

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
May 14, 2025**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON April 9, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

6. Public Comment:

7. RESOLUTIONS:

RESOLUTION 28-2025 Budget Amendments

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 29-2025 Payroll

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 30-2025 Disinfection Byproducts Remediation Project

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 31-2025 Nexstar Digital

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

8. NEW BUSINESS:

9. OLD BUSINESS:

10. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

11. EXECUTIVE SESSION: In- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. EXECUTIVE SESSION: Out- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

13. MEETING ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

**City of Mechanicville
Treasurer's Report for the Month of
March 2025**

	Balance 03/01/2025	Receipts	Disbursements	Balance 03/31/2025
General Fund - 4781				
Checking	914,487.28	5,599,015.10	677,425.60	5,836,076.78
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>914,887.28</u>	<u>5,599,015.10</u>	<u>677,425.60</u>	<u>5,836,476.78</u>
City Clerk Account- 4765	<u>1,487.72</u>	<u>2,003.52</u>	<u>2,095.43</u>	<u>1,395.81</u>
Payroll- 4690	<u>39,160.34</u>	<u>193,396.61</u>	<u>207,104.73</u>	<u>25,452.22</u>
Capital Fund - 4715	<u>57,927.09</u>	<u>151.97</u>	<u>1,741.25</u>	<u>56,337.81</u>
Escrow Account 7217	<u>12,460.51</u>	<u>33.34</u>	<u>0.00</u>	<u>12,493.85</u>
Central Ave Drainage Project	<u>120.26</u>	<u>0.32</u>	<u>0.00</u>	<u>120.58</u>
HRA Account 2213	48,326.56	104.04	21,657.56	26,773.04
Community Development				
Home Grant Program - 5567	114.98	0.31	0.00	115.29
USDA Revolving Loan Funds 2320	73,722.35	1,198.87	0.00	74,921.22
Total Community Development	<u>73,837.33</u>	<u>1,199.18</u>	<u>0.00</u>	<u>75,036.51</u>
Total Cash	<u>1,106,745.39</u>	<u>5,795,800.04</u>	<u>888,367.01</u>	<u>6,014,178.42</u>

**City of Mechanicville
Treasurer's Report for the Month of
April 2025**

	Balance 04/01/2025	Receipts	Disbursements	Balance 04/30/2025
General Fund - 4781				
Checking	5,836,076.78	584,517.45	4,914,401.70	1,506,192.53
Petty Cash	400.00	0.00	1,395.81	-995.81
Total General Fund	<u>5,836,476.78</u>	<u>584,517.45</u>	<u>4,915,797.51</u>	<u>1,505,196.72</u>
City Clerk Account- 4765	<u>1,395.81</u>	<u>1,649.30</u>	<u>1,906.37</u>	<u>1,138.74</u>
Payroll- 4690	<u>25,452.22</u>	<u>188,547.33</u>	<u>188,566.01</u>	<u>25,433.54</u>
Capital Fund - 4715	<u>56,337.81</u>	<u>145.86</u>	<u>0.00</u>	<u>56,483.67</u>
Escrow Account 7217	<u>12,493.85</u>	<u>16.81</u>	<u>12,002.94</u>	<u>507.72</u>
Central Ave Drainage Project	<u>120.58</u>	<u>0.31</u>	<u>0.00</u>	<u>120.89</u>
HRA Account 2213	26,773.04	50,165.32	19,065.80	57,872.56
Community Development				
Home Grant Program - 5567	115.29	0.30	0.00	115.59
USDA Revolving Loan Funds 2320	74,921.22	1,028.77	0.00	75,949.99
Total Community Development	<u>75,036.51</u>	<u>1,029.07</u>	<u>0.00</u>	<u>76,065.58</u>
Total Cash	<u>6,014,178.42</u>	<u>775,906.13</u>	<u>5,118,272.83</u>	<u>1,671,811.72</u>

