

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
July 13, 2022**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

MAYOR BUTLER
COMMISSIONER SEBER
COMMISSIONER JOHNSON
COMMISSIONER HIGGINS
COMMISSIONER HOSLEY

ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON June 8, 2022

MOVED BY:

SECONDED BY:

AYES:

NAYS:

4. COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER SEBER
COMMISSIONER JOHNSON
COMMISSIONER HIGGINS
COMMISSIONER HOSLEY

CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON

5. Public Hearing (CDBG)

6. Public Comment:

7. RESOLUTIONS:

RESOLUTION 67-2022 CDBG Certifying Officer Stormwater Study

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 68-2022 CDBG Certifying Officer Water Main Replacement Study

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 69-2022 Agreement with the Unified Court System (Court Cleaning and Minor Repairs)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 70-2022 Mechanicville Smart Growth Application

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 71-2022 Agreement with Mechanicville School District for Fuel Pump Repairs

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 72-2022 Retirement

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 73-2022 Resignation

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 74-2022 Deputy Commissioner Salary

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 75-2022 Full Time Police Officer

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 76-2022 Part Time Police Officer

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 77-2022 Budget Amendment

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

Resolution 78-2022 Budget Transfer

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 79-2022 Payroll and Vouchers

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

8. NEW BUSINESS:

9. OLD BUSINESS:

10. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

11. EXECUTIVE SESSION: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

City of Mechanicville Treasurer's Report for the Month of June 2022

	Balance 6/1/2022	Receipts	Disbursements	Balance 6/30/2022
General Fund:				
Checking	3,823,777.76	351,203.43	581,909.92	3,593,071.27
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	3,824,177.76	351,203.43	581,909.92	3,593,471.27
City Clerk Account	0.00	1,418.84	1,418.84	0.00
Payroll	-795.94	171,104.47	174,056.46	-3,747.93
Capital Fund	1,469,575.29	4,144.26	22,795.00	1,450,924.55
Escrow Account	10,318.68	3.39	0.00	10,322.07
Central Ave Drainage Project	0.00	0.00	0.00	0.00
Community Development				
Home Grant Program	0.00	0.00	0.00	0.00
USDA Revolving Loan Funds	70,160.38	583.34	0.00	70,743.72
Total Community Development	70,160.38	583.34	0.00	70,743.72
Total Cash	5,380,301.03	528,457.73	780,180.22	5,128,578.54

**City of Mechanicville
Treasurer's Report for the Month of June 2022**

	General Fund	City Clerk	Payroll	Capital Fund	Escrow Account	Central Ave Drain	2015 Home Grant	USDA
Balance 6/1/22								
Checking	3,823,777.76	0.00	-795.94	1,469,575.29	10,318.68	0.00	0.00	70,160.38
Petty Cash	400.00							
Total	3,824,177.76	0.00	-795.94	1,469,575.29	10,318.68	0.00	0.00	70,160.38
Add Cash Receipts:								
Taxes, Penalties & Interest	27,971.03							
School Taxes & Penalties	11,708.81							
Water & Sewer Revenues	82,181.28							
Sales Tax	75,117.00							
State Aid and Grants	12,147.58							
Interest					3.39			
Transfers			171,104.47	4,144.26				
Capital Projects								
BAN/Bond Proceeds								
Other	142,077.73	1,418.84						583.34
Total Cash Receipts	351,203.43	1,418.84	171,104.47	4,144.26	3.39	0.00	0.00	583.34
Less Cash Disbursements:								
Payrolls	171,104.47		174,056.46	22,795.00	0.00	0.00	0.00	0.00
Warrants	402,140.94	1,418.84						
Debt Service Payments	4,520.25							
Transfers	4,144.26							
Total Cash Disbursements	581,909.92	1,418.84	174,056.46	22,795.00	0.00	0.00	0.00	0.00
Book Balance 6/30/22	3,593,471.27	0.00	-3,747.93	1,450,924.55	10,322.07	0.00	0.00	70,743.72
Less: Deposits in Transit	3,768.82	0.00						
Add: O/S Checks	228,866.63	1,418.84	4,880.79					
Bank Balance 6/30/22	3,818,569.08	1,418.84	1,132.86	1,450,924.55	10,322.07	0.00	0.00	70,743.72

