

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
December 10, 2025**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON November 12, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

6. Public Comment:

7. RESOLUTIONS:

RESOLUTION 87-2025 Independent Contractor

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 88-2025 Adoption of Saratoga County Hazard Mitigation Action Plan Update 2025

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 89-2025 Agreement with the State of New York Unified Court System

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 90-2025 Water Rate Amendment

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 91-2025 Youth Services Agreement

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 92-2025 Salary Increase (Public Safety)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 93-2025 Forfeited Funds Appropriated to Police Department

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 94-2025 Payroll

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 95-2025 Budget Transfers

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 96-2025 Extension (Momentum)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

8. NEW BUSINESS:

9. OLD BUSINESS:

10. CLOSE MEETING: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

11. EXECUTIVE SESSION: In- Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

12. EXECUTIVE SESSION: Out- Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

13. MEETING ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

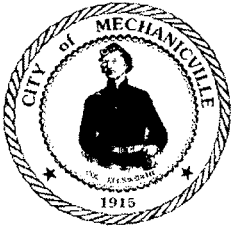
Roll Call AYES _____ NAYS: _____

CITY CLERK REPORT ACTIVITY - NOVEMBER 2025

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total	Total Amount Collected
Hunting & Fishing	0	0	0	4	4	4	2	15	13	5	5		52	\$ 163.43
Marriage Licenses	2	4	1	3	4	6	5	9	8	3	2		47	\$ 822.50
Dog Licenses	3	7	22	19	27	13	10	15	8	13	9		146	\$ 554.00
Marriage Certificates	4	0	11	13	12	4	11	8	10	8	3		84	\$ 740.00
Birth Certificates	0	1	0	0	1	1	0	0	2	1	1		7	\$ 70.00
Death Certificates	0	14	20	11	5	8	0	0	3	37	16		114	\$ 1,140.00
Bingo Licenses	6	0	6	0	0	6	0	0	6	0	0		24	\$ 180.00
Bell Jar Licenses	0	0	0	0	0	0	0	0	0	0	0		0	\$ -
Games of Chance Licenses	0	0	0	0	0	0	0	0	0	0	0		0	\$ -
Tax Searches	12	12	12	9	7	11	9	113	4	60	6		255	\$ 12,750.00
Genealogy Searches	0	0	1	2	0	0	0	2	2	1	0		8	\$ 121.00
Bingo Proceeds	4	0	4	0	0	0	7	0	5	0	0		20	\$ 220.95
One Day Officiant License	0	0	0	0	0	0	1	0	2	1	0		4	\$ 100.00
Grand Total														\$ 16,861.88
Certificates of Residency: College: HVCC, SCCC or Adirondack	8	0	0	1	3	1	10	12	0	0	1		36	\$ -

**City of Mechanicville
Treasurer's Report for the Month of
November 2025**

	Balance 11/01/2025	Receipts	Disbursements	Balance 11/30/2025
General Fund - 4781				
Checking	905,511.54	650,439.53	543,003.38	1,012,947.69
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>905,911.54</u>	<u>650,439.53</u>	<u>543,003.38</u>	<u>1,013,347.69</u>
City Clerk Account- 4765	<u>1,459.79</u>	<u>3,428.80</u>	<u>4,060.00</u>	<u>828.59</u>
Payroll- 4690	<u>19,432.59</u>	<u>219,095.53</u>	<u>219,122.14</u>	<u>19,405.98</u>
Capital Fund - 4715	<u>163,029.63</u>	<u>155,760.46</u>	<u>243,678.52</u>	<u>75,111.57</u>
Escrow Account 7217	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Central Ave Drainage Project	<u>122.79</u>	<u>0.02</u>	<u>122.79</u>	<u>0.02</u>
HRA Account 2213	<u>16,145.64</u>	<u>20,048.82</u>	<u>16,730.27</u>	<u>19,464.19</u>
Community Development				
Home Grant Program - 5567	129.74	0.02	129.74	0.02
USDA Revolving Loan Funds 2320	82,491.75	346.56	0.00	82,838.31
Total Community Development	<u>82,621.49</u>	<u>346.58</u>	<u>129.74</u>	<u>82,838.33</u>
NYCLASS as of 10/31/2025				
General Fund	1,143,928.29	56,799.23	476,647.58	724,079.94
Capital Fund	337,242.74	1,340.24	0.00	338,582.98
Sewer	0.00	477,377.93	53,712.50	423,665.43
	<u>2,315,191.82</u>	<u>2,908.00</u>	<u>476,647.58</u>	<u>1,062,662.92</u>
Total Cash	<u>3,494,634.51</u>	<u>1,031,978.92</u>	<u>1,486,764.15</u>	<u>2,261,059.96</u>



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

MONTHLY REPORT November 2025

COMPLAINTS FOR THE MONTH OF NOVEMBER

#	AREA	COMPLAINT	CLOSED
218	North Second Avenue	Junk and debris	
219	Avenue B	Dilapidated porch with all junk around (turned over to Malta)	MTCE
220	Bennington Avenue	Paint in the roadway and insulation in a window	
221	North Main Street	Trailers and vehicles left out on a property	X
222	Saratoga Avenue	Debris left out by the roadway	X
223	Saratoga Avenue	Debris left out by the roadway	X
224	Park Avenue	Dilapidated fence	
225	South Main Street	18 wheeler going in and out of a property leaving trailers on site	X
226	South Main Street	People living out of a camper	X
227	Saratoga Avenue	Illegal home occupancy	X
228	North Central Avenue	Dead tree on city property	DPW

There was a total of 12 complaints taken, 8 building permits issued, 3 construction inspections performed, 12 Fire Safety & Property Maintenance inspections and/or reinspection's performed, two others also scheduled but not conducted, 0 Certificates of Compliance issued, 58 Certificates of Occupancies & 0 Temporary Certificate of Occupancy issued, Notices of Violation/Orders to remedy, 4 foil requests / 9 zoning letters of compliance completed, and 41 information requests. I Have also included the areas of the city I would like to restrict mobile food preparation vehicles to be able to operate from. This does not include special events or if they are operating from private property with permission from the owner. They would still have to abide by all V&T laws and not block any driveways. I feel it is in the best interests from a safety stand point, to keep the vehicles away from the residential districts and areas where we already have an issue with traffic congestion. I have also submitted these areas to the Police Department and Fire Department for their review. I reviewed the proposed HMAP, submitted a proposed emergency access law for the use of Knox boxes in the city, and completed two plan reviews this month.

