

**AGENDA  
REGULAR MEETING OF THE  
MECHANICVILLE CITY COUNCIL  
SENIOR CITIZEN'S CENTER  
178 NORTH MAIN STREET  
MECHANICVILLE, NY  
DECEMBER 14, 2022**

1. OPEN MEETING: \_\_\_\_\_ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

MAYOR BUTLER  
COMMISSIONER SEBER  
COMMISSIONER JOHNSON  
COMMISSIONER HOSLEY  
COMMISSIONER SGAMBATI

ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON November 9, 2022

MOVED BY:

SECONDED BY:

AYES:

NAYS:

ACCEPTANCE OF THE MINUTES OF THE SPECIAL MEETING ON November 17, 2022

MOVED BY:

SECONDED BY:

AYES:

NAYS:

4. PUBLIC HEARING (BUDGET)

5. COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE

COMMISSIONER SEBER  
COMMISSIONER JOHNSON  
COMMISSIONER HOSLEY  
COMMISSIONER SGAMBATI

CHIEF RABBITT  
MFD CHIEF DUNN  
SUPERVISOR RICHARDSON

**6. Public Comment**

**7. RESOLUTIONS:**

**RESOLUTION 120-2022 NYSEFC Water System Improvement Project**

Moved by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 126-2022 Budget (2023)9**

Secoded by: \_\_\_\_\_ Moved by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 127-2022 Penflex Agreement**

Moved by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 128-2022 Flatley Read Contract**

Moved by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 129-2022 Stormwater Engineering Study**

Moved by: \_\_\_\_\_ Secoded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 130-2022 Betterment Resolution**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION 131-2022 Boat Purchase**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION 132-2022 Engineer Study**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**RESOLUTION 133-2022 Payroll and Vouchers**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

**8. NEW BUSINESS:**

**9. OLD BUSINESS:**

**10. CLOSE MEETING: Time** \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_

NAYS: \_\_\_\_\_

**11. EXECUTIVE SESSION: Time** \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_      NAYS: \_\_\_\_\_

12. ADJOURNMENT: Time \_\_\_\_\_

Moved by: \_\_\_\_\_      Seconded by: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_      NAYS: \_\_\_\_\_

**City of Mechanicville  
Treasurer's Report for the Month of November 2022**

	Balance 11/1/2022	Receipts	Disbursements	Balance 11/31/2022
<b>General Fund:</b>				
Checking	2,875,540.08	666,425.45	513,912.20	3,028,053.33
Petty Cash	400.00	0.00	0.00	400.00
<b>Total General Fund</b>	<u>2,875,940.08</u>	<u>666,425.45</u>	<u>513,912.20</u>	<u>3,028,453.33</u>
<b>City Clerk Account</b>	<u>0.00</u>	<u>2,802.08</u>	<u>2,802.08</u>	<u>0.00</u>
<b>Payroll</b>	<u>-1,496.70</u>	<u>222,781.56</u>	<u>222,874.52</u>	<u>-1,589.66</u>
<b>Capital Fund</b>	<u>1,024,444.37</u>	<u>90,105.85</u>	<u>2,145.00</u>	<u>1,112,405.22</u>
<b>Escrow Account</b>	<u>10,362.42</u>	<u>17.03</u>		<u>10,379.45</u>
<b>Central Ave Drainage Project</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Community Development</b>				
Home Grant Program	0.00	0.00	0.00	0.00
USDA Revolving Loan Funds	73,493.73	716.67	0.00	74,210.40
<b>Total Community Development</b>	<u>73,493.73</u>	<u>716.67</u>	<u>0.00</u>	<u>74,210.40</u>
<b>Total Cash</b>	<u><b>3,989,608.76</b></u>	<u><b>982,848.64</b></u>	<u><b>741,733.80</b></u>	<u><b>4,230,723.60</b></u>

**City of Mechanicville  
Treasurer's Report for the Month of November 2022**

	<u>General Fund</u>	<u>City Clerk</u>	<u>Payroll</u>	<u>Capital Fund</u>	<u>Escrow Account</u>	<u>Central Ave Drain</u>	<u>2015 Home Grant</u>	<u>USDA</u>
Balance 11/1/22								
Checking	2,875,540.08	0.00	-1,496.70	1,024,444.37	10,362.42	0.00	0.00	73,493.73
Petty Cash	400.00							
<b>Total</b>	<u>2,875,940.08</u>	<u>0.00</u>	<u>-1,496.70</u>	<u>1,024,444.37</u>	<u>10,362.42</u>	<u>0.00</u>	<u>0.00</u>	<u>73,493.73</u>
Add Cash Receipts:								
Taxes, Penalties & Interest	10,055.45							
School Taxes & Penalties	36,803.92							
Water & Sewer Revenues	64,850.27							
Sales Tax	70,392.00							
State Aid and Grants	3,333.55							
Interest					17.03			
Transfers			222,781.56					
Capital Projects								
BAN/Bond Proceeds								
Other	480,990.26	2,802.08		90,105.85				716.67
<b>Total Cash Receipts</b>	<u>666,425.45</u>	<u>2,802.08</u>	<u>222,781.56</u>	<u>90,105.85</u>	<u>17.03</u>	<u>0.00</u>	<u>0.00</u>	<u>716.67</u>
Less Cash Disbursements:								
Payrolls	225,304.28		222,874.52					
Checks	288,607.92	2,802.08		2,145.00				
Debt Service Payments								
Transfers								
<b>Total Cash Disbursements</b>	<u>513,912.20</u>	<u>2,802.08</u>	<u>222,874.52</u>	<u>2,145.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Book Balance 11/31/22	3,028,453.33	0.00	-1,589.66	1,112,405.22	10,379.45	0.00	0.00	74,210.40
Less: Deposits in Transit	30,179.48							
Add: O/S Checks	253,060.18	917.00	11,457.51					
<b>Bank Balance 11/31/22</b>	<u>3,251,334.03</u>	<u>917.00</u>	<u>9,867.85</u>	<u>1,112,405.22</u>	<u>10,379.45</u>	<u>0.00</u>	<u>0.00</u>	<u>74,210.40</u>

**Resolution 120-2022**  
**CITY OF MECHANICVILLE**  
**RESOLUTION AUTHORIZING ADDITIONAL ENGINEERING SERVICES**  
**FOR THE NYSEFC FUNDED WATER SYSTEM IMPROVEMENTS PROJECT**

**WHEREAS**, the City of Mechanicville (“City”) has an active NYSEFC funded water system improvements project in Mechanicville, New York (“Project”); and

**WHEREAS**, additional engineering services have been required for the active construction projects and these services and associated fees will be paid through the NYSEFC loan and grant funding package; and

**WHEREAS**, Barton and Loguidice, DPC, as City Engineer, has been the engineer of record to date and has completed the required planning, design, permitting, bidding and construction phase services; and

**NOW, THEREFORE, BE IT RESOLVED**, the City Council approves an agreement with Barton & Loguidice, D.P.C. for these additional construction administration and observation services; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, it was adopted by the following vote:

ROLL CALL:

Mayor Mike Butler \_\_\_\_\_

Commissioner Mark Seber \_\_\_\_\_

Commissioner Keith Johnson \_\_\_\_\_

Commissioner Patrick Sgambati \_\_\_\_\_

Commissioner Fred Hosley \_\_\_\_\_

The foregoing resolution was thereupon declared duly adopted.

Dated: \_\_\_\_\_

I hereby certify that this resolution was adopted on \_\_\_\_\_ and is recorded in the Meeting Minutes of the City of Mechanicville’s City Council.

\_\_\_\_\_  
Commissioner of Accounts/City Clerk

# Barton & Loguidice

November 7, 2022

Hon. Mike Butler, Mayor  
City of Mechanicville  
36 North Main Street  
Mechanicville, New York 12118

Re: Supplemental Proposal for Professional Consulting Engineering Services  
NYSEFC Water System Improvements Project  
File: 991.017.003

Dear Mayor Butler,

As previously discussed, Barton & Loguidice, D.P.C. (B&L) has provided significant additional effort on behalf of the City during 2022 on the active construction contracts for this project. In particular, additional services were required to close out the SCWA Connection Project (Anjo) and Water Transmission Main Contract (Bellamy). We have also provided additional services as noted below for the SCADA Contract (General Controls System). All of these contracts have been delayed significantly due to a variety of reasons and all have required additional construction administrative and observation efforts.

## Scope of Services

Our scope of services included herein are an extension to the services provided in previous supplemental agreements for construction phase services; therefore, they are a continuation of these services. Namely, it is construction administration and observation services for all the active three (3) construction contracts. Two (2) of the contracts have now been completed and the General Controls System contract is still active and we expect it to be completed in Q1 2023.

With regard to improvements at the Water Treatment Plant, our licensed operator, Dan Marshall, has worked extensively with City staff and/or General Controls on a variety of items, including:

- Various punchlist items regarding the Cybersecurity, Factory Talk, raw head pressure issues, head pressure loss across the filter media, alarm conditions, reading of reservoir heights for the upper and lower reservoirs etc.
- B&L called the various M/WBE contractors, met on site with all of them, gathered and reviewed the quotes for the improvements needed for General Controls to add to their change order.



Hon. Mike Butler, Mayor  
City of Mechanicville  
November 7, 2022  
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- Minor assistance to the City regarding the lead and copper plan and sampling; the replacement of the rotork valve actuators and potentially acquiring new laboratory equipment.

#### Fee for Services

Barton & Loguidice, D.P.C. proposes to provide the engineering construction phase services described herein for an additional lump sum fee of \$84,000.

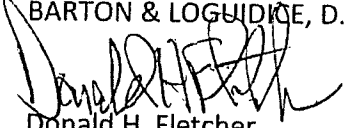
Please note that these fees would be reimbursed to the City through the current NYSEFC grant/loan funding.

Invoices would be prepared monthly in proportion to the percent of scope of services completed as of the date of the invoice. Services beyond those outlined above would be considered an additional service, and would not be completed without prior written City Council authorization.

This project will be completed in accordance with the applicable Terms & Conditions for the New York State Revolving Fund program.

Thank you for this opportunity to be of continued service to the City. Please do not hesitate to contact us should you have any questions regarding this supplemental.

Sincerely,

BARTON & LOGUIDICE, D.P.C.  
  
Donald H. Fletcher  
Senior Vice President  
DHF/

#### Authorization

Barton & Loguidice, D.P.C. is hereby authorized by the City of Mechanicville to proceed with the services described herein in accordance with the original agreement terms and conditions.

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Mike Butler, Mayor  
City of Mechanicville

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Date

RESOLUTION NO.: 126-2022

WHEREAS THE MECHANICVILLE CITY COUNCIL conducted (1) Budget Workshop to discuss the 2022 City General, Water and Sewer Funds Budgets; and

WHEREAS THE MECHANICVILLE CITY COUNCIL CONDUCTED a Public Hearing on November 15, 2022; and

WHEREAS THE PUBLIC HEARING was duly advertised; and

WHEREAS AFTER LISTENING TO PUBLIC COMMENT and after determining that the proposed budget does not provide for an imposition of a property tax levy in excess the New York State Tax Cap;

NOW THEREFORE BE IT RESOLVED THAT the General Fund providing for \$6,082,386, Water Fund providing for \$1,240,627 and Sewer Fund providing for \$1,064,630 and the attached Position Master is hereby adopted.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Johnson \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Hosley \_\_\_\_\_

December 14, 2022

**CITY OF MECHANICVILLE  
2023 CITY TAX RATE**

	<b>2022 BUDGET ADOPTED</b>	<b>2023 BUDGET PROPOSED</b>	<b>NET CHANGE</b>	<b>NET % CHANGE</b>
<b>TOTAL EXPENDITURES</b>	\$5,718,709	\$6,082,386	\$363,678	6.36%
<b>TOTAL EST. REVENUES</b>	\$2,592,497	\$2,747,952	\$155,455	6.00%
<b>REAL PROPERTY TAXES BEFORE APP.FUND BALANCE</b>	\$3,126,212	\$3,334,434	\$208,223	6.66%
<b>APPROP. FUND BALANCE</b>	\$388,800	\$597,000	\$208,200	53.55%
<b>TAX LEVY</b>	\$2,737,412	\$2,737,434	\$23	0.00%
<b>TAXABLE ASSESSED VALUE</b>	\$250,811,056	\$300,933,853	\$50,122,797	19.98%
<b>TAX RATE PER \$1000</b>	<b>\$10.914</b>	<b>\$9.096</b>	<b>(\$1.818)</b>	<b>-16.66%</b>

City of Mechanicville

2023 General Fund Revenues Budget Worksheet

Revenue Code	Revenue Category	2020 ACTUAL 12/31/2020	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference from Budget
A1001	Real Property Taxes	\$2,700,649	\$2,646,621	\$2,737,412		\$2,737,412	\$2,732,563	\$2,737,434	\$22
A1080	Payments In Lieu Of Taxes	\$55,754	\$45,281	\$3,000		\$3,000	(\$5,308)	\$3,000	\$0
A1090	Int/Penalty Real Property Tax	\$57,296	\$68,775	\$60,000		\$60,000	\$47,420	\$60,000	\$0
A1120	Sales Tax From County	\$1,250,690	\$1,374,153	\$1,333,000		\$1,333,000	\$1,287,510	\$1,428,000	\$95,000
A1130	Public Utility Tax	\$41,243	\$45,074	\$40,000		\$40,000	\$48,126	\$40,000	\$0
A1170	Franchises	\$85,099	\$82,746	\$85,000		\$85,000	\$41,399	\$80,000	(\$5,000)
A1210	City Court Fees	\$18,425	\$32,766	\$45,000		\$45,000	\$24,598	\$30,000	(\$15,000)
A1220	Administrator's Fees	\$0	\$520	\$0		\$0	\$0	\$0	\$0
A1255	City Clerk's Fees	\$7,487	\$6,841	\$7,000		\$7,000	\$4,951	\$6,000	(\$1,000)
A1288	Civil Service Exam Fees	\$250	\$1,025	\$500		\$500	\$965	\$500	\$0
A1560	Fire & Safety Inspection Fees	\$4,575	\$17,620	\$6,500		\$6,500	\$8,085	\$6,500	\$0
A1750	Bus Operations	\$756	\$1,035	\$2,000		\$2,000	\$1,367	\$2,000	\$0
A1751	Other Bus Operations / Senior Trips	\$0	\$0	\$0		\$0	\$0	\$0	\$0
A2110	Zoning Fees	\$100	\$50	\$0		\$0	\$30	\$0	\$0
A2130	Refuse and Garbage Charges	\$2,770	\$3,635	\$2,000		\$2,000	\$2,380	\$17,000	\$15,000
A2189	Sale of Code Books	\$50	\$0	\$0		\$0	\$0	\$0	\$0
A2220	Civil Service Fees Other Govt.	\$0	\$8,932	\$8,000		\$8,000	\$0	\$8,000	\$0
A2260	Stop DWI Funding	\$8,681	\$5,085	\$4,000		\$4,000	\$2,000	\$4,000	\$0
A2268	Saratoga County - Animal Control	\$80	\$210	\$0		\$0	\$0	\$0	\$0
A2350	Youth Rec. Services - Other Gov'ts	\$0	\$1,309	\$1,250		\$1,250	\$0	\$1,250	\$0
A2389	Mic. Revenue - Other Gov'ts	\$56,744	\$31,726	\$31,726		\$31,726	\$31,325	\$31,325	(\$401)
A2410	Rental Of Property	\$460	\$0	\$500		\$500	\$200	\$500	\$0
A2530	Games Of Chance Licenses	\$0	\$20	\$20		\$20	\$20	\$20	\$0
A2540	Bingo License	\$0	\$0	\$0		\$0	\$105	\$400	\$400
A2541	Bingo Fees	\$46	\$0	\$0		\$0	\$76	\$300	\$300
A2544	Dog Licenses	\$1,399	\$1,336	\$1,200		\$1,200	\$1,004	\$1,200	\$0
A2545	Hunting & Fishing Licenses	\$177	\$229	\$190		\$190	\$224	\$190	\$0
A2546	Marriage Licenses	\$805	\$805	\$300		\$300	\$700	\$300	\$0
A2555	Building Permits	\$20,903	\$13,017	\$10,000		\$10,000	\$22,534	\$15,000	\$5,000
A2560	Street Opening Permits	\$11,000	\$400	\$1,500		\$1,500	\$900	\$1,500	\$0
A2590	Other Permits	\$475	\$600	\$600		\$600	\$375	\$400	(\$200)
A2610	Fines, Forfeits, Bail & Parking Viol.	\$730	\$1,000	\$1,000		\$1,000	\$100	\$1,000	\$0
A2612	Police Report Revenue	\$300	\$484	\$400		\$400	\$220	\$400	\$0

City of Mechanicville

2023 General Fund Revenues Budget Worksheet

Revenue Code	Revenue Category	2020 ACTUAL 12/31/2020	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference from Budget
A2650	Sale - Scrap & Excess Materials	\$951	\$3,707	\$2,500		\$2,500	\$1,385	\$2,000	(\$500)
A2655	Minor Sales - Other	\$0	\$0	\$0	\$68,315	\$68,315	\$70,650	\$0	\$0
A2660	Sales - Real Property	\$7,800	\$44,175	\$0		\$0	\$1,125	\$0	\$0
A2665	Sales - Equipment	\$0	\$60,330	\$0		\$0	\$1,000	\$0	\$0
A2680	Insurance - Recoveries	\$29,261	\$10,957	\$3,000	\$3,597	\$6,597	\$6,091	\$3,000	\$0
A2701	Refund - Prior Year Expenditure	\$1,311	\$1,870	\$0		\$0	\$2,113	\$0	\$0
A2705	Gifts and Donations	\$2,500	\$4,070	\$0	\$15,000	\$0	\$0	\$0	\$0
2706	Grants from Local Governments	\$0	\$0	\$0		\$15,000	\$15,000	\$0	\$0
A2770	Miscellaneous	\$12,861	\$293,848	\$0		\$0	\$1,945	\$0	\$0
A3001	State Revenue Sharing (AIM)	\$662,392	\$662,392	\$662,392		\$662,392	\$49,490	\$662,392	\$0
A3005	Mortgage Tax	\$91,288	\$111,733	\$70,000		\$70,000	\$59,094	\$70,000	\$0
A3064	State Aid - Other	\$0	\$0	\$0		\$0		\$0	\$0
A3089	State Aid - Court Facility Aid	\$90,964	\$14,059	\$13,000		\$13,000	\$17,680	\$26,903	\$13,903
A3094	State Aid - Grants	\$203,468	\$0	\$0		\$0		\$0	\$0
A3330	Unified Court Security	\$29,134	\$48,296	\$41,160		\$41,160	\$31,228	\$45,000	\$3,840
A3390	Seatbelt Enforcement "Buckle Up NY"	\$0	\$0	\$0		\$0		\$0	\$0
A3501	C.H.I.P.S. Program	\$163,163	\$116,440	\$125,317		\$125,317	(\$14,180)	\$149,430	\$24,113
A3510	Trans. Oper. Assist. (St. Aid)	\$12,085	\$17,746	\$16,000		\$16,000	\$8,265	\$16,000	\$0
A3589	Arterial Maint. Aid	\$10,242	\$10,242	\$10,242		\$10,242	\$0	\$10,242	\$0
A3803	Program For Aging (State Aid)	\$4,253	\$4,832	\$4,200		\$4,200	\$2,343	\$4,200	\$0
A3820	State Aid - Rec. For Youth	\$0	\$0	\$0		\$0		\$0	\$0
A4089	Federal Aid - Other	\$0	\$0	\$0		\$0		\$20,000	\$20,000
A4960	FEMA	\$2,100	\$0	\$0	\$1,615	\$1,615	\$1,615	\$0	\$0
A5785	PROCEEDS - INSTALLMENT LEASE PAY		\$109,440	\$0		\$0		\$0	\$0
	<b>Total General Fund Revenues</b>	<b>\$5,650,717</b>	<b>\$5,905,429</b>	<b>\$5,329,909</b>	<b>\$88,527</b>	<b>\$5,418,436</b>	<b>\$4,508,712</b>	<b>\$5,485,386</b>	<b>\$155,477</b>