ACO LYNN M MEAGER APRIL 2025 MONTHLY REPORT

- RAL (Running at Large): 23
- RETURNED TO OWNERS: 22
- POTTY DEPOT FILLS: 7
- BITE CASES: 4 ACTUALS = MULTIPLE TRIPS TO MONITOR
- ACCUSED BITE CASES: 3 (UNFOUNDED)
- COURTESY LICENSE APPS MAILED TO RESIDENTS: 6
- DOORS TAGGED FOR ORDINANCE VIOLATIONS: 3
- ABUSE REPORTS/NEGLECT: 13 (3 FOUNDED)
- BARKING/NOISE COMPLAINTS: 10
- FECES VIOLATIONS: 8 CALLS
- APPEARANCE TICKETS/TRIPS FOR NOTARY/SERVING: 7/14/7
- REDIRECTING CALLS FROM RESIDENTS TO PROPER ACO/DCO: 10
- DEC CALLS: 5
- MOBILE PET PANTRY PICK UP: 850 LBS
- DONATIONS TO MACC: 100 LBS/RESIDENTS:700 (MY CAR FOR PANTRY)



EMS Call Summary For The City Of Mechanicville

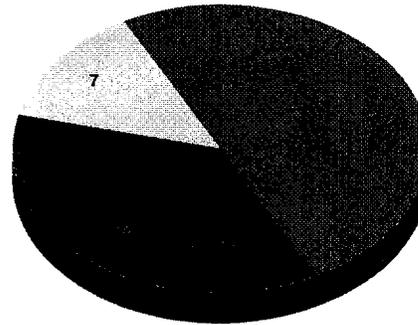


April 2025

39 Medical Emergencies

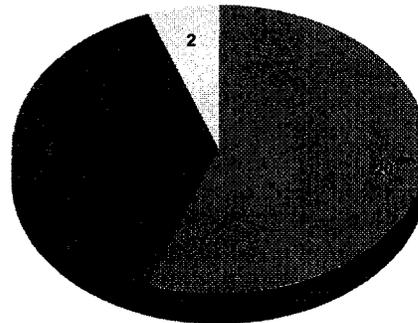
Medical Category	Number of Calls
Dizziness	4
Fainting	2
Drug Use	4
Mental Health	1
Cardiac Arrest	1
Cardiac Related	4
COVID Related	4
GI Problems	1
General Illness	2
Traumatic Injury	7
Acute Pain	3
Pregnancy Related	2
Stroke	2
Fall - Lift Assist	1
Other	1

Outcome Category

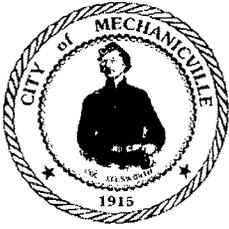


ALS Care
 BLS Care
 Refused Medical Assistance
 Assistance / Other

Transports by Hospitals



Samaritan Hospital
 Saratoga Hospital
 Albany Med



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

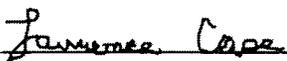
MONTHLY REPORT APRIL 2025

COMPLAINTS FOR THE MONTH OF APRIL

#	AREA	COMPLAINT	CLOSED
65	Saratoga Avenue	Mold in residence	X
66	William Street	Windows broken and sewer gas smell	
67	Park Avenue	5 dogs in an apartment bad smell and noise	ACO
68	North Main Street	Fence fell over onto sidewalk	X
69	Broadway	Cable line down	X
70	Bennington Avenue	Paint across the roadway and dumped on neighboring property	MS4
71	North Main Street	Fence fell over onto sidewalk	X
72	North Third Avenue	Garbage in between houses	
73	Saratoga Avenue	Pile of garbage left out on sidewalk	X
74	North Second Avenue	Garbage left out for weeks on sidewalk	X
75	Warsaw Avenue	Couch and tree left out by road for weeks	X
76	North Second Avenue	Garbage left out for weeks on sidewalk	X
77	North Second Avenue	Building left unsecured	X
78	Tenandaho Lane	Hole in yard caused by rain water	DPW

There was a total of 14 complaints taken, 17 building permits issued, 14 construction inspections performed, 3 Fire Safety & Property Maintenance inspections and/or reinspection's performed, 4 Certificates of Compliance issued, 0 Certificates of Occupancies issued, 4 foil requests / title searches completed, and 19 information requests from citizens. I completed the 2024 annual department of buildings report and submitted it to the Mayor's office, and I attend the Park Commission meeting.

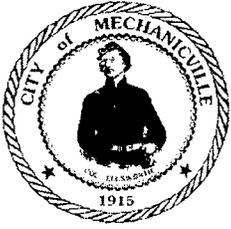
Respectfully submitted,



Laurence Case

City of Mechanicville

Department of Buildings



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

QUARTERLY VACANT BUILDING REGISTRY REPORT

FIRST QUARTER OF 2025

We start this year off with 33 vacant building 3 of which were fire damaged buildings. Currently 5 have been reoccupied and removed from the registry, 512 Grand Street, 54 South Main Street, 144 Mechanics Street, 130 North Fourth Avenue & 25 – 15 Warsaw Avenue. 3 are currently under construction 909 Elizabeth, 9 Viall Avenue and 11 Viall Avenue. A building permit application accompanied by engineered plans along with a stabilization plan have been submitted for 96 Saratoga Avenue, and are currently under review.