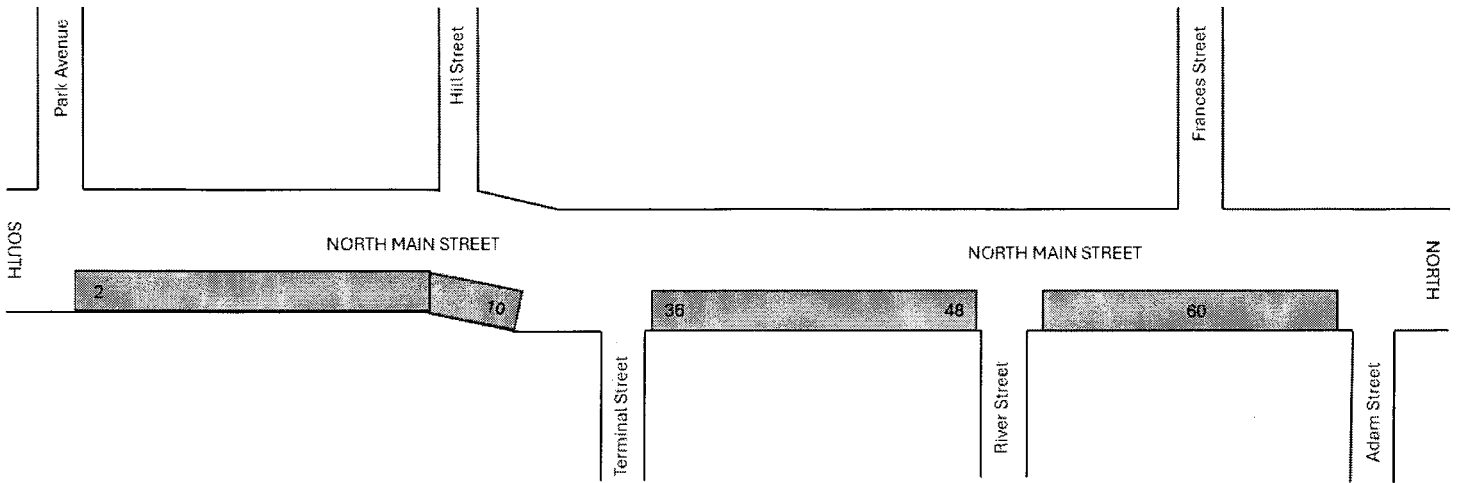
Respectfully submitted,

Laurence Case

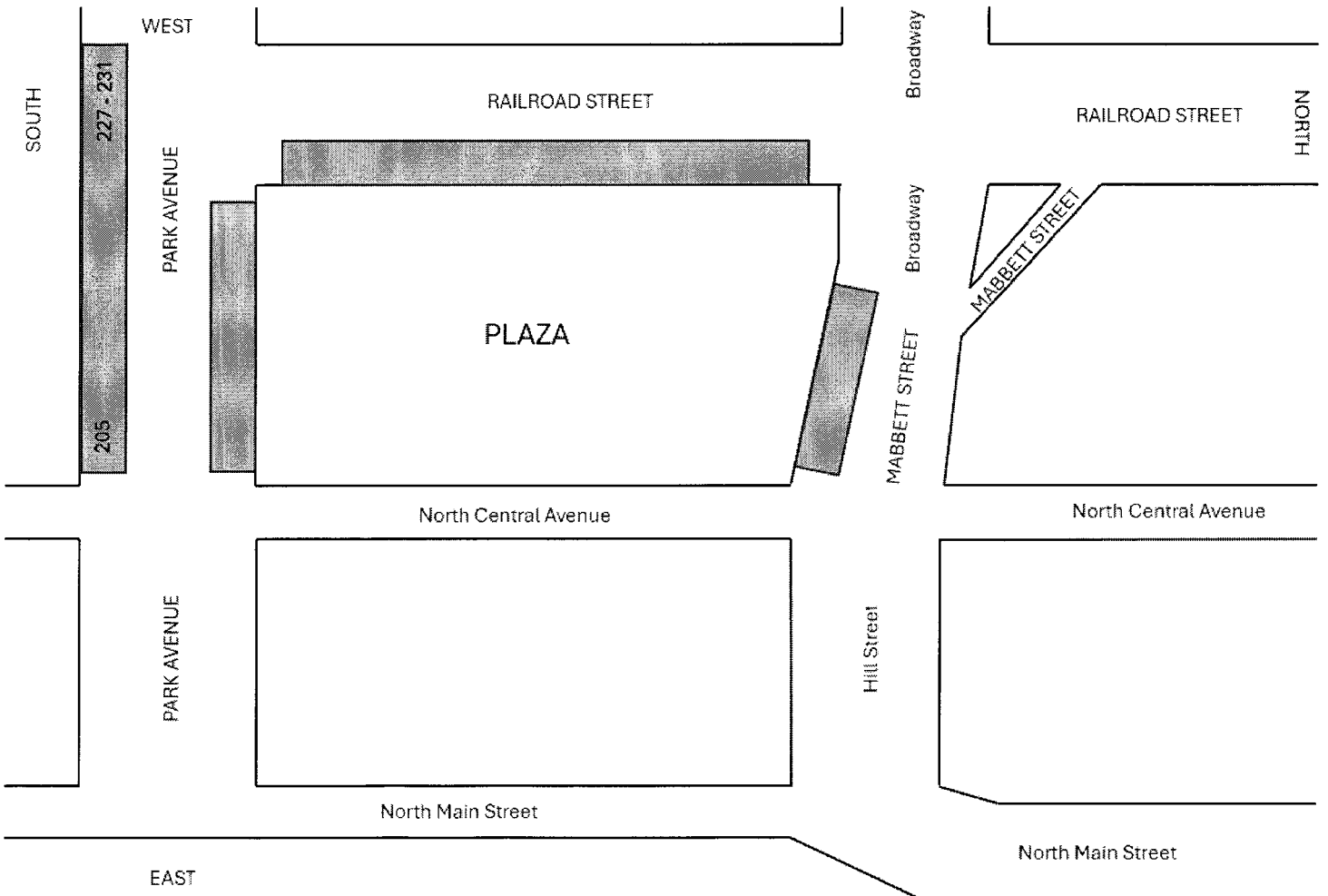
Laurence Case

City of Mechanicville

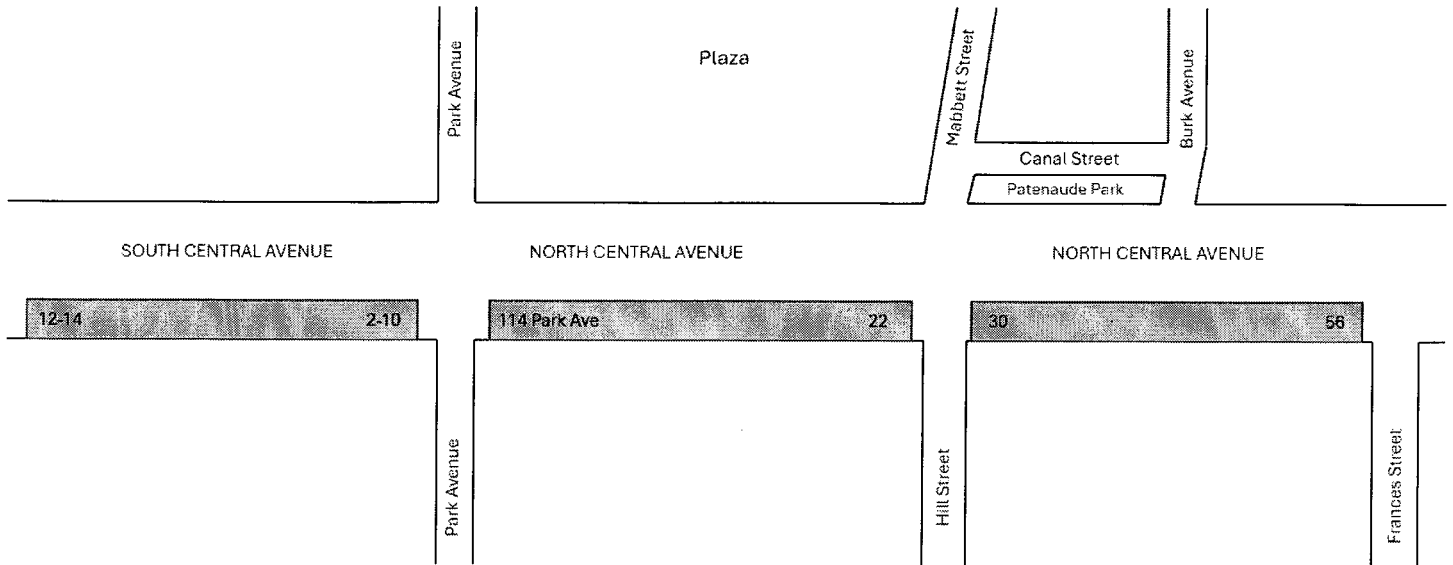
Department of Buildings



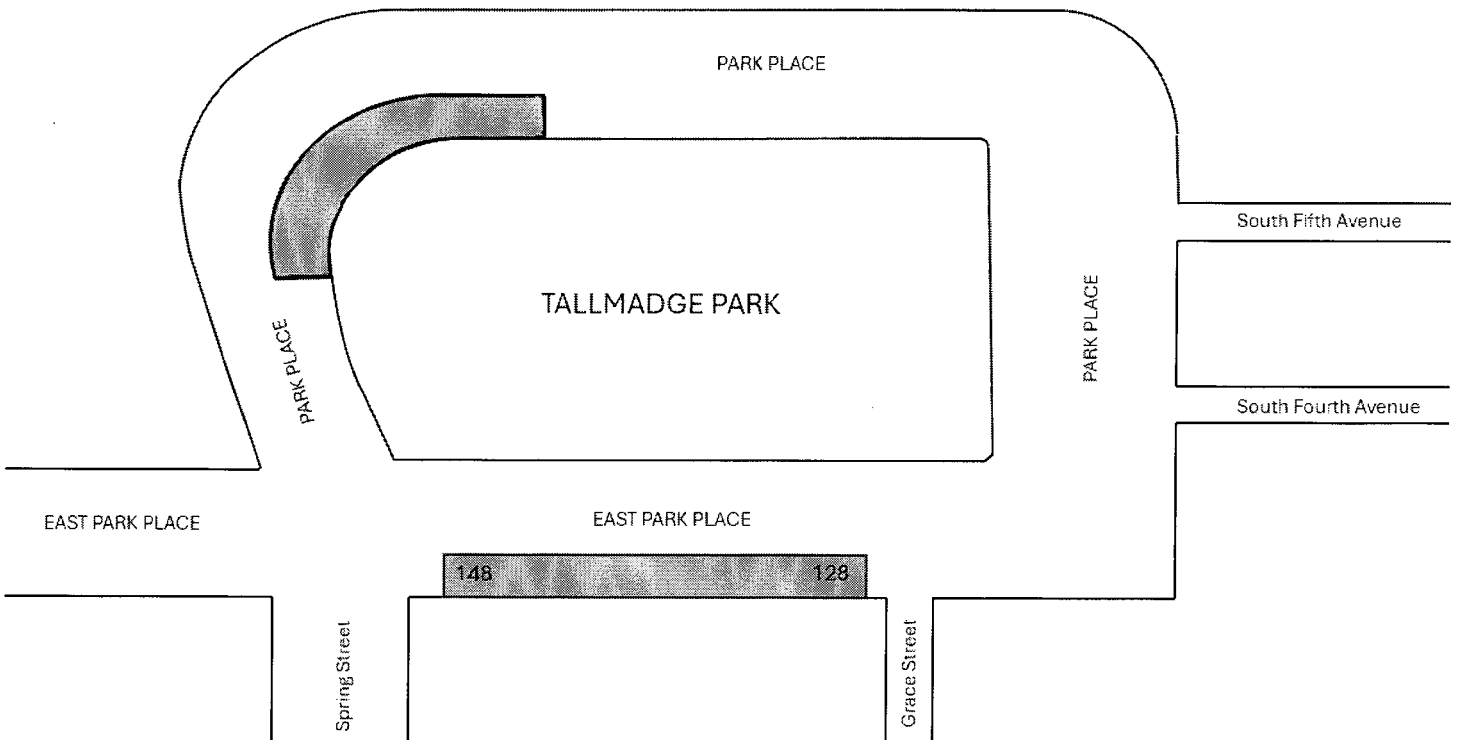
North Main Street



Park Avenue, Railroad Street & Mabbett Street



South & North Central Avenues



Tallmadge Park

ACO REPORT November 2025

- Running At Large Dogs: 3
- Returned home RAL: 3
- Barking/Noise Calls: 3
- Vicious /Neglected Calls: 6
- Investigated vicious/neglected: 6
- Bite Cases/Follow up:4
- Waste Station Refill Trips: 8
- MPD calls:4
- Meetings at midrise for abuse neglect case: 4
- Pet Pantry: 475pounds of food loaded /275 delivered to residents

RESOLUTION NO.: 87-2025

WHEREAS, the City of Mechanicville has identified the need for assistance with the filing of the Annual Financial Report (AFR) and

WHEREAS, such services are not currently available through existing City staff, and it has been determined that hiring an independent contractor on a 1099 basis is the most efficient and cost-effective method to provide the required services; and

WHEREAS, the City Council desires to authorize the Commissioner of Finance to enter into an agreement with Cathrine Persons to perform said services in compliance with all applicable federal, state, and local laws; and

WHEREAS, Catherine Persons shall be engaged as an **independent contractor** and not as an employee of the City, and shall be responsible for all applicable taxes and insurance as required by law;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council hereby approves the hiring of Catherine Persons on a 1099 basis for the purpose of assisting with filing the AFR,

1. The funds for this service shall be paid from the salary budget of the Finance department at a rate of \$35.00 per hour.
2. This resolution shall take effective as of 01/01/2025.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

Resolution 88-2025

WHEREAS, The City of Mechanicville recognizes the threat that natural hazards pose to people and property within the City of Mechanicville and;

WHEREAS, the County of Saratoga has prepared a multi-hazard mitigation plan, hereby known as Saratoga County Hazard Mitigation Action Plan Update 2025, in accordance with the Disaster Mitigation Act of 2000 and;

WHEREAS, Saratoga County Hazard Mitigation Action Plan Update 2025, identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Mechanicville impacts of future hazards and disasters and;

WHEREAS adoption by the City Council demonstrates their commitment to hazard mitigation and achieving the goals outlined in the Saratoga County Hazard Mitigation Action Plan Update 2025;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MECHANICVILLE, NEW YORK, THAT:

Section 1. In accordance with (local rule for adopting resolutions), the City Council adopts the Saratoga County Hazard Mitigation Action Plan Update 2025. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

RESOLUTION #: 89-2025

WHEREAS, the Mechanicville City Council previously approved an Agreement with the State of New York Unified Court System to provide for Court Cleaning and Minor Repairs (Contract No. C300512); and

