisional		Attach Application	
	☐ Temporary	From To	State Length of Employment	
	Substitute	From To	Give Facts Under Remarks	
	For Term of Office	From To	Give Facts Under Remarks	
	Permanent Promotion		Return Report of Certification	
	☐ Provisional Promotion		Attach Nomination	
	Non-Competitive Class		Attach Application	
	Exempt Class		Submit This Form Only	
	Labor Class		Attach Application ·	
Terminations	Resignation		Submit Signed Resignation	
	Retirement		Give Effective Date	
	Deceased		Indicate Date	
	☐ Removal		Attach Copy of Proceedings	
	Layoff (lack of work or funds)		Give Facts Under Remarks	
Other	Military Leave of Absence		Give Facts Under Remarks	
Changes	Other Leave of Absence	From To	Give Facts Under Remarks	
	Transfer		Give Facts Under Remarks	
	Demotion		Give Facts Under Remarks	
1	Suspension		Give Facts Under Remarks	
}	Reinstatement		Give Facts Under Remarks	
}	Change in Classification		Give Facts Under Remarks	
-	New Position		Submit Form	
<u> </u>	Change in Salary		Indicate New Salary	
ŀ	☐ Change in Name ☐ Other		Give Facts Under Remarks Give Facts Under Remarks	
Remarks:	□ Other		Give Facts Order Remarks	
•			MECHANICVILLE CIVIL SERVICE COMMISSION	
Appointing Office	cer Trecherich Hosle	, ,	DECENIED	
Title:				
Address: Rose an Lindensen				
Certificate valid	Certificate valid until:    Date: 8/19/22			
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law.				
By:	and a market and a	·	Date:	

Report All Personnel Changes On This Form.

From: City	County 🗆	T. D	
Department:	0 0	Town 🗌	Village Or District
YUR	olic Safety		
Name And Title of L	ast Employee In Position:		
Kin	1 Noonan		
Name of Employee:			Social Security Number
Address:	priTurner		
	· I .	· · · · · · · · · · · · · · · · · · ·	
Title of Position:	puty Commissioner of	Public Safety	Salary: 30,500
Non-Veteran	Veteran Disabled		npt Volunteer Firefighter
Appointments	Check Nature Of	Effective Date	Action Necessary By
	Personnel Change	7/1/2022	Appointing Officer
	₩ Permanent	1-1112022	
	☐ Provisional		Return Report of Certification
	Temporary	From To	Attach Application State Length of Employment
	For Term of Office	From To	Give Facts Under Remarks
	Permanent Promotion		Return Report of Certification
	Provisional Promotion		Attach Nomination
	Non-Competitive Class		Attach Application
	Exempt Class		Submit This Form Only
Terminations	Labor Class		Attach Application
1 erminations	Resignation		Submit Signed Resignation
	Retirement		Give Effective Date
	Deceased Removal		Indicate Date
			Attach Copy of Proceedings
Other Changes	Layoff (lack of work or funds) Military Leave of Absence		Give Facts Under Remarks
Other Changes	Other Leave of Absence		Give Facts Under Remarks
	Transfer	From To	Give Facts Under Remarks
ļ	Demotion		Give Facts Under Remarks
ŀ	Suspension		Give Facts Under Remarks
ľ	Reinstatement		Give Facts Under Remarks
	Change in Classification		Give Facts Under Remarks
	New Position		Give Facts Under Remarks
	Change in Salary		Submit Form
	Change in Name		Indicate New Salary Give Facts Under Remarks
	Other		Give Facts Under Remarks  Give Facts Under Remarks
Remarks:			Give racts Olider Remarks
Appointing Officer:			
Citle: Commission	ner of Public Safe	l .	
Address: 2/ All A	daised blaces is all	14	
Certificate valid until:	Main St Mechanicuille	MINA	The state of the s
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law.			
	Subject to any limitati	ccordance with Law and Ru ion or condition specified ab	les made in pursuance to Law.
y. Fredery	Harley		Date: 8/12/22
			0/10/10



Report All Personnel Changes On This Form.