City of Mechanicville  
2023 General Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/2020	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference From Budget
A1210.000	OFFICE OF THE MAYOR								
A1210.100	PERSONNEL SERVICES	\$50,773	\$51,645	\$54,789			\$50,203	\$56,022	\$1,233
A1210.101	ADDITIONAL SERVICES - SUB (2022-5 weeks)	\$295	\$0	\$1,860	(\$877)	\$983	\$0	\$0	(\$1,860)
A1210.108	LONGEVITY COST	\$0	\$600	\$600			\$300	\$600	\$0
A1210.401	OFFICE EXPENSE	\$1,049	\$1,181	\$1,000	(\$95)	\$905	\$295	\$1,000	\$0
A1210.405	TRAVEL		\$0	\$0	\$461	\$461	\$461	\$0	\$0
A1210.410	CONTRACTED SERVICES	\$500	\$1,045	\$1,200	\$400	\$1,600	\$1,019	\$2,200	\$1,000
A1210.411	CONFERENCE EXPENSES	\$3,422	\$3,398	\$3,500	(\$197)	\$3,303	\$3,303	\$3,500	\$0
A1210.413	PHONES	\$1,826	\$1,926	\$1,925			\$1,202	\$1,000	(\$925)
A1210.421	MAILING & POSTAGE	\$79	\$51	\$250			\$58	\$250	\$0
A1210.430	COPIER	\$1,691	\$1,645	\$1,650			\$1,543	\$1,700	\$50
	<b>TOTAL MAYOR</b>	<b>\$59,635</b>	<b>\$61,491</b>	<b>\$66,774</b>	<b>(\$308)</b>	<b>\$7,252</b>	<b>\$58,383</b>	<b>\$66,272</b>	<b>(\$502)</b>
A1315.000	COMMISSIONER OF ACCOUNTS								
A1315.100	PERSONNEL SERVICES	\$68,670	\$75,688	\$78,356			\$67,485	\$85,737	\$7,381
A1315.101	ADDITIONAL SERVICES	\$0	\$0	\$195			\$0	\$0	(\$195)
A1315.108	LONGEVITY COST	\$804	\$1,072	\$1,072			\$536	\$1,072	\$0
A1315.401	OFFICE EXPENSE	\$2,808	\$2,625	\$3,000	(\$50)	\$2,950	\$2,005	\$2,500	(\$500)
A1315.405	TRAVEL	\$0	\$0	\$100			\$0	\$100	\$0
A1315.409	ADVERTISING	\$4,314	\$3,612	\$4,000	\$100	\$4,100	\$4,069	\$5,000	\$1,000
A1315.410	CONTRACTED SERVICES	\$23,610	\$5,640	\$8,150	\$921	\$9,071	\$9,071	\$8,150	\$0
A1315.411	CONFERENCE EXPENSES	\$30	\$0	\$200			\$55	\$200	\$0
A1315.413	PHONES	\$1,826	\$1,926	\$1,950			\$1,444	\$1,200	(\$750)
A1315.421	MAILING & POSTAGE	\$911	\$946	\$1,500			\$906	\$1,500	\$0
A1210.430	COPIER	\$1,844	\$1,796	\$1,950			\$1,791	\$1,950	\$0
A1315.435	BANK CHARGES	\$525	\$1,287	\$1,300			\$70	\$1,300	\$0
	<b>TOTAL COMMISSIONER OF ACCOUNTS</b>	<b>\$105,341</b>	<b>\$94,593</b>	<b>\$101,773</b>	<b>\$971</b>	<b>\$16,121</b>	<b>\$87,432</b>	<b>\$108,709</b>	<b>\$6,936</b>
A1325.000	COMMISSIONER OF FINANCE								
A1325.100	PERSONNEL SERVICES	\$45,439	\$50,252	\$54,093			\$45,564	\$55,310	\$1,217
A1325.108	LONGEVITY COST	\$315	\$540	\$540			\$270	\$540	\$0
A1325.401	OFFICE EXPENSE	\$2,174	\$1,750	\$1,500			\$199	\$1,500	\$0
A1325.408	TRAINING	\$1,200	\$0	\$0			\$0	\$0	\$0
A1325.410	CONTRACTED SERVICES	\$5,176	\$47,673	\$30,000	(\$1,271)	\$28,729	\$23,327	\$30,000	\$0
A1325.411	CONFERENCE EXPENSES	\$0	\$0	\$250			\$55	\$250	\$0

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A1325.413	PHONES	\$609	\$666	\$675	\$300	\$975	\$703	\$600	(\$75)
A1325.421	MAILING & POSTAGE	\$746	\$884	\$775			\$647	\$850	\$75
A1325.430	COPIER	\$1,375	\$1,330	\$1,320			\$1,001	\$1,350	\$30
	<b>TOTAL COMMISSIONER OF FINANCE</b>	<b>\$57,033</b>	<b>\$103,094</b>	<b>\$89,153</b>	<b>(\$971)</b>	<b>\$29,704</b>	<b>\$71,766</b>	<b>\$90,400</b>	<b>\$1,247</b>
<b>A1355.000</b>	<b>ASSESSOR'S OFFICE</b>								
A1355.100	PERSONNEL SERVICES	\$17,140	\$17,569	\$17,919			\$16,171	\$18,323	\$403
A1355.401	OFFICE EXPENSE	\$1,002	\$124	\$200			\$76	\$200	\$0
A1355.405	TRAVEL	\$0	\$0	\$100			\$0	\$100	\$0
A1355.410	CONTRACTED SERVICES	\$785	\$1,332	\$25,400			\$24,665	\$23,900	(\$1,500)
A1355.411	CONFERENCE EXPENSE	\$0	\$110	\$1,000			\$0	\$1,000	\$0
A1355.413	PHONES	\$1,217	\$1,296	\$1,300			\$647	\$300	(\$1,000)
A1355.414	APPRAISALS & ASSOCIATION COSTS	\$83	\$2,183	\$1,500			\$88	\$1,500	\$0
A1355.421	MAILING & POSTAGE	\$120	\$104	\$150			\$112	\$150	\$0
A1355.431	COMPUTER SOFTWARE		\$235	\$2,500			\$0	\$1,000	(\$1,500)
	<b>TOTAL ASSESSOR'S OFFICE</b>	<b>\$20,347</b>	<b>\$22,953</b>	<b>\$50,069</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,759</b>	<b>\$46,473</b>	<b>(\$3,597)</b>
<b>A1362.000</b>	<b>TAX ADVERTISING &amp; EXPENSE</b>								
A1362.410	SEARCH ON TAX SALE PROPERTY	\$0	\$0	\$3,000			\$0	\$3,000	\$0
	<b>TOTAL TAX ADVERTISING EXPENSE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$0</b>
<b>A1364.000</b>	<b>PROPERTY ACQUIRED FOR TAX</b>								
A1364.410	EXP. OF PROP. ACQU. FOR TAX	\$3,046	\$0	\$3,200			\$214	\$3,200	\$0
	<b>TOTAL EXP. OF PROPERTY ACQUIRED FOR TAX</b>	<b>\$3,046</b>	<b>\$0</b>	<b>\$3,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$214</b>	<b>\$3,200</b>	<b>\$0</b>
<b>A1420.000</b>	<b>DEPARTMENT OF LAW</b>								
A1420.100	PERSONNEL SERVICES	\$16,000	\$32,000	\$32,720			\$27,267	\$33,456	\$736
A1420.404	CONTINGENCY CLAIMS	\$13,286	\$0	\$4,000			\$0	\$4,000	\$0
A1420.410	CONTRACTED SERVICES	\$41,819	\$32,315	\$40,000			\$18,928	\$40,000	\$0
	<b>TOTAL LAW DEPARTMENT</b>	<b>\$71,104</b>	<b>\$64,315</b>	<b>\$76,720</b>	<b>\$0</b>	<b>\$0</b>	<b>\$46,195</b>	<b>\$77,456</b>	<b>\$736</b>
<b>A1430.000</b>	<b>CIVIL SERVICE COMMISSION</b>								
A1430.100	PERSONNEL SERVICES	\$12,149	\$13,851	\$13,242			\$11,141	\$13,540	\$298
A1430.101	ADDITIONAL SERVICES	\$340	\$580	\$800			\$720	\$3,100	\$2,300
A1430.401	OFFICE EXPENSE	\$530	\$211	\$400			\$397	\$500	\$100
A1430.408	TRAINING		\$75	\$500			\$288	\$1,200	\$700

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A1430.410	CONTRACTED SERVICES	\$1,297	\$415	\$600	\$95	\$695	\$695	\$600	\$0
A1430.413	PHONES	\$778	\$796	\$800			\$359	\$550	(\$250)
A1430.421	MAILING & POSTAGE	\$36	\$103	\$120			\$49	\$120	\$0
	<b>TOTAL CIVIL SERVICE COMMISSION</b>	<b>\$15,131</b>	<b>\$16,031</b>	<b>\$16,462</b>	<b>\$95</b>	<b>\$695</b>	<b>\$13,648</b>	<b>\$19,610</b>	<b>\$3,148</b>
<b>A1440.000</b>	<b>ENGINEERING SERVICES</b>								
A1440.404	ENGINEERING SERVICES - MS4		\$8,824	\$10,000			\$3,842	\$10,000	\$0
A1440.410	CONTRACTED SERVICES	\$38,109	\$52,840	\$25,000			\$18,346	\$35,000	\$10,000
	<b>TOTAL CITY ENGINEER</b>	<b>\$38,109</b>	<b>\$61,664</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,187</b>	<b>\$45,000</b>	<b>\$10,000</b>
<b>A1490.000</b>	<b>PUBLIC WORKS COMMISSIONER</b>								
A1490.100	PERSONNEL SERVICES	\$62,127	\$63,011	\$64,661			\$53,994	\$66,404	\$1,743
A1490.101	ADDITIONAL SERVICES	\$1,989	\$230	\$2,000	(\$2,000)	\$0	\$0	\$0	(\$2,000)
A1490.105	OVERTIME	\$702	\$365	\$500			\$128	\$500	\$0
A1490.108	LONGEVITY COST	\$700	\$900	\$900			\$450	\$1,300	\$400
A1490.401	OFFICE EXPENSE	\$348	\$306	\$850			\$84	\$850	\$0
A1490.406	CLOTHING ALLOWANCE		\$0	\$0	\$150	\$150	\$150	\$150	\$150
A1490.407	REPAIRS & MAINTENANCE	\$37	\$0	\$0	\$13,468	\$13,468	\$13,468	\$5,000	\$5,000
A1490.409	ADVERTISING	\$23	\$56	\$200	(\$200)	\$0	\$0	\$0	(\$200)
A1490.410	CONTRACTED SERVICES	\$0	\$0	\$0			\$0	\$450	\$450
A1490.411	CONFERENCE EXPENSE	\$300	\$0	\$500	(\$295)	\$205	\$0	\$500	\$0
A1490.413	PHONES	\$2,764	\$2,783	\$3,000			\$2,527	\$2,000	(\$1,000)
A1490.421	MAILING & POSTAGE	\$23	\$25	\$520			\$23	\$100	(\$420)
A1490.430	COPIER	\$1,691	\$1,645	\$1,600			\$1,543	\$1,700	\$100
	<b>TOTAL PUBLIC WORKS COMMISSIONER</b>	<b>\$70,704</b>	<b>\$69,321</b>	<b>\$74,731</b>	<b>\$11,122</b>	<b>\$13,823</b>	<b>\$72,366</b>	<b>\$78,954</b>	<b>\$4,223</b>
<b>A1620.000</b>	<b>OPERATIONS &amp; MAINT. OF PUBLIC BLDGS</b>								
A1620.100	PERSONNEL SERVICES	\$31,857	\$29,201	\$42,749			\$30,265	\$50,387	\$7,638
A1620.402	MATERIALS & SUPPLIES	\$5,109	\$3,384	\$2,500			\$766	\$2,500	\$0
A1620.403	UTILITIES	\$22,056	\$24,117	\$23,900			\$19,189	\$23,900	\$0
A1620.404	INSURANCE	\$526	\$522	\$548			\$547	\$552	\$4
A1620.407	REPAIRS & MAINTENANCE	\$14,370	\$2,175	\$10,000	\$9,472	\$19,472	\$11,642	\$10,000	\$0
A1620.410	CONTRACTED SERVICES	\$3,528	\$0	\$0	\$55	\$55	\$145	\$3,250	\$3,250
	<b>TOTAL OPERATIONS OF PUBLIC BLDGS</b>	<b>\$77,447</b>	<b>\$59,400</b>	<b>\$79,697</b>	<b>\$9,527</b>	<b>\$19,527</b>	<b>\$62,555</b>	<b>\$90,589</b>	<b>\$10,892</b>
<b>A1670.000</b>	<b>CENTRAL PRINTING &amp; MAILING</b>								



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A1670.401	POSTAGE METER SUPPLIES	\$301	\$0	\$500			\$0	\$500	\$0
A1670.410	CONTRACTED SERVICES - POSTAGE METER	\$3,318	\$3,794	\$3,500			\$2,489	\$3,800	\$300
A1670.421	MAILING & POSTAGE	(\$358)	(\$481)	\$2,000			(\$1,066)	\$2,500	\$500
	<b>TOTAL CENTRAL PRINTING &amp; MAILING</b>	<b>\$3,262</b>	<b>\$3,313</b>	<b>\$6,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,422</b>	<b>\$6,800</b>	<b>\$800</b>
<b>A1680.000</b>	<b>CENTRAL PROCESSING</b>								
A1680.400	NETWORKING	\$50,439	\$71,475	\$56,000			\$31,173	\$56,000	\$0
	<b>TOTAL CENTRAL PROCESSING</b>	<b>\$50,439</b>	<b>\$71,475</b>	<b>\$56,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,173</b>	<b>\$56,000</b>	<b>\$0</b>
<b>A1910.000</b>	<b>INSURANCE</b>								
A1910.404	GENERAL INSURANCE	\$51,961	\$62,927	\$66,072			\$65,720	\$65,720	(\$352)
	<b>TOTAL INSURANCE</b>	<b>\$51,961</b>	<b>\$62,927</b>	<b>\$66,072</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,720</b>	<b>\$65,720</b>	<b>(\$352)</b>
<b>A1950.000</b>	<b>TAX/ASSESS. ON PROPERTY</b>								
A1950.410	REAL ESTATE TAXES	\$1,331	\$4,328	\$5,000			\$485	\$5,000	\$0
	<b>TOTAL TAX/ASSESS. ON PROPERTY</b>	<b>\$1,331</b>	<b>\$4,328</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$485</b>	<b>\$5,000</b>	<b>\$0</b>
<b>A1990.000</b>	<b>CONTINGENCY ACCOUNT</b>								
A1990.400	CONTINGENT ACCOUNT	\$0	\$0	\$55,888	(\$50,355)	\$5,533	\$0	\$60,000	\$4,112
	<b>TOTAL CONTINGENCY ACCOUNT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,888</b>	<b>(\$50,355)</b>	<b>\$5,533</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$4,112</b>
<b>A3010.000</b>	<b>PUBLIC SAFETY COMMISSIONER</b>								
A3010.100	PERSONNEL SERVICES	\$49,276	\$49,904	\$51,243			\$44,508	\$43,732	(\$7,510)
A3010.101	ADDITIONAL SERVICES (OFFICE SUB)	\$896	\$182	\$2,000	\$168	\$2,168	\$2,168	\$2,700	\$700
A3010.108	LONGEVITY	\$900	\$1,500	\$1,600			\$1,300	\$0	(\$1,600)
A3010.401	OFFICE EXPENSE	\$1,396	\$728	\$500	\$750	\$1,250	\$993	\$1,000	\$500
A3010.405	TRAVEL	\$0	\$2	\$200			\$130	\$200	\$0
A3010.410	CONTRACTED SERVICES	\$328	\$888	\$600			\$130	\$600	\$0
A3010.411	CONFERENCE EXPENSE	\$0	\$0	\$125			\$55	\$300	\$175
A3010.413	PHONES	\$1,826	\$1,926	\$2,000			\$1,202	\$800	(\$1,200)
A3010.421	MAILING & POSTAGE	\$40	\$58	\$100			\$38	\$100	\$0
A3010.430	COPIER	\$1,691	\$1,645	\$1,800			\$1,543	\$1,700	(\$100)
	<b>TOTAL PUBLIC SAFETY COMMISSIONER</b>	<b>\$56,355</b>	<b>\$56,833</b>	<b>\$60,168</b>	<b>\$918</b>	<b>\$3,418</b>	<b>\$52,067</b>	<b>\$51,132</b>	<b>(\$9,035)</b>
<b>A3120.000</b>	<b>POLICE DEPARTMENT</b>								
A3120.100	PERSONNEL SERVICES	\$590,039	\$645,053	\$702,318	(\$130,804)	\$571,514	\$478,977	\$731,544	\$29,226
A3120.102	PERDIEM EMPLOYEES	\$120,254	\$57,240	\$123,891	(\$50,000)	\$73,891	\$65,076	\$138,000	\$14,109

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A3120.105	OVERTIME	\$42,532	\$27,275	\$26,000			\$25,212	\$26,000	\$0
A3120.108	LONGEVITY COST	\$3,600	\$4,300	\$4,300			\$0	\$6,450	\$2,150
A3120.109	EDUCATIONAL INCENTIVE	\$2,600	\$0	\$2,100	\$402	\$2,502	\$2,200	\$3,550	\$1,450
A3120.111	HOLIDAY PAY	\$9,978	\$2,437	\$4,000			\$1,098	\$4,000	\$0
A3120.112	VACATION	\$0	\$0	\$0	\$402	\$402	\$402	\$0	\$0
A3120.117	STOP DWI PERSONAL SERVICE	\$0	\$0	\$2,000			\$0	\$0	(\$2,000)
A3120.123	COMP TIME	\$46,176	\$62,491	\$50,000	\$100,000	\$150,000	\$70,679	\$50,000	\$0
A3120.125	OIC PAY	\$34,721	\$30,244	\$16,000			\$13,869	\$0	(\$16,000)
A3120.140	AGGRESSIVE DRIVING GRANT	\$0	\$0	\$1,000			\$0	\$0	(\$1,000)
A3120.200	POLICE EQUIPMENT	\$59,081	\$88,270	\$90,000	\$70,000	\$160,000	\$110,555	\$90,000	\$0
A3120.401	OFFICE EXPENSE	\$4,816	\$3,818	\$2,500	\$770	\$3,270	\$3,270	\$4,000	\$1,500
A3120.402	MATERIALS & SUPPLIES	\$33,150	\$20,147	\$12,000	\$10,000	\$22,000	\$11,591	\$13,500	\$1,500
A3120.404	INSURANCE	\$22,565	\$27,935	\$29,332	(\$770)	\$28,562	\$24,861	\$26,000	(\$3,332)
A3120.405	TRAVEL	\$5	\$20	\$50			\$0	\$0	(\$50)
A3120.406	CLOTHING ALLOWANCE	\$25,497	\$14,707	\$20,000			\$1,088	\$20,000	\$0
A3120.407	REPAIRS & MAINTENANCE	\$80,279	\$37,443	\$20,000	\$3,597	\$23,597	\$17,600	\$20,000	\$0
A3120.408	TRAINING	\$8,518	\$13,275	\$15,000			\$6,840	\$15,000	\$0
A3120.410	CONTRACTED SERVICES	\$15,427	\$18,839	\$21,500			\$12,860	\$21,500	\$0
A3120.412	FUEL, GAS, OIL, DIESEL	\$14,203	\$22,844	\$20,000			\$24,109	\$30,000	\$10,000
A3120.413	PHONES	\$7,366	\$7,939	\$7,200			\$6,989	\$7,200	\$0
A3120.421	MAILING & POSTAGE	\$145	\$170	\$350			\$136	\$350	\$0
A3120.430	COPIER	\$1,692	\$1,645	\$1,650			\$1,543	\$1,700	\$50
	<b>TOTAL POLICE DEPARTMENT</b>	<b>\$1,122,643</b>	<b>\$1,086,092</b>	<b>\$1,171,191</b>	<b>\$3,597</b>	<b>\$1,035,738</b>	<b>\$878,955</b>	<b>\$1,208,794</b>	<b>\$37,604</b>
<b>A3170.000</b>	<b>CITY COURT JUDGE</b>								
A3170.100	PERSONNEL SERVICES (COURT SECURITY)	\$22,926	\$35,945	\$41,160			\$30,120	\$45,000	\$3,840
A3170.402	MATERIALS & SUPPLIES	\$0	\$0	\$2,500			\$2,181	\$13,450	\$10,950
A3170.407	REPAIRS & MAINTENANCE	\$0	\$0	\$5,000	\$200	\$5,200	\$7,311	\$13,450	\$8,450
	<b>TOTAL CITY COURT JUDGE</b>	<b>\$22,926</b>	<b>\$35,945</b>	<b>\$48,660</b>	<b>\$200</b>	<b>\$5,200</b>	<b>\$39,612</b>	<b>\$71,900</b>	<b>\$23,240</b>
<b>A3410.000</b>	<b>FIRE DEPARTMENT</b>								
A3410.100	PERSONNEL SERVICES	\$7,804	\$7,979	\$8,159			\$6,799	\$8,343	\$184
A3410.200	EQUIPMENT	\$16,103	\$30,442	\$33,000	\$14,700	\$47,700	\$3,467	\$43,000	\$10,000
A3410.402	MATERIALS & SUPPLIES	\$20,574	\$11,515	\$12,800	\$1,679	\$14,479	\$14,329	\$15,000	\$2,200
A3410.404	INSURANCE	\$5,485	\$7,347	\$7,714			\$7,453	\$7,500	(\$214)