With the fire damaged buildings, 158 Saratoga Avenue has had a building permit issued and repairs are currently underway. 11 South Central Avenue has been issued a demolition permit, but work is currently waiting on me to clear up a couple of issues. I am currently working on resolving 35 Francis Street, which has been vacant for the past 10 years since the fire at the structure.

We are closing out this quarter with only 28 buildings left on the registry (3 fire damaged).

Respectfully submitted,

Laurence Case

City of Mechanicville

Department of Buildings

DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK



ANNUAL REPORT FOR THE YEAR OF

2024

TABLE OF CONTENTS

Overall summary of activities during 2024 -----	Pages 3 - 5
Complaints -----	Pages 6 - 14
Issued building permits & Stop Work Orders -----	Pages 15 - 17
Vacant building registration -----	Pages 18 - 21
Fire Safety & Property Maintenance Inspections -----	Page 22
Projects -----	Pages 23 - 45
Fiscal year report -----	Pages 46 - 56

OVERALL SUMMARY OF ACTIVITIES DURING 2024

COMPLAINTS

Total number of Complaints submitted-----	288
Number of complaint submitted for other jurisdictions --	2
Number of complaint forwarded to other department/agencies -----	16
Number of complaints closed-----	262
Number of complaints still open carrying into 2025-----	26

ISSUED BUILDING PERMITS & STOP WORK ORDERS

Total number of building permit numbers issued-----	187
Number of permits voided for training-----	19
Number of permits voided due to being in a different AHJ--	9
Number of permits voided due to being used for VB registry	4
Number of permits voided due to other reasons-----	5
Number of Stop Work Orders issued-----	8

VACANT BUILDING REGISTRATION

Total number of vacant buildings -----	33
Number of vacant building excluded from the registry by city code -----	2
Number of vacant building owner up to date on registry paperwork and fees -----	10
Number of fire damaged buildings -----	3

§ 84-17. Vacant building registration.

A. The owner shall register with the Building Department, not later than thirty (30) days after any building located in an area zoned for, or abutting and area zoned for, residential or neighborhood commercial use in the City becomes a vacant building, as defined above, or not later than thirty (30) days after being notified by the Building Department of the requirement to register. The Building Department may identify vacant buildings through its routine inspection process as well as through notification by residents, neighborhood associations, and other community groups that a building may be eligible for inclusion on the registry.

FIRE SAFETY & PROPERTY MAINTENANCE INSPECTIONS

Total number of A occupancy -----	43
Number of A occupancy excluded due to a different AHJ -	1
Number of NYS required yearly A occupancy inspections performed -----	29

Number of A occupancy that passed inspection the first time ----- 0

Number of A occupancy that passed on re-inspection after corrections were made ----- 6

PROJECTS

Revenue line Codes
After reviewing how revenue taken in from the Department of Buildings was recorded, it was found that being able to easily track those entries in the city’s finance software is an issue. As a result, we have worked the Mayor’s office, Department of Accounts, and the Department of Finance to create these revenue line codes. With the implementation of the revenue lines codes on January first, 2025, we will have consistency with how the revenue is entered into the software making it very easy to track when and from where the revenue was taken in from. Mayor Butler, Gina Kenyon, Garry Flynn, Kerri Trethaway, Joyce Gorman, Marylou Kling, Jim Devito, and Commissioners Blodgett and Martin, all helped with straightening this issue out and the creation of these revenue line codes. I would also like to thank the Clerk of the Village of Stillwater Sheristin Tedesco, for taking the time to assist me with reviewing the requirement of the NYS Comptrollers Office.

Vacant Building Registration Form
In an effort to better cover chapter 84 of our city code regarding vacant buildings, we have rewritten the vacant building registration form. In January of 2025 this updated form will be sent to all vacant building owners in the city. Mayor Butler, Gina Kenyon and Gary Flynn all assisted with the process of update.