RESOLUTION NO.: 67-2022

Proposed Action: City of Mechanicville Stormwater Drainage Study

RESOLUTION ESTABLISHING THE CITY OF MECHANICVILLE MAYOR AS THE CERTIFYING OFFICER FOR THE CITY OF MECHANICVILLE STORMWATER DRAINAGE STUDY'S ENVIRONMENTAL REVIEW RECORD

WHEREAS, the City of Mechanicville (the "City") is proposing the City of Mechanicville Stormwater Drainage Study in the City of Mechanicville, Saratoga County, New York (the "Project"); and

WHEREAS, the City must prepare an Environmental Review Record (ERR) in accordance with regulations governing the CDBG Small Cities, Towns and Towns Program; and

WHEREAS, the City must appoint an Environmental Certifying Officer to be responsible for the activities associated with the preparation of the ERR;

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor of the City of Mechanicville is hereby designated as the Certifying Officer for the City's ERR; and be it further

RESOLVED, that the Mayor is authorized to sign all necessary certifications leading to the completion of the ERR.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Mayor Mike Butler	_____
Commissioner C. Mark Seber	_____
Commissioner Keith Johnson	_____
Commissioner Dave Higgins	_____
Commissioner Fred Hosley	_____

The foregoing resolution was thereupon declared duly adopted.

Dated: **July 13, 2022**

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville City Council.

City Clerk

RESOLUTION NO.: 68-2022

Proposed Action: City of Mechanicville Water Main Replacement Project

RESOLUTION ESTABLISHING THE CITY OF MECHANICVILLE MAYOR AS THE CERTIFYING OFFICER FOR THE CITY OF MECHANICVILLE WATER MAIN REPLACEMENT PROJECT'S ENVIRONMENTAL REVIEW RECORD

WHEREAS, the City of Mechanicville (the "City") is proposing the City of Mechanicville Water Main Replacement Project in the City of Mechanicville, Saratoga County, New York (the "Project"); and

WHEREAS, the City must prepare an Environmental Review Record (ERR) in accordance with regulations governing the CDBG Small Cities, Towns and Towns Program; and

WHEREAS, the City must appoint an Environmental Certifying Officer to be responsible for the activities associated with the preparation of the ERR;

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor of the City of Mechanicville is hereby designated as the Certifying Officer for the City's ERR; and be it further

RESOLVED, that the Mayor is authorized to sign all necessary certifications leading to the completion of the ERR.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Mayor Mike Butler	_____
Commissioner C. Mark Seber	_____
Commissioner Keith Johnson	_____
Commissioner Dave Higgins	_____
Commissioner Fred Hosley	_____

The foregoing resolution was thereupon declared duly adopted.

Dated: **July 13, 2022**

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville City Council.

City Clerk

RESOLUTION #: 69-2022

WHEREAS, the Mechanicville City Council previously approved an Agreement with the State of New York Unified Court System to provide for Court Cleaning and Minor Repairs (Contract No. C300398); and

WHEREAS, the Agreement requires that an Annual Renewal Letter and Budget be signed for each year of the five year Agreement; and

WHEREAS, the renewal shall commence on April 1, 2022 and shall terminate on March 31, 2023 with all terms and conditions of the original Agreement continuing to apply except as it relates to Appendix B of the original Agreement; and

WHEREAS, the amended Appendix B shall set the maximum compensation for the 2022-2023 period to be \$26,903.00; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council hereby authorizes the Mayor to enter into a renewal Agreement with the State of New York Unified Court System to provide Court Cleaning and Minor Repairs.
2. That the Mayor is hereby authorized to sign any documents necessary to enter a renewal Agreement with the State of New York Unified Court System.