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A3410.405	TRAVEL		\$0	\$0	\$11	\$11	\$11	\$0	\$0
A3410.406	CLOTHING ALLOWANCE	\$1,412	\$1,024	\$3,500			2,807.22	\$3,500	\$0
A3410.407	REPAIRS & MAINTENANCE	\$47,948	\$54,075	\$41,500			20,485.93	\$41,500	\$0
A3410.408	TRAINING	\$7,387	\$6,653	\$9,000			6,708.00	\$9,000	\$0
A3410.410	CONTRACTED SERVICES	\$15,312	\$14,715	\$14,000			2,723.00	\$4,000	(\$10,000)
A3410.411	CONFERENCE EXPENSES	\$0	\$0	\$250			0	\$250	\$0
A3410.412	FUEL	\$3,277	\$3,814	\$4,500			4,850.79	\$6,000	\$1,500
A3410.413	PHONES	\$5,744	\$6,446	\$7,800			5,835.26	\$7,800	\$0
A3410.420	PHYSICALS	\$911	\$7,895	\$8,500	(\$347)	\$8,153	1,136.00	\$8,500	\$0
A3410.422	INSPECTIONS	\$0	\$6,637	\$7,000	\$141	\$7,141	7,141.29	\$10,000	\$3,000
A3410.430	COPIER	\$1,691	\$1,645	\$1,700			1,542.96	\$1,700	\$0
	<b>TOTAL FIRE DEPARTMENT</b>	<b>\$133,649</b>	<b>\$160,187</b>	<b>\$159,423</b>	<b>\$16,184</b>	<b>\$77,484</b>	<b>\$85,290</b>	<b>\$166,093</b>	<b>\$6,670</b>
A3411.000	<b>FIRE DEPARTMENT BUILDINGS</b>								
A3411.100	PERSONNEL SERVICES	\$2,823	\$2,887	\$2,952			\$1,845	\$0	(\$2,952)
A3411.200	EQUIPMENT		\$0	\$0			\$0	\$0	\$0
A3411.402	MATERIALS & SUPPLIES	\$648	\$1,950	\$1,000	\$4,446	\$5,446	\$5,446	\$1,500	\$500
A3411.403	UTILITIES	\$9,965	\$11,549	\$11,000			\$10,912	\$13,200	\$2,200
A3411.407	REPAIRS & MAINTENANCE	\$7,504	\$5,695	\$9,000	(\$950)	\$8,050	\$3,215	\$7,000	(\$2,000)
	<b>TOTAL FIRE DEPARTMENT BUILDINGS</b>	<b>\$20,941</b>	<b>\$22,081</b>	<b>\$23,952</b>	<b>\$3,496</b>	<b>\$13,496</b>	<b>\$21,419</b>	<b>\$21,700</b>	<b>(\$2,252)</b>
A3510.000	<b>ANIMAL CONTROL OFFICER</b>								
A3510.100	PERSONNEL SERVICE	\$8,120	\$8,303	\$8,490			7,176.24	\$0	(\$8,490)
A3510.402	MATERIALS & SUPPLIES	\$0	\$0	\$100			10.68	\$0	(\$100)
A3510.407	VEHICLE REPAIRS & MAINTENANCE	\$1,231	\$120	\$550	(\$500)	\$50	\$49	\$0	(\$550)
A3510.410	CONTRACTED SERVICES	\$306	\$1,300	\$800	(\$100)	\$700	\$464	\$10,140	\$9,340
A3510.412	FUEL	\$11	\$66	\$200			\$0	\$0	(\$200)
	<b>TOTAL ANIMAL CONTROL OFFICER</b>	<b>\$9,667</b>	<b>\$9,789</b>	<b>\$10,140</b>	<b>(\$600)</b>	<b>\$750</b>	<b>\$7,700</b>	<b>\$10,140</b>	<b>\$0</b>
A3620.000	<b>SAFETY INSPECTION</b>								
A3620.100	PERSONNEL SERVICES	\$64,788	\$66,085	\$68,799			51,895.68	\$70,347	\$1,548
A3620.401	OFFICE EXPENSE	\$1,784	\$923	\$1,500			804.93	\$1,500	\$0
A3620.407	VEHICLE REPAIRS & MAINTENANCE	\$0	\$6,154	\$1,000	(\$95)	\$905	240.55	\$1,000	\$0
A3620.408	TRAINING	\$950	\$50	\$1,000			999.91	\$1,500	\$500
A3620.410	CONTRACTED SERVICES	\$0	\$781	\$250			80.00	\$250	\$0
A3620.412	FUEL	\$174	\$968	\$1,000	(\$527)	\$473	-2,231.09	\$3,000	\$2,000

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A3620.413	PHONES	\$2,625	\$2,387	\$2,685	(\$775)	\$1,910	1,112.01	\$2,685	\$0
A3620.421	MAILING & POSTAGE	\$345	\$183	\$400			90.10	\$400	\$0
A3620.430	COPIER	\$1,375	\$1,330	\$1,320			1,110.89	\$1,350	\$30
A3620.431	SOFTWARE & LICENSING	\$0	\$0	\$0			0.00	\$6,500	\$6,500
	<b>TOTAL SAFETY INSPECTION</b>	<b>\$72,040</b>	<b>\$78,862</b>	<b>\$77,954</b>	<b>(\$1,398)</b>	<b>\$3,287</b>	<b>\$54,103</b>	<b>\$88,532</b>	<b>\$10,578</b>
A3626.000	CONTRIBUTION TO CPHM								
A3626.410	CONTRACTED SERVICES	\$220,000	\$220,000	\$230,000			\$165,000	\$230,000	\$0
	<b>TOTAL CONTRIBUTION TO CPHM</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$230,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$165,000</b>	<b>\$230,000</b>	<b>\$0</b>
A4322.000	MENTAL HEALTH SERVICE CONTRACT (MACSC)								
A4322.410	CONTRACTED SERVICES	\$10,000	\$10,000	\$10,000			\$7,500	\$10,000	\$0
	<b>TOTAL MENTAL HEALTH CONTRACT</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$10,000</b>	<b>\$0</b>
A5010.000	HIGHWAY ADMINISTRATION								
A5010.100	PERSONNEL SERVICES	\$248,540	\$260,797	\$291,221			241,855.76	\$309,093	\$17,872
A5010.105	OVERTIME	\$5,090	\$5,859	\$4,000	(\$200)	\$3,800	1,658.81	\$4,000	\$0
A5010.108	LONGEVITY COST	\$1,400	\$1,800	\$1,800			900.00	\$1,300	(\$500)
A5010.200	EQUIPMENT	\$0	\$108,205	\$125,000	\$10,700	\$114,300	114,300.12	\$150,000	\$25,000
A5010.401	OFFICE EXPENSE	\$384	\$257	\$250	\$1,936	\$2,186	419.92	\$0	(\$250)
A5010.402	MATERIALS & SUPPLIES	\$16,530	\$173,354	\$15,000	\$1,531	\$13,469	8,105.80	\$25,000	\$10,000
A5010.403	UTILITIES	\$6,656	\$6,664	\$7,000			6,539.18	\$8,000	\$1,000
A5010.404	INSURANCE	\$22,996	\$24,375	\$25,594			25,174.00	\$25,220	(\$374)
A5010.406	CLOTHING ALLOWANCE	\$4,441	\$3,821	\$4,000	(\$150)	\$3,850	2,421.31	\$3,900	(\$100)
A5010.407	REPAIRS & MAINTENANCE	\$62,432	\$259,832	\$40,000	\$7,869	\$32,131	32,191.29	\$40,000	\$0
A5010.408	TRAINING	\$0	\$0	\$225	\$200	\$425	380.00	\$500	\$275
A5010.410	CONTRACTED SERVICES	\$900	\$2,341	\$1,000	\$299	\$1,299	1,448.60	\$1,200	\$200
A5010.412	FUEL	\$14,558	\$18,360	\$30,000	\$500	\$29,500	43,607	\$45,000	\$15,000
A5010.413	PHONES		\$0	\$500			\$292	\$500	\$0
A5010.435	ADA COMPLIANCE	\$0	\$4,944	\$10,000			\$0	\$10,000	\$0
	<b>TOTAL HIGHWAY ADMINISTRATION</b>	<b>\$383,927</b>	<b>\$870,609</b>	<b>\$555,590</b>	<b>\$22,684</b>	<b>\$200,961</b>	<b>\$479,294</b>	<b>\$623,713</b>	<b>\$68,123</b>
A5112.000	ROAD CONSTRUCTION, PERM. IMP.								
A5112.407	REPAIRS & MAINTENANCE	\$152,849	\$290,498	\$125,317			\$0	\$149,430	\$24,113
	<b>TOTAL CHIPS PROGRAM</b>	<b>\$152,849</b>	<b>\$290,498</b>	<b>\$125,317</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$149,430</b>	<b>\$24,113</b>
A5132.000	MUNICIPAL GARAGE								

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A5132.100	PERSONNEL SERVICES	\$54,517	\$55,365	\$56,597			\$47,856	\$57,949	\$1,352
A5132.105	OVERTIME	\$429	\$455	\$500	\$450	\$950	\$835	\$750	\$250
A5132.108	LONGEVITY COST	\$450	\$600	\$600			\$300	\$600	\$0
A5132.200	EQUIPMENT	\$1,686	\$0	\$0			\$26,803	\$0	\$0
A5132.401	SUPPLIES	\$0	\$0	\$100			\$0	\$0	(\$100)
A5132.402	MATERIALS & SUPPLIES	\$3,210	\$8,667	\$7,500	(\$250)	\$7,250	\$6,500	\$7,500	\$0
A5132.403	UTILITIES	\$16,077	\$20,940	\$15,000			\$10,954	\$15,000	\$0
A5132.406	CLOTHING ALLOWANCE	\$707	\$756	\$750			\$478	\$650	(\$100)
A5132.407	REPAIRS & MAINTENANCE	\$4,049	\$1,307	\$5,000	\$7,930	\$12,930	\$12,930	\$7,500	\$2,500
A5132.410	CONTRACTED SERVICES	\$0	\$3,625	\$100			\$40	\$100	\$0
	<b>TOTAL CITY GARAGE</b>	<b>\$81,124</b>	<b>\$91,715</b>	<b>\$86,147</b>	<b>\$8,130</b>	<b>\$21,130</b>	<b>\$106,695</b>	<b>\$90,049</b>	<b>\$3,902</b>
<b>A5142.000</b>	<b>SNOW REMOVAL</b>								
A5142.105	OVERTIME	\$11,038	\$12,550	\$18,500			\$13,825	\$18,500	\$0
A5142.200	EQUIPMENT		\$0	\$0			\$0	\$0	\$0
A5142.402	MATERIALS & SUPPLIES	\$19,299	\$32,678	\$50,000			\$49,765	\$55,000	\$5,000
A5142.407	REPAIRS & MAINTENANCE	\$7,471	\$8,365	\$8,000			\$4,240	\$10,000	\$2,000
A5142.410	CONTRACTED SERVICES	\$25,703	\$287	\$4,000			\$0	\$4,000	\$0
A5142.412	FUEL, OIL, GAS, DIESEL	\$2,453	\$2,478	\$5,000	\$500	\$5,500	\$5,163	\$6,000	\$1,000
	<b>TOTAL SNOW REMOVAL</b>	<b>\$65,964</b>	<b>\$56,358</b>	<b>\$85,500</b>	<b>\$500</b>	<b>\$5,500</b>	<b>\$72,994</b>	<b>\$93,500</b>	<b>\$8,000</b>
<b>A5182.000</b>	<b>STREET LIGHTING</b>								
A5182.403	UTILITIES	\$134,276	\$143,091	\$130,000			\$86,831	\$130,000	\$0
	<b>TOTAL STREET LIGHTING</b>	<b>\$134,276</b>	<b>\$143,091</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$86,831</b>	<b>\$130,000</b>	<b>\$0</b>
<b>A5630.000</b>	<b>BUS OPERATIONS</b>								
A5630.100	PERSONNEL SERVICES	\$9,728	\$13,826	\$29,048			\$17,508	\$29,705	\$657
A5630.402	MATERIALS & SUPPLIES	\$65	\$0	\$150			\$33	\$150	\$0
A5630.404	INSURANCE	\$1,316	\$1,305	\$1,923			\$1,367	\$1,385	(\$538)
A5630.407	REPAIRS & MAINTENANCE	\$1,632	\$1,033	\$1,500			\$1,802	\$1,500	\$0
A5630.410	CONTRACTED SERVICES	\$195	\$280	\$500			\$125	\$500	\$0
A5630.412	FUEL, GAS, OIL, DIESEL	\$1,012	\$1,667	\$3,500			\$3,157	\$4,200	\$700
	<b>TOTAL BUS OPERATIONS</b>	<b>\$13,949</b>	<b>\$18,110</b>	<b>\$36,621</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,991</b>	<b>\$37,440</b>	<b>\$819</b>
<b>A6772.000</b>	<b>PROGRAMS FOR AGING</b>								
A6772.402	MATERIALS & SUPPLIES	\$428	\$169	\$500	\$750	\$1,250	\$734	\$750	\$250

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A6772.405	TRAVEL		\$0	\$0	\$7,488	\$7,488	\$2,338	\$0	\$0
A6772.413	PHONES	\$2,351	\$3,222	\$2,700			\$2,798	\$3,100	\$400
A6772.414	NUTRITION PROGRAM	\$1,030	\$1,030	\$1,030			\$1,030	\$1,030	\$0
A6772.415	ELDER CARE PROGRAM	\$7,000	\$7,000	\$7,000			\$7,000	\$7,000	\$0
	<b>TOTAL PROGRAMS FOR AGING</b>	<b>\$10,809</b>	<b>\$11,421</b>	<b>\$11,230</b>	<b>\$8,238</b>	<b>\$8,738</b>	<b>\$13,900</b>	<b>\$11,880</b>	<b>\$650</b>
<b>A6989.000</b>	<b>ECONOMIC OPPORTUNITY &amp; DEVELOPMENT</b>								
A6989.420	GRANT ADMINISTRATION	\$8,991	\$1,385	\$10,000			\$2,716	\$10,000	\$0
A6989.423	TRAIN STATION REHAB	\$6,495	\$104	\$0			\$0		\$0
	<b>TOTAL ECONOMIC OPPORTUNITY &amp; DEVELOPMENT</b>	<b>\$15,485</b>	<b>\$1,489</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,716</b>	<b>\$10,000</b>	<b>\$0</b>
<b>A7110.000</b>	<b>PARKS</b>								
A7110.402	MATERIALS & SUPPLIES	\$6,400	\$8,614	\$2,500	\$1,294	\$3,794	\$3,804	\$2,500	\$0
A7110.403	UTILITIES	\$2,477	\$2,782	\$3,000			\$2,205	\$3,000	\$0
A7110.407	REPAIRS & MAINTENANCE	\$12,567	\$21,298	\$3,600	\$1,847	\$5,447	\$5,447	\$5,000	\$1,400
A7110.410	CONTRACTED SERVICES	\$50	\$50	\$50	\$50	\$100	\$100	\$100	\$50
	<b>TOTAL PARKS</b>	<b>\$21,494</b>	<b>\$32,744</b>	<b>\$9,150</b>	<b>\$3,191</b>	<b>\$9,341</b>	<b>\$11,556</b>	<b>\$10,600</b>	<b>\$1,450</b>
<b>A7140.000</b>	<b>PLAYGROUNDS</b>								
A7140.200	EQUIPMENT		\$13,836	\$5,000			\$0	\$5,000	\$0
A7140.402	MATERIALS & SUPPLIES	\$685	\$813	\$2,000			\$898	\$2,000	\$0
A7140.403	UTILITIES	\$239	\$1,881	\$2,200			\$1,863	\$2,200	\$0
A7140.407	REPAIRS & MAINTENANCE	\$23,250	\$898	\$2,000	\$18,693	\$20,693	\$20,693	\$5,000	\$3,000
A7140.413	PHONES	\$2,054	\$2,072	\$2,075			\$1,719	\$2,100	\$25
	<b>TOTAL PLAYGROUNDS</b>	<b>\$26,228</b>	<b>\$19,500</b>	<b>\$13,275</b>	<b>\$18,693</b>	<b>\$20,693</b>	<b>\$25,174</b>	<b>\$16,300</b>	<b>\$3,025</b>
<b>A7310.000</b>	<b>YOUTH COMMISSION</b>								
A7310.100	PERSONNEL SERVICES	\$0	\$15,952	\$12,000			\$9,247	\$15,000	\$3,000
A7310.402	MATERIALS & SUPPLIES	\$0	\$443	\$500			\$144	\$750	\$250
A7310.410	CONTRACTED SERVICES	\$0	\$0	\$300			\$165	\$300	\$0
	<b>TOTAL YOUTH COMMISSION</b>	<b>\$0</b>	<b>\$16,395</b>	<b>\$12,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,556</b>	<b>\$16,050</b>	<b>\$3,250</b>
<b>A7510.000</b>	<b>CITY HISTORIAN</b>								
A7510.405	TRAVEL	\$0	\$0	\$150			\$0	\$150	\$0
A7510.410	CONTRACTED SERVICES	\$1,350	\$1,350	\$1,350			\$0	\$1,350	\$0
	<b>TOTAL CITY HISTORIAN</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500</b>	<b>\$0</b>

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EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/2020	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference From Budget
<b>A7550.000</b>	<b>CELEBRATIONS</b>								
A7550.105	OVERTIME	\$96	\$0	\$3,000			\$1,249	\$3,000	\$0
A7550.402	MATERIALS & SUPPLIES (DECORATIONS & CTY))	\$2,357	\$260	\$3,000			\$176	\$3,000	\$0
A7550.410	CONTRACTED SERVICES	\$5,596	\$367	\$2,200			\$773	\$2,200	\$0
A7550.422	FAMILY DAY CONTRIBUTION	\$0	\$0	\$3,000			\$3,000	\$3,000	\$0
	<b>TOTAL CELEBRATIONS</b>	<b>\$8,049</b>	<b>\$627</b>	<b>\$11,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,198</b>	<b>\$11,200</b>	<b>\$0</b>
<b>A7620.000</b>	<b>SENIOR CITIZENS CENTER</b>								
A7620.100	PERSONNEL SERVICES	\$4,693	\$13,650	\$24,334			\$19,484	\$27,822	\$3,488
A7620.200	EQUIPMENT		\$0	\$0	\$2,415	\$2,415	\$1,000	\$0	\$0
A7620.401	OFFICE SUPPLIES	\$1,963	\$589	\$1,000	\$2,813	\$3,813	\$3,620	\$2,000	\$1,000
A7620.403	UTILITIES	\$9,921	\$5,951	\$6,500			\$4,442	\$6,500	\$0
A7620.407	REPAIRS & MAINTENANCE	\$686	\$2,390	\$750	\$13,327	\$14,077	\$14,009	\$800	\$50
A7620.430	COPIER	\$1,692	\$1,645	\$1,800			\$1,543	\$1,700	(\$100)
	<b>TOTAL SENIOR CITIZENS CENTER</b>	<b>\$18,954</b>	<b>\$24,224</b>	<b>\$34,384</b>	<b>\$18,555</b>	<b>\$20,305</b>	<b>\$44,097</b>	<b>\$38,822</b>	<b>\$4,438</b>
<b>A8020.000</b>	<b>PLANNING &amp; ZONING BOARD</b>								
A8020.402	MATERIALS & SUPPLIES	\$25	\$126	\$200			\$146	\$200	\$0
A8020.408	TRAINING/CONFERENCE	\$180	\$0	\$200			\$0	\$200	\$0
A8020.421	MAILING & POSTAGE	\$1	\$0	\$30			\$0	\$0	(\$30)
	<b>TOTAL PLANNING BOARD</b>	<b>\$206</b>	<b>\$126</b>	<b>\$430</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146</b>	<b>\$400</b>	<b>(\$30)</b>
<b>A8035.00</b>	<b>CHARTER COMMITTEE</b>								
A8035.410	CONTRACTED SERVICES	\$0	\$0	\$0	\$300	\$300	\$300	\$1,000	\$1,000
	<b>TOTAL CHARTER COMMITTEE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>A8160.000</b>	<b>REFUSE &amp; GARBAGE</b>								
A8160.410	GARBAGE COLLECTION	\$408,562	\$404,146	\$345,000			\$294,907	\$385,000	\$40,000
	<b>TOTAL REFUSE &amp; GARBAGE</b>	<b>\$408,562</b>	<b>\$404,146</b>	<b>\$345,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$294,907</b>	<b>\$385,000</b>	<b>\$40,000</b>
<b>A8170.000</b>	<b>STREET CLEANING (See HEO - Highways)</b>								
A8170.402	MATERIALS & SUPPLIES	\$585	\$419	\$600	\$795	\$1,395	\$1,395	\$2,000	\$1,400
A8170.407	REPAIRS & MAINTENANCE	\$2,088	\$1,663	\$3,000	\$11,480	\$14,480	\$13,167	\$5,000	\$2,000
	<b>TOTAL STREET CLEANING</b>	<b>\$2,673</b>	<b>\$2,082</b>	<b>\$3,600</b>	<b>\$12,275</b>	<b>\$15,875</b>	<b>\$14,562</b>	<b>\$7,000</b>	<b>\$3,400</b>
<b>A8510.000</b>	<b>COMMUNITY BEAUTIFICATION</b>								
A8510.402	MATERIALS & SUPPLIES	\$0	\$0	\$0	\$35	\$35	\$59	\$1,000	\$1,000

