

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
February 14, 2024**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER HOSLEY**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON January 10, 2024

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. ACCEPTANCE OF THE MINUTES OF THE SPECIAL MEETING ON January 16, 2024

MOVED BY:

SECONDED BY:

AYES:

NAYS:

6. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER HOSLEY**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

7. Public Comment:

8. RESOLUTIONS:

RESOLUTION 15-2024 Animal Control Agreement

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 16-2024 Records Retention

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 17-2024 Mental Health Agreement

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 18-2024 Dam Improvements Project Closeout.docx

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 19-2024 Modification Chapter 18 (Code of Ethics)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 20-2024 Building Maintenance Mechanic

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 21-2024 Part-time Police Officer

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 22-2024 Resignation

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 23-2024 Part-time Code Enforcement Officer

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

9. NEW BUSINESS:

10. OLD BUSINESS:

11. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. EXECUTIVE SESSION: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

13. ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

Resolution: 15-2024

WHEREAS THE CITY OF MECHANICVILLE CURRENTLY HAS A contract with the Town of Clifton Park to have access to the Town's Animal Control Officer when the City's Animal Control Officer is unavailable; and

WHEREAS IT IS THE DESIRE OF THE MECHANICVILLE CITY COUNCIL to renew the contract for Animal Control Services from the Town of Clifton Park;

NOW THEREFORE BE IT RESOLVED THAT THE Mechanicville City Council approves the attached contract for the above-mentioned service. The fee for the new contract will be \$40.00 per hour, which is the same as the expired contract.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 14, 2024

INTERMUNICIPAL AGREEMENT

THIS AGREEMENT, made as of this 15th day of February by and between the City of Mechanicville, a municipal corporation with offices at 36 North Main Street, Mechanicville, NY 12118 (“Mechanicville”) and the Town of Clifton Park, a municipal corporation with offices located at 1 Town Hall Plaza, Clifton Park, New York 12065 (“Clifton Park”).

WHEREAS, by authority of section 119-o of the General Municipal Law of the State of New York, the parties hereto are enabled to enter into binding agreements for the cooperative performance of various municipal projects, contracts and functions, and

WHEREAS, the municipalities of Clifton Park and Mechanicville recognize the benefits to both municipalities that arise from the cooperative provision of services to their residents; and

WHEREAS, Clifton Park and Mechanicville wish to renew an Agreement whereby Clifton Park will provide on call and sick/vacation coverage for the Mechanicville Animal Control Department, and

WHEREAS, Clifton Park has the personnel and equipment to provide on call and sick/vacation coverage for the Mechanicville Animal Control Department;

NOW THEREFORE, the parties agree as follows:

Section 1. Clifton Park does hereby agree to provide animal control services for the citizens of Mechanicville consisting of on call coverage on weekends, coverage when Mechanicville Animal Control Department personnel are sick or on vacation, together with such other further times as the parties may agree. Weekend coverage shall generally be considered from 8:00 PM on Fridays to 8:00AM on Monday. Such service shall consist of responding to requests for Animal Control assistance within Mechanicville.

Section 2. Clifton Park agrees to provide equipment and manpower necessary for the service described in Section 1 above is extended for the period commencing on January 1, 2024 and ending December 31, 2024.

Section 3. It is further agreed by Clifton Park that it shall be responsible for all loss or damage to its own equipment in answering such calls.

Section 4. Each municipality shall continue to maintain insurance and hold one another harmless for any and all claims that may arise as a result of the services described herein. The City of Mechanicville shall list Clifton Park Animal Control as an additional insured on its general liability policy for any claims arising out of activity within the City of Mechanicville. Nothing in this agreement shall be deemed to in any way establish an employer/employee relationship. The contract is for services only and no rights or benefits usually conferred to employees of Mechanicville shall be conferred via this contract.

Section 5. In return for such service, Mechanicville agrees to pay Clifton Park the amount of forty dollars (\$40.00) per hour when responding for Mechanicville plus the established Federal Government mileage reimbursement rate for each call.

Section 6. Clifton Park will provide documentation to Mechanicville for each call responded to in Mechanicville. This documentation will be provided to Mechanicville before any amounts will be paid for the service provided by Clifton Park.

Section 7. If any provision of this Agreement is or becomes illegal, invalid or unenforceable that shall not affect the validity or enforceability of any other provision of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date first written above.

