

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
August 13, 2025**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON July 9, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. ACCEPTANCE OF THE MINUTES OF THE SPECIAL MEETING ON July 21, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

6. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

7. Public Hearing (Water Rate Increase)

8. Public Comment:

9. RESOLUTIONS:

RESOLUTION 52-2025 Water Increase

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 53-2025 Intermunicipal Mutual Aid Agreement (vacuum truck)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 54-2025 Change Order

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 55-2025 Budget Transfers

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 56-2025 K9 Vehicle

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 57-2025 Resignation (Police Department)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 58-2025 Auctioning of un-needed Equipment

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 59-2025 Payroll

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

10. NEW BUSINESS:

11. OLD BUSINESS:

12. CLOSE MEETING: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

13. EXECUTIVE SESSION: In- Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

14. EXECUTIVE SESSION: Out- Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

15. MEETING ADJOURNMENT: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

**City of Mechanicville
Treasurer's Report for the Month of
June 2025**

	Balance 06/01/2025	Receipts	Disbursements	Balance 06/30/2025
General Fund - 4781				
Checking	812,185.67	778,289.05	760,018.65	830,456.07
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>812,585.67</u>	<u>778,289.05</u>	<u>760,018.65</u>	<u>830,856.07</u>
City Clerk Account- 4765	<u>1,418.10</u>	<u>46,554.39</u>	<u>46,919.72</u>	<u>1,052.77</u>
Payroll- 4690	<u>121,600.72</u>	<u>209,229.52</u>	<u>305,180.78</u>	<u>25,649.46</u>
Capital Fund - 4715	<u>219,470.21</u>	<u>124,910.34</u>	<u>261,916.25</u>	<u>82,464.30</u>
Escrow Account 7217	<u>0.04</u>	<u>0.04</u>	<u>0.00</u>	<u>0.00</u>
Central Ave Drainage Project	<u>121.52</u>	<u>0.33</u>	<u>0.00</u>	<u>121.85</u>
HRA Account 2213	<u>22,175.02</u>	<u>50,082.77</u>	<u>14,836.25</u>	<u>57,421.54</u>
Community Development				
Home Grant Program - 5567	116.20	0.31	0.00	116.51
USDA Revolving Loan Funds 2320	78,021.50	876.47	0.00	78,897.97
Total Community Development	<u>78,137.70</u>	<u>876.78</u>	<u>0.00</u>	<u>79,014.48</u>
Total Cash	<u>1,240,198.82</u>	<u>1,159,860.45</u>	<u>1,374,035.40</u>	<u>1,026,023.79</u>

CITY CLERK REPORT ACTIVITY - JULY 2025									
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EMS Call Summary For The City Of Mechanicville

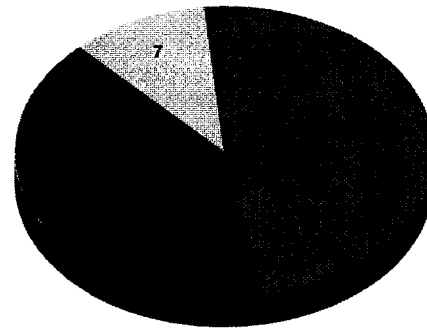
July 2025

66 Medical Emergencies



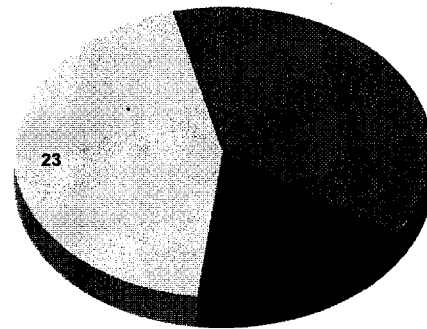
Medical Category	Number of Calls
Altered Mental Status	1
Dizziness	3
Fainting	2
Unconscious	1
General Weakness	3
Mental Health	5
Cardiac Related	2
Diabetic Emergency	1
GI Problems	8
General Illness	3
Traumatic Injury	8
Stroke	7
Acute Pain	3
Respiratory Problems	4
Evaluation After Fall	2
Other	13

