

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
JANUARY 14, 2026**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER CARMICHAEL
COMMISSIONER COSTANZO
COMMISSIONER GAETANO**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON December 10, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

ACCEPTANCE OF THE MINUTES OF THE SPECIAL MEETING ON December 30, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

ACCEPTANCE OF THE MINUTES OF THE SPECIAL MEETING ON January 9, 2026

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER CARMICHAEL
COMMISSIONER COSTANZO
COMMISSIONER GAETANO**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

6. Public Comment:

7. RESOLUTIONS:

RESOLUTION 56-2025 Amended Resolution (K9 Vehicle)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 03-2026 Robert Rules of Order

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 04-2026 Vehicle Purchase

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 05-2026 Resignation (Wagner)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 06-2026 Part-Time Police Officer (Pugliese)

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

RESOLUTION 07-2026 Full-Time Police Officer (DiSiena)

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

RESOLUTION 08-2026 Agreement (Occupational Health Services)

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

RESOLUTION 09-2026 Part-Time Substitute Secretary

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

RESOLUTION 10-2026 Mechanicville Financial Systems Project

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

RESOLUTION 11-2026 MOA (CSEA)

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

RESOLUTION 12-2026 Payroll and Vouchers

Moved by: _____ Secoded by: _____

AYES: _____ NAYS: _____

8. NEW BUSINESS:

9. OLD BUSINESS:

10. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

11. EXECUTIVE SESSION: In- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. EXECUTIVE SESSION: Out- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

13. MEETING ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

City of Mechanicville
Treasurer's Report for Month Ending
Dec-25

| | Adjusted Bank Balance 12/1/2025 Includes Outstanding Checks | PLUS Receipts & Transfers In | LESS Disbursements & Transfers Out | Balance 12/31/2025 |
|------------------------------|--|------------------------------------|--|----------------------|
| General Fund | \$ 823,584.43 | \$ 1,315,066.52 | \$ 1,595,352.32 | \$ 543,298.63 |
| Petty Cash | \$ 400.00 | \$ - | \$ - | \$ 400.00 |
| City Clerk | \$ 51.59 | \$ 1,177.67 | \$ 1,175.80 | \$ 53.46 |
| Capital Fund | \$ 41,421.91 | \$ 336,851.20 | \$ 281,720.36 | \$ 96,552.75 |
| Escrow Acct. | \$ - | \$ - | \$ - | \$ - |
| Central Ave Drainage Project | \$ 0.02 | \$ 303,885.48 | \$ 303,825.57 | \$ 59.93 |
| HRA Account | \$ 19,464.19 | \$ 25,055.81 | \$ 8,386.89 | \$ 36,133.11 |
| Home Grant Program | \$ 0.02 | \$ - | \$ 0.02 | \$ - |
| USDA Revolving Loan Funds | \$ 82,838.31 | \$ 175.10 | \$ - | \$ 83,013.41 |
| Payroll | \$ 19,405.98 | \$ 336,792.81 | \$ 330,204.56 | \$ 25,994.23 |
| NYCLASS | | | | |
| General Fund | \$ 357,826.91 | \$ 51,490.41 | \$ 257,176.13 | \$ 152,141.19 |
| Capital Fund | \$ 357,536.59 | \$ 1,084.41 | \$ 16,094.51 | \$ 342,526.49 |
| Sewer Fund | \$ 425,003.76 | \$ 8,455.80 | \$ 34,664.65 | \$ 398,794.91 |
| | \$ 2,127,533.71 | \$ 2,380,035.21 | \$ 2,828,600.81 | \$ 1,678,968.11 |

CITY OF MECHANICVILLE

Records

AMENDED RESOLUTION: 56-2025

WHEREAS, the Mechanicville Police Department has identified the need for a K9-capable patrol vehicle to support ongoing law enforcement operations; and

WHEREAS, the Town of Stillwater has offered for sale a 2017 Ford Police Interceptor SUV, VIN #1FM5K8AT2HGC34825, which meets the operational needs of the department; and

WHEREAS, the purchase price of said vehicle is Seven Thousand Five Hundred Dollars (\$7,500.00), representing a cost-effective acquisition compared to market alternatives; and

WHEREAS, funding for this purchase is available from the appropriate budget line item designated for police equipment;