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A8510.407	REPAIRS & MAINTENANCE							\$31,325	\$31,325
A8510.410	CONTRACTED SERVICES			\$0	\$68,280	\$68,280	\$54,204	\$0	\$0
	<b>TOTAL BEAUTIFICATION</b>	\$0	\$0	\$0	\$68,315	\$68,315	\$54,263	\$32,325	\$32,325
<b>A8989.000</b>	<b>HOME &amp; COMMUNITY SERVICES</b>								
A8989.402	CONTRIBUTION TO LIBRARY		\$0	\$0	\$1,000	\$1,000	\$1,000	\$0	\$0
A8989.410	CONTRIBUTION TO McVILLE COMMUNITY CENTER	\$3,000	\$3,000	\$3,000			\$3,000	\$23,000	\$20,000
	<b>TOTAL CONTRIBUTION - COMM. CENTER</b>	\$3,000	\$3,000	\$3,000	\$1,000	\$1,000	\$4,000	\$23,000	\$20,000
<b>A9010.000</b>	<b>NYS RETIREMENT</b>								
A9010.800	NYS RETIREMENT	\$105,009	\$108,259	\$102,500			\$0	\$80,290	(\$22,210)
	<b>TOTAL NYS RETIREMENT</b>	\$105,009	\$108,259	\$102,500	\$0	\$0	\$0	\$80,290	(\$22,210)
<b>A9015.000</b>	<b>POLICE RETIREMENT</b>								
A9015.800	STATE RETIREMENT	\$141,775	\$168,279	\$179,050			\$0	\$193,750	\$14,700
	<b>TOTAL FIRE &amp; POLICE RETIREMENT</b>	\$141,775	\$168,279	\$179,050	\$0	\$0	\$0	\$193,750	\$14,700
<b>A9025.000</b>	<b>LOCAL PENSION FUND</b>								
A9025.800	FIRE DEPT. SERVICE AWARDS PROGRAM	\$73,792	\$72,859	\$88,062			\$88,062	\$88,062	\$0
	<b>TOTAL LOCAL PENSION FUND</b>	\$73,792	\$72,859	\$88,062	\$0	\$0	\$88,062	\$88,062	\$0
<b>A9030.000</b>	<b>SOCIAL SECURITY &amp; MEDICARE</b>								
A9030.800	SOCIAL SECURITY & MEDICARE	\$122,637	\$127,858	\$134,925			\$107,854	\$145,553	\$10,628
A9030.801	MEDICAID REIMBURSEMENT			\$0				\$0	\$0
	<b>TOTAL SOCIAL SECURITY &amp; MEDICARE</b>	\$122,637	\$127,858	\$134,925	\$0	\$0	\$107,854	\$145,553	\$10,628
<b>A9050.000</b>	<b>UNEMPLOYMENT INSURANCE</b>								
A9050.800	UNEMPLOYMENT INSURANCE	\$7,436	\$0	\$1,000			\$0	\$1,000	\$0
	<b>TOTAL UNEMPLOYMENT INSURANCE</b>	\$7,436	\$0	\$1,000	\$0	\$0	\$0	\$1,000	\$0
<b>A9055.000</b>	<b>DISABILITY INSURANCE</b>								
A9055.800	DISABILITY INSURANCE	\$653	\$599	\$850			\$379	\$850	\$0
	<b>TOTAL DISABILITY INSURANCE</b>	\$653	\$599	\$850	\$0	\$0	\$379	\$850	\$0
<b>A9060.000</b>	<b>HOSPITAL/MEDICAL INSURANCE</b>								
A9060.800	HOSPITAL/MEDICAL INSURANCE	\$628,668	\$598,034	\$728,892			\$573,448	\$753,500	\$24,608
A9060.801	P.I.L.O. HEALTH INSURANCE	\$10,283	\$11,000	\$13,000			\$0	\$15,800	\$2,800
	<b>TOTAL HOSPITAL/MEDICAL INSURANCE</b>	\$638,952	\$609,034	\$741,892	\$0	\$0	\$573,448	\$769,300	\$27,408



City of Mechanicville  
2023 General Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/2020	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference From Budget
A9089.000	OTHER EMPLOYEE BENEFITS								
A9089.800	DENTAL & VISION INSURANCE	\$47,063	\$53,668	\$58,839			\$51,567	\$67,000	\$8,161
	<b>TOTAL OTHER EMPLOYEE BENEFITS</b>	<b>\$47,063</b>	<b>\$53,668</b>	<b>\$58,839</b>	<b>\$0</b>	<b>\$0</b>	<b>\$51,567</b>	<b>\$67,000</b>	<b>\$8,161</b>
A9710.000	SERIAL BONDS								
A9710.601	STREET SWEEPER - PRINCIPAL	\$19,375	\$0	\$0			\$0	\$0	\$0
A9710.602	BONDS - PRINCIPAL - SO. STREET & BRIDGES	\$45,000	\$50,000	\$50,000			\$0	\$50,000	\$0
A9710.603	BONDS - PRINCIPAL - FIRE TRUCK	\$25,000	\$25,000	\$25,000			\$25,000	\$25,000	\$0
A9710.604	BACKHOE - PRINCIPAL		\$9,440	\$10,000			\$0	\$10,000	\$0
A9710.701	STREET SWEEPER INTEREST	\$1,660	\$0	\$0			\$0	\$0	\$0
A9710.702	INTEREST ON BONDS - SO. STREET & BRIDGES	\$8,655	\$8,082	\$7,333			\$3,666	\$6,458	(\$875)
A9710.703	INTEREST ON BONDS - FIRE TRUCK	\$7,600	\$7,006	\$6,413			\$6,483	\$5,819	(\$594)
A9710.704	BACKHOE - INTEREST		\$1,191	\$1,708			\$854	\$1,608	(\$100)
	<b>TOTAL SERIAL BONDS</b>	<b>\$107,290</b>	<b>\$100,720</b>	<b>\$100,453</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,003</b>	<b>\$98,885</b>	<b>(\$1,568)</b>
A9785.000	INSTALLMENT PURCHASE DEBT								
A9785.600	LEASE PAYMENTS - PRINCIPAL	\$65,784	\$54,993	\$88,372			\$78,750	\$60,707	(\$27,665)
A9785.700	LEASE PAYMENTS - INTEREST	\$14,344	\$12,022	\$10,996			\$9,235	\$6,308	(\$4,688)
	<b>TOTAL INSTALLMENT PURCHASE DEBT</b>	<b>\$80,128</b>	<b>\$67,015</b>	<b>\$99,368</b>	<b>\$0</b>	<b>\$0</b>	<b>\$87,985</b>	<b>\$67,015</b>	<b>(\$32,353)</b>
A9901.000	TRANSFER TO WATER FUND								
A9901.900	TRANSFER TO WATER FUND	\$0	\$130,000	\$160,000			\$160,000	\$200,000	\$40,000
	<b>TOTAL TRANSFER TO WATER FUND</b>	<b>\$0</b>	<b>\$130,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$200,000</b>	<b>\$40,000</b>
	<b>TOTAL GENERAL FUND EXPENSES</b>	<b>\$4,966,743</b>	<b>\$5,800,467</b>	<b>\$5,718,709</b>	<b>\$154,061</b>	<b>\$1,603,887</b>	<b>\$4,242,128</b>	<b>\$6,082,386</b>	<b>\$363,678</b>

**City of Mechanicville  
2023 Water Fund Revenues Budget Worksheet**

Revenue Code	Revenue Category	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ. BUDGET	2022 ADJUSTED BUDGET	2022 ATUAL 10/28/2022	2023 PROPOSED BUDGET	Difference from Budget
F2140	METERED WATER SALES	\$826,490	\$678,973	\$748,000		\$748,000	\$484,813	\$748,000	\$0
	CUSTOMERS - INSIDE & OUTSIDE	\$688,683	\$581,426	\$650,000		\$650,000	\$401,034	\$650,000	\$0
	- LARGE	\$137,807	\$97,547	\$98,000		\$98,000	\$83,779	\$98,000	\$0
F2144	WATER SERVICE CHARGE	\$150	\$0	\$700		\$700	\$150	\$700	\$0
F2148	INTEREST & PENALTIES	\$14,952	\$29,106	\$10,000		\$10,000	\$11,700	\$10,000	\$0
F2401	INTEREST ON DEPOSITS	\$0		\$0		\$0	\$0	\$0	\$0
F2555	BLDG. & ALTERATION PERMITS	\$0		\$0		\$0	\$0	\$0	\$0
F2680	INSURANCE RECOVERIES	\$0		\$0		\$0	\$0	\$0	\$0
F2770	MISCELLANEOUS	\$0		\$0		\$0	\$25	\$0	\$0
F2701	REFUND PRIOR YEAR EXPEND.	\$0		\$0		\$0	\$0	\$0	\$0
F5031	INTERFUND TRANSFERS	\$0	\$130,000	\$160,000		\$160,000	\$160,000	\$200,000	\$40,000
	<b>TOTAL WATER FUND REVENUES</b>	<b>\$841,593</b>	<b>\$838,078</b>	<b>\$918,700</b>		<b>\$918,700</b>	<b>\$656,663</b>	<b>\$958,700</b>	<b>\$40,000</b>
	APPROPRIATED FUND BALANCE	\$136,134	\$175,493	\$279,175		\$0	\$279,175	\$281,927	\$2,752
	<b>TOTAL</b>	<b>\$977,727</b>	<b>\$1,013,571</b>	<b>\$1,197,875</b>		<b>\$918,700</b>	<b>\$935,838</b>	<b>\$1,240,627</b>	<b>\$42,752</b>

City of Mechanicville  
2023 Water Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference From Budget
	<b>LEGAL</b>								
FX1420-410	LEGAL - CONTRACTED SERVICES	\$0	\$0	\$10,000	(\$3,819)	\$6,181	\$0	\$0	(\$10,000)
	<b>TOTAL LEGAL</b>	\$0	\$0	\$10,000	(\$3,819)	\$6,181	\$0	\$0	(\$10,000)
	<b>UNALLOCATED INSURANCE</b>								
F1910.000	UNALLOCATED INSURANCE								
F1910.404	INSURANCE - OTHER	\$7,724	\$8,683	\$9,117			\$8,606	\$8,650	(\$467)
	<b>TOTAL UNALLOCATED INSURANCE</b>	\$7,724	\$8,683	\$9,117	\$0	\$0	\$8,606	\$8,650	(\$467)
	<b>TAX/ASSESSMENT ON PROPERTY</b>								
F1950.000	TAX/ASSESSMENT ON PROPERTY								
F1950.401	REAL ESTATE TAXES	\$86,368	\$27,370	\$88,195			\$68,829	\$88,195	\$0
	<b>TOTAL TAX/ASSESSMENT ON PROPERTY</b>	\$86,368	\$27,370	\$88,195	\$0	\$0	\$68,829	\$88,195	\$0
	<b>WATER ADMINISTRATION</b>								
F8310.000	WATER ADMINISTRATION								
F8310.100	PERSONNEL SERVICES	\$43,826	\$43,423	\$50,072			\$36,050	\$51,198	\$1,127
F8310.108	LONGEVITY	\$264	\$412	\$412			\$0	\$412	\$0
F8310.401	OFFICE EXPENSE	\$624	\$890	\$800			\$0	\$0	(\$800)
F8310.405	TRAVEL	\$0	\$324	\$0			\$0	\$350	\$350
F8310.409	ADVERTISING	\$0	\$0	\$500			\$108	\$500	\$0
F8310.410	CONTRACTED SERVICES	\$274	\$131	\$500			\$192	\$100	(\$400)
F8310.411	CONFERENCE EXPENSE	\$450	\$0	\$500			\$0	\$500	\$0
F8310.421	MAILING & POSTAGE	\$966	\$997	\$1,200			\$1,139	\$1,200	\$0
	<b>TOTAL WATER ADMINISTRATION</b>	\$46,404	\$46,176	\$53,984	\$0	\$0	\$37,490	\$54,260	\$277
	<b>SOURCE SUPPLY &amp; PUMP</b>								
F8320.000	SOURCE SUPPLY & PUMP								
F8320.100	PERSONNEL SERVICES	\$177,924	\$187,654	\$182,284			\$154,337	\$186,398	\$4,114
F8320.105	OVERTIME	\$33,507	\$38,513	\$28,000	\$19,281	\$47,281	\$47,970	\$35,000	\$7,000
F8320.108	LONGEVITY COST	\$867	\$2,100	\$2,500			\$1,256	\$2,500	\$0
F8320.401	OFFICE EXPENSE	\$1,116	\$1,172	\$1,000	\$104	\$1,104	\$1,104	\$1,200	\$200
F8320.402	MATERIALS & SUPPLIES	\$68,301	\$94,491	\$80,000	\$3,532	\$83,532	\$83,983	\$80,000	\$0
F8320.403	UTILITIES	\$66,081	\$24,111	\$30,000			\$18,289	\$30,000	\$0
F8320.406	CLOTHING ALLOWANCE	\$2,480	\$2,574	\$3,500			\$990	\$1,950	(\$1,550)
F8320.407	REPAIRS & MAINTENANCE	\$66,021	\$94,565	\$74,000	\$55,463	\$129,463	\$130,433	\$90,000	\$16,000
F8320.408	TRAINING	\$2,770	\$0	\$4,500			\$300	\$4,500	\$0
F8320.410	CONTRACTED SERVICES	\$397	\$925	\$575	\$167	\$742	\$627	\$1,050	\$475
F8320.411	SARATOGA COUNTY WATER	\$0	\$34,157	\$100,000			\$98,044	\$150,000	\$50,000

City of Mechanicville  
2023 Water Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference From Budget
F8320.413	PHONES	\$876	\$1,069	\$1,500	\$300	\$1,800	\$1,542	\$1,600	\$100
	<b>TOTAL SOURCE SUPPLY &amp; PUMP</b>	<b>\$420,339</b>	<b>\$481,332</b>	<b>\$507,859</b>	<b>\$78,848</b>	<b>\$263,923</b>	<b>\$538,877</b>	<b>\$584,198</b>	<b>\$76,339</b>
<b>F9010.000</b>	<b>NYS RETIREMENT</b>								
F9010.800	NYS RETIREMENT	\$30,076	\$31,007	\$34,200			\$0	\$26,370	(\$7,830)
	<b>TOTAL NYS RETIREMENT</b>	<b>\$30,076</b>	<b>\$31,007</b>	<b>\$34,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,370</b>	<b>(\$7,830)</b>
<b>F9030.000</b>	<b>SOCIAL SECURITY</b>								
F9030.800	SOCIAL SECURITY	\$18,667	\$21,014	\$19,962			\$17,915	\$21,076	\$1,114
	<b>TOTAL SOCIAL SECURITY</b>	<b>\$18,667</b>	<b>\$21,014</b>	<b>\$19,962</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,915</b>	<b>\$21,076</b>	<b>\$1,114</b>
<b>F9055.000</b>	<b>DISABILITY INSURANCE</b>								
F9055.800	DISABILITY INSURANCE	\$74	\$68	\$100			\$48	\$100	\$0
	<b>TOTAL DISABILITY INSURANCE</b>	<b>\$74</b>	<b>\$68</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48</b>	<b>\$100</b>	<b>\$0</b>
<b>F9060.000</b>	<b>HOSPITAL/MEDICAL INSURANCE</b>								
F9060.800	HEALTH INSURANCE	\$20,533	\$20,821	\$20,005			\$21,369	\$30,200	\$10,195
F9060.801	P.I.L.O. HEALTH INSURANCE	\$2,200	\$2,200	\$2,200			\$0	\$2,200	\$0
	<b>TOTAL HEALTH INSURANCE</b>	<b>\$22,733</b>	<b>\$23,021</b>	<b>\$22,205</b>	<b>\$0</b>	<b>\$0</b>	<b>\$21,369</b>	<b>\$32,400</b>	<b>\$10,195</b>
<b>F9089.000</b>	<b>OTHER EMPLOYEE BENEFITS</b>								
F9089.800	DENTAL & VISION	\$4,077	\$4,386	\$4,162			\$3,899	\$4,830	\$668
	<b>TOTAL OTHER EMPLOYEE BENEFITS</b>	<b>\$4,077</b>	<b>\$4,386</b>	<b>\$4,162</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,899</b>	<b>\$4,830</b>	<b>\$668</b>
<b>F9710.000</b>	<b>SERIAL BONDS</b>								
F9710.600	PRINCIPAL ON EFC INTEREST FREE LOAN	\$81,000	\$112,000	\$112,000			\$0	\$112,000	\$0
F9710.601	PRINCIPAL - DAM WATER PROJECT	\$0		\$132,000			\$0	\$75,274	(\$56,726)
F9710.702	INTEREST - DAM WATER PROJECT	\$0		\$10,315			\$0	\$43,274	\$32,958
	<b>TOTAL SERIAL BOND</b>	<b>81,000</b>	<b>\$112,000</b>	<b>\$254,315</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,548</b>	<b>(\$23,768)</b>
<b>F9720.000</b>	<b>STATUTORY INSTALLMENT BOND</b>								
F9720.600	Statutory Installment Bond-Principal		\$190,000	\$190,000			\$190,000	\$190,000	\$0
F9720.700	Statutory Installment Bond-Interest			\$3,776			\$0		(\$3,776)
	<b>TOTAL STATUTORY INSTALLMENT BOND</b>	<b>\$0</b>	<b>\$190,000</b>	<b>\$193,776</b>	<b>\$0</b>	<b>\$0</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>(\$3,776)</b>

City of Mechanicville  
2023 Water Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	ADJ.	2022 AJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference From Budget
	<b>BOND ANTICIPATION NOTES</b>								
F9730.600	Bond Anticipation Notes-Principal	\$191,000	\$0	\$0			\$0	\$0	\$0
F9730.700	Bond Anticipation Notes-Interest		\$0	\$0			\$0	\$0	\$0
	<b>TOTAL BOND ANTICIPATION NOTES</b>	<b>\$191,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL WATER FUND EXPENSES</b>	<b>908,463</b>	<b>945,057</b>	<b>1,197,876</b>	<b>75,029</b>	<b>270,104</b>	<b>887,033</b>	<b>1,240,627</b>	<b>\$42,751</b>

**City of Mechanicville**  
**2023 Sewer Fund Revenues Budget Worksheet**

Revenue Code	Revenue Category	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2021	2022 ADOPTED BUDGET	2022 ADJUSTED BUDGET	2022 ACTUAL 10/28/2022	2023 PROPOSED BUDGET	Difference from Budget
	SARATOGA COUNTY (3145 -- \$247.50)	\$699,983	\$688,961	\$752,030		\$720,895	\$778,388	\$26,358
	CITY RESIDENTS (3044 -- \$80.00)	\$246,490	\$253,650	\$243,200		\$275,760	\$243,520	\$320
G2120	SEWER CHARGES							
G2128	INTEREST & PENALTY	\$7,090	\$10,498	\$3,000	\$0	\$9,346	\$3,000	\$0
G2770	MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL SEWER FUND REVENUES</b>	<b>\$953,563</b>	<b>\$953,109</b>	<b>\$998,230</b>	<b>\$0</b>	<b>\$1,006,001</b>	<b>\$1,024,908</b>	<b>\$26,678</b>
	<b>APPROPRIATED FUND BALANCE</b>	<b>\$10,867</b>	<b>\$456</b>	<b>\$21,908</b>		<b>\$0</b>	<b>\$39,722</b>	<b>\$17,814</b>
		<b>\$964,430</b>	<b>\$953,565</b>	<b>\$1,020,138</b>	<b>\$0</b>	<b>\$1,006,001</b>	<b>\$1,064,630</b>	<b>\$44,492</b>