INTRODUCED BY:

SECONDED BY:

MAYOR BUTLER

COMMISSIONER SEBER

COMMISSIONER JOHNSON

COMMISSIONER HIGGINS

COMMISSIONER HOSLEY

July 13, 2022



STATE OF NEW YORK
UNIFIED COURT SYSTEM
FOURTH JUDICIAL DISTRICT
101 STATE FARM PLACE, SUITE 100
MALTA, NEW YORK 12020
(518) 285-5099
FAX # (518) 453-8988

LAWRENCE K. MARKS
Chief Administrative Judge

NORMAN ST. GEORGE
Deputy Chief Administrative Judge
Courts Outside New York City

FELIX J. CATENA
District Administrative Judge
Fourth Judicial District

JOANNE B. HAELEN
District Executive

JOANNE M. MANN
Deputy District Executive

July 1, 2022

The Honorable Michael J. Butler
The City of Mechanicville
36 North Main Street
Mechanicville, New York 12118

Re: Agreement between the State of New York Unified Court System and the City of Mechanicville for Court Cleaning and Minor Repairs (Contract No. C300398) Annual Renewal Letter and Budget (Appendix B) for State Fiscal Year 2022-2023

Dear Mayor Butler:

Please be advised that pursuant to Section I of the existing contract between the Unified Court System and the City of Mechanicville, we are hereby establishing a renewal period in the five-year term of this agreement. Said renewal period shall commence on April 1, 2022 and shall terminate on March 31, 2023. During this 2022-2023 renewal period, all terms and conditions of the above-referenced Agreement shall continue to apply, except as specified below.

The proposed budget for services to be rendered pursuant to this contract in the 2022-2023 period shall be **\$26,903.00**. Pursuant to the provisions of Chapter 686 of the Laws of 1996, as amended to date, the maximum compensation for the 2022-2023 period shall be 100% of that amount. The attached revised Appendix B, detailing the proposed budget for the renewal period, shall be incorporated into the Agreement and shall replace all prior Appendix B's. The signatures below shall confirm acceptance of this renewal by the City of Mechanicville, and by the Unified Court System.

Accordingly, the original of this letter should be signed by an authorized representative of the City of Mechanicville, and the corresponding acknowledgment page should be notarized. Please mail the signed original letter together with the related documents to this office.

Sincerely,



Chelsea R. Barrett
Principal Court Analyst

Accepted for: City of Mechanicville

Accepted for: Unified Court System

Michael J. Butler
Mayor

Maureen McAlary
Director, Division of Financial Management

Dated: _____

Dated: _____

Attachment

cc: Karen Drost, Chief Clerk
Keith Johnson, Commissioner of Finance

ACKNOWLEDGMENT

STATE OF NEW YORK)
) SS:
COUNTY OF SARATOGA)

On the ____ day of _____, 2022, before me personally came _____, to me known, who, being by me duly sworn, did depose and say that he/she resides in _____, that he/she is the _____ of _____, the municipality described in and which executed the above instrument; and that she/he is duly authorized by the governing body of said municipality to sign her/his name thereto.

Unified Court System
Court Cleaning and Minor Repairs Proposed Budget Form
 (Appendix B to a contract between a local government entity and the NYS Unified Court System pursuant to Chapter 686, Laws of 1996)

State Fiscal Year: April 1, 2022 thru March 31, 2023

Name of County or City: City of Mechanicville: Contract C300398

List Court Buildings: Name and Address of Each Court Building (Including County Clerk Space)	Owned or Leased	Total		Court Spaces to be Cleaned and Repaired Pursuant to this Budget	
		Building Net Usable Square Feet	Net Usable Sq. Ft.	Court Related	Aid Eligible Percentage
City Hall 36 North Main Street Mechanicville, New York 12118	Owned	7,932	2,971		37%
Combined		7,932	2,971		37%

Note: Divide Court SF by Total SF for percent

Anticipated Changes in Location or Space Utilization: Name and Address of Affected Building(s)	Nature of Changes	Target Date

1 Cleaning Costs:

1(a) Service Contracts

Budget Line #	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	FY22-23 Budget Request
1	Unifirst	Provide/Clean Rugs	1	\$1,500	37%	\$555
2	Country Living	Carpet Cleaning	1	\$800	100%	\$800
3						
4						
5						
6						
1(a) Subtotal:						\$1,355