NOW, THEREFORE, BE IT RESOLVED, that the Mechanicville City Council hereby authorizes the purchase of the 2017 Ford Police Interceptor SUV, VIN #1FM5K8AT2HGC34825, from the Town of Stillwater for the total cost of \$7,500.00.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Butler _____
Commissioner Blodgett _____
Commissioner Carmichael _____
Commissioner Costanzo _____
Commissioner Gaetano _____

Dated: January 14, 2026

Resolution No.: 03-2026

BE IT RESOLVED, that the Special Meetings of the City Council may be called by either two Council Members jointly, or by the Mayor, by giving personal written notice of the time and place of said meeting to each of the Council Members at least 24 hours before said meeting, or by giving written notice by mail to each Council Member at least two (2) business days before said meeting; and

BE IT RESOLVED, that Robert's Rules of Order be, and hereby adopted for the rules of procedure for the meetings of the City Council of the City of Mechanicville for the year 2026; and

BE IT RESOLVED, that no ordinances or resolutions shall be introduced to the Council of the City of Mechanicville unless a copy of the resolution or ordinance shall be given to all the Council Members by the Council Member introducing the same at least two (2) business days in advance of the introduction, unless all Council Members waive the aforesaid requirements; and

BE IT RESOLVED, that the City Council meetings are scheduled for the 2nd Wednesday of every month unless announced otherwise; and

BE IT RESOLVED, that the Daily Gazette and The Express be and they are hereby appointed as the official newspapers for the City of Mechanicville for the year 2026; and

BE IT RESOLVED, that TD Bank be and is hereby appointed the official bank of the City of Mechanicville for the year 2026, and NBT Bank be and is hereby appointed as an experimental or secondary bank for the City of Mechanicville for the year 2026; and

BE IT RESOLVED, that Lyn Murphy is to be and is hereby appointed City Attorney; and

BE IT RESOLVED, that Dr. Stephen Sgambati Jr. be and is hereby appointed the Health Official for the City of Mechanicville, on an as needed basis; and

BE IT RESOLVED, that hereby Cheryl Blodgett is appointed to the position of Registrar of Vital Statistics for the City of Mechanicville for the year 2026; Kerri Trethaway appointed to the position of Deputy Registrar of Statistics for the City of Mechanicville for the year 2026; and

BE IT RESOLVED, that Bruce Lynch is hereby appointed as the Emergency Management Coordinator.

BE IT RESOLVED, that the Mayor is hereby appointed the Minority and Women-Owned Business Enterprises Liaison and further authorizing the Mayor to effectuate any and all necessary documents to carry out the role of Minority and Women-Owned Business Enterprise Liaison and Affirmative Action Officer.

All terms of office to expire December 31, 2026.

Introduced by: _____

Seconded by: _____

| | | |
|------------|-------------------------|-------|
| Roll Call: | Mayor Butler | _____ |
| | Commissioner Blodgett | _____ |
| | Commissioner Carmichael | _____ |
| | Commissioner Costanzo | _____ |
| | Commissioner Gaetano | _____ |

Dated: January 14, 2026

RESOLUTION: 04-2026

WHEREAS, the City of Mechanicville has identified the need for a vehicle to support ongoing operations; and

WHEREAS, the Mechanicville Housing Authority has offered for sale a 2016 F250, VIN #1FM5K8AR5HGD05925, which meets the operational needs of the City; and

WHEREAS, the purchase price of said vehicle is Twenty Thousand Dollars (\$20,000.00), representing a cost-effective acquisition compared to market alternatives; and

WHEREAS, funding for this purchase is available from the appropriate budget line;

NOW, THEREFORE, BE IT RESOLVED, that the Mechanicville City Council hereby authorizes the purchase of the 2016 F250, VIN #1FM5K8AR5HGD05925, from the Mechanicville Housing Authority for the total cost of \$20,000.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Butler _____
Commissioner Blodgett _____
Commissioner Csrmmichael _____
Commissioner Costanzo _____
Commissioner Gaetano _____

Dated: January 14, 2026

CITY OF MECHANICVILLE

Records

RESOLUTION 05-2026

WHEREAS, Police Officer Cory Wagner submitted a letter of resignation to the Chief of Police; and

WHEREAS, Officer Wagner's resignation will take place on January 1, 2026;
NOW

THEREFORE BE IT RESOLVED that the City Council of the City of Mechanicville accepts the resignation letter from Officer Cory Wagner and thanks him for his years of service.