Work Order Form
Trying to keep track of repairs and work needing to be performed on our city buildings and properties has always been a challenge. I worked with the Department of Public Works to create this work order form. The need priority of completion of the repair or work can be identified, as well as when the repair or work is completed and by whom. This form has already been placed into use. Mayor Butler, Commissioner Sgambati, and Richy Allen all helped with the creation of the work order form.

Telecommunication Permit Application & Telecommunication Permit renewal Application
We were not able to locate any permit application or permit renewal application for telecommunications facilities, a requirement of chapter 175 of our city code. As such

these applications had to be constructed and will be implemented on January first, 2025. It is estimated that currently there are at least 6 of these sites within the city.

Fire Extinguishers

After inspecting the city buildings and properties it was found that we have many missing fire extinguishers, fire extinguishers that haven't been inspected in years, and some that are damaged. Fire Department Deputy Fire Chief Matthew Dunn and I, have documented the locations of the extinguishers, where the city is currently with state of the extinguishers in regard to the required inspections, what extinguishers are missing, and where we also need to place a couple. There should be a total of 95 fire extinguishers within city owned buildings, properties and vehicles. This project will continue into 2025.

Park/Playground Inspection Form

In keeping up to date with the required inspections with our park/playground we construct this form to document our inspections. The inspections are done through the spring summer and fall.

COMPLAINTS BY LOCATION

Alleys, Avenues, Drives, Lanes, Parks, Places, Streets, & Ways	# of complaints	Alleys, Avenues, Drives, Lanes, Parks, Places, Streets, & Ways	# of complaints
Adams Alley	0	Hudson Street	1
Adams Street	0	Hulin Street	3
Alexander J Avenue	1	Industrial Park Drive	0
Arnold Avenue	0	James Street	0
Bennington Avenue	0	Lee Street	3
Boston Avenue	0	Leonard Street	0
Broadway	3	Mabbett Street	4
Burke Avenue	0	Madigan Avenue	0
Canal Street	1	Maple Street	0
Chestnut Street	1	Mechanic Street	1
Clement Street	0	Mulberry Avenue	3
Cypress Street	1	New York Avenue	1
Davenport Street	0	Newman Street	4
East Park Place	0	North Central Avenue	8
East Saratoga Avenue	1	North Eighth Avenue	1
East Way	0	North Fifth Avenue	5
Elizabeth Street	3	North Fourth Ave	9
Ellsworth Avenue	0	North Main Street	37
Ensign Avenue	1	North Second Avenue	5
Farrell Street	0	North Seventh Avenue	3
Ferris Lane	0	North Sixth Avenue	0
Ferry Street	0	North Third Avenue	7
First Avenue	12	Park Avenue	7
Fitchburg Avenue	2	Park Avenue Plaza	2
Frances Street	1	Park Place	6
Gilbert Street	3	Penrose Avenue	0
Glenwood Avenue	0	Philadelphia Avenue	0
Grace Street	0	Pittsburg Avenue	3
Grand Street	3	Post Office Alley	0
Green Street	1	Price Chopper Plaza	0
Greenwood Avenue	0	Prospect Street	0
Grove Street	3	Railroad Street	1
Harris Avenue	5	Reisner Place (Private)	0
Hill Street	0	River Street	1

Riverside Park North	0	South Third Avenue	8
Riverside Park South	0	Spring Street	0
Rohloff Avenue	0	Tallmadge Place	5
Round lake Avenue	14	Tenendaho Lane	13
Saratoga Avenue (2 -74)	1	Terminal Street	0
Saratoga Avenue (96 – 300)	29	Terrace Street	0
Sheehan Street	0	Underwood Avenue	6
Short Street	0	United States Route 4	0
Stillwater Avenue	5	Viall Avenue	4
South Central Avenue	9	Walnut Street	2
South Fifth Avenue	0	Warsaw Avenue	0
South Fourth Avenue	0	West Park Place	0
South Main Street	17	West Way	0
South Railroad Street	0	William Street	0
South Second Avenue	11	Zachary M Avenue	0
South Street	0		