1(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringe Benefits	Total Personal Service Costs	Aid Eligible Percentage	FY22-23 Budget Request
7	City Hall	\$12,000	\$3,240	\$15,240	100%	\$15,240
8	City Hall	\$2,500	\$675	\$3,175	100%	\$3,175
9						
10						
11						
12						
1(b) Subtotal:						\$18,415

1(c) Supplies and Equipment

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	FY22-23 Budget Request
Cleaning Supplies	City Hall	1	\$3,000	37%	\$1,110
14					
15					
16					
17					
18					
1(c) Subtotal:					\$1,110
1(d) - Total Cleaning Costs (1a+1b+1c):					\$20,880

2 Trash Removal and Disposal

2(a) Trash Removal

	Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	FY22-23 Budget Request
19	County Waste	City Hall	1	\$800	37%	\$296
20						
21						
22						
23						
2(a) Total:						\$296

2(b) Trash Disposal

	Contractor or Agency	Building	Quantity / Unit	Costs	Aid Eligible Percentage	FY22-23 Budget Request
24	N/A					
25						
26						
27						
28						
2(b) Total:						\$0

2(c) - Total Trash Removal & Disposal (2a+2b): 2(c)

\$296

3 HVAC Cleaning Costs

3(a) Duct Work Cleaning and Filter Changing By Service Contract

	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	FY22-23 Budget Request
29	TBD	Cleaning	City Hall	\$1,000	100%	\$1,000
30						
31						
32						
33						
34						
3(a) Subtotal:						\$1,000

3(b) Duct Work Cleaning and Filter Changing by Local Payroll

No. of Positions	Building	Annual Wages	Fringe Benefits	Personal Service Costs	Aid Eligible Percentage	FY22-23 Budget Request
35	N/A					
36						
37						
38						
39						
40						
3(b) Subtotal:						\$0

3(c) Filter Changing - Filters Only

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	FY22-23 Budget Request
41	N/A				
42					
43					
44					
45					
46					
3(c) Subtotal:					\$0
<u>3(d) Total HVAC Ductwork Cleaning & Filter Changing Costs (3a+3b+3c):</u>					<u>\$1,000</u>

4 GRAND TOTAL - ALL "CLEANING COSTS":

Grand Total Boxes 1d + 2c + 3d: 4 22,176

5 Proposed "Tenant" Work

Use the following codes: a - Flooring and Carpeting

- b - Painting
- c - Interior Ceilings
- d - Bathrooms
- e - Fixtures
- f - Minor Renovation
- g - Other (Identify)

Work to be Performed:

FY22-23
Budget
Request

	Code	Describe Work	Building	Wages	Fringe	Supplies	Total Costs	Aid Eligible Percentage	FY22-23 Budget Request
47	g	speaker with an amplified speaker system.	City Hall						
48	g	Contract with vendor come in to perform electrical assessment of Court area due to safety concerns with hot outlets and perform appropriate electrical work if necessary to address issues.	City Hall						
49	a	Replace bathroom floor after radiator is repaired.	City Hall						
50	g	Reapply tint to observation window in clerk's office that overlooks the courtroom.	City Hall						
51						\$1,800	100%		\$1,800
52									
53									
54									
55									
56									
57									
Total (5):									\$1,800

6 **TOTAL - 100% REIMBURSIBLE EXPENSES:**
(Cleaning Costs & Tenant Work)

Total (4+5) 6: **\$23,976**

7 Building and Property Maintenance:

7(a) Service Contracts

Use Codes A-G:

- a - Pest Control
- b - Elevators
- c - HVAC
- d - Telephone Wiring

- e - Security & Alarm Systems
- f - Property Maintenance
- g - Other (Identify)