CITY OF MECHANICVILLE

BY: _____
Title:

TOWN OF CLIFTON PARK

BY:  _____
Supervisor

RESOLUTION No: 16-2024

WHEREAS THE CITY OF MECHANICVILLE IS REQUIRED TO HAVE A RECORDS RETENTION AND DISSOLUTION POLICY;

THEREFORE, BE IT RESOLVED, THAT THE MECHANICVILLE CITY COUNCIL

APPROVES the Retention and Disposition Schedule for New York Local Government Records (LGS-1),

issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal

minimum retention periods for local government records and is hereby adopted for use by all officers in legally disposing of valueless records listed therein;

FURTHER BE IT RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention

and Disposition Schedule for New York Local Government Records (LGS-1), after they have met

the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient

administrative, fiscal, legal, or historical value to merit retention beyond established legal

minimum periods.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 14, 2024

Resolution: 17-2024

WHEREAS THE CITY OF MECHANICVILLE WOULD LIKE TO continue its agreement with the Mechanicville Area Community Services Center, for the purposes of providing Mental Health Services to the residents of the City of Mechanicville, New York; and

WHEREAS, SAID SERVICES WILL BE RENDERED by the Community Center for the sum of TEN THOUSAND AND NO/100 DOLLARS (\$10,000) PAYABLE BY THE City of Mechanicville to the Mechanicville Area Community Services Center on a quarterly basis in the amount of TWO THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$2500.00); and

WHEREAS, THE TERMS OF the agreement shall commence retroactively on January 1, 2024 and shall terminate on December 31, 2024;

NOW, THEREFORE, BE IT RESOLVED THAT the Mechanicville City Council authorizes the Mayor to enter into a contract with the Mechanicville Area Community Services Center, Inc.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 14, 2024

AGREEMENT BETWEEN
THE CITY OF MECHANICVILLE
AND
THE MECHANICVILLE AREA COMMUNITY SERVICES CENTER, INC.

THIS AGREEMENT made this ____ day of _____, 2024 shall commence and continue in full force and effect until December 31, 2024 between the CITY OF MECHANICVILLE (hereinafter referred to as the City), a municipal corporation of the State of New York having its principal office in the City of Mechanicville, County of Saratoga, New York, and the MECHANICVILLE AREA COMMUNITY SERVICES CENTER, INC., a New York State not-for-profit corporation having its principal office at 6 South Main Street in the City of Mechanicville, Saratoga County, New York hereinafter referred to as the Agency.

WHEREAS the Agency is a non-profit private corporation established for the purpose of offering a variety of human services, including; Community Advocacy, Referral and Education, Youth Development Programs, Outpatient Mental Health Services, Health Related Satellite Services, School Age Childcare Program, Domestic Violence Advocacy Program and Community Space for residents of the City of Mechanicville, and

WHEREAS, the City hereto desires to make available to its residents the Community Mental Health Services Program the facilities of the Agency and

WHEREAS, the Agency has contracted to render and furnish mental health facilities to the County of Saratoga for the benefit of its residents including residents of the City of Mechanicville.

NOW THEREFORE, be it mutually agreed between the parties as follows:

1. That the Agency at its own expense and charge and/or the consideration herein provided shall furnish the required office space, personnel and equipment for the maintenance of a mental health clinic in accordance with the terms of the contract between the Agency and the County of Saratoga.
2. The term of the Agreement shall commence on January 1, 2024 and shall terminate on December 31, 2024.
3. The Executive Director of the Agency shall submit a detailed written annual program report to the Commissioner of Public Safety for review on the 15th of January, said annual program report to detail the nature and scope of the services rendered in the program during the preceding TWELVE months with a particular emphasis on the number of city residents served by the Program as compared to the total number of people served by the Program.
4. The City agrees to pay to the Agency for the services to be rendered herein the sum of TEN THOUSAND AND NO/100 DOLLARS (\$10,000.00). Said sum shall be

payable by the City to the Community Services Center on a quarterly basis in the amount of (\$2,500.00) per quarter.