Outcome Category

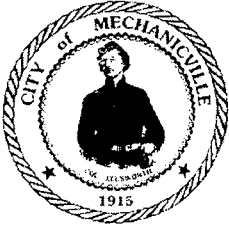


● ALS Care ● BLS Care ● Refused Medical Assistance ● Assistance / Other

Transports by Hospitals



● Saratoga Hospital ● Albany Med ● Samaritan Hospital ● Ellis Hospital ● St.Peter's Hospital



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

MONTHLY REPORT

June 2025

COMPLAINTS FOR THE MONTH OF JUNE

#	AREA	COMPLAINT	CLOSED
106	South Central Avenue	Work being conducted without a permit	X
107	North Fourth Avenue	Pool set up across a neighbor's property	X
108	Elizabeth Street Ext.	Tree down on city property	X
109	Saratoga Avenue	Sidewalk issue	
110	Saratoga Avenue	Garbage left out on sidewalk	X
111	Park Avenue	High grass and weeds	X
112	South Main Street	Electrical sharing issue	X
113	North Seventh Avenue	Garage place on neighboring property	X
114	Cypress Street	High grass and weeds	
115	Warsaw Avenue	Garbage left out on side of the street	X
116	Warsaw Avenue	Large pile of full garbage bags accumulating on property	X
117	Warsaw Avenue	Wood boards left out on the side of the street	X
118	Vial Avenue	Work being performed outside of the scope of the issued permit	
119	Saratoga Avenue	Garbage left out on sidewalk	X
120	North Main Street	Partial stairway collapse	X
121	Harris Avenue	Pool with no fence left unattended	MHA
122	Warsaw Avenue	Chairs and iron board left out by the side of the road	X
123	Grand Street	Junk out all over the sidewalk unable to walk on it	
124	Grand Street	Camper with side out park on street	MPD
125	Saratoga Avenue	Trees and weeds between garage and fence	
126	Saratoga Avenue	Work being performed without permit	
127	Saratoga Avenue	Apartment unit over crowded	
128	Saratoga Avenue	Illegal business being ran out of an apartment	X
129	Saratoga Avenue	Illegal business parking business trailer out on street	MPD
130	Saratoga Avenue	High grass and weeds	X
131	South Third Avenue	High grass and weeds, part of sidewalk removed, rotted porch roof	
132	South Main Street	Python snake out in a condemned area of a building	X
133	Elizabeth Street	Work being performed without permit	X
134	Saratoga Avenue	Illegal business being ran out of an apartment	X

135	North Fifth Avenue	Tree and high brush	
136	North Main Street	Vacant building door open	
137	Tenandaho Lane	Electrical issue	DPW
138	Grand Street	Junk out all over the sidewalk unable to walk on it	
139	North Fourth Avenue	High grass and weeds	
140	North Central Avenue	Mold in residence	X
141	Mechanic Street	High grass and weeds blocking drivers view	
142	First Avenue	Small wall breaking apart	
143	North Seventh Avenue	City property taken and cars parking in restricted area	
144	North Central Avenue	Ant infestation	

There was a total of 39 complaints taken, 18 building permits issued, 6 construction inspections performed, 13 Fire Safety & Property Maintenance inspections and/or reinspection's performed, 1 Operating Permit Inspections, 1 Certificates of Compliance issued, 1 Certificates of Occupancies & 0 Temporary Certificate of Occupancy issued, 4 foil requests / 3 zoning letters of compliance completed, and 19 information requests and 1 request for flood map research from citizens. I attended one meeting with the school, and with the owner of 9 & 11 Vial Avenue.