Department: Pu	County C	Town 🗌	Village Or District
Yu			
Name And Title of			
Manie And the m	DIC Jake 14		
	Last Employee In Position:		
Name of Employee:			
rame of Employee.	Ethel Baisley		Social Security Number
Address:	- Majey	- 11	
Title of Position:	lerk e Senior Center	11100	20
Non-Veteran	Veteran Disabled	X/	Salary: 415 /Hr
Appointments	Check Nature Of		Exempt Volunteer Firefighter
F F		Effective D	ate Action Necessary By
	Personnel Change	17/1/202	
	Permanent		Return Report of Certification
	Provisional		Attach Application
	Temporary	From To	State Length of Employment
	For Term of Office	From To	Give Facts Under Remarks
	Permanent Promotion		Return Report of Certification
	Provisional Promotion		Attach Nomination
	Non-Competitive Class		Attach Application
	Exempt Class		Submit This Form Only
Cerminations	Labor Class		Attach Application
et minations	Resignation Retirement		Submit Signed Resignation
	Deceased		Give Effective Date
	Removal		Indicate Date
	Layoff (lack of work or funds)		Attach Copy of Proceedings
Other Changes	Military Leave of Absence		Give Facts Under Remarks
other Changes	Other Leave of Absence		Give Facts Under Remarks
	Transfer	From To	Give Facts Under Remarks
	Demotion		Give Facts Under Remarks
	Suspension		Give Facts Under Remarks
	Reinstatement		Give Facts Under Remarks
	Change in Classification		Give Facts Under Remarks
	New Position		Give Facts Under Remarks
	Change in Salary		Submit Form
	Change in Name		Indicate New Salary
	Other		Give Facts Under Remarks
emarks:			Give Facts Under Remarks
ppointing Officer:		~	
tle: Commissi	me= of Dablic Sa	Cety	
idress: 36 N. Mo	oner of Public Sal un 5+ Mechanicuille N	4 12118	
		,	Date:
ertificate valid until			l · · · · ·
	ies that the above employment is in a	ccordance with Law as	od Rules made in nursuawas to I am
	lies that the above employment is in a Supject to any limitat	ccordance with Law antion or condition specifi	nd Rules made in pursuance to Law. ied above.
	ies that the above employment is in a Subject to any limitat	ccordance with Law antion or condition specifi	nd Rules made in pursuance to Law. ied above.  Date: /

MECHANICVILLE CIVIL SERVICE COMMISSION
RECEIVED

MF 8/12/22

	Report All Pe	rsonnel Changes On T	his Form.		
From: City County Town Village Or District Mechanicville					
Department: Mechanicville Police Department					
Name And Title	of Last Employee In Position : Frai	nk Schaeffer			
	<sup>yee:</sup> Marie Abraham		Social Security Number:		
Address.					
Title of Position	Full-Time Police Office	r	Salary: \$55,742.65		
Non-Veteran 🔲	Veteran 🗌 Disab	led Veteran 🔲 Exer	npt Volunteer Firefighter		
Appointments	Check Nature Of	Effective Date	Action Necessary By		
	Personnel Change		Appointing Officer		
	× Permanent	08/27/2022	Return Report of Certification		
	Provisional	OU.Z.II.Z.O.Z.	Attach Application		
	Temporary	From To	State Length of Employment		
İ	Substitute	From To	Give Facts Under Remarks		
	For Term of Office	From To	Give Facts Under Remarks		
	Permanent Promotion	11000	Return Report of Certification		
	Provisional Promotion		Attach Nomination		
	☐ Non-Competitive Class		Attach Application		
	Exempt Class		Submit This Form Only		
ľ	Labor Class		Attach Application		
Terminations	Resignation		Submit Signed Resignation		
Ī	Retirement		Give Effective Date		
Ī	Deceased		Indicate Date		
	Removal		Attach Copy of Proceedings		
ſ	Layoff (lack of work or funds)		Give Facts Under Remarks		
Other	Military Leave of Absence		Give Facts Under Remarks		
Changes	Other Leave of Absence	From To	Give Facts Under Remarks		
	Transfer		Give Facts Under Remarks		
	Demotion		Give Facts Under Remarks		
Ī	Suspension		Give Facts Under Remarks		
F	Reinstatement		Give Facts Under Remarks		
ľ	Change in Classification		Give Facts Under Remarks		
Γ	New Position		Submit Form		
	Change in Salary		Indicate New Salary		
	Change in Name		Give Facts Under Remarks		
Γ	Other		Give Facts Under Remarks		
Remarks:					
Appointing Officer: Michael Butler					
Title: Mayor					
Address: 36 North Main Street, Mechanicville, NY 12118					
Certificate valid	Certificate valid until: Date:				
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law.  Subject to any limitation or condition specified above.					
Wirk					
Michaeld Seelle Microsof 8-11-2022					