City of Mechanicville  
2023 Sewer Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2020	2022 ADOPTED BUDGET	ADJ.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/04/2022	2023 PROPOSED BUDGET	Difference From Budget
<b>G8120.000</b>	<b>SEWER MAINTENANCE</b>								
G8120.100	PERSONNEL SERVICES	\$117,494	\$114,806	\$132,202	(\$30,072)	\$102,130	\$85,556	\$145,104	\$12,902
G8120.105	OVERTIME	\$3,186	\$10,353	\$5,000			\$4,516	\$5,000	\$0
G8120.108	LONGEVITY	\$1,898	\$1,776	\$1,776			\$888	\$1,776	\$0
G8120.200	EQUIPMENT	\$0	\$0	\$0			\$0	\$0	\$0
G8120.401	OFFICE EXPENSE	\$283	\$0	\$400			\$0	\$0	(\$400)
G8120.402	MATERIALS & SUPPLIES	\$4,620	\$4,253	\$6,000	(\$648)	\$5,352	\$4,079	\$6,000	\$0
G8120.403	UTILITIES	\$3,641	\$4,978	\$5,500			\$5,079	\$6,500	\$1,000
G8120.404	INSURANCE	\$852	\$994	\$1,044			\$998	\$998	(\$46)
G8120.406	CLOTHING ALLOWANCE	\$730	\$821	\$1,200			\$444	\$1,300	\$100
G8120.407	REPAIRS & MAINTENANCE	\$7,568	\$31,244	\$13,000	\$31,920	\$44,920	\$44,920	\$25,000	\$12,000
G8120.410	CONTRACTED SERVICES	\$30	\$165	\$250			\$208	\$250	\$0
G8120.413	TELEPHONES	\$1,032	\$1,143	\$1,500			\$1,104	\$1,500	\$0
G8120.421	MAILING & POSTAGE	\$14	\$488	\$500			\$416	\$550	\$50
	<b>TOTAL SANITARY SEWERS</b>	<b>\$141,348</b>	<b>\$171,020</b>	<b>\$168,372</b>	<b>\$1,200</b>	<b>\$152,402</b>	<b>\$148,208</b>	<b>\$193,978</b>	<b>\$25,606</b>
<b>G8130.000</b>	<b>SEWAGE TREATMENT &amp; DISPOSAL</b>								
G8130.410	SEWAGE TREATMENT & DISPOSAL	\$708,190	\$697,169	\$752,030			\$728,559	\$778,388	\$26,358
	<b>TOTAL SEWAGE TREATMENT &amp; DISPOSAL</b>	<b>\$708,190</b>	<b>\$697,169</b>	<b>\$752,030</b>	<b>\$0</b>	<b>\$0</b>	<b>\$728,559</b>	<b>\$778,388</b>	<b>\$26,358</b>
<b>G9010.000</b>	<b>NYS RETIREMENT</b>								
G9010.800	NYS RETIREMENT	\$15,632	\$16,116	\$18,000			\$0	\$13,180	(\$4,820)
	<b>TOTAL NYS RETIREMENT</b>	<b>\$15,632</b>	<b>\$16,116</b>	<b>\$18,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,180</b>	<b>(\$4,820)</b>
<b>G9030.000</b>	<b>SOCIAL SECURITY</b>								
G9030.800	SOCIAL SECURITY	\$8,766	\$9,298	\$10,093			\$6,429	\$11,483	\$1,390
	<b>TOTAL SOCIAL SECURITY</b>	<b>\$8,766</b>	<b>\$9,298</b>	<b>\$10,093</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,429</b>	<b>\$11,483</b>	<b>\$1,390</b>
<b>G9055.000</b>	<b>DISABILITY INSURANCE</b>								
G9055.800	DISABILITY INSURANCE	\$47	\$62	\$92			\$22	\$92	\$0
	<b>TOTAL DISABILITY INSURANCE</b>	<b>\$47</b>	<b>\$62</b>	<b>\$92</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22</b>	<b>\$92</b>	<b>\$0</b>
<b>G9060.000</b>	<b>HOSPITAL/MEDIAICAL INSURANCE</b>								
G9060.800	HEALTH INSURANCE	\$25,122	\$32,720	\$30,276			\$30,325	\$22,400	(\$7,876)
	<b>TOTAL HOSPITAL/MEDICAL INSURANCE</b>	<b>\$25,122</b>	<b>\$32,720</b>	<b>\$30,276</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,325</b>	<b>\$22,400</b>	<b>(\$7,876)</b>

City of Mechanicville  
2023 Sewer Fund Expenditures Budget Worksheets

EXP. CODE	EXPENDITURE CATEGORY	2020 ACTUAL 12/31/20	2021 ACTUAL 12/31/2020	2022 ADOPTED BUDGET	ADI.	2022 ADJUSTED BUDGET	2022 ACTUAL 10/04/2022	2023 PROPOSED BUDGET	Difference From Budget
G9089.000	OTHER EMPLOYEE BENEFITS								
G9089.800	DENTAL & VISION INSURANCE	\$2,605	\$2,924	\$2,775			\$1,140	\$1,610	(\$1,165)
	TOTAL EMPLOYEE BENEFITS	\$2,605	\$2,924	\$2,775	\$0	\$0	\$1,140	\$1,610	(\$1,165)
G9720.000	STATUTORY INSTALLMENT BOND								
G9720.601	Statuary Installment Bond-Principal	\$25,625		\$23,500	\$0	\$0	\$0	\$0	\$0
G9720.701	Statuary Installment Bond-Interest	\$1,058		\$0					\$0
	TOTAL STATUTORY INSTALLMENT BOND	\$26,683	\$0	\$23,500	\$0	\$0	\$0	\$0	\$0
G9730.000	BOND ANTICIPATION NOTES (\$ TO EFC)								
G9730.600	PRINCIPAL ON INTEREST FREE LOAN	\$23,500	\$23,500	\$23,500	\$0	\$0	\$23,500	\$23,500	\$0
	TOTAL BOND ANTICIPATION NOTES	\$23,500	\$23,500	\$23,500	\$23,500	\$23,500	\$23,500	\$23,500	\$0
	TOTAL SEWER FUND EXPENSES	\$955,192	\$952,808	\$1,020,138	\$23,500	\$204,702	\$966,983	\$1,064,630	\$44,492



**CITY OF MECHANICVILLE  
2023 PROPOSED SALARIES**

	HOURLY RATE	2022 Budgeted SALARIES	HOURLY RATE	2023 PROPOSED SALARIES
<b>A1210 Mayor's Office</b>				
Mayor		\$ 12,270.00		\$ 12,546.08
Secretary to Mayor		\$ 42,519.15		\$ 43,475.83
<b>Total Mayor's Office</b>		<u>\$ 54,789.15</u>		<u>\$ 56,021.91</u>
<b>A1315 Accounts Office</b>				
Commissioner		\$ 38,855.00		\$ 39,729.24
Deputy Commissioner		\$ 53,751.10		\$ 54,960.50
Accounts Clerk	15.69	\$ 16,309.90	\$ 17.50	\$ 22,295.00
<b>Total Accounts Office</b>		<u>\$ 108,916.00</u>		<u>\$ 116,984.74</u>
Note - Commissioner & Deputy Commissioner 22% of salary charged to Water and 11% to Sewer				
Allocation to Water		\$ 20,373.34		\$ 20,831.74
Allocation to Sewer		\$ 10,186.67		\$ 10,415.87
<b>Total Accounts Office General Fund Salaries</b>		<u>\$ 78,355.98</u>		<u>\$ 85,737.12</u>
<b>A1325 Finance Office</b>				
Commissioner		\$ 12,270.00		\$ 12,546.08
Deputy Commissioner		\$ 46,469.54		\$ 47,515.11
<b>Total Finance Office</b>		<u>\$ 58,739.54</u>		<u>\$ 60,061.18</u>
Note - Deputy Commissioner 10% of salary charged to Water				
Allocation to Water		\$ 4,646.95		\$ 4,751.51
<b>Total Finance Office General Fund Salaries</b>		<u>\$ 54,092.59</u>		<u>\$ 55,309.67</u>
<b>A1355 Assessor's Office</b>				
Assessor	35.84	\$ 17,919.31	\$ 36.64	\$ 18,322.50
<b>Total Assessor's Office</b>		<u>\$ 17,919.31</u>		<u>\$ 18,322.50</u>
<b>A1420 Department of Law</b>				
City Attorney		\$ 40,900.00		\$ 41,820.25
<b>Total Department of Law</b>		<u>\$ 40,900.00</u>		<u>\$ 41,820.25</u>
Note - City Attorney 20% of salary charged to Water				
Allocation to Water		\$ 8,180.00		\$ 8,364.05
<b>Total Dept. of Law General Fund Salaries</b>		<u>\$ 32,720.00</u>		<u>\$ 33,456.20</u>
<b>A1430 Civil Service Commission</b>				
Chairman - Dawn Robens		\$ 6,482.14		\$ 6,627.99
Secretary - PT - Roseanne Lindeman		\$ 5,143.90		\$ 5,259.64
Member - Donna Peluso		\$ 808.17		\$ 826.36
Member - James Thompson		\$ 808.17		\$ 826.36
<b>Total Civil Service Commission</b>		<u>\$ 13,242.39</u>		<u>\$ 13,540.34</u>
<b>A1490 Public Works Commission</b>				
Commissioner		\$ 51,125.00		\$ 52,275.31
Clerk/Dispatcher	22.73	\$ 47,278.40	\$ 23.38	\$ 48,630.40
<b>Total Public Works Commission</b>		<u>\$ 98,403.40</u>		<u>\$ 100,905.71</u>
Note - Commissioner's Salary 33% Water and 33% Sewer				
Allocation to Water		\$ 16,871.25		\$ 17,250.85
Allocation to Sewer		\$ 16,871.25		\$ 17,250.85
<b>Total Public Works Commission GF Salaries</b>		<u>\$ 64,660.90</u>		<u>\$ 66,404.01</u>
<b>A1620 City Hall/Public Buildings</b>				
Janitor - 40 hrs/bi-weekly - (Andrew Hollenbeck)	15.00	\$ 24,670.88	\$ 15.34	\$ 31,902.00

**CITY OF MECHANICVILLE  
2023 PROPOSED SALARIES**

	HOURLY RATE	2022 Budgeted SALARIES	HOURLY RATE	2023 PROPOSED SALARIES
Janitor - 40 hrs./bi-weekly - (Carl Vredenburgh)	17.38	\$ 18,077.80	\$ 17.77	\$ 18,484.55
<b>Total City Hall/Public Bldgs</b>		<b>\$ 42,748.68</b>		<b>\$ 50,386.55</b>
<b>A3010 Public Safety Commission</b>				
Commissioner		\$ 12,270.00		\$ 12,546.08
Deputy		\$ 38,972.78		\$ 31,186.25
<b>Total Public Safety Commission</b>		<b>\$ 51,242.78</b>		<b>\$ 43,732.33</b>
<b>A3120 Police Department</b>				
Chief		\$ 89,115.00		\$ 96,840.00
Sergeant, FT Patrolman		\$ 447,102.32		\$ 634,704.40
PT Parolman		\$ 255,368.40		\$ 138,000.00
<b>Total Police Department</b>		<b>\$ 791,585.72</b>		<b>\$ 869,544.40</b>
<b>A3410 Fire Department</b>				
Fire Chief - Matt Dunn		\$ 4,098.58		\$ 4,190.79
1st Assistant Chief - Alex Dunn		\$ 2,732.70		\$ 2,794.19
2nd Assistant Chief - Nick Dunn		\$ 1,327.66		\$ 1,357.53
<b>Total Fire Department</b>		<b>\$ 8,158.93</b>		<b>\$ 8,342.51</b>
<b>A3411 Fire Department Buildings</b>				
Janitor		\$ 2,951.90		\$ -
<b>Total Fire Department Buildings</b>		<b>\$ 2,951.90</b>		<b>\$ -</b>
<b>A3510 Animal Control</b>				
Animal Control Officer		\$ 8,489.51		\$ -
<b>Total Animal Control</b>		<b>\$ 8,489.51</b>		<b>\$ -</b>
<b>A3620 Building &amp; Code Enforcement</b>				
Building & Code Inspector		\$ 56,658.60		\$ 57,933.42
Fire Code Inspector	23.35	\$ 12,140.00	23.88	\$ 12,413.15
<b>Total Building &amp; Code Enforcement</b>		<b>\$ 68,798.60</b>		<b>\$ 70,346.57</b>
<b>A5010 Highway Administration</b>				
Heavy Equipment Operator (Allen)	27.19	\$ 56,555.20	27.84	\$ 57,907.20
Motor Equipment Operator (DeBates)	23.36	\$ 48,588.80	24.01	\$ 49,940.80
Superintendent of Streets & Sewers (Garland)	25.77	\$ 53,601.60	26.42	\$ 54,953.60
Laborer (Sgambati)	19.23	\$ 44,158.40	21.88	\$ 45,510.40
Laborer (Higgins)	19.23	\$ 44,158.40	19.88	\$ 41,350.40
Laborer (VanDetta)	21.23	\$ 44,158.40	21.88	\$ 45,510.40
Heavy Equipment Operator - as needed	0.00	\$ -	27.84	\$ 13,920.00
<b>Total Highway Administration</b>		<b>\$ 291,220.80</b>		<b>\$ 309,092.80</b>
<b>A5132 Municipal Garage</b>				
Mechanic (Vandenburgh)	27.21	\$ 56,596.80	27.86	\$ 57,948.80
<b>Total Municipal Garage</b>		<b>\$ 56,596.80</b>		<b>\$ 57,948.80</b>
<b>A5630 Bus Operations</b>				
PT Bus Driver - 65 hrs./biweekly	17.19	\$ 29,048.10	\$ 17.58	\$ 29,704.75
<b>Total Bus Operations</b>		<b>\$ 29,048.10</b>		<b>\$ 29,704.75</b>
<b>A7620 Senior Citizens Center</b>				
Office Workers (Patti Brown) assumed 15 hours a week	15.00	\$ 11,757.97	\$ 15.34	\$ 12,270.00
Office Workers (Baisley) assumed 19.5 hours a week	15.00	\$ 12,545.46	\$ 15.34	\$ 15,552.23

**CITY OF MECHANICVILLE  
2023 PROPOSED SALARIES**

	HOURLY RATE	2022 Budgeted SALARIES	HOURLY RATE	2023 PROPOSED SALARIES
<b>Total Senior Citizens Center</b>		<u>\$ 24,303.43</u>		<u>\$ 27,822.23</u>
<b>F8320 Water Maintenance</b>				
Water Supervisor (Horer)	31.80	\$ 66,144.00	\$ 32.45	\$ 67,496.00
Water Plant Operator (Meager)	28.30	\$ 57,275.96	\$ 27.86	\$ 58,644.19
Water Plant Operator (Roy)	28.30	\$ 58,864.00	\$ 28.97	\$ 60,257.60
<b>Total Water Maintenance</b>		<u>\$ 182,283.96</u>		<u>\$ 186,397.79</u>
<b>G8120 Sewer Maintenance</b>				
Working Supervisor (Coreno)	31.80	\$ 56,555.20	32.45	\$ 67,496.00
Motor Equipment Operator (Horn)	23.36	\$ 48,588.80	24.01	\$ 49,940.80
Heavy Equipment Operator - Differential	0.00	\$ -		\$ -
<b>Total Sewer Maintenance</b>		<u>\$ 105,144.00</u>		<u>\$ 117,436.80</u>
<b>TOTAL PERSONAL SERVICES</b>		<b>\$2,055,483.01</b>		<b>\$ 2,178,412.14</b>
<b>Total General Fund Personal Services</b>		<b>\$1,690,925.58</b>		<b>\$ 1,795,712.67</b>
<b>Total Water Fund Personal Services</b>		<b>\$ 232,355.51</b>		<b>\$ 237,595.94</b>
<b>Total Sewer Fund Personal Services</b>		<b>\$ 132,201.92</b>		<b>\$ 145,103.52</b>

RESOLUTION NO.: 127-2022

WHEREAS THE CITY OF MECHANICVILLE CURRENTLY OFFERS the LOSAP Program to its Volunteer Firefighters; and

WHEREAS PENFLEX ACTUARIAL SERVICES, LLC HAS administered the program for the City since the program's inception;

NOW THEREFOR BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL authorizes the Mayor to execute the 2023 service fee agreement with Penflex Actuarial Services, LLC 50 Century Hill DR. Latham, NY 12110 at a base fee of \$3,800.00 and \$21.00 per participant for an estimated cost of \$5,600.00.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Johnson \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Hosley \_\_\_\_\_

December 14, 2022

**Penflex Actuarial Services, LLC.**  
**11/1/2022-10/31/2023 Service Fee Agreement**

**CITY OF MECHANICVILLE**  
**SERVICE AWARD PROGRAM**

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**Standard Services Fee Schedule**

Base Fee: \$3,800

Per-Participant Fee: \$21

Payment certification and trustee directive letters: \$75 per letter

**Total Estimated Standard and Distribution Services Fees: \$5,600**

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**Optional Preparation of Financial Statement Disclosures (For Additional Fee)**

Disclosure Packages Provided For Program Year 2021:

NYS LOSAP Audit Package:	<u>Yes</u>	Auditing Firm:	N/A - sent to City
GASB 73 Package:	<u>No</u>	Contact Name:	N/A - sent to City
		Email Address:	N/A - sent to City

Please Check 'Yes' Or 'No' For Program Year 2022:

Complete the NYS LOSAP Audit Package for a fee of \$495:        \_\_\_\_\_ Yes        \_\_\_\_\_ No

Please refer to the enclosed newsletter titled 'NYS Volunteer Firefighter LOSAP Audit Requirement' for more information.

Complete the GASB 73 Package for a fee of \$1,100:        \_\_\_\_\_ Yes        \_\_\_\_\_ No

Please refer to the enclosed 'GASB 73 FAQs' for more information. For a sample, please email: [info@penflexinc.com](mailto:info@penflexinc.com).

**PLEASE NOTE: If you are requesting any Disclosure Packages, please review and make any necessary changes to your auditor's information noted above.**

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All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations. Plan transfers have a \$750 processing fee, while plan consolidations or terminations fee will be determined by the complexity of the work upon request.

To authorize Penflex Actuarial Services, LLC. to begin providing these services in accordance with this fee schedule, please have the Mayor sign and return this Service Fee Agreement. Keep a copy for your records.

\_\_\_\_\_  
Print Name

Mayor

City of Mechanicville

\_\_\_\_\_  
Signature

*Paul A. Cagnetta*

Paul A. Cagnetta

Vice President of Operations

Penflex Actuarial Services, LLC.

\_\_\_\_\_  
Email Address



### SERVICE AWARD PROGRAM STANDARD SERVICES

1. Prepare an annual Service Award Program statement for each Service Award Program participant, including those who are in payment status.
2. Prepare for the record and **for audit purposes** an annual Service Award Program report which:
  - a. shows and completely documents the calculation (defined benefit plans) or allocation (defined contribution plans) of the annual Program cost.
  - b. accounts for changes in the Program's assets.
  - c. lists the earned Service Awards (defined benefit plans) or accounts for changes in the Program account (defined contribution plans) for each participant.
  - d. summarizes the major provisions of the Program.
  - e. lists current payment recipients.
  - f. includes a service credit listing for current participants.
  - g. includes a written description of the actuarial methods and assumptions used to calculate the annual program costs (defined benefit plans).
  - h. For members of the Sponsor's Governing Board or Officials, prepare:
    - i. "Fact Sheet" which includes current year important information about their Program.
    - ii. "Annual Report Commentary" correspondence which alerts officials about emerging issues and/or explains changes in the Program (such as increase/decrease in Program funding costs).
3. One meeting upon request, first with officials and then with volunteers to review the Annual Report, to answer questions from volunteers about their annual statements, and to provide updates on Service Award Program related legislation and on their own Program.
4. Provide pertinent forms for participants to apply for payment upon eligibility, elect or change beneficiaries, etc.
5. At year-end, provide written instructions about how to prepare the required certified listings to be approved by the Sponsor's Governing Board and Department/Company officials, posted by the Department/Company, and sent to Penflex Actuarial Services, LLC.
6. Project the Program's cash flow needs in order to plan and formulate investment strategy.
7. Prepare written notification/explanation to be sent to persons who cease to participate in the Program.
8. During normal business hours, have trained staff available to answer questions from officials and designated client contact persons.
9. Throughout the year, receive, review and reconcile financial statements from custodian and/or investment and/or insurance providers.
10. Process Service Award payment applications, certify payment amounts and eligibility, prepare payment directives and communicate directly with the payment recipient and/or custodian and/or paying agent when necessary.
11. Answer routine questions from Sponsor's auditors about the Program and the Annual Report.
12. When required, prepare vouchers for payments to the Program Trust Fund.