Code	Contractor	Type Work Performed	Building	Contract		FY22-23 Budget Request
				Amounts for Budget Period	Aid Eligible Percentage	
58	a	TBD Vendor				
59	e	Pest Control	City Hall	\$800	37%	\$296
60	c	Emergency systems	City Hall	\$500	37%	\$185
61	g	Boiler repairs	City Hall	\$2,200	37%	\$814
62	g	Bldg & prop maintenance	City Hall	\$1,200	37%	\$444
63	g	Bldg & prop maintenance	City Hall	\$4,000	37%	\$1,480
64						
65						
66						
67						
68						
7(a) Subtotal:						\$3,219

7(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringes	Total Costs	Aid Eligible Percentage	FY22-23 Budget Request	
							69
70							
71							
72							
73							
74							
75							
76							
7(b) Subtotal:						\$1,698	

7(c) Supplies and Equipment

								FY22-23	
	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request			
77	Various supplies & equipment	City Hall	1	\$4,500	37%	\$1,665			
78									
79									
80									
81									
7(c) Subtotal:						\$1,665			

7 (d) Total - Building and Property Maintenance Costs (7a+7b+7c) 7 (d):

- 8 Total - Building and Property Maintenance Costs: \$6,582
- 9 Total Cost Reimbursable @ 25% = (Box 8 x 25%) \$1,646

10 Total Proposed Direct Costs (Item 6 + Item 9):

- 11 Overhead Costs (Item 10 x .05): \$1,281
- 12 Total Proposed Contract Amount (Item 10 + Item 11): \$26,903

13 Local Government Certification:

I hereby certify that the cost estimates contained herein were developed using the best available information and that the proposed budget amounts are just, true and correct to the best of my knowledge.

Name:	Michael J. Butler
Title:	Mayor
Signature:	
Date:	

County or City:	City of Mechanicville
Address:	36 North Main Street
Phone:	Mechanicville, NY 12118 (518) 664-8920

ENDNOTES:

Use budget line numbers for reference and include remarks or explanations below.

Line No. Explanation:

8	Mid-day COVID cleaning
29	Vendor - to be determined

CITY OF MECHANICVILLE - RESOLUTION #: 70-2022
DEPARTMENT OF STATE SMART GROWTH COMPREHENSIVE PLANNING AND ZONING GRANT PROGRAM

The City Council of the City of Mechanicville made a motion to adopt the following Resolution:

WHEREAS, the City of Mechanicville is applying to the Department of State Smart Growth Comprehensive Planning and Zoning Grant Program for a project entitled "Comprehensive Plan and Zoning Code Update" to be located in the City of Mechanicville.

WHEREAS, the applicant municipality may obtain the approval/endorsement of the governing body of the municipality or municipalities in which the project will be located;

WHEREAS, the Department of State, pursuant to the Smart Growth Comprehensive Planning and Zoning Grant regulations requires an applicant to fund up to 10% of the total project cost, pursuant to the grant program;

WHEREAS, the City has secured up to 10% of the total project cost, pursuant to the grant program, in cash and in kind services;

NOW, THEREFORE, BE IT RESOLVED that the governing board of the City of Mechanicville hereby does approve and endorse the application for a grant under the Smart Growth Comprehensive Planning and Zoning Grant Program, for a project known as the "Comprehensive Plan and Zoning Code Update" and located within this community.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Higgins _____

Commissioner Hosley _____

Adopted:

I hereby certify that the above resolution was adopted by the City Council of the City of Mechanicville at a regularly scheduled City Board meeting held on 07/13/2022 and is on file in the City Clerk's Office.

C. Mark Seber, City of Mechanicville

RESOLUTION #: 71-2022
INTERMUNICIPAL AGREEMENT
BETWEEN
THE MECHANICVILLE CITY SCHOOL DISTRICT (“District”)
AND
THE CITY OF MECHANICVILLE (“City”)

WHEREAS, the City and the District are municipal corporations as defined by Article 5-G of the New York General Municipal Law (“GML”); and,

WHEREAS, GML Section 119-o authorizes municipal corporations to contract to perform together that which each is authorized to perform individually; and,

WHEREAS, pursuant to GML Section 119-o, the City, and the District (the “Parties”) are parties to a valid and binding Agreement dated May 12 2022, for the District’s use of the City’s fuel pumps; and,