5. The Agency shall maintain a policy of liability insurance with limits of a minimum of One Million Dollars naming the City as an additional insured for the personnel, programs and activities which are the subject of this contract, which contracts shall be approved by the City. The contract shall provide that the City shall be entitled to a 30 day notice of cancellation.
6. Indemnity. The Agency shall indemnify and hold harmless the City from all claims, costs, damages or injuries to persons or property including any attorney's fees incurred on behalf of the City and any other claim of whatever kind or nature arising out of the execution of this Agreement.
7. The Agency further agrees to comply with all the rules and regulations and requirements of the Saratoga County Mental Health Board and the New York State Department of Mental Hygiene or any other New York State Agency that has jurisdiction over its function.
8. Either party may terminate this Agreement upon Ninety Days written notice to the other. For purposes of such notice, the appropriate designee to receive such notice shall be the Commissioner of Public Safety of the City of Mechanicville and the Executive Director of the Mechanicville Area Community Services Center.
9. IN WITNESS WHEREOF, this Agreement has been signed by the duly authorized officers of the respective parties.

CITY OF MECHANICVILLE

By: _____
Michael Butler, Mayor

Date: _____

MECHANICVILLE AREA COMMUNITY SERVICES CENTER, INC.

By: _____
Megan Quillinan, Director

Date: _____

RESOLUTION 18-2024
CITY OF MECHANICVILLE
RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR
THE
MECHANICVILLE RAW WATER SOURCE DAM & TRANSMISSION MAIN
IMPROVEMENTS PROJECT

WHEREAS, the City of Mechanicville (“City”) is completing improvements to the raw water drinking system and these improvements include relocation/replacement of approximately 880 linear feet of 16-inch transmission main, improvements to the Upper Reservoir Dam and dredging of the Terminal Reservoir and nearby drainage ditch along George Thompson Road (“Project”);

WHEREAS, the City has received a \$971,000 loan and \$21,500 RD PPG obligated from USDA Rural Development for the project, and up to \$500,000 funds received as part of the American Rescue Plan; and

WHEREAS, Barton and Loguidice, DPC, as City Engineer, has completed the planning and design services to date; the City advertised for public bids for the project, with a bid opening date of September 1, 2022; construction of the improvements started in 2022 with completion in late 2023; and

BE IT FURTHER RESOLVED, the City Council approves Amendment No. 5 with Barton & Loguidice to reduce their contract by \$43.21. This contract is hereby complete; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately and allows the mayor to execute all agreements, contracts and documents for the project.

On the motion of _____, seconded by _____, it was adopted by the following vote:

ROLL CALL:

Mayor Mike Butler	_____
Commissioner Cheryl Blodgett	_____
Commissioner Tamar Martin	_____
Commissioner Pat Sgambati	_____
Commissioner Fred Hosley	_____

The foregoing resolution was thereupon declared duly adopted.

Dated: _____

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville’s City Council.

Commissioner of Accounts/City Clerk

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 5

The Effective Date of this Amendment is: February 9, 2024.

Background Data

Effective Date of Owner-Engineer Agreement: August 10, 2016

Owner: City of Mechanicville, New York

Engineer: Barton & Loguidice, D.P.C.

Project: City of Mechanicville – Water System Improvements

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

X Modifications of payment to Engineer

Description of Modifications:

Reduce the Agreement amount by \$43.21, balance not used for the work of the Agreement for Resident Observation Services.

Agreement Summary:

Original agreement amount: \$194,500
Net change for prior amendments: \$ 91,000
This amendment amount: (\$ 43.21)
Adjusted Agreement amount: \$285,456.79

Change in time for services (days or date, as applicable): N/A

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

City of Mechanicville, NY

Barton & Loguidice, D.P.C.

By: _____

By: 

Print name: _____

Print name: _____

Mike Butler

Donald H. Fletcher

Title: Mayor

Title: Principal

Date Signed: _____

Date Signed: _____

RESOLUTION NO.: 19-2024

AUTHORIZING THE MODIFICATTION OF CHAPTER 18
OF THE CODE OF THE CITY OF MECHANICVILLE

WHEREAS, the current code of the City of Mechanicville details a Code of Ethics to be followed for Public Officers and Employees of the City; and

WHEREAS, the City of Mechanicville is ever cognizant of the need to update the Code to remain in compliance with the Laws of the State of New York; and

WHEREAS, a Public Hearing was held regarding these amendments on **December 13, 2023** and all public comments were received;

NOW THEREFORE BE IT RESOLVED THAT:

The City Council of the City of Mechanicville does hereby authorize the amendments to Chapter 18 of the Code of the City of Mechanicville.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BUTLER: _____

COMMISSIONER BLODGETT: _____

COMMISSIONER MARTIN: _____

COMMISSIONER SGAMBATI: _____

COMMISSIONER HOSLEY: _____

February 14, 2024

1801

Chapter 18

ETHICS, CODE OF

§ 18-1. Purpose. § 18-4. Filing of claims or demands.