Resolution 128-2022

WHEREAS THE CITY OF MECHANICVILLE is participating in a HOME grant program which provides funds for qualified homeowners to do appropriate repairs on their homes;

WHEREAS A REQUIREMENT OF THE GRANT is to conduct lead testing on the homes that have qualified for grant funds;

WHEREAS AN RFP WAS ISSUED from a company/organization to do the lead testing;

WHEREAS FLATLEY READ LLC located at 12 Spring Street, Schuylerville, New York was the lowest responsible bidder;

NOW THEREFORE BE IT RESOLVED THAT the City Council of the City of Mechanicville authorizes the Mayor to sign the attached contract with Flatley Read LLC.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Johnson \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Hosley \_\_\_\_\_

December 14, 2022

**Contract for Environmental Services  
Between  
City of Mechanicville  
And  
Flatley Read, Inc.**

THIS AGREEMENT made as of November 11, 2022 between Flatley Read, Inc., located at 12 Spring Street, Suite 102, Schuylerville NY 12871, party of the first part, hereinafter referred to as the “Consultant”, and the City of Mechanicville party of the second part, hereinafter referred to as the “Client”.

**Description of Services**

Site visits for all services will be completed within ten (10) business days of receiving a work order, pending homeowner availability. Reports will be sent within five (5) business days of site visit. Pricing is per unit or tax parcel. Lab fees are for 48-hour turnaround. Expedited lab analysis is available upon request for an additional cost (to be determined by the lab).

All activities shall be provided by licensed and/or qualified personnel, in compliance with all applicable local, state, and federal regulations.

**Deliverables & Fees**

1. Lead Based Paint Inspections/Risk Assessment: \$550 + \$10
  - Includes XRF testing of all accessible services. All lead-based paint analysis is performed in compliance with HUD & EPA Guidelines, including but not limited to Title X of the Housing and Community Development Act of 1992, and 24 CFR Part 35, as well as all NYS HCR and OCR requirements.
2. Lead Based Paint Clearances \$350 + \$10 per dust wipe
  - Includes a visual inspection of the interior/exterior of the home and dust wipes.
3. Energy Audit: \$500
  - Including work scope and savings to investment ratio calculation for all recommended energy efficiency activities.

**Terms and Conditions**

Invoices will be sent with reports and are due within 90 days.

Additional services are available upon request.

**Independent Consultant**

It is hereby mutually agreed that the relation of the Consultant to the work to be performed under this contract shall be that of an independent Consultant. The Client is not providing workspace or supplies necessary to complete this agreement. The Client shall make its personnel, facilities, and records available as necessary to assist the Consultant in completing the work described herein.

**Representations**

Both Parties represent that they are fully authorized and empowered to enter into this Agreement, and that the performance of the obligations under this Agreement will not violate or infringe upon the rights of any third-party, or violate any agreement between the Parties and any other person, firm or organization or any law or governmental regulation.



### **Workers' Compensation**

The client shall not obtain workers' compensation insurance on behalf of Consultant or Consultant's employees. Consultant will provide the client with a certificate of workers' compensation insurance before beginning work.

### **Non-Performance**

The Consultant shall notify the Client of any change(s) to the Consultant's schedule that could adversely affect the availability of the Consultant, whether known or unknown at the time of this Agreement, no later than 1 business day prior to such change(s). If the Consultant becomes aware of such change(s) within the contract period, the Consultant shall promptly notify the Client of such change(s) within a reasonable amount of time.

In the event that deadlines or program/project milestones are missed due to neglect or misconduct by the Consultant, payment will be withheld until applicable tasks and deliverables are completed in compliance with all regulatory and industry standards.

### **Terminating the Agreement**

Either party may terminate this Agreement at any time by giving 5 business days' written notice to the other party of the intent to terminate. Either party may terminate this Agreement for cause by providing the other party written notice if the other party:

- Is in material breach of this Agreement and has failed to cure such breach within five (5) days after its receipt of written notice of such breach provided by the non-breaching party; or
- Engages in any unlawful business practice related to that party's performance under the Agreement; or
- Files a petition for bankruptcy, becomes insolvent, acknowledges its insolvency in any manner, ceases to do business, makes an assignment for the benefit of its creditors, or has a receiver, trustee or similar party appointed for its property.

### **Exclusive Agreement**

This is the entire Agreement between Consultant and Client.

### **Modifying the Agreement**

This Agreement may be modified only by a writing signed by both parties.

### **Resolving Disputes**

If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator. Any costs and fees other than attorney fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Saratoga County, NY. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorney fees, will be allocated by the arbitrator.

### **Contract Provisions**

Consultant acknowledges that they are an existing and valid NYS certified Woman-Owned Business Enterprise.

### **Proprietary Information.**

A. The product of all work performed under this Agreement ("Work Product"), including without limitation all notes, reports, documentation, drawings, computer programs, inventions, creations, works, devices, models, work-in-progress and deliverables will be the sole property of the Client, and Consultant hereby assigns to the Client all right, title and interest therein, including but not limited to all audiovisual, literary, moral rights and other copyrights, patent rights, trade secret rights and other proprietary rights therein. Consultant retains no right to use the Work Product and agrees not to challenge the validity of the Client's ownership in the Work Product.

B. Consultant hereby assigns to the Client all right, title, and interest in any and all photographic images and videos or audio recordings made by the Client during Consultant's work for them, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

C. The Client will be entitled to use the Consultant's name and/or likeness in advertising and other materials.

**Confidentiality** The Consultant shall not reveal any information obtained from a program client or a program client's records to any party except as authorized by the Executive Director of the PRIDE.

**Conflict of Interest** It is mutually agreed that no member of or delegate to the Congress of the United States and no resident Commissioner shall be admitted to any share or part of the contract or to any benefit to arise from the same; provided that the foregoing provision of this section shall not be construed to extend to this contract, if made with a corporation for its general benefit. No officer, employee or members of the Consultant team who exercises any function of responsibility in connection with carrying out the Contract shall have any private interest, direct or indirect, in the projects that this Consultant may be involved with, or in its proceeds.

#### **No Partnership**

This Agreement does not create a partnership relationship. Consultant does not have authority to enter into contracts on Client's behalf.

#### **Applicable Law**

This Agreement will be governed by New York State law, without giving effect to conflict of laws principles.

#### **Equal Employment Opportunity Certification**

During the performance of this contract, the Consultant agrees as follows:

- A. The Consultant will not discriminate against any employee or application for employment because of race, creed, national origin, or disability. The Consultant will take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, creed, color, national origin, or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- B. The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin or disability.
- C. The Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by the contract so that such provisions will be binding upon each subConsultant, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- D. On contracts that exceed \$10,000 exclusive of salvage credit, the Consultant further agrees:
  - i) That he will send to each labor union or representative of workers with which he has a collective bargaining agreement of other contracts or understandings, a notice, to be provided by the property owner, advising the labor union or worker's representative of the Consultant's

commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

- ii) That he will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- iii) That he will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor or the Secretary of Housing and Urban Development pursuant thereto, and will permit access to his books, records and accounts by the property owner, the Secretary of Housing and Urban Development and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- iv) In the event of the Consultant's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the Consultant may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, or by rules, regulations, or order of the Secretary of Labor, or as otherwise provided by law. The Consultant shall include Employment Opportunity in every subcontract or purchase order unless exempted by rules, regulations, or orders from the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subConsultant or vendor. The Consultant will take such action with respect to any subcontract or purchase order as the property owner may direct as a means of enforcing such provisions including sanctions of noncompliance; provided, however, that in the event the Consultant becomes involved in, or if threatened with, litigation with a subConsultant or vendor as a result of such direction by the property owner, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

### **Section 3 Certification**

Housing and Urban Development, Action of 1968, 24 CFR, Section 135.20 (b) every applicant, recipient, contracting party, Consultant or Subconsultant shall incorporate, or cause to be incorporated the following clause (referred to as a Section 3 clause).

- A. The work to be performed under this contract is for projects assisted under a program providing direct federal financing and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701 1u. Section 3 required that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the areas of the projects.
- B. The parties to this contract will comply with the provisions of Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR, and all applicable rules and orders of the department issued hereunder prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability, which would prevent them from complying with these requirements.
- C. The Consultant will send to each labor organization or representative of workers with which they have a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or worker's representative of his commitments under this Section 3 clause

and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

- D. The Consultant will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subConsultant is in violation of regulations issued by the Secretary of Housing and Urban Development 24 CFR. The Consultant will not subcontract with any subConsultant where he has notice or knowledge that the latter has been found in violation of regulations under 24 CFR, and will not let any subcontract unless subConsultant has first provided it with a preliminary statement of ability to comply with the requirement of these regulations.
  
- E. Compliance with the provisions of Section 3, the regulations set forth in 24CFR, and all applicable rules and orders of the department issued hereunder prior to the execution of the contract, shall be a condition of federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors, and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its Consultants and subConsultants, its successors, and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR.

*Upon signatures by both parties, this proposal becomes a contract for the above referenced services.*

\_\_\_\_\_  
Mayor, City of Mechanicville

\_\_\_\_\_  
Date

*Michelle*

11/21/2022

\_\_\_\_\_  
President, Flatley Read, Inc.

\_\_\_\_\_  
Date

RESOLUTION NO.: 129-2022

WHEREAS THE CITY OF MECHANICVILLE HAS RECEIVED a \$47,500 Community Development Block Grant (CDBG) for a citywide stormwater engineering study;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL authorizes the Mayor to sign any and all documents between the Housing Trust Fund Corporation represented by the Office of Community Renewal located at 38-40 State St Albany NY and the City of Mechanicville.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Johnson \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Hosley \_\_\_\_\_

December 14, 2022

**NEW YORK STATE  
COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT**

Project No. 718CP141-22

**AGREEMENT**, made effective as of the 10th day of November, 2022, between the Housing Trust Fund Corporation (HTFC), represented by the Office of Community Renewal (collectively the "Corporation"), with offices at 38-40 State Street, Hampton Plaza, 4th Floor, Albany, New York, 12207, and City of Mechanicville ("Recipient"), a unit of general local government, with offices at 36 North Main Street, Mechanicville, New York 12118.

**WHEREAS**, pursuant to Title I of the Housing and Community Development Act of 1974, as amended ("Act"), the Corporation is authorized to administer and distribute Community Development Block Grant ("CDBG") funds to units of general local government in non-entitlement areas located in the State of New York ("State"); and

**WHEREAS**, the Recipient has applied to the Corporation for CDBG funds to finance the community development activities ("Project"), as described in the Recipient's Program Year 2022 Grant application ("Application"); and

**WHEREAS**, the Corporation has selected the Recipient to receive an award in an amount not to exceed \$47,500 ("Grant Funds").

**NOW, THEREFORE**, the parties agree that the Grant Funds will be administered in accordance with the following terms and conditions:

**1. Contents of Agreement**. The following documents are incorporated by reference into this Agreement as if fully set out herein: **a)** the Recipient's approved Application and accompanying submissions, as modified by the terms of this Agreement or any subsequent amendment approved by the Corporation; **b)** the Corporation's CDBG Grant Administration Manual and its Program Guidelines (as now in effect and as may be revised from time to time); **c)** applicable Federal and State law and regulations, as may be amended, including, but not limited to, Department of Housing and Urban Development ("HUD") regulations found at 24 CFR Part 570; **d) Schedule A**, "Special Conditions", **Schedule B**, "Awarded Budget and Projected Accomplishments", and **Schedule C**, "Period of Affordability" attached hereto.

**2. Recipient Performance**. **a)** The Recipient agrees to utilize Grant Funds only to implement the activities described in, and in accordance with the terms of: **(i)** the Recipient's application, as amended by the Special Conditions attached as Schedule A; **(ii)** this Agreement; and **(iii)** all applicable State and Federal laws and regulations. This provision shall survive the termination or expiration of this Agreement. **b)** The period of performance for all activities (with the exception of those activities required for the close out and final audit) assisted pursuant to this Agreement shall commence on the effective date of this Agreement and shall end **January 9, 2024**.

**3. Grant Funds**. **a)** The amount of Grant Funds that the Corporation has agreed to provide the Recipient under this Agreement is expressly conditioned upon the Corporation's receipt of CDBG funds from HUD pursuant to the Act. **b)** The Grant Funds to be disbursed hereunder shall not exceed the amount first set forth in this Agreement, and any additional funds required to complete the Project will be the sole responsibility of the Recipient. **c)** The Grant Funds are based upon the cost estimates

provided by the Recipient in its Application. The Corporation reserves the right to reduce the Grant Funds: (i) to conform to any revision to which the parties may agree with respect to the Recipient's Application; or (ii) if the actual costs for the approved activities are less than those budgeted for in the Recipient's Application.

**4. Disbursement of Grant Funds.** a) The Recipient is authorized to request Grant Funds only in accordance with the provisions of this Agreement and the procedures established by the Corporation. No payment by the Corporation of an improper or unauthorized request shall constitute a waiver of the Corporation's right to: (i) challenge the validity of such payment; (ii) enforce all rights and remedies set forth in this Agreement; or (iii) take corrective or remedial administrative action including, without limitation, suspension, or termination of the Recipient's funding under this Agreement. b) The Recipient shall certify with each request for Grant Funds that: (i) all statements and representations previously made regarding this Agreement are correct and complete and (ii) the funds do not duplicate reimbursement of costs and services from any other source. c) The use of Grant Funds is conditioned upon the Recipient incurring costs permitted under the terms of this Agreement or as otherwise approved by the Corporation in writing. The Recipient shall not incur costs to be charged against Grant Funds until all Environmental Conditions of 24 CFR Part 58 have been fully satisfied and the Corporation has issued the environmental clearance required thereunder, unless the activity is exempt under section 58.34 or falls under a categorical exclusion listed in section 58.35(b).

**5. Use of Grant Funds to Make Loans.** a) If the Recipient utilizes Grant Funds to make loans and this Agreement is terminated, or if there is a finding by the Corporation of deficient performance or inadequate management capacity by the Recipient, the Corporation shall have the right to require that all payments due under the loan be paid directly to the Corporation, and the Corporation shall be entitled to all rights and remedies under any loan documents between the Recipient and the property owner/ loan's borrower. The following language must be inserted into every Promissory Note that evidence a loan of Grant Funds by the Recipient:

"The Lender, in consideration of the Community Development Block Grant ("CDBG") awarded to it by the Housing Trust Fund Corporation ("HTFC"), assigns all of its rights and remedies under this Promissory Note to HTFC. In the event (i) the CDBG Agreement entered into between the Lender and HTFC is terminated for any reason, or (ii) HTFC, in its sole and absolute discretion, finds deficient performance, any wrongdoing on the part of Recipient, sub-recipient or "borrower, or inadequate management capacity on the part of the Lender, HTFC shall have the right to notify the Debtor under this Promissory Note to make payment directly to HTFC, and to enforce any and all obligations of the Debtor under this Promissory Note or any other loan instrument executed in connection herewith. Until such time as HTFC elects to exercise such rights by mailing to Lender and Debtor written notice thereof, Lender is authorized to collect payments and enforce all rights under this Promissory Note."

b) If funding property(ies) which are non-owner occupied residential rental unit(s), the Recipient shall, and shall cause the owner of said propert(ies) ("Awardee"), to enter into a regulatory agreement between the Corporation and the Awardee ("Regulatory Agreement"), a construction loan agreement between the Corporation and the Awardee (the "Construction Loan Agreement") and a grant enforcement mortgage between the Corporation and the Awardee ("Grant Enforcement Mortgage") and further shall require the units to remain affordable for the term of the Regulatory Agreement as set forth in **Schedule C** "Period of Affordability".

**6. Award Increases and Extensions.** The Corporation may, at its sole discretion, provide need-based awards to commit additional grant funds specifically for the continuance or expansion of CDBG eligible activities. The Corporation may, at its sole discretion, also provide multi-year grant

agreements based on the Corporation's available CDBG funds. Additional funds are subject to board approval.

**7. Subcontracts.** The Recipient shall: **a)** require any participating Subrecipient, Borrower, Awardee, contractor, subcontractor, or agent ("Third Party") to comply with all applicable Federal, State and Local laws and regulations; **b)** adopt and perform such review and inspection procedures as are necessary to ensure compliance by a Third Party with all applicable Federal, State and Local laws and regulations; **c)** require any Third Party to indemnify the Corporation and the Recipient against any and all claims arising out of the Third Party's performance of work; **d)** remain fully obligated under this Agreement notwithstanding its designation of a Third Party to undertake all or any portion of the Project.

**8. Program Income.** Program Income is defined as the gross income, which includes principal and interest, of the Recipient or its Subrecipients that was generated from the use of CDBG funds when such total exceeds \$35,000 as provided in 24 CFR 570.489(e). When the income is generated by an activity that is only partially funded with CDBG funds, the income must be prorated to reflect the percentage of CDBG used.

The gross income from the CDBG funds must be accumulated in a separate local account. If during the State's fiscal year (April 1 - March 31), the gross income does not exceed \$35,000, the funds are considered miscellaneous revenue and may be retained by the Recipient and moved to its general account at the end of the State's fiscal year. However, prior to moving the funds to the general account, the Recipient must submit the account bank settlements to OCR, for the State's fiscal year, to demonstrate that the gross income did not exceed \$35,000. The OCR will provide written approval to transfer. However, if during the State's fiscal year, the gross income exceeds \$35,000, then all funds received, including the initial \$35,000, are considered Program Income and must be returned to HTFC at the end of the State's fiscal year with a Program Income Report. Nevertheless, no Program Income may be directly disbursed to activities by the Recipient or Subrecipients without HTFC written consent.

Gross income accrued after the grant has been closed out by the HTFC may still be Program Income if it exceeds \$35,000 during the State's fiscal year, in which case it must be returned to the HTFC.

Real property sold within five (5) years from the date of closeout by the HTFC, must be included in gross income for the purposes of determining Program Income. However, after five (5) years from the date of closeout by the HTFC, any proceeds from the sale of real property purchased or improved with CDBG funds are not considered Program Income and may be retained by the Recipient.

Notwithstanding any other provisions of this clause, all revolving loan fund income, both of principal and interest, is Program Income. Revolving loan fund income must be returned monthly upon receipt to the HTFC. Revolving loan fund income is not included in the total gross income calculation when determining program income.

**9. Uniform Administrative Requirements.** The Recipient shall comply or cause compliance with the Uniform Administrative Requirements as set forth in 2 CFR Part 200 and the Uniform Administrative Requirements, Cost Principals and Audit Requirements and as described in 24 CFR Part 570, subpart I and K, as applicable and as may be amended from time to time.

**10. Other Program Federal Requirements.**

The Recipient shall, during the term of this Contract, carry out each activity in compliance with all



Federal laws, the Statutes, and regulations as applicable described in 24 CFR Part 570, subpart I and K.

**A. Citizen Participation:** 24 CFR 570.486, requiring each unit of general local government meet the requirements as required by the state at 24 CFR 91.115 (e). Which provides for and encourages citizen participation, particularly by low- and moderate-income persons.

**B. Environmental Standards:** This project is subject to environmental review under the National Environmental Policy Act (NEPA) and State Environmental Quality Review Act (SEQRA). An Environmental Review Record (ERR) and a Request for Release of Funds (RROF) or concurrence must be approved by the Corporation prior to incurring any project costs. All Environmental Review requirements, can be found in Chapter 2 of the Corporation's CDBG Grant Administration Manual.

**C. Nondiscrimination and Debarred Contractors:** In compliance with 24 CFR 570.60, the Recipient must comply with the Federal requirements set forth in 24 CFR Part 5, subpart A, which includes non-discrimination and equal opportunity, disclosure requirements, debarred, suspended or ineligible contractors (each contractor employed on a CDBG assisted project must be documented that he/she is not on the Federal debarred, suspended or ineligible contractor list) and drug-free workplace.

**D. Displacement, Relocation, and Acquisition:** The CDBG Program is subject to an overall policy of minimizing displacement and is subject to the Uniform Relocation Act (URA) and Section 104(d) of the Housing and Community Development Act of 1974, as amended. The Recipient must ensure that it has taken all reasonable steps to minimize the displacement of persons (families, individuals, businesses, nonprofit organizations, and farms) as a result of a project assisted with CDBG funds.

**E. Labor Requirements:** 40 USC, Chapter 3, Section 276a-276a-5; and 29 CFR Parts 1, 3, 5, 6 and 7 are triggered when construction work over \$2,000 is financed in whole or in part with CDBG funds. It requires that workers receive no less than the prevailing wages being paid for similar work in the same area. Davis-Bacon does not apply to the rehabilitation of residential structures containing less than eight (8) units or force account labor (construction carried out by employees of the Recipient).

**F. Conflict of Interest:** 24 CFR 570.489 (h): No person(s) who exercise or who have exercised any functions or responsibilities with respect to activities assisted with CDBG funds or who are in a position to participate in decision making process or gain inside information with regard to CDBG- assisted activities may obtain a financial interest or financial benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity or the proceeds from such activity, either for themselves or those with whom they have business or immediate family ties during their tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage, or adoption) the spouse, parent (including a stepparent), child (including a stepchild), brother, sister (including a stepbrother or stepsister) grandparent, grandchild, and in-laws or a covered person. Further, no officer, employee, agent, elected official, appointed official, or consultant of a covered person may occupy a CDBG- assisted affordable housing unit in the Project.