WHEREAS, through the Agreement, the City agrees to provide the District and the District agrees to pay the City for fuel on an as needed basis for the duration of the Agreement; and,

WHEREAS, subsequent to the Agreement being entered into, the City notified the District that the fuel pumps are in need of repair and will not continue to be operable without such repairs; and,

WHEREAS, the District is a substantial user of the fuel pumps:

NOW, THEREFORE, the Parties agree as follows:

1. As a condition of the District’s continued use of the City’s fuel pumps and to ensure such pumps remain in good working order such that the terms of the Agreement may be carried out, the District agrees to pay the City \$11,258 reflective of a portion (42%) of the costs associated with repair and maintenance of the fuel pumps.
2. The District agrees to pay the City the above referenced amount in a lump sum payment of \$11,258 to be paid upon completion of the repairs.
3. The City shall use the monies paid by the District for the repair and continuing operation of the fuel pumps so that the obligations under the Agreement may continue to be fulfilled.
4. The Parties agree all other terms and conditions of the Agreement shall remain in full force and effect:

NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:

1. That the City Council hereby authorizes the Mayor to enter into an Agreement with the Mechanicville City School District to provide payment towards fuel pump repairs.

2. That the Mayor is hereby authorized to sign any documents necessary to enter an Agreement with the Mechanicville City School District.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BUTLER _____

COMMISSIONER SEBER _____

COMMISSIONER JOHNSON _____

COMMISSIONER HIGGINS _____

COMMISSIONER HOSLEY _____

July 13, 2022

**AMENDMENT TO THE INTERMUNICIPAL AGREEMENT
BETWEEN
THE MECHANICVILLE CITY SCHOOL DISTRICT (“District”)
AND
THE CITY OF MECHANICVILLE (“City”)**

WHEREAS, the City and the District are municipal corporations as defined by Article 5-G of the New York General Municipal Law (“GML”); and,

WHEREAS, GML Section 119-o authorizes municipal corporations to contract to perform together that which each is authorized to perform individually; and,

WHEREAS, pursuant to GML Section 119-o, the City, and the District (the “Parties”) are parties to a valid and binding Agreement dated May 12 2022, for the District’s use of the City’s fuel pumps; and,

WHEREAS, through the Agreement, the City agrees to provide the District and the District agrees to pay the City for fuel on an as needed basis for the duration of the Agreement; and,

WHEREAS, subsequent to the Agreement being entered into, the City notified the District that the fuel pumps are in need of repair and will not continue to be operable without such repairs; and,

WHEREAS, the District is a substantial user of the fuel pumps:

NOW, THEREFORE, the Parties agree as follows:

1. As a condition of the District’s continued use of the City’s fuel pumps and to ensure such pumps remain in good working order such that the terms of the Agreement may be carried out, the District agrees to pay the City \$11,258 reflective of a portion (42%) of the costs associated with repair and maintenance of the fuel pumps.
2. The District agrees to pay the City the above referenced amount in a lump sum payment of \$11,258 to be paid upon completion of the repairs.
3. The City shall use the monies paid by the District for the repair and continuing operation of the fuel pumps so that the obligations under the Agreement may continue to be fulfilled.
4. The Parties agree all other terms and conditions of the Agreement shall remain in full force and effect:

IN WITNESS WHEREOF, the parties hereto have executed this Amendment the day and year first written below.

**MECHANICVILLE CITY
SCHOOL DISTRICT**

Dated: _____, 2022

Dated: _____, 2022

By: _____
KEVIN KOLAKOWSKI
Superintendent

By: _____
MARLENE TIERNEY
President, Board of
Education

Dated: _____, 2022

DEPARTMENT OF PUBLIC WORKS

(Approved for the signature of
the City Mayor)

By: _____
DAVID HIGGINS
Commissioner of Public Works

Dated: _____, 2022

Dated: _____, 2022

DEPARTMENT OF LAW
(Approved for the signature of
the City Mayor)