#	AREA	COMPLAINT	CLOSED	DATE
1	61-63 Canal & Central	Roof leaking water in building	X	4.1.24
2	133 N. Main St	House falling apart and rodents	X	4.1.24
3	20 Lee St. (West of)	Junk and furniture on sidewalk	X	4.1.24
4	180 S. Main St	Rubbish & garbage	X	7.31.24
5	39 Mulberry St	Water leaking from ceiling	X	4.30.24
6	44 N. Main St	Water leaking, landlord will not fix		
7	101 S. Second Ave	Work being done without permit	X	4.2.24
8	44 N. Main St	Bathtub leaking and water running down wall		
9	209-211 N 7 th Ave	Garbage and storage of garbage	X	4.30.24
10	87 N. Main Apt. C	Electrical & plumbing issues	X	4.30.24
11	27 Vial Ave. 2 nd flr	Water damage	MHA	4.30.24
12	417 Grand St.	Sidewalk & road damage	X	4.30.24
13	130 N 5 th Ave	Garbage & rodents	X	4.30.24
14	101 S. 2 nd Ave	Work being done without a permit	X	4.30.24
15	204 N. 2 nd Ave	Vacant Building	X	4.30.24
16	21 Newman St	Sofa left by roadside	X	4.30.24
17	250 Pittsburg Ave	*grass/weeds	X	4.30.24
18	18 S. Central Ave	Work being done without a permit	X	4.15.24
19	87 N. Main St.	Water damage coming through ceiling	X	4.30.24
20	55 Tallmadge	Work being done without a permit	X	4.17.24
21	80 Ushers Rd 2 nd flr	Roadside stand	X	4.20.24
22	132-134 S. 2 nd Ave	Basketball hoop blocking roadway		
23	132-134 S. 2 nd Ave	Basketball hoop anchor to telephone pole	X	4.30.24
24	132 1 st Ave	Basketball hoop blocking roadway	X	4.30.24
25	116-118 S. 2 nd Ave	Basketball hoop blocking sidewalk		
26	18 Grove St	Exhaust fumes coming into neighborhood building	X	4.30.24
27	23 Stillwater Ave	Sidewalk dug out with a 6 ft drop	X	4.30.24
28	80 N. Central	People living with 6 dogs in store	X	4.30.24
29	12 Tallmadge Place	Work being done without a permit	X	4.30.24
30	54 S. Main St	Work being done without a permit	X	4.30.24
31	303 N. 4 th Ave	Electrical & Heating issues	X	4.30.24
32	87 N. Main St	Gas leak in building	X	4.30.24
33	9 Vial Ave	Bugs in building	X	10.23.24
34	87 N. Main St	Gas to building still not on	X	4.30.24
35	87 N. Main St	Gas to building still not on	X	4.30.24
36	321 N. 5 Ave	Most of back porch removed w/ no guards	X	2.27.25
37	15 E. Saratoga Ave.	A ramp with no handrails built over sidewalk	X	4.30.24
38	246 S. 3 rd Ave	Infestation of bees	X	5.31.24
39	70 Vial Ave	Work being done without a permit	X	5.31.24
40	43 Roundlake Ave	Property loaded w/ junk & work done at all houses	X	5.31.24
41	44 N. Main St	Infestation of flies	X	5.31.24
42	322 Park Ave	Cars parked on yard	X	5.31.24
43	322 Pak Ave	*Grass/weed and junk all over	X	5.31.24
44	85 N. Main St	Work being done without a permit	X	5.31.24
45	138 N. Main St	Trees causing damage	X	5.31.24
46	50 Green St	Grass/weeds & junk cars	X	11.15.24
47	188 Railroad St	*Grass/weeds	X	5.31.24
48	18 S. Main St	Illegal dumping	X	5.21.24