**G. Section 3:** Recipients of CDBG funds must comply with the provisions set forth at 24 CFR

Part 135. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). A Section 3 Compliance Plan must be submitted and is available <https://hcr.ny.gov/S3ParticipationPlan> Annual Section 3 Reporting will be required, the report is available here, <https://hcr.ny.gov/S3SubReportingForm>.

**H. Affirmatively Furthering Fair Housing:** Pursuant to 24 CFR 570.487, each unit of general local government is required to certify that it will affirmatively further fair housing throughout the community as defined in 65 CFR 16715. The Recipient is required to report on an Annual Basis, in January of each year, through the Annual Performance Report as set forth in the NYS CDBG policies and procedures.

**I. Affirmative Marketing:** Recipients of NYS CDBG funds must comply with an approved affirmative marketing, tenant selection and long-term management guidelines and plan requirements, and in compliance with the policies and procedures promulgated by HCR and HTFC, as to marketing and tenant selection requirements, and to comply with all federal, New York State and local fair housing and non-discrimination laws, as applicable. The policy must be reviewed and updated every five (5) years.

**J. Equal Employment and Minority and Women Owned Business Participation:** Under the terms of Executive Order 11246, CDBG Recipients are required to include the equal opportunity clause in all non-exempt federally-assisted contracts for more than \$10,000, as set forth in 202 of Executive Order 11246; and ensure that all federally-assisted construction contractors and subcontractors on a NYS CDBG-assisted project take affirmative actions to ensure that employees and applicants for employment are not discriminated against because of race, color, religion, sex, or national origin.

Under Article 15A of the New York State Executive Law, all award recipients and their contractors are required to comply with the Equal Employment Opportunity provisions of Section 312 of that Article. Also, all contractors and awardees are required to make affirmative efforts to ensure that New York State Certified Minority and Women Owned Business Enterprises are afforded opportunities for meaningful participation in projects through inclusion on the list of contractors funded by HTFC pursuant to Section 313 of the Article. Visit NYS Empire State Development's Division of Minority & Women Business Development website for a directory of certified Minority and Women Owned Businesses: <http://www.esd.ny.gov/MWBE.html>

**K. Affordability:** In compliance with 24 CFR 570.208(a)(3) and §570.483(b)(3), Recipients of NYS CDBG funds must ensure assisted rental units are occupied by and affordable to low- and moderate-income tenants.

**11. Insurance.** During the Term, the Recipient shall take all adequate measures to safeguard against the risk of liability for injuries or death of employees of the Recipient, contractors and subcontractors, and of any other persons. The Recipient shall provide the Corporation with an insurance certificates for a) comprehensive general liability coverage in a minimum amount of one million dollars naming the Corporation and the State of New York as additional insureds, together with b) crime/fidelity

coverage in an amount not less than the largest anticipated disbursement request for Program funds naming the Corporation as loss payee, and c) certificates for automobile insurance (if applicable), fire insurance, workers' compensation, and disability benefits. All certificates shall be with a New York State licensed carrier of insurance. Within two (2) business days of having received any notice of non-renewal, cancellation, termination, or rescindment for any type of insurance required herein; the Recipient shall provide the Corporation with a copy of such notice, either by facsimile or email (in pdf format) to the signatory hereof, together with an explanation of any efforts taken to reinstate such coverage. The Recipient may not cancel, terminate or fail to renew any insurance policy required herein, unless and until the Recipient has received the Corporation's written consent thereto.

**12. Records.** The Recipient shall and shall cause any Borrower, as applicable, to keep and maintain complete and accurate books, records and other documents as shall be required under applicable Federal and State rules and regulations, including, but not limited to, the Corporation's Grant Administration Manual, the Regulatory Agreement, and the Grant Enforcement Mortgage, as applicable and as may be requested by the Corporation to reflect and fully disclose all transactions relating to the receipt and expenditure of Grant Funds and administration of the Project. All such books, records, and other documents shall be available for inspection, copying and audit at all reasonable times by any duly authorized representative of the State or Federal government. All such records shall be maintained and available for inspection, copying and audit during the term and for seven years following the final disbursement of the Grant Funds.

**13. Reports.** The Recipient, at such times and in such form as the Corporation may require, shall furnish the Corporation with such periodic reports as it may request pertaining to the Project, the costs and obligations incurred in connection therewith, and any other matters covered by this Agreement. Such reporting requirements can be found in Corporation's CDBG Grant Administration Manual and corresponding laws, regulations, and statutes, the attached Schedule C, Period of Affordability, the Regulatory Agreement, Construction Loan Agreement and the Grant Enforcement Mortgage.

**14. Performance Review.** The Corporation shall conduct periodic reviews in such manner and at such times as it shall determine for the purpose, among other things, of ascertaining the quality and quantity of the Recipient's activities, as well as their conformity to the provisions of this Agreement, and the financial integrity and efficiency of the Recipient.

**15. Notice of Investigation or Default.** The Recipient shall notify the Corporation within five (5) calendar days after obtaining knowledge of a) the commencement of any investigation or audit of its activities by any governmental agency; or b) the alleged default by the Recipient under any mortgage, deed of trust, security agreement, Loan agreement or credit instrument executed in connection with the Project, or c) the allegation of ineligible activities, misuse of the Award, or failure to comply with the terms of the Recipient's approved application. Upon receipt of such notification, the Corporation may, in its discretion, withhold or suspend payment of some or all of the Award for a reasonable period of time while it conducts a review of the Project's activities and expenditures.

**16. Default.** a) If an Event of Default as defined below shall occur, all obligations on the part of the Corporation to make any further payment of Grant Funds shall, if the Corporation so elects, terminate and the Corporation may, in its discretion, exercise any of the remedies set forth herein; provided, however, that the Corporation may make any payments after the happening of an Event of Default without thereby waiving the right to exercise such remedies, and without becoming liable to make any

further payment(s). **b)** The following shall constitute an Event of Default hereunder: **(i)** if the Recipient fails, in the opinion of the Corporation, to comply with or perform any provision, condition or covenant contained in this Agreement, any applicable State or Federal law or regulation, or the program policies and procedures established by the Corporation; **(ii)** if at any time any presentation or warranty made by the Recipient shall be incorrect or materially misleading; **(iii)** if a lien for the performance of work or the furnishing of labor or materials is filed against the Program or any improvement financed thereunder and remains unsatisfied, undischarged or unbonded at the time of any request for disbursement or for a period of twenty (20) days after the date of filing of such lien; **(iv)** if the Recipient shall fail to comply with any of the terms of any mortgage, deed of trust, security agreement, loan agreement, credit agreement or other instrument executed in favor of any other party; **(v)** if the Recipient has failed to commence the Project in a timely fashion or has failed to complete the Project on or before the Completion Date, or any wrongdoing on the part of Recipient, subrecipient, Awardee or borrower; **(vi)** the Recipient or its subrecipient, borrower or awardee, as applicable, defaults under the Regulatory Agreement, Construction Loan Agreement or the Grant Enforcement Mortgage as applicable; **(vii)** if the housing acquired or improved by Grant Funds does not meet the affordability requirements in accordance with the Schedule C **c)** Upon the happening of an Event of Default, the Corporation may, in its discretion, exercise any one or more of the following remedies, either concurrently or consecutively, and the pursuit of any one of such remedies shall not preclude the Corporation from pursuing any other remedies contained herein or otherwise provided at law or in equity: **(i)** terminate this Agreement, provided that the Recipient is given at least thirty (30) days prior written notice; **(ii)** commence a legal or equitable action to enforce performance of this Agreement; **(iii)** withhold or suspend payment of Grant Funds; **(iv)** exercise any corrective or remedial action, to include, but not be limited to, advising the Recipient to suspend, discontinue or refrain from incurring costs for any activities in question or requiring the Recipient to reimburse the Corporation for the amount of Grant Funds expended or used in an unauthorized manner or for an unauthorized purpose; **(v)** require repayment of Grant Funds in whole or in part. **d)** In the event this Agreement is terminated by the Corporation for any reason, or upon the closeout of the Project, unless the Recipient obtains the prior written consent of the Corporation to the contrary, all unspent Grant Funds held by the Recipient shall immediately be turned over to the Corporation, and the Corporation shall have no further liability or obligation under this Agreement; provided, however, that nothing herein is intended to relieve the Corporation of its obligation to pay for services properly performed by the Recipient prior to such termination. Notwithstanding any such termination or closeout, the Recipient shall remain liable to the Corporation for any unspent Grant Funds, the expenditure or use of the Grant Funds in a manner or for a purpose not authorized by this Agreement, or damages as a result of any breach of this Agreement by the Recipient. The Corporation shall have the right, at any time prior or subsequent to any such termination or closeout, to pursue any and all available remedies, including seeking injunctive or other equitable relief, to enforce the provisions of this Agreement and to recover Grant Funds which are unspent, expended or used in an unauthorized manner or for an unauthorized purpose.

**17. Indemnification.** To the fullest extent permitted by law, the Recipient shall defend, indemnify and hold harmless the Corporation and its agents and employees from and against any and all claims, actions, damages, losses, expenses and costs of every nature and kind, including reasonable attorneys' fees, incurred by or asserted or imposed against the Corporation, as a result of or in connection with the Project. All money expended by the Corporation as a result of such claims, actions, damages, losses, expenses, and costs, together with interest at a rate not to exceed the maximum interest rate permitted by law, shall be immediately upon reasonable notice due and payable by the Recipient to the Corporation.

**18. Non-Liability.** Nothing contained in this Agreement or elsewhere shall impose any liability or duty whatsoever on the State, the Corporation, or any agency or subdivision of the foregoing except as otherwise expressly stated in this Agreement.

**19. Statute of Limitations.** No action shall lie or be maintained against the State or the Corporation upon any claim based upon or arising out of this Agreement or the work performed hereunder or anything done in connection therewith, unless such action shall be commenced within one (1) year from the termination or expiration of this Agreement or six (6) months from the accrual of the cause of action, whichever is earlier.

**20. Service of Process.** In addition to the methods of service allowed by the State's Civil Practice Law & Rules, the Recipient hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon the Recipient's actual receipt of process or upon the Corporation's receipt of its return by the United States Postal Service marked "refused" or "undeliverable". The Recipient must promptly notify the Corporation, in writing, of each and every change of address to which service of process can be made. Service by the Corporation to the last known address shall be deemed sufficient. The Recipient shall have thirty (30) calendar days after service is complete in which to respond.

**21. Notices.** All notices, requests, approvals, and consents of any kind made pursuant to this Agreement shall be in writing and shall be deemed to be effective as of the date it is sent by certified mail, return receipt requested. Such written communications shall be mailed to the respective party's address first set out herein or at such other address as may be provided in writing, except that notice of such change of address shall be deemed to have been given the date it is received.

**22. Severability.** Should any part, term, or provision of this Agreement be decided by a court of competent jurisdiction to be invalid, unenforceable, illegal, or in conflict with any law, the validity, legality, and enforceability of the remaining portions shall not be affected or impaired.

**23. Nonwaiver.** The Corporation's failure to insist upon the strict performance of any provision of this Agreement, or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach, will not constitute a waiver of any of its rights under this Agreement.

**24. Assignment.** No right, benefit or advantage inuring to the Recipient, and no obligation imposed on the Recipient, under this Agreement may be assigned without the prior written approval of the Corporation.

**25. Successors.** This Agreement shall be binding upon the successors in office of the respective parties.

**26. Assurance of Authority.** The Recipient hereby assures and certifies that: **a)** The Recipient is duly organized and validly existing under the laws of the State, and has all the requisite power and authority to enter into this Agreement and to assume the responsibilities for compliance with all Federal and State laws and regulations. **b)** A resolution, motion, order or ordinance has been duly adopted, passed, or enacted as an official act of the Recipient's governing body, authorizing the execution and delivery of this Agreement by the Recipient and authorizing and directing the person executing this Agreement to do so for and on behalf of the Recipient, said acts being done in such manner and form as to comply with all applicable laws to make this Agreement the valid and legally binding act and agreement of the Recipient. **c)** There is no action, proceeding, or investigation now pending, nor any basis therefore, known or believed by the Recipient to exist, which **(i)** questions the validity of this Agreement, or any action taken or to be taken under it, or **(ii)** is likely to result in any material adverse changes in the authorities, properties, assets, liabilities, or conditions (Financial or otherwise) of the Recipient which would materially and substantially impair the Recipient's ability to perform any of the obligations imposed upon the Recipient by this Agreement. **d)** The representations, statements, and other matters contained in the Recipient's Application were true and complete in all material respects as of the date of filing. The Recipient is aware of no event that would require any amendment to the Application that would make such representations, statements, and other matters true and complete in all material respects and not misleading in any material respect. The Recipient is aware of no event or other fact that should have been, and has not been, reported in the Application. **e)** Insofar as the capacity of the Recipient to carry out any obligation under this Agreement is concerned, **(i)** the Recipient is not in material violation of its Charter, or any mortgage, indenture, agreement, instrument, judgment, decree, order, statute, rule or regulation and **(ii)** the execution and performance of this Agreement will not result in any such violation.

**27. Photography Release.** Recipient shall require any Third Party to execute a photography release, an example of which is available in the OCR website at <https://hcr.ny.gov/community-development-block-grant> or a release in substantially similar form thereof.

**28. Expenditure of Funds.** Recipient shall complete the Environmental Review Record, obtain approval for a Request for Release of Funds and submit the first request for funds to the OCR within 180 days of the date of the grant award.

If a proposed project is not committed or completed, Program Delivery and Project Costs are not eligible as there is no CDBG-eligible activity. Costs incurred and funds disbursed for projects that do not advance are subject to repayment.

**29. Project Completion.** Recipient shall submit the Final Annual Performance Report and report all accomplishments within six (6) months of the final request for funds or within thirty (30) days of the termination date of this agreement, whichever occurs first.

**30. Modification.** This Agreement may not be amended, modified, or rescinded unless such amendment, modification, or rescission is in writing, and signed by the Corporation.

**31. Interpretation.** The captions and headings of the various sections herein are for convenience only and do and shall not be deemed to, define, limit, or construe the contents of such sections.

**32. Entire Agreement.** This Agreement, including the attached schedules, constitutes the entire

agreement between the parties and supersedes all prior oral and written agreements with respect to this Grant. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State.

IN WITNESS WHEREOF, this Agreement has been executed by a duly authorized representative of the parties.

**Housing Trust Fund Corporation**

By: \_\_\_\_\_  
Name: Crystal Loffler  
Title: President  
Office of Community Renewal

**City of Mechanicville**

By: \_\_\_\_\_  
Name: Mike Butler  
Title: Mayor

STATE OF NEW YORK )

COUNTY OF \_\_\_\_\_) ss.:

On the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that they executed the same in their capacity(ies), and that by their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
NOTARY PUBLIC

This contract has been approved by the Housing Trust Fund Corporation's Counsel as to form and its Treasurer as to fiscal sufficiency.



## SCHEDULE A

### SPECIAL CONDITIONS

#### Conditions to Execute the NYS CDBG Grant Agreement

As a condition necessary to execute the NYS CDBG grant agreement, demonstrate compliance with NYS Executive Order 16, recently issued by Governor Hochul. Effective November 2022, the OCR will require any awardee of NYS CDBG funds to complete and execute the "Certification Under Executive Order No. 16 Prohibiting State Agencies and Authorities from Contracting with Businesses Conducting Business in Russia".

A template is available on the OCR website at:

<<https://hcr.ny.gov/community-development-block-grant#forms-and-documents>>, and is listed under Reporting and must be returned with the Grant Agreement.

More information on Executive Order No. 16 is available at:

<<https://www.governor.ny.gov/executive-order/no-16-prohibiting-state-agencies-and-authorities-contracting-businesses-conducting>>

In Addition, the City of Mechanicville must:

Submit a revised Preliminary Budget that meets the Office of Community Renewal (OCR) requirements. The budget table submitted with the 2022 CFA references funds being used for Administration and/or Program Delivery. The Office of Community Renewal does not allow funds for these activities for Community Planning Projects. Additionally, the listed Use of Funds currently states Stormwater and will need to be updated to list Community Planning as the intended Use of Funds.

A blank budget form can be found here:

<<https://hcr.ny.gov/community-development-block-grant#forms-and-documents>>.

Schedule B

# 2022 Awarded Budget & Projected Accomplishments

<b>Project Number:</b>	718CP141-22			
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<b>Community</b>	<b>C/T/V</b>	<b>County</b>	<b>Type</b>	<b>Awarded Amount</b>
Mechanicville	City	Saratoga	Community Planning	\$47,500

**Award Budget:**

<b>Funding Source</b>	<b>Amount</b>
CDBG	\$47,500.00
Local	\$2,500.00
<b>Projected Total Funding:</b>	<b>\$50,000.00</b>

**Activity Budget Detail:**

<b>Activity(ies)</b>	<b>Projected Use</b>	<b>Amount</b>
City of Mechanicville	Engineering	\$47,500
		<b>\$47,500</b>

**Projected Accomplishments:**

**Source Key:**

AHC - Affordable Housing Corp, RESTORE - Residential Emergency Services to Offer Repair to Elderly, ARC - Appalachian Regional Commission Area Development Program, ANCCPEP - Adirondack North Country Community Enhancement Program, DASNY - Dormitory Authority of the State of New York, EDA - US Economic Development Administration, EFC CW - Environmental Facilities Corp. ; Clean Water Act SRF, EFC DW - Environmental Facilities Corp. ; Safe Drinking Water Act SRF, FHLB - Federal Housing Loan Bank, IDA - Industrial Development Agency, LDC - Local Development Corp., NCA - North Country Alliance, NYBDC - New York State Business Development Corp., NYSCA - New York State Council of the Arts, , NYSERDA - New York State Energy Research and Development Authority, NYS OCFS - NYS Office of Children and Family Services, NYS OTDA - NYS Office of temporary and Disability Assistance, NYS Strategic Invest Fund, RUS - USDA Rural Development, Rural Utilities Service, Water and Wastewater Disposal Loan and Grant Program, SBTIF - Small Business Technology Investment Fund, US HHS - Department of Health and Human Services (federal)

**Schedule C  
Period of Affordability**

N/A

SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered **Reverse Betterment** Project)<sup>1</sup>

RESOLUTION NUMBER : 130-2022

Authorizing construction work on PIN 1089.78, Route 4 (South Central Avenue) Project-Drainage Improvements, City of Mechanicville, Saratoga County on the State Highway System, the performance and funding in the first instance 100% of the costs of construction or reconstruction thereof, to be reimbursed by the State and appropriating funds therefore.

WHEREAS, the State of New York has requested City of Mechanicville to incorporate improvements (the "State Reverse Betterment") to Route 4 Project-Drainage Improvements;

NOW, THEREFORE, the City Council, duly convened does hereby;

RESOLVE, that the City Council hereby approves such project inclusive of the State Betterment (collectively the "Project"); and it is hereby further

RESOLVED, that the City Council hereby authorizes the City of Mechanicville pay in the first instance 100% of the costs of the Project or portions thereof; and it is further

RESOLVED, that the sum of \$180,000.00 was previously appropriated and made available to cover the cost of participation in the Construction phase of the Project; and it is further

RESOLVED, that the additional sum of \$80,000.00 is hereby appropriated and made available to cover the cost of participation in the Design and Construction phase of the Project; and it is further

RESOLVED, that the Mayor of the City of Mechanicville be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of City of Mechanicville with NYSDOT in connection with the implementation of the Project, and reimbursement of the approved costs associated with the State Reverse Betterment, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

STATE OF NEW YORK            )

  )S.S:

COUNTY OF Saratoga            )

I, \_\_\_\_\_, Clerk of the \_\_\_\_\_ New York, do hereby certify that I have compared the foregoing copy of the resolution with the original resolution of file in my office and that the same is a true and correct transcript of said original resolution and of the whole thereof as duly adopted by said \_\_\_\_\_ at a meeting duly called and held at \_\_\_\_\_ on \_\_\_\_\_ by the required necessary vote of the members to approved the resolution.

WITNESS, my hand and the official seal of the \_\_\_\_\_ of \_\_\_\_\_, New York, the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_

\_\_\_\_\_ Clerk



Department of  
Transportation

KATHY HOCHUL  
Governor

MARIE THERESE DOMINGUEZ  
Commissioner

PATRICK S. BARNES, P.E.  
Regional Director

November 30, 2022

Mayor Mike Butler  
City of Mechanicville  
City Hall  
36 North Main Street  
Mechanicville, NY 12118

RE: Supplemental Agreement #1 and Resolution  
PIN 1089.78 D036403 Route 4 Drainage  
Improvements, City of Mechanicville,  
Saratoga County

Dear Mayor Butler:

Enclosed is the proposed Supplemental Reverse Betterment Agreement #1 and draft resolution required for the above subject project. These documents need to be enacted by the City of Mechanicville for work to be accomplished on the Design and Construction phase of the project.