WHEREAS, the Agreement requires that an Annual Renewal Letter and Budget be signed for each year of the five year Agreement; and

WHEREAS, the renewal shall commence on April 1, 2025, and shall terminate on March 31, 2026, with all terms and conditions of the original Agreement continuing to apply except as it relates to Appendix B of the original Agreement; and

WHEREAS, the amended Appendix B shall set the maximum compensation for the 2025-2026 period to be \$35,734.00; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council hereby authorizes the Mayor to enter into a renewal Agreement with the State of New York Unified Court System to provide Court Cleaning and Minor Repairs.
2. That the Mayor is hereby authorized to sign any documents necessary to enter a renewal Agreement with the State of New York Unified Court System.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BUTLER _____

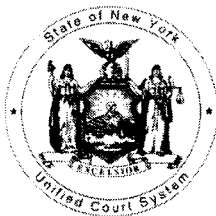
COMMISSIONER BLODGETT _____

COMMISSIONER MARTIN _____

COMMISSIONER SGAMBATI _____

COMMISSIONER GAETANO _____

December 10, 2025



STATE OF NEW YORK
UNIFIED COURT SYSTEM
FOURTH JUDICIAL DISTRICT

101 STATE FARM PLACE, SUITE 100
MALTA, NEW YORK 12020
(518) 285-5099
FAX # (518) 453-8988

HON. JOSEPH A. ZAYAS
Chief Administrative Judge

HON. JAMES P. MURPHY
Deputy Chief Administrative Judge
Courts Outside New York City

HON. KRIS K. SINGH
District Administrative Judge
Fourth Judicial District

JOANNE M. MANN
District Executive

KELLY M. FITZSIMMONS
Deputy District Executive

Monday, October 20, 2025

The Honorable Michael J. Butler
The City of Mechanicville
36 North Main Street
Mechanicville, New York 12118

Re: Agreement between the State of New York Unified Court System and the City of Mechanicville for Court Cleaning and Minor Repairs (Contract No. C300512) Annual Renewal Letter and Budget (Appendix B) for State Fiscal Year 2025-26

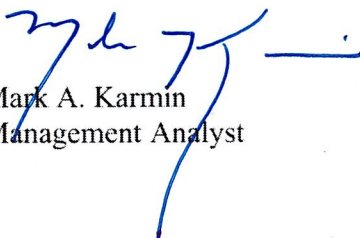
Dear Mayor Butler:

Please be advised that pursuant to Section I of the existing contract between the Unified Court System and the City of Mechanicville, we are hereby establishing a renewal period in the five-year term of this agreement. Said renewal period shall commence on April 1, 2025 and shall terminate on March 31, 2026. During this 2025-26 renewal period, all terms and conditions of the above-referenced Agreement shall continue to apply, except as specified below.

The proposed budget for services to be rendered pursuant to this contract in the 2025-26 period shall be **\$35,734.00**. Pursuant to the provisions of Chapter 686 of the Laws of 1996, as amended to date, the maximum compensation for the 2025-26 period shall be 100% of that amount. The attached revised Appendix B, detailing the proposed budget for the renewal period, shall be incorporated into the Agreement and shall replace all prior Appendix B's. The signatures below shall confirm acceptance of this renewal by the City of Mechanicville, and by the Unified Court System.

Accordingly, the original of this letter should be signed by an authorized representative of the City of Mechanicville, and the corresponding acknowledgment page should be notarized. Please mail the signed original letter together with the related documents to this office.

Sincerely,



Mark A. Karmin
Management Analyst

Accepted for: City of Mechanicville

Accepted for: Unified Court System

Michael J. Butler
Mayor

Maureen McAlary
Director, Division of Financial Management

Dated: _____

Dated: _____

Attachment

cc: Tamar Martin, Commissioner of Finance
Karen Drost, City Court Chief Clerk

ACKNOWLEDGMENT

STATE OF NEW YORK)
) SS:
COUNTY OF SARATOGA)

On the ____ day of _____, 2025, before me personally came
_____, to me known, who, being by me duly sworn, did depose and say that
he/she resides in _____, that he/she is the _____
of _____, the municipality described in and which executed the above
instrument; and that she/he is duly authorized by the governing body of said municipality to sign her/his
name thereto.

NOTARY PUBLIC

Unified Court System

Court Cleaning and Minor Repairs Proposed Budget Form

(Appendix B to a contract between a local government entity and the NYS Unified Court System pursuant to Chapter 686, Laws of 1996)

State Fiscal Year: April 1, 2025 thru March 31, 2026

Name of County or City: City of Mechanicville: Contract C300512

List Court Buildings: Name and Address of Each Court Building (Including County Clerk Space)	Owned or Leased	Building Net Usable Square Feet	Total		Court Spaces to be Cleaned and Repaired Pursuant to this Budget	Aid Eligible Percentage
			Owned	Net Usable Sq. Ft.		
City Hall	Owned	7,932		2,971		37%
36 North Main Street						
Mechanicville, New York 12118						
Combined		7,932		2,971		37%

Note: Divide Court SF by Total SF for percent

Anticipated Changes in Location or Space Utilization:
Name and Address of Affected Building(s)

Nature of Changes	Target Date

1 Cleaning Costs:

1(a) Service Contracts

Budget Line #	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	FY25-26 Budget Request
1	Unifirst	Provide/Clean Rugs	1	\$1,711	37%	\$633
2	Country Living	Carpet Cleaning	1	\$1,000	100%	\$1,000
3						
4						
5						
6						
1(a) Subtotal:						\$1,633

1(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	FY25-26 Budget Request
7	City Hall	\$18,000	\$4,860	\$22,860	100%	\$22,860
8						
9						
10						
11						
12						
1(b) Subtotal:						\$22,860

1(c) Supplies and Equipment

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	FY25-26 Budget Request
Cleaning Supplies	City Hall	1	\$2,956	37%	\$1,094
14					
15					
16					
17					
18					
1(c) Subtotal:					\$1,094

1(d) - Total Cleaning Costs (1a+1b+1c):

\$25,587

2 Trash Removal and Disposal

2(a) Trash Removal

	Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	FY25-26 Budget Request
19	County Waste	City Hall	1	\$946	37%	\$350
20						
21						
22						
23						
2(a) Total:						\$350

2(b) Trash Disposal

	Contractor or Agency	Building	Quantity / Unit	Costs	Aid Eligible Percentage	FY25-26 Budget Request
24	N/A					
25						
26						
27						
28						\$0
2(b) Total:						\$0
2(c) - Total Trash Removal & Disposal (2a+2b):						\$350

3 HVAC Cleaning Costs

3(a) Duct Work Cleaning and Filter Changing By Service Contract

	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	FY25-26 Budget Request
29	TBD	Duct Cleaning	City Hall	\$1,000	100%	\$1,000
30						
31						
32						
33						
34						
3(a) Subtotal:						\$1,000

3(b) Duct Work Cleaning and Filter Changing by Local Payroll

No. of Positions		Building	Annual Wages	Fringe Benefits	Personal Service Costs	Aid Eligible Percentage	FY25-26 Budget Request
35	N/A						
36							
37							
38							
39							
40							
3(b) Subtotal:							\$0