§ 18-2. Definitions. § 18-5. Distribution.

§ 18-3. Standards of conduct. § 18-6. Penalties for offenses.

[Adopted 09-1970]

§ 18-1. Purpose.

Pursuant to the provisions of § 806 of the General Municipal Law, the City Council of the City of Mechanicville recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of local government. It is the purpose of this chapter to promulgate these rules of ethical conduct for the officers and employees of the City of Mechanicville. These rules shall serve as a guide for official conduct of the officers and employees of the City of Mechanicville. The rules of ethical conduct of this chapter, as adopted, shall not conflict with but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal officers and employees.

§ 18-2. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

INTEREST – A direct or indirect pecuniary or material benefit accruing to a municipal officer or employee as the result of a contract with the municipality which such officer or employee serves. For the purposes of this chapter, a municipal officer or employee shall be deemed to have an interest in the contract of:

- A. His/her spouse, minor children, and dependents, except a contract of employment with the municipality which such officer or employee serves.
- B. A firm, partnership or association of which such officer or employee is a member or employee.
- C. A corporation of which such officer or employee is an officer, director or employee.
- D. A corporation, any stock of which is owned or controlled directly or indirectly by such officer or employee.

MUNICIPAL OFFICER OR EMPLOYEE – An officer or employee of the City of Mechanicville, whether paid or unpaid, including members of any administrative board, commission, or other agency thereof. No person shall be deemed to be a municipal officer or employee solely by reason of being a volunteer fireman or civil defense volunteer, except a Fire Chief or Assistant Fire Chief.

Business Dealing

- A. *Having or providing any contract, service or benefit to of for the City.*
- B. *Buying, selling, renting, leasing or otherwise acquiring.*
- C. *Any corporation of which the City official or employee is an officer, director or employee or of which he or she legally or beneficially owns or controls more than 5% of the outstanding stock.*
- D. *Any person from whom the City official or employee or his or her spouse has received within the previous twelve-month period a pecuniary or material benefit having an aggregate value greater than \$5,000.*

SOLICIT — To make a specific request of a person not otherwise disposed to be a recipient of such request.

SPOUSE - Shall include spouse and/or domestic partner.

CITY — The City of Mechanicville governmental and administrative operations, including officials, officers and employees of the City of Mechanicville who act under the auspices of the City of Mechanicville or on its behalf including City Council members, commissions, districts or other agency, department or unit of the government of the City of Mechanicville.

CITY OFFICIAL OR EMPLOYEE — Any official or employee of the City including City officials, whether paid or unpaid. No person shall be deemed to be a "city official or employee" solely by reason of being a member of the Ambulance.

VENDOR — Any person or entity that sells or provides to the City any property, goods or services, whether on a regular basis or pursuant to periodic agreement, and does not include a City Official or employee.

§ 18-3. Standards of conduct.

Every officer or employee of the City of Mechanicville shall be subject to and abide by the following standards of conduct:

- A. **Gifts.** He/She shall not, directly or indirectly, solicit any gift having a value of seventy-five dollars (\$75) or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him/her, or could reasonably be expected to influence him/her, in the performance of his/her official duties or was intended as a reward for any official action on his/her part.
- B. **Confidential information.** He/She shall not disclose confidential information acquired by him/her in the course of his/her official duties or use such information to further his/her personal interest.
- C. **Representation before one's own agency.** He/She shall not receive or enter into any

agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he/she is an officer, member or employee or of any municipal agency over which he/she has jurisdiction or to which he/she has the power to appoint any member, officer or employee.

D. Representation before any agency for a contingent fee. He/She shall not receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of his/her municipality, whereby his/her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this subsection shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.

E. Disclosure of interest in legislation. To the extent that he/she knows thereof, a member of the City Council and any officer or employee of the City of Mechanicville, whether paid or unpaid, who participates in the discussion or gives official opinion to the City Council or any other official board or agency on any legislation or matter before the City Council of the City of Mechanicville or any other official board or agency of the City of Mechanicville shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he has in such legislation.