**CITY OF
MECHANICVILLE**

By: _____
Principal Assistant City Attorney

By: _____
MIKE BUTLER
Mayor, City of
Mechanicville

2800

PETRO JRM



15 GRACE MOORE RD
SARATOGA, NY 12866
PH: 518 587-5566

2940 CURRY ROAD
SCHENECTADY, NY 12303
PH: 518 355-2747

PROPOSAL / CONTRACT

Date: January 19 2022

Address: Town of Mechanicville
Attn: John

Ph 518 664-7171
Fax:
Email:

Ref: Pump and Fuel Management replacement project

WE ARE PLEASED TO HAVE THE OPPORTUNITY TO PROVIDE THE FOLLOWING PROPOSAL:

SCOPE OF WORK:

Replace 2 Old Gasboy Astra pumps with new Fillrite pump / dispenser combinations
Replace the old Fuel Management system with a new OPW PV200 cardless / keyless Fuel Management System.

This Includes a Technician to help move the customer's Data Base from the old Phoenix premier DOS based system to the new Phoenix SQL-LITE* software system. Includes a OPW FMS Phone Training session.

Equipment: R.M. Dalrymple will provide the following equipment

<u>Qty</u>	<u>Description</u>	
2-	Fill rite FR 902 CRU Dispenser	
1	-Fill Rite FR713V Tank Top Pump (unl gas)	
1	- Fill Rite FR313V Tank Top Pump (Diesel)	
1	- 800F Pulser	
1	- Misc. Galvanized pipe and fittings.	
1	- Misc. Electrical fittings and wire.	
1	OPW FMS PV200 Cardless / Keyless system with FSC3000 and SQL-LITE software	
1	- Misc. Electrical fittings and wire	
TOTAL PROJECT COST.....		\$26,802.75
Breakdown:		
2	- Fuel pumps.....	\$11,950.00
	Fuel Management System.....	\$14,852.75

RESOLUTION NO.: 72-2022

WHEREAS KIMBERLY NOONAN HAS BEEN EMPLOYED by the City of Mechanicville since 2002 and a full time employee since 2005; and

WHEREAS KIMBERLY NOONAN HAS INFORMED THE CITY OF HER INTENTION TO RETIRE EFFECTIVE July 15, 2022;

NOW THEREFORE BE IT RESOLVED THAT THE Mechanicville City Council accepts the retirement of Kimberly Noonan effective July 15, 2022. The Mechanicville City Council wishes to express its appreciation for the many years of dedicated service that Kimberly has provided the City.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Higgins _____

Commissioner Hosley _____

July 13, 2022

6/16/2022

Dear Commissioner Fred Hosley,

This letter represents my official notice of retirement from my position of Account Clerk with the Office of Public Safety be made final on July 15, 2022.

It has been a great pleasure to be alongside the individuals at the City of Mechanicville and I will always appreciate the experience and knowledge I gained during my time here.

I hope this notice period is enough for you to find a replacement. Furthermore, please let me know of any help that I could be to train or assist the person that will take over my position.

Sincerely,

A handwritten signature in cursive script that reads "Kimberly L. Noonan".

Kimberly L Noonan

RESOLUTION NO.: 73-2022

WHEREAS COMMISSIONER OF PUBLIC WORKS DAVE HIGGINS TOOK OFFICE on January 1, 2022; and

WHEREAS COMMISSIONER HIGGINS HAS INFORMED the City Council of his intent resign his position of Commissioner of Public Works effective July 7, 2022;

NOW THEREFORE BE IT RESOLVED THAT THE Mechanicville City Council accepts the resignation of Commissioner Higgins effective July 7, 2022. The City Council wishes to thank Commissioner Higgins for his service to the City.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Higgins _____

Commissioner Hosley _____

July 13, 2022

RESOLUTION NO.: 74-2022

WHEREAS THE CLERK IN THE PUBLIC SAFETY OFFICER has retired creating an opening in that Department; and

WHEREAS THE COMMISSIONER OF PUBLIC WORKS HAS appointed April Turner as the Deputy Commissioner of Public Safety;