#	AREA	COMPLAINT	CLOSED	DATE
49	909 Elizabeth	*Grass/weeds	X	5.24.24
50	43 Roundlake Ave	Truck is back	X	5.31.24
51	North 5 th Ave	No sidewalk	X	5.31.24
52	369 S. Main St	*Grass/weeds and junk by roadside	X	5.31.24
53	369 S. Main St	*Grass/weeds	X	5.31.24
54	118-120 S. Main	*Grass/weeds, junk and mattress in yard	X	5.31.24
55	302 S. Main St	*Grass/weeds	X	5.31.24
56	Chestnut St.	*Grass/weeds	X	5.31.24
57	165 Saratoga Ave	Fire alarm issues	X	5.31.24
58	28 Newman Ave	Tree limbs thrown over fence	X	5.31.24
59	165 Saratoga Ave	Fire alarm issues	X	5.31.24
60	239-241 1 st Ave	*Grass/weeds	X	5.31.24
61	237 1 st Ave	*Grass/weeds	X	5.31.24
62	60 N. Central Ave	*Grass/weeds		
63	92 N. Main St	*Grass/weeds	X	5.31.24
64	197 N. Main St	*Grass/weeds	X	5.31.24
65	189 N. Main St	*Grass/weeds	X	5.31.24
66	11 William St	Creek bank eroding		
67	180 South Main	Removal of condemnation placards	X	6.30.24
68	247 Saratoga Ave	*Grass/weeds	X	6.30.24
69	249 Saratoga Ave	Weeds high around fence	X	6.30.24
70	22 South Main St	Cars blocking sidewalk	X	6.30.24
71	250 Pittsburg Ave	*Grass/weed & property not being maintained	X	6.30.24
72	35 South Central Ave	Building falling apart	X	6.30.24
73	346 South Main St	Toilet left on sidewalk	X	6.30.24
74	212 North 3 rd	Rotted wood falling off building		
75	41 Roundlake	Work being performed without a permit	X	6.15.24
76	51 Roundlake	Deck being built without a permit	X	6.30.24
77	197 North Main	*Grass/weeds & rats	X	6.30.24
78	189 North Main St	*Grass/weeds	X	6.30.24
79	60 North Central Ave	*Grass/weeds		
80	31 Warsaw Ave	*Grass/weeds	X	6.30.24
81	132 North Central Ave	Unapproved business operating onsite	X	6.30.24
82	11-13 Grove St	*Grass/weeds	X	6.30.24
83	999 Elizabeth St	Parts of back of the building are falling out	X	6.30.24
84	39 North Main St	Gas levels in building	X	6.30.24
85	22 South Central	Cars parked on sideway	X	6.30.24
86	14 South Central	Parking space barricade is across sidewalk	X	6.30.24
87	189 North Main	3 Unregistered vehicles in driveway		
88	Tenandaho Lane	Hill sliding	X	6.30.24
89	41 Underwood	Work being done without a permit	X	6.30.24
90	10 Talmadge Place	Unapproved business being operated	X	6.30.24
91	South Main St Dutch Gap	Marble is working its way out	X	6.30.24
92	41 Underwood Ave	Re porch being constructed without a permit	X	6.30.24
93	41 Underwood Ave	Unit being occupied with no co	X	6.30.24
94	19 Gilbert	Front stain bricks falling out	X	6.30.24
95	6 Fitchburg	Electrical Work without a permit	X	6.30.24
96	100 North Main	Dumpster was set on fire	X	6.30.24

#	AREA	COMPLAINT	CLOSED	DATE
97	Underwood Avenue	Work being conducted without a permit	X	7.1.24
98	First Avenue	Toilet bowl has been out on the curb for the last two weeks	X	7.31.24
99	South Third Street	Two mattresses left out on the curb for the last two weeks	X	7.31.24
100	Underwood Avenue	Work being conducted without a permit	X	7.2.24
101	North Main Street	Water leaking through ceiling of apartment again	X	7.31.24
102	Park Place	People camping in a city park	X	7.31.24
103	Park Place	Noise from trailers being brought into Tallmadge Park at 1 am	X	7.31.24
104	Park Place	Vendors dumping grease out on the lawn after family day	X	7.31.24
105	Park Place	Electrical system altered without being inspected	X	7.31.24
106	North Fourth Avenue	Basketball hoop is blocking parking spaces	X	7.31.24
107	North Fourth Avenue	Garbage cans left out all the time blocking parking spaces	X	7.31.24
108	North Fourth Avenue	Fire pit is set up between the sidewalk and road	X	7.31.24
109	Park Place	Noise from vendors generators, after family day at 11 pm	X	7.31.24
110	North Third Avenue	Landlord removed tenant's door and chained it to a truck bed	X	7.31.24
111	North Main Street	Tall grass & weeds	X	7.31.24
112	North Main Street	Tall grass & weeds	X	7.31.24
113	Mechanic Street	Vacant building	X	7.31.24
114	East Saratoga Avenue	Work being done without a permit, blocking the road	X	7.10.24
115	First Street	Black truck left abandoned on street	X	7.15.24
116	North Main Street	No parking signage is incorrect	X	7.31.24
117	South Second Avenue	Vacant Building	X	7.31.24
118	North Main Street	Tall grass and weeds	X	7.31.24
119	North Main Street	Tall grass and weeds	X	7.31.24
120	North Second Avenue	Neighbor put a fence up with razor wire at the top	X	7.15.24
121	South Second Avenue	A car went through a fence. That was protecting a pool area	X	7.31.24
122	Saratoga Avenue	Break in at a vacant building resulting in damage	X	9.30.24
123	Park Avenue	Fire alarm system in the building is malfunctioning	X	7.31.24
124	Grand Street	Tall grass and weeds	X	7.31.24
125	William Street	Chemicals and garbage are being thrown out on the lawn	X	7.31.24
126	North Fourth Avenue	Garbage cans left out all the time blocking parking spaces	X	7.31.24
127	North Fourth Avenue	Basketball hoop is blocking parking spaces	X	7.31.24
128	North Fourth Avenue	Fire pit is set up between the sidewalk and road	X	7.31.24
129	Underwood Avenue	High grass and weeds are growing through fence	X	7.31.24
130	William Street	A car is parking right on top of the corner of the sidewalk	X	7.31.24
131	Round Lake Ave Apt.	Malfunctioning heating appliance	MHA	7.18.24
132	Harris Ave Apt.	Pool on property with no protection fence	X	7.31.24
133	Haris Ave Apt.	Burn pit on property	X	7.31.24
134	Saratoga Avenue	Neighbor saw someone throwing something over fence	X	7.31.24
135	Saratoga Avenue	Debris and garbage in yard and along driveway	X	7.31.24
136	Ensign Avenue	High grass and weeds, and are growing out into the street	X	7.31.24
137	South Central Avenue	High weeds and grass	X	7.31.24
138	Frances Street	Dead tree ready to fall		
139	North Main Street	Water flooding the basement and first floor		
140	Stillwater Avenue	Water is running downhill causing water to flood basement	X	7.31.24
141	Walnut Street	Trees on city property have dead limbs needing to be addressed	X	7.31.24
142	Main Street Dutch Gap	Railroad trestle clearance signs are damaged	X	7.31.24