INTRODUCED BY: _____

SECONDED BY: _____

| | | |
|------------|-------------------------|-------|
| ROLL CALL: | Mayor Butler | _____ |
| | Commissioner Blodgett | _____ |
| | Commissioner Carmichael | _____ |
| | Commissioner Costanzo | _____ |
| | Commissioner Gaetano | _____ |

Dated: January 14, 2026

CITY OF MECHANICVILLE

Records

RESOLUTION:06-2026

WHEREAS, The Police Department is in need of a part-time police officer; and

WHEREAS, John Pugliese is a certified police officer and has experience in this field and is willing to start immediately; and

WHEREAS, after a background investigation and interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of John Pugliese; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire John Pugliese as a part-time police officer, at \$27.32 an hour, effective January 19, 2026.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Butler _____
Comm. Blodgett _____
Comm Carmichael _____
Comm. Costanzo _____
Comm. Gaetano _____

Dated January 14, 2026

CITY OF MECHANICVILLE

Records

RESOLUTION: 07-2026

WHEREAS, The Police Department is in need of a full-time Police Officer; and

WHEREAS, Amy DiSiena is on the current certified list for Police Officers from Mechanicville Civil Service; and

WHEREAS, after a background investigation and interviews with Chief Rabbitt and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of Amy DiSiena; NOW

THEREFORE BE IT RESOLVED that the Mayor is authorized to hire Amy DiSiena as a full-time police officer, effective January 19, 2026; the compensation for said position will be set forth in the current collective bargaining agreement between the Mechanicville PBA and the City of Mechanicville. Currently, the starting salary is \$56,089.45.

INTRODUCED BY: _____

SECONDED BY: _____

ROLL CALL: Mayor Butler _____
Comm. Blodgett _____
Comm Carmichael _____
Comm. Costanzo _____
Comm. Gaetano _____

Dated January 14, 2026

RESOLUTION NO.: 08-2026

WHEREAS, the City of Mechanicville Public Safety Office has a need for Occupational Health Services contract with Biamar Consulting LLC.

NOW THEREFORE BE IT RESOLVED that the City of Mechanicville authorizes the Mayor to enter into said agreement with Biamar Consulting LLC commencing January 1, 2026 and ending December 31, 2026.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Gaetano _____

Commissioner Carmichael _____

Commissioner Costanzo _____

January 14, 2026

Biamar Consulting LLC

P.O. Box 371
Altamont, NY 12009

ENROLLMENT FORM FOR SERVICES

This form outlines the terms of the agreement between Biamar Consulting LLC and City of Mechanicville - DPS for occupational health services as outlined below. All parties agree to perform such services in compliance with all applicable federal and state laws, rules and regulations. The conditions of this agreement are subject to change without notice pursuant to any changes(s) in federal and/or state rules, laws and regulations.

The agreement shall be in effect for a period of one year, beginning January 1, 2026 and ending December 31, 2026. The attached pricing will be in effect for one (1) year. Either party may terminate this agreement without cause with sixty (60) days written notice.

Biamar Consulting LLC shall invoice City of Mechanicville - DPS for services as delivered on a monthly basis at the rates set forth below. Payment for such services is due upon thirty (30) days from receipt of invoice.

Biamar Consulting LLC shall maintain in confidence any and all information and records of such information received from the organization and individuals receiving services from Biamar Consulting LLC.

Biamar Consulting LLC will be and act at all times as an independent contractor of City of Mechanicville - DPS. Nothing herein shall be construed to create an employer/employee relationship between the two parties. Biamar Consulting LLC will not be eligible for any employee benefits from City of Mechanicville - DPS including but not limited to vacation pay, sick leave, retirement benefits, or any other employee benefits of any kind.

Each party agrees to indemnify and hold the other party City of Mechanicville - DPS harmless for all losses, damages, expenses and liabilities, and any other expenses, including legal fees, brought against that party by others arising as a result of or in connection with that party's performance under this agreement or as a result of the negligence or claimed negligence by the party or its employees and/or agents acting on behalf of that party.