- (A) We have provided you with a single copy of the standardized State System Project Agreement language and relevant Schedule A. Please **keep** these documents for your records.
- (B) We have provided you with a single copy of a draft resolution. The City should complete, enact and certify the resolution. You may redraft your own resolutions, but they must contain all the necessary clauses of the enclosed version. **Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.** Please return 3 (three) originals with the required certificates or a scanned electronic copy. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.
- (C) Because you have received this via email, we have provided you with 1 (one) copy of the necessary signature pages. Please make 5 (five) copies and return all 5 (five) copies, with original signatures, or a single scanned electronic copy, to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

If you have any questions concerning the procedures, please call me at 518-485-7324.

Sincerely,

Greg Wichser, P.E.  
Region One Capital Program Manager

Enclosures

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements  
NYSDOT/ State-Local Agreement - Schedule A for PIN 1089.78**

<b>OSC Contract #:</b> <u>D036403</u>	<b>Contract Start Date:</b> <u>5/1/2019</u> (mm/dd/yyyy)	<b>Contract End Date:</b> <u>3/31/2025</u> (mm/dd/yyyy)	<input type="checkbox"/> Check, if date changed from the last Schedule A
<b>Purpose:</b>	<input type="checkbox"/> Original Standard Agreement	<input checked="" type="checkbox"/> Supplemental Schedule A No. 1	
<b>Agreement Type:</b>	<input checked="" type="checkbox"/> Locally Administered	Municipality/Sponsor (Contract Payee): City of Mechanicville	
	<input type="checkbox"/> State Administered	Other Municipality/Sponsor (if applicable):	
		<i>List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.</i>	
	<input type="checkbox"/> Municipality:		% of Cost share
	<input type="checkbox"/> Municipality:		% of Cost share
	<input type="checkbox"/> Municipality:		% of Cost share
<b>Authorized Project Phase(s) to which this Schedule applies:</b>	<input checked="" type="checkbox"/> PE/Design	<input type="checkbox"/> ROW Incidentals	
	<input type="checkbox"/> ROW Acquisition	<input checked="" type="checkbox"/> Construction/CI/CS	
<b>Work Type:</b> HWY DRAINAGE	<b>County</b> (If different from Municipality):		
<i>(Check, if Project Description has changed from last Schedule A):</i> <input type="checkbox"/>			
<b>Project Description:</b> Reverse Betterment, Route 4 Project - Drainage Improvements			
<b>Marchiselli Eligible</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

**A. Summary of Participating Costs FOR ALL PHASES** For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

PIN Fiscal Share	"Current" or "Old" entry indicator	Funding Source (Percentage)	TOTAL Costs	FEDERAL Funds	STATE Funds	LOCAL Funds	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1089.78.301	Current	SDF **	\$260,000.00	\$0.00	\$260,000.00	\$0.00	\$0.00
	Old	SDF	\$180,000.00	\$0.00	\$180,000.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL CURRENT COSTS:</b>			\$260,000.00	\$ 0.00	\$260,000.00	\$ 0.00	\$ 0.00

**NYSDOT/State-Local Agreement – Schedule A    PIN 1089.78**

<b>B. Local Deposit(s) from Section A:</b>	\$ 0.00
<b>Additional Local Deposit(s)</b>	\$0.00
<b>Total Local Deposit(s)</b>	\$ 0.00

<b>C. Total Project Costs</b> <i>All totals will calculate automatically.</i>			
<b>Total FEDERAL Cost</b>	<b>Total STATE Cost</b>	<b>Total LOCAL Cost</b>	<b>Total ALL SOURCES Cost</b>
\$ 0.00	\$260,000.00	\$ 0.00	\$260,000.00

<b>D. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Greg Wichser</u> Phone No: <u>518-485-7324</u>
--	--

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

**Footnotes (FN):** (See LPB's SharePoint for link to sample footnotes)

- Supplemental Agreement #1 to add funds for design and increased construction costs due to field changes.
- Construction Total now: \$180,734
- Design/Construction Inspection/Construction Administration: \$73,552
- 
- 
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- 
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-

## SCHEDULE B: Phases, Sub-phase/Tasks, and Allocation of Responsibility

**Instructions:** Identify the responsibility for each applicable Sub-phase task by entering X in either the *NYSDOT* column to allocate the task to State labor forces or a State Contract, or in the *Sponsor* column indicating non-State labor forces or a locally administered contract.

### A1. Preliminary Engineering (“PE”) Phase

<u>Phase/Sub-phase/Task</u>	Responsibility: <u>NYSDOT</u>	<u>Sponsor</u>
1. <u>Scoping</u> : Prepare and distribute all required project reports, including an Expanded Project Proposal (EPP) or Scoping Summary Memorandum (SSM), as appropriate.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Perform data collection and analysis for design, including traffic counts and forecasts, accident data, Smart Growth checklist, land use and development analysis and forecasts.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Smart Growth Attestation (NYSDOT ONLY).	<input type="checkbox"/>	<input type="checkbox"/>
4. <u>Preliminary Design</u> : Prepare and distribute Design Report/Design Approval Document (DAD), including environmental analysis/assessments, and other reports required to demonstrate the completion of specific design sub-phases or tasks and/or to secure the approval/authorization to proceed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Review and Circulate all project reports, plans, and other project data to obtain the necessary review, approval, and/or other input and actions required of other NYSDOT units and external agencies.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Obtain aerial photography and photogrammetric mapping.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Perform all surveys for mapping and design.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. <u>Detailed Design</u> : Perform all project design, including preparation of plan sheets, cross-sections, profiles, detail sheets, specialty items, shop drawings, and other items required in accordance with the Highway Design Manual, including all Highway Design, including pavement evaluations, including taking and analyzing cores; design of Pavement mixes and applications procedures; preparation of bridge site data package, if necessary, and all Structural Design, including hydraulic analyses, if necessary, foundation design, and all design of highway appurtenances and systems [e.g., Signals, Intelligent Transportation System (ITS) facilities], and maintenance protection of traffic plans. Federal Railroad Administration (FRA) criteria will apply to rail work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Perform landscape design (including erosion control).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Design environmental mitigation, where appropriate, in connection with: Noise readings, projections, air quality monitoring, emissions projections, hazardous waste, asbestos, determination of need of cultural resources survey.	<input type="checkbox"/>	<input checked="" type="checkbox"/>



<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT</u>	<u>Sponsor</u>
11. Prepare demolition contracts, utility relocation plans/contracts, and any other plans and/or contract documents required to advance, separate, any portions of the project which may be more appropriately progressed separately and independently.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. Compile PS&E package, including all plans, proposals, specifications, estimates, notes, special contract requirements, and any other contract documents necessary to advance the project to construction.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13. Conduct any required soils and other geological investigations.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. Obtain utility information, including identifying the locations and types of utilities within the project area, the ownership of these utilities, and prepare utility relocations plans and agreements, including completion of Form HC-140, titled Preliminary Utility Work Agreement.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. Determine the need and apply for any required permits, including U.S. Coast Guard, U.S. Army Corps of Engineers, Wetlands (including identification and delineation of wetlands), SPDES, NYSDOT Highway Work Permits, and any permits or other approvals required to comply with local laws, such as zoning ordinances, historic districts, tax assessment and special districts.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Prepare and execute any required agreements, including: <ul style="list-style-type: none"> <li>- Railroad force account</li> <li>- Maintenance agreements for sidewalks, lighting, signals, betterments</li> <li>- Betterment Agreements</li> <li>- Utility Work Agreements for any necessary Utility Relocations of Privately owned Utilities</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Provide overall supervision/oversight of design to assure conformity with Federal and State design standards or conditions, including final approval of PS&E (Contract Bid Documents) by NYSDOT.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**A2. Right-of-Way (ROW) Incidentals**

<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT</u>	<u>Sponsor</u>
1. Prepare ARM or other mapping, showing preliminary taking lines.	<input type="checkbox"/>	<input type="checkbox"/>
2. ROW mapping and any necessary ROW relocation plans.	<input type="checkbox"/>	<input type="checkbox"/>
3. Obtain abstracts of title and certify those having an interest in ROW to be acquired.	<input type="checkbox"/>	<input type="checkbox"/>
4. Secure Appraisals.	<input type="checkbox"/>	<input type="checkbox"/>
5. Perform Appraisal Review and establish an amount representing just compensation.	<input type="checkbox"/>	<input type="checkbox"/>

<u>Phase/Sub-phase/Task</u>	Responsibility: <u>NYSDOT</u> <u>Sponsor</u>	
6. Determination of exemption from public hearing that is otherwise required by the Eminent Domain Procedure Law, including <i>de minimis</i> determination, as may be applicable. <b>If NYSDOT is responsible for acquiring the right-of-way, this determination may be performed by NYSDOT only if NYSDOT is responsible for the Preliminary Engineering Phase under Phase A1 of this Schedule B.</b>	<input type="checkbox"/>	<input type="checkbox"/>
7. Conduct any public hearings and/or informational meetings as may be required by the Eminent Domain Procedures Law, including the provision of stenographic services, preparation and distribution of transcripts, and response to issues raised at such meetings.	<input type="checkbox"/>	<input type="checkbox"/>

**B. Right-of-Way (ROW) Acquisition**

<u>Phase/Sub-phase/Task</u>	Responsibility: <u>NYSDOT</u> <u>Sponsor</u>	
1. Perform all Right-of-Way (ROW) Acquisition work, including negotiations with property owners, acquisition of properties and accompanying legal work, payments to and/or deposits on behalf of property owners; Prepare, publish, and pay for any required legal notices; and all other actions necessary to secure title to, possession of, and entry to required properties. <b>If NYSDOT is to acquire property, including property described as an uneconomic remainder, on behalf of the Municipality/Sponsor, the Municipality/Sponsor agrees to accept and take title to any and all permanent property rights so acquired which form a part of the completed Project.</b>	<input type="checkbox"/>	<input type="checkbox"/>
2. Provide required relocation assistance, including payment of moving expenses, replacement supplements, mortgage interest differentials, closing costs, mortgage prepayment fees.	<input type="checkbox"/>	<input type="checkbox"/>
3. Conduct eminent domain proceedings, court and any other legal actions required to acquire properties.	<input type="checkbox"/>	<input type="checkbox"/>
4. Monitor all ROW Acquisition work and activities, including review and processing of payments of property owners.	<input type="checkbox"/>	<input type="checkbox"/>
5. Provide official certification that all right-of-way required for the construction has been acquired in compliance with applicable Federal, State or Local requirements and is available for use and/or making projections of when such property(ies) will be available if such properties are not in hand at the time of contract award.	<input type="checkbox"/>	<input type="checkbox"/>
6. Conduct any property management activities, including establishment and collecting rents, building maintenance and repairs, and any other activities necessary to sustain properties and/or tenants until the sites are vacated, demolished, or otherwise used for the construction project.	<input type="checkbox"/>	<input type="checkbox"/>
7. Subsequent to completion of the Project, conduct ongoing property management activities in a manner consistent with applicable Federal, State and Local requirements including, as applicable, the development of any ancillary uses, establishment and collection of rent, property maintenance and any other related activities.	<input type="checkbox"/>	<input type="checkbox"/>

**C. Construction, Construction Support (C/S) and Construction Inspection (C/I) Phase**

<u>Phase/Sub-phase/Task</u>	<u>Responsibility: NYSDOT Sponsor</u>	
1. Advertise contract lettings and distribute contract documents to prospective bidders.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Conduct all contract lettings, including receipt, opening, and analysis of bids, evaluation/certification of bidders, notification of rejected bids/bidders, and awarding of the construction contract(s).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Receive and process bid deposits and verify any bidder's insurance and bond coverage that may be required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Compile and submit Contract Award Documentation Package.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Review/approve any proposed subcontractors, vendors, or suppliers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Conduct and control all construction activities in accordance with the plans and proposal for the project. Maintain accurate, up-to-date project records and files, including all diaries and logs, to provide a detailed chronology of project construction activities. Procure or provide all materials, supplies and labor for the performance of the work on the project, and insure that the proper materials, equipment, human resources, methods and procedures are used.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7a. For non-NHS or non-State Highway System Projects: Test and accept materials, including review and approval for any requests for substitutions.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7b. For NHS or State Highway System Projects: Inspection and approval of materials such as bituminous concrete, Portland cement concrete, structural steel, concrete structural elements and/or their components to be used in a federal aid project will be performed by, and according to the requirements of NYSDOT. The Municipality/Sponsor shall make or require provision for such materials inspection in any contract or subcontract that includes materials that are subject to inspection and approval in accordance with the applicable NYSDOT design and construction standards associated with the federal aid project.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7c. For projects that fall under both 7a and 7b above, check boxes for each.		
8. Design and/or re-design the project or any portion of the project that may be required because of conditions encountered during construction.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Administer construction contract, including the review and approval of all contractor requests for payment, orders-on-contract, force account work, extensions of time, exceptions to the plans and specifications, substitutions or equivalents, and special specifications.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Review and approve all shop drawings, fabrication details, and other details of structural work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Administer all construction contract claims, disputes or litigation.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Phase/Sub-phase/Task**

**Responsibility: NYSDOT Sponsor**

12. Perform final inspection of the complete work to determine and verify final quantities, prices, and compliance with plans specifications, and such other construction engineering supervision and inspection work necessary to conform to Municipal, State and FHWA requirements, including the final acceptance of the project by NYSDOT.
13. Pursuant to Federal Regulation 49 CFR 18.42(e)(1) The awarding agency and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of grantees and subgrantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.

RESOLUTION NO.: 131-2022

WHEREAS THE CITY OF MECHANICVILLE HAS RECEIVED A GRANT FROM THE Dormitory Authority of the State of New York (DASNY) for \$66,000 for water rescue equipment for the City Fire Department; and

WHEREAS THE FIRE DEPARTMENT WISHES TO PURCHASE A rescue boat, trailer and motor as the initial equipment that will be purchased through this grant;

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council authorizes the purchase of a Achilles Rescue Boat, Trailer and 25 HP Motor as described in the attached invoice. The cost of this initial purchase is \$16,786.74.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Johnson \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Hosley \_\_\_\_\_

December 14, 2022



## All Hands Fire Equipment

PO Box 1245  
 Wall NJ 07719  
 Tel:(732) 502 8060  
 Fax:(732) 502 8064  
 www.allhandsfire.com  
 Tax ID: 58-2671638

**Bill To**  
 Mechanicville Fire Department  
 36 N. Main St  
 Mechanicville NY 12118

## Invoice

Page 1 of 2

Date 12/5/2022  
 Invoice # INV18256

Terms Due on Receipt (CC/W...  
 Due Date 12/5/2022  
 PO # LOI Matt Dunn. Boal/Tr...  
 Ship Via UPS Ground Orders O...  
 Shipping Code (2)  
 Contract #

Item #	Description	Unit Price	Quantity	Total Price	Notes
AIB-FRB-124-RD	1 Achilles Rescue Boat	8,765.00	1	8,765.00	Length: 12' 4"
BRY-LR-14F10 00W-14F	1 LOAD RITE Quality Galvanized Steel Boat Trailer w/V-Bunks. 14' or 16' Overall (1,000 lbs.)	2,499.99	1	2,499.99	Length: 14 Foot
	Includes The Following Upgrades*: 12' tires Tongue Jack Spare Tire Spare Tire Carrier (w/Lock Bracket) LED Taillight Upgrade				
	***PICK UP ONLY***				
TAC-MFS25DS	1 Tohatsu 25HP, Tiller Handle, Manual Start, Short Shaft Motor	4,569.00	1	4,569.00	
TAC-3R086452 50	2 Tohatsu Propeller for 25HP and 30HP Motors	110.40	2	220.80	
PG-782619-01 1171-11*Safety Orange	1 Prop Guard	181.95	1	181.95	Color: 11" Safety Orange for 25hp to 35hp



**All Hands Fire Equipment**

PO Box 1245  
Wall NJ 07719  
Tel: (732) 502 8060  
Fax: (732) 502 8064  
www.allhandsfire.com  
Tax ID: 58-2671638

**Invoice**

Page 2 of 2

Date

12/5/2022

Invoice #

INV18256

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Customer is responsible for Motor PDI & Prop Guard Install.  
Directions Given by Vendors.

Subtotal	16,236.74
Shipping Cost (UPS Ground Orders Over \$1000)	550.00
<b>Total</b>	<b>16,786.74</b>
<b>Amount Due</b>	<b>\$16,786.74</b>

**All Hands Fire Equipment**

**Remittance Slip**

Customer	C84178 Mechanicville Fire
Invoice #	INV18256
Amount Due	\$16,786.74
Amount Paid	_____

**Please Enter Your Credit Card Information**

Type:  Discover  Master Card  VISA  American Express  
 Credit Card #: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_ Month \_\_\_\_\_ Year  
 Signature: \_\_\_\_\_

**Make Checks Payable To**

All Hands Fire Equipment  
 PO Box 1245  
 Wall NJ 07719  
 Tel: (732) 502 8060  
 Fax: (732) 502 8064



INV18256

RESOLUTION NO.: 132-2022

WHEREAS IT IS THE INTENTION TO INSTALL A NEW SPLASH PAD at the Park Avenue Playground; and

WHERE IT IS NECESSARY TO HAVE AN engineering study done prior to the installation;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL accepts the contract with Weston & Sampson PE, LS, LA, Architects, PC 1 Winner circle, Suite 130, Albany NY to perform the required engineering study. And the City council authorizes the Mayor to execute and all documents necessary to complete the transaction. The fee for the study will be \$32,500.00

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Seber \_\_\_\_\_

Commissioner Johnson \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Hosley \_\_\_\_\_

December 14, 2022



November 30, 2022 (rev. 12/06/2022)

Weston & Sampson, PE, LS, LA, ARCHITECTS, PC  
 1 Winners Circle, Suite 130, Albany, NY 12205  
 Tel: 518.463.4400

Hon. Mike Butler, Mayor  
 City of Mechanicville  
 36 North Main Street  
 Mechanicville, NY 12118

Re: **Park Street Spray Deck - Engineering Services**

Dear Mr. Butler:

Weston & Sampson, PE, LS, LA, ARCHITECTS, PC is pleased to present our proposal to provide the City of Mechanicville for professional engineering services in connection with the proposed Park Street Spray Deck. Weston & Sampson will partner with Wizard Works/Mark Aragona, who will provide technical design of the spray features and controls. It is our understanding that the new spray deck will be constructed on the Park Street playground, in the area now occupied by the existing kiddie pool, (to be removed and backfilled by the City) This proposal is predicated upon construction occurring in the spring of 2023.

Weston & Sampson will use layout and technical information provided by Wizard Works to prepare the following design documents, as well as public bidding and construction administration services:

- Using aerial imagery, prepare a base map with selected elevations picked up in the field.
- An Infrastructure Drawing including drains and water supply piping.
- Layout drawing of wet and dry deck, including deck geometry, dimensions, finishes, etc.
- Structural details of design including foundations, joints, and reinforcing steel.
- An electrical bonding plan inclusive of all metallic features.
- Bidding documents for the public bidding of a single general construction contract to construct concrete pad/infrastructure, and spray equipment and controls.
- Bidding: Using a local plan house (like DATAFLOW), W&S will place the documents out for public bid, attend the bid opening, review bids, and make a recommendation of award to the City.
- Construction Administration: W&S will conform contracts for signature, issue notice to proceed, attend pre-construction meeting, and make five (5) site visits during the course of construction.

As this is a flow-through system, there is no budgeted regulatory review of this project. The City of Mechanicville will provide any required SEQR filings, building permits, and resolutions.

**Propose Fees**

Weston & Sampson with Wizard Works	\$32,500 LS
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Items to be provided by the City:

- Location of underground utilities on the site.
- Plans of the existing pool (NYSDOH did not have any plans)
- Removal of the existing pool and replacement with compacted structural fill.
- Assist Weston & Sampson in running a hydrant flow test on the corner of N. 7<sup>th</sup> Ave and Grand St.

Sincerely,

WESTON & SAMPSON, PE, LS, LA, ARCHITECTS, PC



Jeffery F. Budrow, PE, Senior Associate

ACCEPTED \_\_\_\_\_

Date \_\_\_\_\_

RESOLUTION NO. 133-2022

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

PAYROLL	11/10/2022	\$ 99,145.22
PAYROLL	11/23/2022	\$ 123,729.30
PAYROLL	12/08/2022	\$ 107,937.01
		<u>\$ 330,811.53</u>

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$ 585,994.14
WATER FX FUND	\$ 25,793.41
SEWER G0 FUND	\$ 5,474.53
CAPITAL PROJECTS H0 FUND	\$ 93,187.65
PAYROLL TA FUND	\$ 330,811.53
TOTAL	<u>\$ 1,041,261.26</u>

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Roll Call: Mayor Butler \_\_\_\_\_  
Comm. Seber \_\_\_\_\_  
Comm. Johnson \_\_\_\_\_  
Comm. Hosley \_\_\_\_\_

Dated: \_\_\_\_\_ December 14, 2022