F. Investments in conflict with official duties. He/She shall not invest or hold any investment, directly or indirectly, in any financial, business, commercial or other private transaction which creates a conflict with his official duties.

G. Private employment. He/She shall not engage in, solicit, negotiate for or promise to accept private employment, or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his/her official duties.

H. Future employment. He/She shall not, after the termination of service or employment with such municipality, appear before any board or agency of the City of Mechanicville in relation to any case, proceeding, or application in which he/she personally participated during the period of his/her service or employment or which was under his/her active consideration.

§ 18-4. Annual disclosure

A. *The following City Officials shall be required to file with the Commissioner of Accounts a financial disclosure statement within 30 days after taking office and no later than April 30 of each year thereafter: Members of the City Council, Members of the Planning/Zoning Board, Assessor, and City Attorney. The above must also file an amended disclosure within 30 days after any substantial change in the information.*

B. *Matters to be disclosed by all City Officials on the disclosure forms shall include:*

(1) *The location of any real property within the City in which the City official or spouse has an ownership or other financial interest, not including their residence.*

(2) *The name of any partnership, unincorporated association or other unincorporated business of which the City official or spouse is an officer, employee or partner or in which the City official or spouse has a proprietary interest, and the spouse's position, if any, with the partnership, association or business, if any such entity has engaged within the past 12 months or which is anticipated to have any business dealings with the City.*

(3) *The name of any corporation of which the City official or spouse is an officer, director or employee or of which he or she or his or her spouse or of which the City official or spouse legally or beneficially owns or controls more than 5% of the outstanding stock, and any such entity that he or she has engaged within the past 12 months or which he or she is anticipated to have any business dealings with the City, and the City official's and spouse's position, if any, with the corporation.*

(4) *The name of any persons from whom the City official or his or her spouse has derived during the previous calendar year and any income whereby such income was derived from business dealings with the City.*

C. *A person who knowingly violates any provision of this section shall be guilty of a violation.*

Maintenance of disclosure statements

Financial disclosure statements filed pursuant to this Local Law shall be public records and shall be indexed and maintained on file in an appropriate manner by the Commissioner of Accounts. The Commissioner of Accounts shall retain disclosure statements in his or her files for not less than seven years from the date of filing.

§18-5 Filing of claims or demands.

Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand, or suit against the City of Mechanicville or any agency thereof on behalf of himself/herself or any member of his/her family arising out of any personal injury or property damage for any lawful benefit authorized or permitted by law.

§ 18-6. Distribution.

The Mayor of the City shall cause a copy of this Code of Ethics to be distributed to every officer and employee of the City of Mechanicville within thirty (30) days after the effective date of this chapter. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his/her office or employment. Failure to distribute any such copy or failure of any officer or employee to receive such copy shall have no effect on the duty of compliance with such code or the enforcement provisions thereof.

§ 18-7. Penalties for offenses.

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended, or removed from office or employment, as the case may be, in the manner provided by law.

**CITY OF MECHANICVILLE
CODE OF ETHICS
FINANCIAL DISCLOSURE STATEMENT**

I hereby submit the following Financial Disclosure Statement, under oath, listing sources of income and other pecuniary or material benefit accruing to me, my spouse and/or my unemancipated child(ren) with respect to entities or individuals doing business of any kind with the City of Mechanicville.

FOR THE PERIOD ENDED DECEMBER 31, _____

(a) General Information:

NAME: _____

RESIDENCE
ADDRESS: _____

TITLE OF ALL CURRENT
CITY OFFICES AND/OR POSITIONS: _____

OFFICE TELEPHONE: _____

DATE OF COMMENCEMENT OF DUTIES: _____

MARITAL STATUS: _____

NAME OF SPOUSE: _____

OCCUPATION OF SPOUSE: _____

(b) List any office, trusteeship, directorship or position of any kind, whether compensated or uncompensated, held by you, your spouse or unemancipated child(ren) with any proprietorship, partnership, corporation or other organization, which at present, in the foreseeable future or anytime during the prior twenty-four (24) months does or may do business with the City of Mechanicville:

(c) List any occupation, trade, business or profession engaged in by you, your spouse or unemancipated child(ren), presently, in the foreseeable future or during the prior twenty-four (24) months, which does or may do business, has any matter pending with or is licensed or regulated by the City, Agency, Department or Commission and list such City, Agency, Department or Commission:

(d) List all sources of income or other pecuniary or material benefit received by you, your spouse or unemancipated child(ren) from any entity or individual doing business with the City of Mechanicville at present, in the foreseeable future, or during the prior twenty-four (24) months' period:

i. List all compensated employment of whatever nature with any entity or individual doing business with the City of Mechanicville:

ii. List all directorships or other fiduciary positions for which compensation has been or will be paid by any entity or individual doing business with the City of Mechanicville:

iii. List all contractual agreements or arrangements, written or oral, now producing or which may produce income or other pecuniary or material benefit from any entity or individual doing business with the City of Mechanicville:

(e) List the name and address of any proprietorship, partnership, corporation or individual doing business with the City of Mechanicville, or any instrumentality thereof in which you, your spouse or your unemancipated child(ren) presently have or have had in the prior twenty-four (24) months or anticipate having, an interest of five (5%) percent or more:

Company Name:

Address.

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VERIFICATION

STATE OF NEW YORK:

COUNTY OF SARATOGA: ss.:

_____, the undersigned, being duly sworn, deposes and
says:

That I have read the foregoing Financial Disclosure Statement and that it is true, accurate
and complete, to the best of my knowledge.

(signature)

Subscribed and sworn to before me

this _____ day of _____, 202_

NOTARY PUBLIC-STATE OF NEW YORK

RESOLUTION NO: 20-2024

WHEREAS, the City of Mechanicville desires to create a new position and title within the Department of Public Works of “Building Maintenance Mechanic”;

WHEREAS, since this is a newly created title, the City establishes the new hire rate of \$24.53 per hour;

WHEREAS, since the newly created title will be within the recognition clause of CSEA, the City will offer the person appointed to such position the other terms and conditions set forth in its collective bargaining agreement with CSEA.

NOW THEREFORE BE IT RESOLVED THAT the position/title of Building Maintenance Mechanic is created effective upon the adoption of this resolution at a starting rate of \$24.53 per hour.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 14, 2024

CITY OF MECHANICVILLE

Records

RESOLUTION: 21-2024

WHEREAS, The Police Department is in need of a part-time police officer; and

WHEREAS, Cory Wagner is a certified police officer and has experience in this field and is willing to start immediately; and

WHEREAS, after a background investigation and interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of Cory Wagner; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire Cory Wagner as a part-time police officer, at \$25.75 an hour, effective February 15, 2024.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Butler _____
Comm. Blodgett _____
Comm. Martin _____
Commissioner Sgambati _____
Commissioner Hosley _____

February 14, 2024

RESOLUTION NO.: 22-2024

WHEREAS CODE ENFORCEMENT OFFICER Kyle Woodard HAS INFORMED THE CITY of his intention to resign his position effective February 1, 2024;

NOW THEREFORE BE IT RESOLVED THAT THE MECHANICVILLE CITY COUNCIL accepts the resignation of Kyle Woodard effective February 1, 2024, and thanks Kyle for his outstanding dedication and service to the City.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 14, 2024

Letter of Resignation

36 Noth Main St.
Mechanicville, NY 12118

1/12/24
Kyle Woodard
Code Enforcement Officer
City of Mechanicville, NY 12118

Dear Mr. Butler:

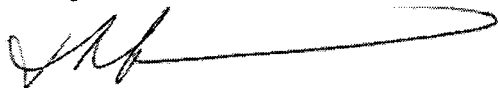
This letter is to inform you that I will be leaving my full-time position of Code Enforcement Officer, effective 2/1/24. I am willing to work part time on an as-needed basis, At my current hourly rate.

I will continue to work with contractors and the city to coordinate the ongoing Home Grant projects.

Please let me know how you would like to proceed.

Sincerely,

Kyle Woodard

A handwritten signature in black ink, appearing to be 'K. Woodard', written over a horizontal line.

RESOLUTION NO: 23-2024

WHEREAS, the current Code Enforcement Officer has submitted his resignation from his full-time position;

WHEREAS, there is a need for assistance regarding Code Enforcement services for our residents until a new full-time Code Enforcement Officer is hired;

NOW THEREFORE BE IT RESOLVED THAT Kyle Woodard be appointed as a part-time Code Enforcement Officer and will be paid on a hourly rate based on his present salary which will be \$34.58 per hour. Hours of work will vary, not to exceed 29 hours weekly.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Hosley _____

February 14, 2024