ORGANIZATION INFORMATION *(please complete all areas):*

Company name: **City of Mechanicville - DPS**

Address: **36 North Main Street**

City: **Mechanicville** State: **NY** Zip: **12118**

Contact name: **Ann Gaetano** Title: **Program Manager**

Email: **Ann.Gaetano@mechanicvilleny.gov**

Phone #: **1-518-664-5651** Fax #: C#

(518) 912-3032 Fax (518) 246-4966

COST FOR SERVICES:

1. On-Site Testing: (Upon Availability)

Drug Testing : \$80.00/test (Collection, lab fees & MRO)

Non-Marijuana & 10 panel Lab Based Drug Testing:
\$90.00/test (Collection, lab fees & MRO)

Alcohol testing: \$60.00/test (includes confirmation)

2. At Network Locations:

5 panel Lab Based Tier 1 Drug Testing: \$75.00/test (Collection, lab fees & MRO)

5 panel Lab Based Tier 2 Drug Testing: \$80.00/test (Collection, lab fees & MRO)

Non-Marijuana Lab Based Tier Drug Testing: \$85.00/test (Collection, lab fees & MRO)

7,9 & 10 panel Lab Based Tier 1 Drug Testing: \$85.00/test
(Collection, lab fees & MRO)

7,9 & 10 panel Lab Based Tier 2 Drug Testing: \$90.00/test
(Collection, lab fees & MRO)

Observed Collection add \$45.00

Breath/QED Saliva Alcohol Screen Test \$60.00/test (add \$60.00 for Confirmation)

3. Random Selection and Program Management

Management fee (Per employee):

| | |
|--------------|---------|
| 1 to 10 - | \$25.00 |
| 11 to 25 - | \$20.00 |
| 26 to 50 - | \$15.00 |
| 51 to 100+ - | \$10.00 |

(includes all random selection and record keeping)

4. Written Drug and Alcohol Policy

“Safety-sensitive” employee written policy: \$550.00
Universal (all employees) written policy: \$650.00

5. Supervisor Training

Supervisor Training Certification for Reasonable Suspicion/ For Cause
Substance Abuse Recognition and Intervention Procedures:

* On-site (at your facility) training seminar: \$750 (maximum of 10).

Additional \$105/supervisor after 10. **Note:** For facilities located 50 miles
outside of Albany, New York, travel expenditures will be added.

6. Physical Exams

DOT Physicals, 19A Physicals & Non-DOT Physicals based on Network location:

Tier 1 - \$115.00 * Tier 2 - \$125.00 * Tier 3 - \$140.00

7. Miscellaneous

General Consultation: **\$ No Charge**

CDL Drug and Alcohol Clearinghouse Research Query: \$10.00 per query

Research & Consultation: \$100.00 per hour

Policy Review & Update: \$ 75.00 per hour (1 hour minimum)

Follow-up Management: \$ 75.00 per employee

Ann Gaetano
City of Mechanicville - DPS

Biagio J Isgro Jr.

Biagio “Joe” Isgro Jr.
VP-Operations & Marketing, CFO
Bimar Consulting LLC

Date

November 13, 2025
Date

RESOLUTION NO: 09-2026

WHEREAS there is a need for an additional fill in secretary for the Senior Center.

WHEREAS the position needs to be filled immediately.

WHEREAS Meg Gorman has all the qualifications needed to fill this position.

NOW THEREFORE BE IT RESOLVED THAT Meg Gorman is hereby appointed to the position of Substitute Secretary at an hourly rate of 17.18 per hour. Hours of work will vary upon need. The appointment would be effective January 14, 2026.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Carmichael _____

Commissioner Gaetano _____

Commissioner Costanzo _____

January 14, 2026

Resolution No.: 10-2026

Whereas, the City of Mechanicville currently operates on several paper-based financial procedures resulting in inefficiency and error.

Therefore be it resolved, that the City Council hereby approves the Modernization of Mechanicville Financial Systems (MFS) starting January 14, 2026, with all implementation managed under the Finance Commissioner and funded through existing lines or donated salary.

Let it be further resolved, that reports roll out quarterly to council showing milestones and savings.

Be it resolved, that official X and Instagram accounts be established under the city's MFS project to post budgets, updates, and alerts in real-time.