#	AREA	COMPLAINT	CLOSED	DATE
143	North Fifth Avenue	Garbage left out again with a rug	X	7.31.24
144	Mulberry Avenue	Garbage and scrap being left on the side of the street	X	7.31.24
145	North Third Avenue	Tenant fell through front stairs; stairs are unusable	X	7.31.24
146	Round Lake Avenue	Porch filled with junk and debris	X	7.31.24
147	Round lake Avenue	Porch filled with junk and debris	X	7.31.24
148	North Main Street	Garbage is overflowing the cans and is being left out on the street	X	7.31.24
149	North Third Avenue	Property owner turned power off in a tenant's apartment	X	7.31.24
150	South Third Avenue	High grass and weeds	X	7.31.24
151	Saratoga Avenue	Junk and rubbish left out all over the place	X	8.31.24
152	North Third Street	Tenants' door removed by landlord	X	8.31.24
153	Roundlake Avenue	High grass and weeds	X	8.31.24
154	North Main Street	High grass and weeds		
155	North Central Avenue	High grass and weeds	X	8.31.24
156	Roundlake Avenue	Unapproved business operating	X	8.31.24
157	Mabbett Street	Tree overhanging the sidewalk	X	8.31.24
158	Mabbett Street	Water runoff drainage issue	X	8.31.24
159	South Central Avenue	Water in a residence	X	8.31.24
160	North Main Street	Malfunctioning alarm system	X	8.31.24
161	North Main Street	Fuel tank lifted out of the ground	X	8.31.24
162	North Central Avenue	Work being conducted without a permit	X	8.31.24
163	Vial Avenue	Work being conducted without a permit	X	8.31.24
164	Roundlake Avenue	Mattress left on the curb	X	8.31.24
165	First Street	Work being conducted without a permit	X	8.31.24
166	Newman Street	Electrical fire in a residence	X	8.31.24
167	Roundlake Avenue	Porch filled with debris and garbage	X	8.31.24
168	River Street	Gas leak in apartment building	X	8.31.24
169	Newman Street	Smell of sewage	DPW	8.31.24
170	Roundlake Avenue	Buildup of debris and junk	MHA	8.31.24
171	Seventh Street	Shopping cart blocking driveway (continuation of garbage can issue)	X	8.31.24
172	North Central Avenue	Windows knocked out of a building	X	8.31.24
173	North Main Street	Bricks in danger of falling out of a side wall		
174	Park Avenue	Trailer parked on sidewalk	X	8.31.24
175	Broadway	Gas left off to building accidently	X	8.31.24
176	Meehan Road	Loose dogs and nonpayment to IRS on rental units	X	8.31.24
177	Saratoga Avenue	Building unsecured after a break in	X	8.31.24
178	South Main Street	Alarm activation in a vacant building	X	8.31.24
179	Third Street	Camper on property with possible occupants living out of it	MHA	8.31.24
180	First Street	Mattress and junk left out on property line	X	8.31.24
181	Fifth street	Debris blocking sidewalk	X	8.31.24
182	Mulberry Avenue	Light tower platform collapse	X	9.30.24
183	South Third Avenue	Landlord turned tenants power off	MHA	9.30.24
184	South Central Avenue	Work being performed without a permit	X	9.30.24
185	North Main Street	Accumulation of garbage on property line	X	9.30.24
186	Pittsburg Avenue	High grass & weeds	X	9.30.24
187	Walnut Street	High grass & weeds	X	9.30.24