	Report All P	ersonnel Changes On Th	is Form	
From: City County Town Village Or District Mechanicville				
Department:		4		
	Mechanicville Police Depar	tment		
	e of Last Employee In Position:			
Name of Emplo	<sup>Dyee:</sup> Frank Schaeffer		Social Security Number:	
Address: Med	chanicville, NY			
Title of Position	Police Officer		Salary:	
Non-Veteran		oled Veteran	41/1	
Appointments	Check Nature Of		pt Volunteer Firefighter	
	1	Effective Date	Action Necessary By	
	Personnel Change		Appointing Officer	
	Permanent		Return Report of Certification	
	Provisional		Attach Application	
	Temporary	From To	State Length of Employment	
	Substitute	From To	Give Facts Under Remarks	
	For Term of Office	From To	Give Facts Under Remarks	
	Permanent Promotion		Return Report of Certification	
	Provisional Promotion		Attach Nomination	
	Non-Competitive Class		Attach Application	
	Exempt Class		Submit This Form Only	
	Labor Class		Attach Application	
Terminations	× Resignation	07/28/2022	Submit Signed Resignation	
	Retirement		Give Effective Date	
į	Deceased		Indicate Date	
1	Removal		Attach Copy of Proceedings	
	Layoff (lack of work or funds)		Give Facts Under Remarks	
Other	Military Leave of Absence		Give Facts Under Remarks	
Changes	Other Leave of Absence	From To	Give Facts Under Remarks	
Ĺ	Transfer		Give Facts Under Remarks	
Ĺ	☐ Demotion		Give Facts Under Remarks	
	Suspension		Give Facts Under Remarks	
L	Reinstatement		Give Facts Under Remarks	
	☐ Change in Classification		Give Facts Under Remarks	
Γ	New Position		Submit Form	
Γ	Change in Salary		Indicate New Salary	
Γ	Change in Name		Give Facts Under Remarks	
	Other		WELFANDRIAL PE COLOR	
Remarks: SERVICE COMMISSION				
WECENIES I				
Appointing Officer: Michael Butler  Title: Mayor  DATE 797-2				
Address:				
36 North Main Street, Mechanicville, NY 12118  Certificate valid until:				
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law.				
iv: • •	Subject to any lim	itation or condition specified	i above.	
Mick	all But		Date: 7-15-2022	
		~~	L. Lindeman	
L. Lindemann				

Report All Personnel Changes On This Form. City W From: County [ Town | Village Or District Mechanicville Department: Mechanicville Police Department Name And Title of Last Employee In Position: Name of Employee: Gerald Casertino Social Security Number Address: Mechanicville, NY 12118 Title of Position: Police Officer Salary: Non-Veteran Veteran Disabled Veteran Exempt Volunteer Firefighter Appointments Check Nature Of Effective Date Action Necessary By Personnel Change Appointing Officer Permanent Return Report of Certification Provisional Attach Application ☐ Temporary From To State Length of Employment ■ Substitute From To Give Facts Under Remarks ☐ For Term of Office From To Give Facts Under Remarks Permanent Promotion Return Report of Certification Provisional Promotion Attach Nomination Non-Competitive Class Attach Application Exempt Class Submit This Form Only Labor Class Attach Application Terminations × Resignation Submit Signed Resignation 07/29/2022 Retirement Give Effective Date Deceased Indicate Date ☐ Removal Attach Copy of Proceedings Layoff (lack of work or funds) Give Facts Under Remarks Military Leave of Absence Other Give Facts Under Remarks Changes Other Leave of Absence From To Give Facts Under Remarks ☐ Transfer Give Facts Under Remarks Demotion Give Facts Under Remarks ☐ Suspension Give Facts Under Remarks Reinstatement Give Facts Under Remarks Change in Classification Give Facts Under Remarks New Position Submit Form Change in Salary Indicate New Salary Change in Name Give Facts Under Remarks Other Give Facts Under Remarks Remarks: MECHANICVILLE CIVIL Appointing Officer: Mayor Mike Butler Title: Mayor Address: 36 North Main Street, Mechanicville, NY 12118 DATE Certificate valid until: Date: This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law. Subject to any limitation or condition specified above.