Introduced by: _____

Seconded by: _____

Roll Call:

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Carmichael _____

Commissioner Costanzo _____

Commissioner Gaetano _____

January 14, 2026

Resolution 11-2026

IT IS HEREBY RESOLVED THAT, the Memorandum of Agreement dated December 9, 2024, establishing a new collective bargaining agreement between the City of Mechanicville and CSEA for the period January 1, 2025, to December 31, 2027, is hereby approved.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Carmichael _____

Commissioner Costanzo _____

Commissioner Gaetano _____

January 14, 2026

MEMORANDUM OF AGREEMENT
by and between
THE CITY OF MECHANICVILLE
and
CSEA

WHEREAS, the City of Mechanicville (“City”) and the CSEA, Local 1000 AFSCME, AFL-CIO, City of Mechanicville Unit, Saratoga County Local 846 (“CSEA” or “Association”) are parties to a collective bargaining agreement for the period January 1, 2025 to December 31, 2027 (“Agreement”); and,

WHEREAS, the parties bargained the new Agreement when resulted in an MOA dated December 9, 2024 which was then incorporated into a new Agreement; and,

WHEREAS, the parties now realize that two matters in the new Agreement need to be corrected.

IT IS HEREBY AGREED:

1. The hourly rates for Laborer, Maintenance Supervisor, Skilled Laborer, and Maintenance Mechanic as reflected in Schedule “A” are corrected to the following rates as reflected on the attached revised Schedule “A”.

2. Article 10, Section 2 regarding “Observance – Saturday/Sunday Holidays” is amended to read:

“If a holiday or any observed paid half-holiday falls on a Saturday, the day of observance shall be the preceding Friday. If a holiday or observed paid half-holiday falls on a Sunday, the day of observance shall be the following Monday. If a holiday or observed half-holiday falls on a non-work day for any employee, they shall be granted another day or half day off or the holiday or half-holiday respectively pay at the employee’s option.”

3. Article 13, Section 4 regarding Vacation is amended to change “beginning” to “completion” in the first level only (i.e. 1 through 5 years).

4. This Memorandum of Agreement is subject to the approval of the City Council.

Dated: December __, 2025

For the City:

Mike Butler, Mayor

For CSEA:



Gina Trajongo, CSEA LRS

12/30/25

SCHEDULE "A"

PUBLIC WORKS DEPARTMENT

| | <u>1/1/2024</u> | <u>1/1/2025</u> | <u>1/1/2026</u> | <u>1/1/2027</u> |
|----------------------------|-----------------|-----------------|-----------------|-----------------|
| Laborer | \$22.53 | \$24.53 | \$25.27 | \$26.03 |
| Meo | \$24.66 | \$26.66 | \$27.46 | \$28.28 |
| Mechanic | \$28.51 | \$30.51 | \$31.43 | \$32.37 |
| HEO | \$28.49 | \$30.49 | \$31.40 | \$32.34 |
| Maintenance Supervisor | \$35.22 | \$37.22 | \$38.34 | \$39.49 |
| Supervisor Streets & Sewer | \$27.07 | \$29.07 | \$29.94 | \$30.84 |
| Working Supervisor | \$33.10 | \$35.10 | \$36.15 | \$37.23 |
| Clerk/Dispatcher | \$24.03 | \$26.03 | \$26.81 | \$27.61 |
| Water Plant Operator | \$28.51 | \$30.51 | \$31.43 | \$32.37 |
| Water Supervisor | \$33.10 | \$35.10 | \$36.15 | \$37.23 |
| Skilled Laborer | | \$25.28 | \$26.04 | \$26.82 |
| Maintenance Mechanic | | \$26.53 | \$27.33 | \$28.15 |

RESOLUTION NO.: 12-2026

WHEREAS Payroll, General, Water, Sewer, and Capital Project Fund Vouches Contained Within;

| Payroll date | Amount |
|---------------------|---------------------|
| 12/04/2025 | \$126,870.21 |
| 12/18/2025 | \$107,783.16 |
| 12/31/2025 | <u>\$95,477.72</u> |
| | \$336,656.08 |

With an expenditure breakdown by fund as follows:

| | | |
|------------------|---------|---------------------|
| General Fund | A0 Fund | \$489,738.02 |
| Water Fund | FX Fund | \$99,455.14 |
| Sewer Fund | G0 Fund | \$255.58 |
| Capital Projects | H0 Fund | \$72,635.26 |
| Trust Agency | TA Fund | <u>\$2,2029.99</u> |
| | | \$664,113.99 |

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Carmichael _____

Commissioner Costanzo _____

Commissioner Gaetano _____

January 14, 2026