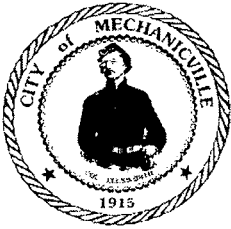
Respectfully submitted,



Laurence Case

City of Mechanicville

Department of Buildings



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

MONTHLY REPORT

July 2025

COMPLAINTS FOR THE MONTH OF JULY

#	AREA	COMPLAINT	CLOSED
145	First Avenue	Roadway still is not patched and there are now pot holes	X
146	Central Avenue	Fireworks being shot off in parking lot	MPD
147	North Seventh Avenue	Car parking in a restricted area	DPW
148	Mulberry Avenue	Asphalt around manhole cover has deteriorated	DPW
149	Mulberry Avenue	Asphalt around storm sewer drain has deteriorated	DPW
150	Saratoga Avenue	Someone living out of a tent	X
151	Saratoga Avenue	Someone set up a tent and is now supplying it with power	X
152	North Fifth Avenue	A Garage in disrepair and tree issue	
153	Grand Street	Camper with slid out park on street and junk around the house	X
154	Chestnut Street	Garbage cans are being left out in the roadway again	X
155	Chestnut Street	Pop up camper is being set up and used in the roadway again	MPD
156	North Seventh Avenue	Neighbors' garbage cans being left in front of property again	X
157	William Street	Dead tree ready to fall down	X
158	Greenwood Avenue	Garbage cans are being left out in the roadway/sidewalk again	
159	Greenwood Avenue	Truck parked in no parking area and partially on sidewalk	
160	North Second Avenue	Alarm going off inside a residency	X
161	William Street	Electrical issues	X
162	Saratoga Avenue	Illegal business being run out of a house	
163	North Seventh Avenue	Neighbors' garbage cans being left in front of property again	X
164	North Second Avenue	Black mold in a building	X
165	North Second Avenue	Building left in disrepair	X
166	Tallmadge Place	Trailers left parked on roadway	MPD
167	Tallmadge Place	Illegal business being run out of a house	X
168	Frances Street	Dead tree issue at vacant property	X

There was a total of 24 complaints taken, 12 building permits issued, 11 construction inspections performed, 4 Fire Safety & Property Maintenance inspections and/or reinspection's performed, 6 operating Permit Inspections, 3 operating permit issued, 0 Certificates of Compliance issued, 0 Certificates of Occupancies & 0 Temporary Certificate of Occupancy issued, 9 Notices of Violation/Orders to remedy, 4 foil requests / 4 zoning letters of compliance completed, and 32 information requests and 1 request for

flood map research from citizens. I attended one meeting with MDIA, and with the owner of 41 Underwood Avenue. I also attended the Parks and Playground Commission meeting.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laurence Case", is written over a horizontal line.

Laurence Case

City of Mechanicville

Department of Buildings

RESOLUTION NO.: 52-2025

WHEREAS A PUBLIC HEARING WAS CONDUCTED ON AUGUST 13, 2025,
regarding the increase in the City of Mechanicville Water Rates;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL
approves a water increase of 20%. Inside water rate was \$3.99 and would
increase to \$4.79 making the new minimum \$158.07. Outside water rate was
\$7.16 and would increase to \$8.59 making the new minimum \$283.47.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

August 13, 2025

Resolution 53-2025

WHEREAS, the safety and quality of life issues of the citizens of the State of New York are of the utmost importance to all levels of state and local government; and

WHEREAS, the Town of Halfmoon and the City of Mechanicville seek to enter into a Mutual Aid and Assistance Agreement to assist one another, when necessary, by supplying the use of a vacuum truck for use in compliance with MS4 regulations and when necessary for maintenance and/or repairs; and

WHEREAS, the Town of Halfmoon and the City of Mechanicville are aware that utilizing the vacuum truck will assist in reducing the costs associated with compliance with MS4 regulations thereby benefiting both the Town and the City; and

WHEREAS, pursuant to the Constitution of the State of New York, the Town of Halfmoon and the City of Mechanicville are allowed to enter into mutual aid and assistance agreements which may include provisions for the furnishing and exchanging of supplies, equipment, facilities, personnel and services during a circumstance as approved by the participants

NOW THEREFORE BE IT RESOLVED, that the City of Mechanicville authorizes the Mayor to enter into said agreement with the Town of Halfmoon.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