3(c) Filter Changing - Filters Only

Type of Material		Building	Quantity/Unit	Costs	Aid Eligible Percentage	FY25-26 Budget Request
41	Filters	City Hall	1	\$1,920	100%	\$1,920
42						
43						
44						
45						
46						
3(c) Subtotal:						\$1,920

3(d) Total HVAC Ductwork Cleaning & Filter Changing Costs (3a+3b+3c): 3(d)

\$2,920

4 GRAND TOTAL - ALL "CLEANING COSTS":

Grand Total Boxes 1d + 2c + 3d:

4

\$28,857

7 Building and Property Maintenance:

7(a) Service Contracts

Use Codes A-G:

- a - Pest Control
b - Elevators
c - HVAC
d - Telephone Wiring

- e - Security & Alarm Systems
f - Property Maintenance
g - Other (Identify)

Code	Contractor	Type	Work Performed	Building	Contract		FY25-26
					Amounts for Budget Period	Aid Eligible Percentage	Budget Request
58	a	TBD Vendor	Pest Control	City Hall	\$1,200	37%	\$444
59	e	Sanders Fire&Safety	Emergency systems	City Hall	\$756	37%	\$280
60	c	Midstate Heat & Cool	Boiler repairs	City Hall	\$5,163	37%	\$1,910
61	g	Misc. Vendors	Bldg & prop maintenance	City Hall	\$7,405	37%	\$2,740
62							
63							
64							
65							
66							
67							
68							
7(a) Subtotal:							\$5,373

7(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringes	Total Costs	Aid Eligible Percentage	FY25-26 Budget Request
69	1 City Hall	\$6,690	\$3,546	\$10,236	37%	\$3,787
70						
71						
72						
73						
74						
75						
76						
7(b) Subtotal:						\$3,787

7(c) Supplies and Equipment

FY25-26

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
77 Various supplies & equipment	City Hall	1	\$5,250	37%	\$1,943
78					
79					
80					
81					
7(c) Subtotal:					\$1,943

7 (d) Total - Building and Property Maintenance Costs (7a+7b+7c) 7(d):

\$11,103

8 Total - Building and Property Maintenance Costs:

8

\$11,103

9 Total Cost Reimbursable @ 25% = (Box 8 x 25%)

9

\$2,776

10 Total Proposed Direct Costs (Item 6 + Item 9):

10

\$34,032

11 Overhead Costs (Item 10 x .05):

11

\$1,702

12 Total Proposed Contract Amount (Item 10 + Item 11):

12

35,734

13 Local Government Certification:

I hereby certify that the cost estimates contained herein were developed using the best available information and that the proposed budget amounts are just, true and correct to the best of my knowledge.

Name:	Tamar Martin
Title:	Commissioner of Finance
Signature:	
Date:	

County or City:	City of Mechanicville
Address:	36 North Main Street
	Mechanicville, NY 12118
Phone:	(518) 664-8920

ENDNOTES:

Use budget line numbers for reference and include remarks or explanations below.

Line No. Explanation:	
2, 7, 29	Work dedicated to 100% of court occupied space.

Appendix B - Tenant Work Summary/Itemization				
LOCATION	CATEGORY CODE	PROJECT DESCRIPTION	Projected Cost	Requested Since at Least
Mechanicville City				
Mechanicville City	A/B/C	Bathroom: paint room & door, replace floor and ceiling tiles.	\$ 1,600	FY 2024-25
Mechanicville City	B	Conference Room: paint.	\$ 800	FY 2024-25
TOTAL COST MECHANICVILLE			\$ 2,400	

RESOLUTION: 90-2025

WHEREAS, the City Council of the City of Mechanicville previously adopted Resolution No. 52–2025 on August 13, 2025, establishing water rate increases and;

WHEREAS, after adoption, it was determined that the rate amounts set forth in Resolution No. 52–2025 contained errors, resulting in incorrect values being included in the approved resolution; and

WHEREAS, the City Council wishes to correct these errors to reflect the accurate and intended rates, ensuring proper administration, billing, and financial oversight; and

WHEREAS, the Council finds it necessary and in the best interest of the City to amend Resolution No. 52–2025 to correct the rate amounts.

NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 52–2025 is hereby amended to replace the incorrect rate amounts with the following accurate rates:

Inside water rate was \$4.51 and would increase to \$5.86 making the new minimum \$193.38.
Outside water rate was \$8.09 and would increase to \$10.52 making the new minimum, \$347.16 and;

BE IT FURTHER RESOLVED, that the Mechanicville City Council approves the updated amendment subject to the review and approval of the City Attorney.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

Resolution 91-2025

WHEREAS, the City of Mechanicville conducts supervised programs that provide recreational and youth development opportunities for area youth; and

WHEREAS, the County of Saratoga is eligible for reimbursement from the New York State Office of Children and Family Services (“OCFS”) for youth development program projects and has offered to sponsor the City’s Youth Recreation Program for the period of **October 1, 2025, through September 30, 2026**; and

WHEREAS, the County has prepared a Youth Service Project Agreement, identified as **QYDS Program No. 104108 – Youth Recreation**, under which the County will sponsor the City’s youth service project and reimburse the City in an amount not to exceed **\$5,674**, contingent upon the availability and approval of state aid; and

WHEREAS, the Agreement requires the City to operate the youth service program, maintain required accounts and records, comply with all applicable laws and regulations, provide necessary reports and documentation, maintain required insurance, permit audits, and satisfy all other terms and conditions set forth therein; and

NOW, THEREFORE, BE IT RESOLVED, that the **Mayor** is hereby authorized and directed to execute the **Youth Service Project Agreement** with the **County of Saratoga**, together with any and all related documents necessary to implement the Agreement, for the period **October 1, 2025 through September 30, 2026**, in an amount not to exceed **\$5,674**, subject to the terms and conditions set forth therein; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

Youth Service Project Agreement
Minor Contract

QYDS Program No. 104108 – Youth Recreation

THIS AGREEMENT, BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY),

-and-

CITY OF MECHANICVILLE, a municipal corporation of the State of New York, with offices at 36 North Main Street, Mechanicville, New York 12118 (MUNICIPALITY),

RECITALS

- A. The MUNICIPALITY conducts a supervised program for area youth.
- B. The MUNICIPALITY and the COUNTY wish to operate a youth development program project.
- C. All references herein to “OCFS” shall be read to mean the New York State Office of Children and Family Services.
- D. The COUNTY is eligible for possible OCFS reimbursement for sponsoring such projects.

NOW THEREFORE, the parties agree that:

- 1. The COUNTY will sponsor the MUNICIPALITY’s youth service project and pay the MUNICIPALITY a sum not to exceed \$5,674. The actual payment by the COUNTY to the MUNICIPALITY is contingent upon the final approval of state aid.
- 2. The MUNICIPALITY agrees to operate a youth service project from October 1, 2025 – September 30, 2026, as outlined in its COUNTY-approved “Individual Program Application” for the Youth Services program, at a cost not to exceed “OCFS Funds Requested” \$5,674. The terms and conditions of such application are expressly incorporated herein.
- 3. The COUNTY’s payment is a reimbursement and conditioned upon the MUNICIPALITY’s timely submission of reports, vouchers, time sheets, and/or other documents required by the COUNTY, OCFS, or the Comptroller.
- 4. The MUNICIPALITY shall pay the COUNTY’s non-reimbursable costs for its sponsorship of the MUNICIPALITY’s program.