NOW THEREFORE BE IT RESOLVED THAT THE Mechanicville City Council approves an annual salary of \$30,500 for the position of Deputy Public Safety Commissioner effective July 1, 2022.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Higgins _____

Commissioner Hosley _____

July 13, 2022

CITY OF MECHANICVILLE

Records

RESOLUTION: 75-2022

WHEREAS, The Police Department is in need of a full-time police officer; and

WHEREAS, John Nedoroscik is on the current certified list for police officers from Mechanicville Civil Service; and

WHEREAS, after a background investigation and interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of John Nedoroscik; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire John Nedoroscik as a full-time police officer, effective July 16, 2022, the compensation for said position will be set forth in the current collective bargaining agreement between the Mechanicville PBA and City of Mechanicville. Currently, the starting salary is \$46,855.58.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Higgins _____

Commissioner Hosley _____

July 13, 2022

CITY OF MECHANICVILLE

Records

RESOLUTION: 76-2022

WHEREAS, The Police Department is in need of a part-time police officer; and

WHEREAS, Daniel Shameti is a certified police officer and has experience in this field and is willing to start immediately; and

WHEREAS, after a background investigation and interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of Daniel Shameti; NOW

THEREFORE BE IT RESOLVED, that the Mayor is authorized to hire Daniel Shameti as a part-time police officer, at \$21.07 an hour, effective July 14, 2022.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Higgins _____

Commissioner Hosley _____

July 13, 2022

RESOLUTION NO. 77-22

WHEREAS, the Mechanicville City Council adopted their 2022 Annual Budget on December 08, 2021; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend said Budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2022 Budget we wish to approve the following amendments:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-2655-000	SALES - OTHER	\$ 7,780
A0-2680-000	INSURANCE RECOVERIES	\$ 3,597

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-8510-410	COMM. BEAUTIFICATION - CONTRACTED	\$ 7,780
A0-3120-407	POLICE - REPAIRS & MAINTENANCE	\$ 3,597

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
Comm. Seber _____
Comm. Johnson _____
Comm. Higgins _____
Comm. Hosley _____

Dated: _____ July 13, 2022

RESOLUTION No.: 78-2022

WHEREAS, the Mechanicville City Council adopted their 2022 Annual Budget on December 8, 2021; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2022 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
150.00	A0-5010-406	A0-1490-406	Highways - Clothing	DPW - Clothing
300.00	A0-3410-200	A0-3411-402	Fire Dept - Equipment	Fire Bldg - Materials & Supplies
100.00	A0-1315-406	A0-8035-410	Accounts - Advertising	Charter Comm. - Contracted Services
95.00	A0-1210-401	A0-1430-410	Mayor - Office Expense	Civil Service - Contracted Services
50.00	A0-7110-402	A0-7110-410	Parks - Materials & Supplies	Parks - Contracted Services
5,000.00	A0-5010-200	A0-8170-407	Highways - Equipment	Street Cleaning - Repairs & Maintenance
250.00	A0-5132-402	A0-5132-105	Garage - Materials & Supplies	Garage - Overtime
10,500.00	FX-8320-402	FX-8320-407	Water - Materials & Supplies	Water - Repairs & Maintenance
264.60	A0-7110-407	A0-7110-402	Parks - Repairs & Maintenance	Parks - Materials & Supplies

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
 Comm. Seber _____
 Comm. Johnson _____
 Comm. Higgins _____
 Comm. Hosley _____

Dated: July 13, 2022

RESOLUTION NO. 79 -2022

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

PAYROLL	6/9/2022	\$	75,181.00
	6/23/2022	\$	95,923.47
PAYROLL	7/7/2022	\$	83,041.52
		\$	254,145.99

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$	209,004.71
WATER FX FUND	\$	12,710.21
SEWER G0 FUND	\$	35,114.42
CAPITAL PROJECTS H0 FUND	\$	22,795.00
PAYROLL TA FUND	\$	254,145.99
TOTAL	\$	533,770.33

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
Comm. Seber _____
Comm. Johnson _____
Comm. Higgins _____
Comm. Hosley _____

Dated: _____ July 13, 2022