August 13, 2025

MUTUAL AID AND ASSISTANCE AGREEMENT

WHEREAS, the safety and quality of life issues of the citizens of the State of New York is of the utmost importance to all levels of state and local government; and

WHEREAS, the Town of Halfmoon and the City of Mechanicville seek to enter into a Mutual Aid and Assistance Agreement to assist one another, when necessary, by supplying the use of a vacuum truck for use in compliance with MS4 regulations and when necessary for maintenance and/or repairs; and

WHEREAS, the Town of Halfmoon and the City of Mechanicville are aware that utilizing the vacuum truck will assist in reducing the costs associated with compliance with MS4 regulations thereby benefiting both the Town and the Village; and

WHEREAS, pursuant to the Constitution of the State of New York, the Town of Halfmoon and the City of Mechanicville are allowed to enter into mutual aid and assistance agreements which may include provisions for the furnishing and exchanging of supplies, equipment, facilities, personnel and services during a circumstance as approved by the participants;

NOW THEREFORE, the parties agree as follows:

1. Pursuant to the terms and conditions set forth in this Agreement, the Town of Halfmoon agrees to provide use of the Town's vacuum truck upon consent of the Town Supervisor or the Superintendent of Highways.
2. The City of Mechanicville shall permit their employees to assist the Town of Halfmoon as needed upon consent of the Town Supervisor or the Highway Superintendent.
3. Whenever employees are rendering aid and assistance pursuant to this Agreement, such employees shall remain the responsibility of their respective municipality and retain the same powers, duties, immunities, and privileges they would ordinarily possess if performing their duties within the geographic limits of the Towns.
4. To the extent permitted by law, each party (as Indemnitor) agrees to protect, defend, indemnify, and hold the other party (as Indemnitee), and its officers, employees and agents, free and harmless from and against any and all losses, penalties, damages, assessments, costs, charges, professional fees, and other expenses or liabilities of every kind and nature arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of Indemnitor's negligent acts, errors and/or omissions. To the extent that immunity does not apply, each party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry. Each party understands and agrees that any insurance protection obtained shall in no way limit the responsibility to indemnify, keep, and save harmless the other parties to this Agreement.
5. This Agreement may be modified at any time upon the mutual written consent of the

parties. Any modification shall be in writing, duly executed by both parties.

6. Should any clause, sentence, provision, paragraph, or other part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder of this Agreement.

DATED: _____

BY: Kevin J. Tollisen
Halfmoon Town Supervisor

DATED: _____

BY: Mike Butler
Mayor City of Mechanicville

Resolution 54-2025

**CITY OF MECHANICVILLE
RESOLUTION AUTHORIZING CHANGE ORDERS NO. 1A AND NO. 1B
RAW WATER PUMP STATION IMPROVEMENTS PROJECT**

WHEREAS, the City of Mechanicville (“City”) is completing improvements to the Raw Water Pump Station at the Lower Reservoir; and

WHEREAS, the City has entered into an agreement (Contract No. 1A) with Trinity Construction, Inc. (General Contractor) on March 10, 2025; and

WHEREAS, the City has entered into an agreement (Contract No. 1B) with Flex Electric, LLC. (Electrical Contractor) on March 10, 2025; and

WHEREAS, delivery of major equipment items to be installed under Contract No. 1A (pressure reducing valve, raw water pumps) and Contract No. 1B (emergency generator) will take place after the original substantial completion date of August 23, 2025; and

WHEREAS, Change Order No. 1A extends the Contract No. 1A substantial completion date to February 27, 2026 and final completion date to March 27, 2026; and

WHEREAS, Change Order No. 1B extends the Contract No. 1B substantial completion date to February 27, 2026 and final completion date to March 27, 2026; and

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves Change Order No. 1A and Change Order No. 1B; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately and authorizes the Mayor to execute Change Order No. 1A and Change Order No. 1B.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

August 13, 2025

RESOLUTION No.: 55-2023

WHEREAS, the Mechanicville City Council adopted their 2025 Annual Budget on February 7, 2025; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2025 budget we wish to approve the following budget transfers:

AMOUNT	FROM BUDGET CODE	FROM	TO BUDGET CODE	TO
\$5,584.46	A0-1620-100	Buildings-Personnel Services	A0-1620-105	Buildings - Overtime
\$13,180.70	A0-1620-100	Buildings-Personnel Services	A0-1620-101	City Hall Salary Expense
\$117.14	A0-5010-100	Highway Personnel Services	A0-1490-105	DPW - Overtime
\$150.00	A0-5010-100	Highway Personnel Services	A0-1490-406	DPW Clothing Allowance
\$3,659.28	A0-5010-100	Highway Personnel Services	A0-5010-109	Highway-Cash in Vacation Days
\$8,763.74	A0-5010-100	Highway Personnel Services	A0-5010-110	Highways-Seperation Agreement
\$28.00	A0-1490-413	DPW - Phones	A0-1490-410	DPW - Contracted Services

Motion by: _____

Seconded by: _____

Mayor Butler _____
Comm. Blodgett _____
Comm. Martin _____
Comm. Sgambati _____
Comm. Gaetano _____

44,420.00

CITY OF MECHANICVILLE

Records

RESOLUTION: 56-2025

WHEREAS, the Mechanicville Police Department has identified the need for a K9-capable patrol vehicle to support ongoing law enforcement operations; and

WHEREAS, the Town of Stillwater has offered for sale a 2021 Ford Police Interceptor SUV, VIN #1FM5K8AW2MNA01964, which meets the operational needs of the department; and

WHEREAS, the purchase price of said vehicle is Seven Thousand Five Hundred Dollars (\$7,500.00), representing a cost-effective acquisition compared to market alternatives; and

WHEREAS, funding for this purchase is available from the appropriate budget line item designated for police equipment;

NOW, THEREFORE, BE IT RESOLVED, that the Mechanicville City Council hereby authorizes the purchase of the 2021 Ford Police Interceptor SUV, VIN #1FM5K8AW2MNA01964, from the Town of Stillwater for the total cost of \$7,500.00.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:	Mayor Butler	_____
	Commissioner Blodgett	_____
	Commissioner Martin	_____
	Commissioner Sgambati	_____
	Commissioner Gaetano	_____

Dated August 13, 2025

CITY OF MECHANICVILLE

Records

RESOLUTION: 57-2025

WHEREAS, Police Officer Alexandria Safford submitted a letter of resignation to the Chief of Police; and

WHEREAS, Officer Safford's resignation will take place on July 15, 2025;
NOW

THEREFORE BE IT RESOLVED that the City Council of the City of Mechanicville accepts the resignation letter from Officer Alexandria Safford.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL:	Mayor Butler	_____
	Commissioner Blodgett	_____
	Commissioner Martin	_____
	Commissioner Sgambati	_____
	Commissioner Gaetano	_____

Dated August 13, 2025

RESOLUTION NO.: 58-2025

WHEREAS THE CITY OF MECHANICVILLE needs to divest itself of un-needed equipment periodically,

WHEREAS such actions impact the operations of many other departments, and steps need to be taken to ensure appropriate communication and accountability,

NOW THEREFORE BE IT RESOLVED THAT:

1. Any department head wishing to divest itself of equipment equal to or greater than \$3,500.00 in value shall submit a resolution to the City Council with the following information:
 - a. Type of city equipment
 - b. Replacement cost of equipment
 - c. Type of divestiture, ie) sale, auction, scrap, etc.
 - d. Reason for divestiture i.e.) broken, no longer needed, past its useful life, too expensive to repair, etc.
2. A majority vote of the Council is required to approve the divestment prior to such divestment.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

August 13, 2025

RESOLUTION NO.: 59-2025

WHEREAS THE CITY OF MECHANICVILLE has approved the 2025 budget including salaries, and

WHEREAS the city is required to transfer funds from the general fund to the payroll account for the purpose of covering payroll and employer contributions, as follows:

Payroll date	Amount
07/03/2025	\$106,905.47
07/17/2025	\$114,527.78
07/31/2025	\$94,598.88

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

August 13, 2025