5. The MUNICIPALITY agrees to submit an annual program report to the COUNTY. MUNICIPALITY delays may result in nonpayment of its vouchers. The MUNICIPALITY will maintain separate and complete fiscal accounts, records, and reports for the program and turn them over to the COUNTY upon demand and/or at the conclusion of the program. The MUNICIPALITY also agrees to allow OCFS, or its representatives, to take possession of all books, records, and documents relating to this program.

6. The MUNICIPALITY agrees to maintain its program accounts for the program in accordance with generally accepted accounting principles.

7. The MUNICIPALITY hereby authorizes the COUNTY, the local Department of Aging and Youth Services, the local youth boards, and OCFS, or their authorized representatives, to make fiscal audits of the MUNICIPALITY accounts relating to the program, review program activity, and examine and copy all records and reports for the program, or any program which receives reallocated funds pursuant to this Agreement.

8. The MUNICIPALITY agrees to operate its program in compliance with all applicable laws, rules, and regulations, including the State Youth Commission Act.

9. The MUNICIPALITY agrees that no person shall, on the grounds of race, color, religion, sex, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any MUNICIPALITY program or activity by the MUNICIPALITY. The MUNICIPALITY will abide by and comply with all state and federal laws concerning discrimination and equal opportunity.

10. The COUNTY's Department of Aging and Youth Services is also responsible for the fiscal accountability, monitoring, and evaluation of the project. The COUNTY is hereby authorized to monitor each program including, but not limited to, actual program activity and the preparation of progress reports and evaluations. The MUNICIPALITY shall be responsible for self-monitoring required by the COUNTY.

11. INDEMNIFICATION: The MUNICIPALITY shall, at all times, indemnify and save harmless the COUNTY from and against any and all claims and demands whatsoever, including costs, litigation expenses, counsel fees and liabilities in connection therewith arising out of injury to or death of any person whomsoever or damage to any property of any kind by whomsoever, caused in whole or in part, directly or indirectly, by the acts or omissions of the MUNICIPALITY, any person, employed by the MUNICIPALITY, its contractors, subcontractors, materialmen, or any person directly or indirectly employed by them or any of them, while engaged in the program. This clause shall not be construed to limit, or otherwise impair, other rights or obligations of indemnity which exist in law, or in equity, for the benefit of the COUNTY.

12. INSURANCE REQUIREMENTS: The MUNICIPALITY shall provide the COUNTY with proof of general liability insurance by a company authorized to do business in the State of New York. The policy's limits shall be no less than \$1,000,000 per occurrence and \$2,000,000 general aggregate and shall be subject to the approval of the County Attorney. The

MUNICIPALITY may utilize umbrella/excess coverage to achieve the limits required hereunder. The certificate holder must be listed as the COUNTY OF SARATOGA, 40 McMaster Street, Ballston Spa, New York 12020. This insurance certificate must also include the COUNTY OF SARATOGA as additional insured and the MUNICIPALITY shall provide the COUNTY with proof of such insurance in the form of an Additional Insured Endorsement Rider or other proof acceptable to the COUNTY, which shall be emailed to the COUNTY at insurancecertificates@saratogacountyny.gov. In the event that any policy furnished or carried pursuant to this Agreement is scheduled to expire on a date prior to the expiration of the term of this Agreement, the MUNICIPALITY shall deliver to the COUNTY a certificate or certificates of insurance evidencing renewal of such policy or policies not less than fifteen (15) days prior to such expiration date, and the MUNICIPALITY shall promptly pay or cause to be paid all premiums due thereon. The above insurance is not, and shall not be construed as, a limitation upon the MUNICIPALITY's obligation to indemnify the COUNTY.

13. INSURANCE CANCELLATION NOTICE: In the event MUNICIPALITY receives notice of cancellation of said insurance, the MUNICIPALITY shall immediately provide the COUNTY with written notice of such cancellation by no later than the next business day of the COUNTY. Such written notice must be either personally delivered to the Saratoga County Attorney's Office at 40 McMaster Street, Ballston Spa, New York during normal business hours. MUNICIPALITY shall provide the COUNTY with proof of replacement general liability insurance coverage satisfying the requirements set forth herein within two (2) COUNTY business days of the MUNICIPALITY's receipt of said notice of cancellation of MUNICIPALITY's insurance. Any failure by the MUNICIPALITY to comply with the insurance requirements of this Agreement in a timely manner shall constitute a breach of this Agreement, and the COUNTY may, at its option, terminate this Agreement upon written notice to the MUNICIPALITY. The above insurance is not, and shall not be construed as, a limitation upon MUNICIPALITY's obligation to indemnify the COUNTY.

14. WORKERS' COMPENSATION INSURANCE REQUIREMENT: This Agreement shall be void and of no effect unless throughout the term of this Agreement MUNICIPALITY, in compliance with the provisions of the Workers' Compensation Law, shall secure compensation for the benefit of and keep insured during the life of this Agreement such employees as are required to be insured according to law. Proof of such Workers' Compensation Insurance coverage shall be provided to the COUNTY.

15. The MUNICIPALITY personnel will operate the youth development program project.

16. The MUNICIPALITY agrees to record the specific client information requested by the COUNTY.

17. If the project is ended before September 30, 2026, the MUNICIPALITY will:

- a. Incur no further obligation beyond the termination date; and
- b. Within 30 days, submit full report of receipts and expenditures of funds and program activities, accomplishments, and obstacles encountered relating to this Agreement.

18. TERMINATION: The COUNTY may terminate this Agreement upon 30 days written notice to the MUNICIPALITY. Notice shall be sent by ordinary mail or certified mail return receipt requested addressed to the MUNICIPALITY at the above address or any other address as the MUNICIPALITY shall specify in writing.

19. The MUNICIPALITY acknowledges and agrees that, in the event of program termination, any equipment purchased with OCFS funds pursuant to this Agreement shall revert to and be turned over by the MUNICIPALITY to the COUNTY.

20. ASSIGNMENT AND TRANSFER: The MUNICIPALITY is prohibited from assigning or transferring any interest herein without the COUNTY's prior written consent. All the terms, covenants, and agreements herein contained shall be binding upon and shall inure to the benefit of successors and assigns of the respective parties hereto.

21. INDEPENDENT CONTRACTOR: Notwithstanding any other provision hereof, the MUNICIPALITY's relationship to the COUNTY shall be that of an independent contractor. The MUNICIPALITY is not a COUNTY agent or employee and shall not so represent itself to any third party. MUNICIPALITY employees are not entitled to any COUNTY benefits.

22. The MUNICIPALITY agrees that no funds received pursuant to this Agreement will be used for sectarian purposes or to further the advancement of any religion.

23. The MUNICIPALITY agrees that if it is, or deemed to be, a religious or denominational institution or organization, or an organization operated for a religious purpose which is supervised or controlled by or in connection with a religious or denominational institution or organization, in providing services hereunder, it will:

- a. Not discriminate against any employee or applicant for employment on the basis of religion and will not limit or give preference in employment to persons on the basis of religion;
- b. Not discriminate against any youth seeking to participate or participating in any program or activity of this Agreement and will not limit the programs and activities or give preference to persons on the basis of religion;
- c. Not provide religious instruction or counseling, conduct religious worship or services, engage in religious proselytizing, or exert other religious influence in the provision of services or the use of facilities or furnishings funded in whole or in part under any agreement with OCFS.