Report All Personnel Changes On This Form. City 🛂 From: County Town 🗌 Village Or District Mechanicville Department: Mechanicville Police Department Name And Title of Last Employee In Position: Name of Employee: Social Security Number:, Daniel Shameti Address: Mechanicville, NY Title of Position: Police Officer (PT) Salary: \$25.00 per hour Veteran | Disabled Veteran Non-Veteran Exempt Volunteer Firefighter Appointments Check Nature Of **Effective Date** Action Necessary By Personnel Change Appointing Officer Permanent Return Report of Certification Provisional Attach Application ☐ Temporary From To State Length of Employment Substitute From To Give Facts Under Remarks For Term of Office From To Give Facts Under Remarks Permanent Promotion Return Report of Certification Provisional Promotion Attach Nomination X Non-Competitive Class 07/28/2022 Attach Application Exempt Class Submit This Form Only Labor Class Attach Application **Terminations** Resignation Submit Signed Resignation Retirement Give Effective Date Deceased Indicate Date Removal Attach Copy of Proceedings Layoff (lack of work or funds) Give Facts Under Remarks Military Leave of Absence Other Give Facts Under Remarks Other Leave of Absence Changes From To Give Facts Under Remarks ☐ Transfer Give Facts Under Remarks ☐ Demotion Give Facts Under Remarks Suspension Give Facts Under Remarks Reinstatement Give Facts Under Remarks Change in Classification Give Facts Under Remarks New Position **Submit Form** Change in Salary Indicate New Salary Change in Name Give Facts Under Remarks Other Give Facts Under Remarks Remarks: Appointing Officer: Michael Butler Title: Mayor Address: 36 North Main Street, Mechanicville, NY 12118 Certificate valid until: Date: This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law. Subject to any limitation or condition specified above. By: Date: MECHANICVILLE CIVIL

SERVICE COMMISSION

, Report All Personnel Changes On This Form.					
From: City	County To	wn 🗌 Village Or Di	istrict		
Department: V	Department: Mechanicille District Public Library				
Name And Title	of Last Employee In Position:				
Name of Employ	yee: Jammue M. Fis	sher. so	ocial Segurity Number		
Address:		LIVII	_		
Title of Position	Clerk		Salary 14,00 per hr.		
Non-Veteran	Veteran Disabl	ed Veteran Exempt V	olunteer Firefighter		
Appointments	Check Nature Of	Effective Date	Action Necessary By		
	Personnel Change	Ziiteiive Bate	Appointing Officer		
	Permanent		Return Report of Certification		
	Provisional		Attach Application		
	Temporary	From To	State Length of Employment		
	Substitute	From To	Give Facts Under Remarks		
	For Term of Office	From To	Give Facts Under Remarks		
	Permanent Promotion		Return Report of Certification		
	! Provisional Promotion		Attach Nomination		
	☐ Non-Competitive Class		Attach Application		
	Exempt Class		Submit This Form Only		
	Labor Class		Attach Application		
Terminations	Resignation	6-30-22	Submit Signed Resignation		
	Retirement		Give Effective Date		
	Deceased		Indicate Date		
	☐ Removal		Attach Copy of Proceedings		
	Layoff (lack of work or funds)		Give Facts Under Remarks		
Other	☐ Military Leave of Absence		Give Facts Under Remarks		
Changes	Other Leave of Absence	From To	Give Facts Under Remarks		
	☐ Transfer		Give Facts Under Remarks		
	□ Demotion		Give Facts Under Remarks		
	☐ Suspension		Give Facts Under Remarks		
	☐ Reinstatement		Give Facts Under Remarks		
	☐ Change in Classification		Give Facts Under Remarks		
	☐ New Position		Submit Form		
	Change in Salary		Indicate New Salary		
	Change in Name		Give Facts Under Remarks		
	Other		Give Facts Under Remarks		
Remarks:					
•					
Appointing Officer: Michelle 1. Duch					
Title: Director					
Address: 190 N. Main St. Mechanocy lle NU 17618					
Certificate valid	Certificate valid until:  Date:				
This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law.  Subject to any limitation or condition specified above.					
By:// , , ,					
1/4 deall of Nicell					

MECHANICVILLE CIVIL SERVICE COMMISSION

RECEIVED

VED Rosellan Linkenann