24. The MUNICIPALITY shall ensure that the grounds, structure, building, and furnishings at the program site are maintained in good repair, free from any danger to health and safety, and comply with all applicable laws, codes, rules, and regulations.

25. Funding for this Agreement is contingent upon re-appropriation of such funds to OCFS for operation of programs designed to prevent juvenile delinquency and promote youth development. If funds are not re-appropriated for this purpose, or if the full amount anticipated by OCFS and/or the COUNTY is not available, then this Agreement may be terminated or the

amount payable to the MUNICIPALITY reduced at the discretion of OCFS and/or the COUNTY.

26. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted and, if through mistake or otherwise, such provision is not inserted, then upon the application of either party, this Agreement shall be amended forthwith to make such insertion.

27. NOTICES: Any notice, demand, request, consent, approval, or other communication given under or with respect to this Agreement shall be in writing and shall be personally served or sent by First Class United States Mail, postage pre-paid, addressed to the other party or entity as follows:

To the COUNTY: Saratoga County Administrator
40 McMaster Street
Ballston Spa, NY 12020

With copy to: Saratoga County Attorney
40 McMaster Street
Ballston Spa, NY 12020

To the MUNICIPALITY: City of Mechanicville
36 North Main Street
Mechanicville, NY 12118

28. CHOICE OF LAW: The law of the State of New York shall govern all questions concerning the construction, validity, and interpretation of this Agreement and the performance of the obligations imposed by this Agreement. The venue of any legal action shall be Saratoga County, New York, and action must be commenced in the Saratoga County Court.

29. ENTIRE AGREEMENT: This Agreement constitutes the complete understanding of the parties regarding the subject matter hereof and supersedes all prior Agreements (written or oral) which may have related to the subject matter hereof. No modification of any provisions thereof shall be valid unless in writing signed by both parties.

30. SEVERABILITY: In the event that any provision of this Agreement shall be determined by a Court of Law to be illegal and/or unenforceable, the Agreement, to the extent the Courts have determined practical, shall continue in full force and effect between the parties as if the said illegal or unenforceable provision were not contained a part thereof.

--- SIGNATURE PAGE TO FOLLOW ---

IN WITNESS WHEREOF, the parties have hereunto signed this Agreement on the day and year appearing opposite their respective signatures.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____
County Attorney

By: _____
Steven J. Bulger
County Administrator
Pursuant to Resolutions:
204-2015 & 253-2025

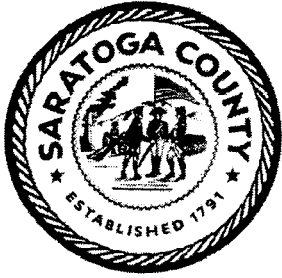
Date: _____

CITY OF MECHANICVILLE

By: _____
_____(name)
_____(title)

Federal EIN

Date: _____



County of Saratoga REQUEST FOR MINOR CONTRACT

(maximum \$15,000 for services rendered after October 20, 2015)
(Updated 02/2023)

TO: COUNTY ADMINISTRATOR

DATE: 10/9/25

I hereby request approval for the following described minor contract (please attach to this Request any written proposal or quote received on company letterhead)

AMOUNT: \$5,674.00 TERM: 10/1/25 - 9/30/26

VENDOR: City of Mechanicville (Agency)

(Identify exact business entity, whether corporation, LLC, partnership, d/b/a, etc. List both entities of a d/b/a.)

ADDRESS: 36 North Main Street
Mechanicville, NY 12118
Vendor # 203864

☐ Purchasing Department Consulted

☒ Required Backup Attached

SERVICES TO BE PROVIDED TO COUNTY:

QYDS program # 104108 - Youth Recreation -The agency conducts a supervised program for area youth as outlined in its County approved "Individual Program application" for the purpose of providing positive youth development and/or juvenile delinquency prevention and reports outcomes according to NYS Office of Children and Family Services (OCFS) requirements for reimbursement

REASON FOR REQUEST:

To appropriate Youth Development Program funding received from NYS Office of Children and Family Services (OCFS) for the purpose of providing positive youth development and/or juvenile delinquency prevention programming to the youth of Saratoga County.

BUDGET ACCOUNT TO BE USED: A.76.771-7733

OTHER COMMENTS:

The County's payment is a reimbursement and conditioned upon the agency's timely submission of annual reports, vouchers, time sheets and/or other documents required by the County, OCFS or the Comptroller.

IF WAIVER OF INSURANCE REQUESTED, PLEASE EXPLAIN:

DEPARTMENT: Aging & Youth Services

[Signature]
(SIGNATURE OF DEPARTMENT HEAD)

APPROVED: 10/14/25

Date

[Signature]
COUNTY ADMINISTRATOR

THIS REQUEST IS PART OF THE AGREEMENT AND MUST REMAIN ATTACHED

of Stillwater outh Program	Our athletic baseball youth program, Stillwater Cannonballs, is open to all children (male and female) from ages 8 to 12. We are open to all ethnic groups and even disconnected youth. Our enrollments vary throughout the year. We have constructed a home athletic field located in the south end of Stillwater. It is a regulation field built through volunteer resources, local business donations and some town funding assistance. We have a growing attendance and significant spectator support. Additionally, the allocation can be used at the discretion of the municipality for other youth development programs as they arise.	\$4,338.00	\$6,488.00
Waterford Recreation	The Town of Waterford parks and recreation department offers a day drop in program located in the community park. The day camp is staffed with counselors that provide supervised activities. The community youth are offered physical fitness play, crafts and recreational activities. Additionally, the allocation can be used at the discretion of the municipality for other youth development programs as they arise.	\$4,292.00	\$6,419.00
of Wilton Program	Recreation is a very important part of youth development. Our open gym/drop in program allows children to come use our gym facility for open basketball or other activities after school between the hours of 3 and 5 pm. Additionally, the allocation can be used at the discretion of the municipality for other youth development programs as they arise.	\$6,006.00	\$8,967.00
Mechanicville Rec Program	Our target population is youth ages 4-12. This program takes place at the Park Avenue Playground / splash pad and basketball courts. Daily crafts and activities are planned by recreation supervisor. Additionally, the allocation can be used at the discretion of the municipality for other youth development programs as they arise.	\$0.00	\$5,674.00
atoga Springs ings Recreation mission	Our mission is to create fun, safe, affordable activities, and to enrich the community's quality of life through outstanding programs, resources and facilities for all individuals. The Recreation Department intends to use the requested funds towards Camp Saradac, a NYSDOH licensed summer Day Camp for children ages 5-12. It will be an 8 week camp starting June 29, 2026 and ending on August 21, 2026. Camp operates at the Recreation Center; Monday through Friday from 9am-4:30pm. Camp offers creative recreational and educational programs. Camp Saradac is a fee based program on which over 21% of campers received scholarships for those in need. The Department will be limiting camp numbers. Additionally, the allocation can be used at the discretion of the municipality for other youth development programs as they arise.	\$6,108.00	\$9,118.00

RESOLUTION 92-2025

WHEREAS, there is a demonstrated need to increase the salary of April Turner, Deputy Commissioner of the Department of Public Safety, who began her employment in July 2022; and

WHEREAS, April Turner consistently performs duties that exceed the scope of her position, including securing the bus grant last year and providing continuous follow-up; and

WHEREAS, she maintains responsibility for the ordering, upkeep, and posting of community banners, and since February has taken on substantial additional responsibilities, including training the new Commissioner, assisting the Animal Control Officer in all aspects of the role, coordinating monthly DPW clothing orders, assisting in the maintenance of the Central Avenue sign, helping to run the Fall Festival, and overseeing the completion of the Memory Trees project; and

WHEREAS, April Turner also maintains regular communication with Senior Center staff, provides ongoing support for their activities, and is actively developing additional programs for seniors for 2026; and

WHEREAS, further anticipated responsibilities for 2026 include staffing, operational oversight, and implementation of rules and regulations for the splash pad; and

WHEREAS, in recognition of her performance and expanding duties, it is appropriate to grant April Turner a 5% salary increase;

THEREFORE, BE IT RESOLVED, that effective January 1, 2026, the salary of April Turner shall be \$36,020.25.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

Resolution 93-2025

WHEREAS, the Mechanicville Police Department participated in a narcotics investigation that resulted in the seizure and subsequent forfeiture of United States currency; and

WHEREAS, the Saratoga County District Attorney's Office has issued a check to the City of Mechanicville in the amount of **Five Thousand Six Hundred Thirty-Five Dollars and Four Cents (\$5,635.04)** representing forfeited funds related to said case; and

WHEREAS, pursuant to standard municipal procedure, forfeiture funds received by the City must be deposited into the City's **General Fund**; and

WHEREAS, the Chief of Police has requested that these forfeited funds be appropriated back to the Mechanicville Police Department for the purpose of enhancing public safety and patrol capabilities; and

WHEREAS, the Police Department intends to use these funds to **purchase two (2) electric patrol bicycles** to expand community-based patrols, improve mobility, and increase police presence in areas not easily accessible by patrol vehicles; and

WHEREAS, the City Council finds that the intended use of these funds is consistent with public safety objectives and constitutes an appropriate and beneficial use of forfeiture proceeds.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Mechanicville hereby authorizes and directs that the forfeited funds in the amount of **\$5,635.04**, once deposited into the General Fund, be **appropriated back to the Mechanicville Police Department** for the specific purpose of purchasing two electric patrol bicycles and any necessary related equipment; and

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

RESOLUTION NO.: 94-2025

WHEREAS THE CITY OF MECHANICVILLE has approved the 2025 budget including salaries, and

WHEREAS the city is required to transfer funds from the general fund to the payroll account for the purposes of covering payroll and employer contributions, as follows:

Payroll date	Amount
11/06/2025	\$111,246.03
11/20/2025	\$107,783.16

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

RESOLUTION NO.: 95-2025

WHEREAS, the City of Mechanicville has identified budget transfers needed to balance the budget and allow for the continuing business of the City,

NOW, THEREFORE, BE IT RESOLVED the City Council hereby approves the attached budget transfer.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025

CITY OF MECHANICVILLE - REQUEST FOR BUDGETARY TRANSFER

	TRANSFER AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	NOTES
	500.00	AO-1430-101	AO-1430-102	clarify additional services
	10.00	AO-1430-408	AO-1430-401	
	50.00	AO-1430-408	AO-1430-413	cover phones/internet
court	5000.00	AO-3170-402	AO-3170-101	Cover court comp time
MPD	12,500.00	AO-3120-100	AO-3120-123	Cover comp time
	10,000.00	AO-3120-105	AO-3120-123	Cover comp time
	11,000	AO-3120-100	AO-3120-407	Cover repairs and maintenance
MFD	3788.00	AO-3410-404	AO-3410-410	Cover Contracted Services
ACO	225.36	AO-3510-413	AO-3510-405	Cover travel
	500.00	AO-3510-412	AO-3510-407	Cover repairs
	73.14	AO-3510-413	AO-3510-407	Cover repairs
	37.00	AO-3510-410	AO-3510-407	Cover repairs
	1,300.00	AO-1620-407	AO-3510-407	Building repair → ACO repairs
CODES	1500.00	AO-3620-431	AO-3620-407	Cover vehicle repairs
	1100.00	AO-3620-401	AO-3620-410	Cover Contracted services
	100.00	AO-3620-401	AO-3620-408	Cover training
	500.00	AO-3620-403	AO-3620-407	Cover repairs
	78.00	AO-3620-430	AO-3620-421	Cover postage

I recommend approval of the above budget transfer.

Date: 12/8/2025Mayor/Commissioner Signature: TJ MunterReviewed by Commissioner of Finance: Date 12/8/2025

CITY OF MECHANICVILLE - REQUEST FOR BUDGETARY TRANSFER

Public
safety

~~Answers~~

Assessor

Accounts

I recommend approval of the above budget transfer.

Date: 12/8/2025

Mayor/Commissioner Signature: Tamar J. Martini

Reviewed by Commissioner of Finance: Date 12/8/2025

RESOLUTION NO.: 96-2025

WHEREAS MOMENTIVE PERFORMANCE MATERIALS has requested a (12) twelve-month extension until December 31, 2026, to perform monitoring and maintenance activities at the former Champlain Canal near their facility in Waterford, New York;

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council authorizes the Mayor to sign the agreement giving Momentive the (12) twelve month extension.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

December 10, 2025



Momentive Performance Materials Inc.
260 Hudson River Road
Waterford, NY 12188
momentive.com

June 20, 2025

Mr. Michael Butler
Mayor, City of Mechanicville
36 North Main St.
Mechanicville, NY 12118

Re: Extension of Access Agreement for Monitoring and Maintenance Activities at the former Champlain Canal near Momentive Performance Materials, Waterford, New York for 2025/2026

Dear Mr. Butler:

I am writing to request an extension of the access agreement for monitoring and maintenance activities at the former Champlain Canal near the Momentive Performance Materials facility in Waterford, New York. This access agreement is executed by the City of Mechanicville to Momentive Performance Materials (Momentive), authorizing access to Momentive to conduct the said activities in the former Champlain Canal.

Since the completion of the emergency measures conducted under permit by the Army Corps of Engineers, Momentive has been conducting monitoring and maintenance activities to address erosion control and stabilization in the former Champlain Canal. These activities are required to continue until the results of monitoring and maintenance can effectively generate the design of a long-term solution. To that end, we request a further extension of the access agreement to be granted until December 31, 2026. If additional time is needed to continue monitoring and maintenance, we will again request an additional extension in writing.

These activities would be subject to all requirements set forth in the original access agreement. For your convenience, if the City agrees to this extension, you may sign below and return this document to me. Please do not hesitate to contact me at (518) 233-5077 or lori.hoose@momentive.com if you have any questions regarding this issue. Thank you in advance for your consideration of this matter.

Sincerely,

Lori Hoose
Remediation Leader

cc: Momentive – T. Shaw

Confirmation of Access Agreement Extension: _____

Date: _____

Michael Butler, Mayor