#	AREA	COMPLAINT	CLOSED	DATE
188	Alexander J Avenue	Device mounted to front porch to increase volume of music	X	9.30.24
189	Saratoga Avenue	Vehicle cannot see when pulling off the side streets	X	9.30.24
190	North Third Avenue	Issue with a "table" in the path of egress	X	9.30.24
191	Hulin Street	Discharge of sewage onto the public sidewalk	X	9.30.24
192	Saratoga Avenue	Vehicle cannot see when pulling off the side streets	X	9.30.24
193	Hulin Street	Mold in residence	X	9.30.24
194	North Second Avenue	Sewer gas smell in building	X	9.30.24
195	William Street	Damage to neighboring building from permitted work	X	9.30.24
196	Park Place	Section of fence around pool removed & HVAC issue	X	9.30.24
197	Talmadge Place	Damage to building from City contracted work	X	9.30.24
198	Saratoga Avenue	Flammable/combustible material hung up in path of egress	X	9.30.24
199	Grove Street	Nails in roadway	X	9.30.24
200	Gilbert Street	Curbs need to be painted	X	9.30.24
201	Gilbert Street	Items around fire hydrant	X	9.30.24
202	Fitchburg Avenue	Building being occupied without CO	X	9.30.24
203	Harris Avenue	Tenant tapping power from neighboring apartment	MHA	9.30.24
204	Round Lake Avenue	Alarm system malfunctioning and cannot be reset	X	9.30.24
205	Grand Street	Work being performed without a permit	X	9.30.24
206	Talmadge Place	Business being ran out of residency accessory structure		
207	Saratoga Avenue	Work being performed without a permit	X	9.30.24
208	Hulin Street	Damage to City property from tractor trailer	X	9.30.24
209	Hudson Street	Roof water redirected to pour out on city sidewalk	X	9.30.24
210	Saratoga Avenue	Garbage left out on sidewalk	X	9.30.24
211	North Third Avenue	Mattress left out by roadside	X	9.30.24
212	Tenandaho Lane	Work being performed without a permit	X	9.30.24
213	Tenandaho Lane	Roof drainage issue	X	10.31.24
214	Tenandaho Lane	Dead trees and or limbs (city property along the lane)	DPW	10.31.24
215	Tenandaho Lane	Dead trees and or limbs (city property abandon side of the park)	DPW	10.31.24
216	Stillwater Avenue	Improper landscaping material used by contractor	X	10.31.24
217	Lee Street	Resident work on vehicle in the roadway (MS4)	X/DPW	10.31.24
218	Tenandaho Lane	Dead trees and or limbs (city property lane island)	DPW	10.31.24
219	Tenandaho Lane	Dead tree that the city had pulled from creek is still sitting in the grass	DPW	10.31.24
220	Tenandaho Lane	City still has not installed ADA pads in the sidewalks yet	DPW	10.31.24
221	Stillwater Avenue	Improper material used and contractor shut the road down	X	10.31.24
222	North Eighth Avenue	Neighbor blowing leave piles into the roadway	X	10.31.24
223	South Second Avenue	Lude Halloween decoration displayed	X	10.31.24
224	Saratoga Avenue	Child tripped over raised side of the sidewalk		
225	South Second Avenue	Illegal third apartment	X	10.31.24
226	North Main Street	Fire on Stove	X	10.31.24
227	Saratoga Avenue	Work being performed without a permit	X	10.31.24
228	North fourth Avenue	Work being performed without a permit		10.31.24
229	North Main Street	Alarm activation in a vacant building	X	10.31.24
230	First Avenue	Street sweeper hit basketball hoop left out on the sidewalk again	X	10.31.24

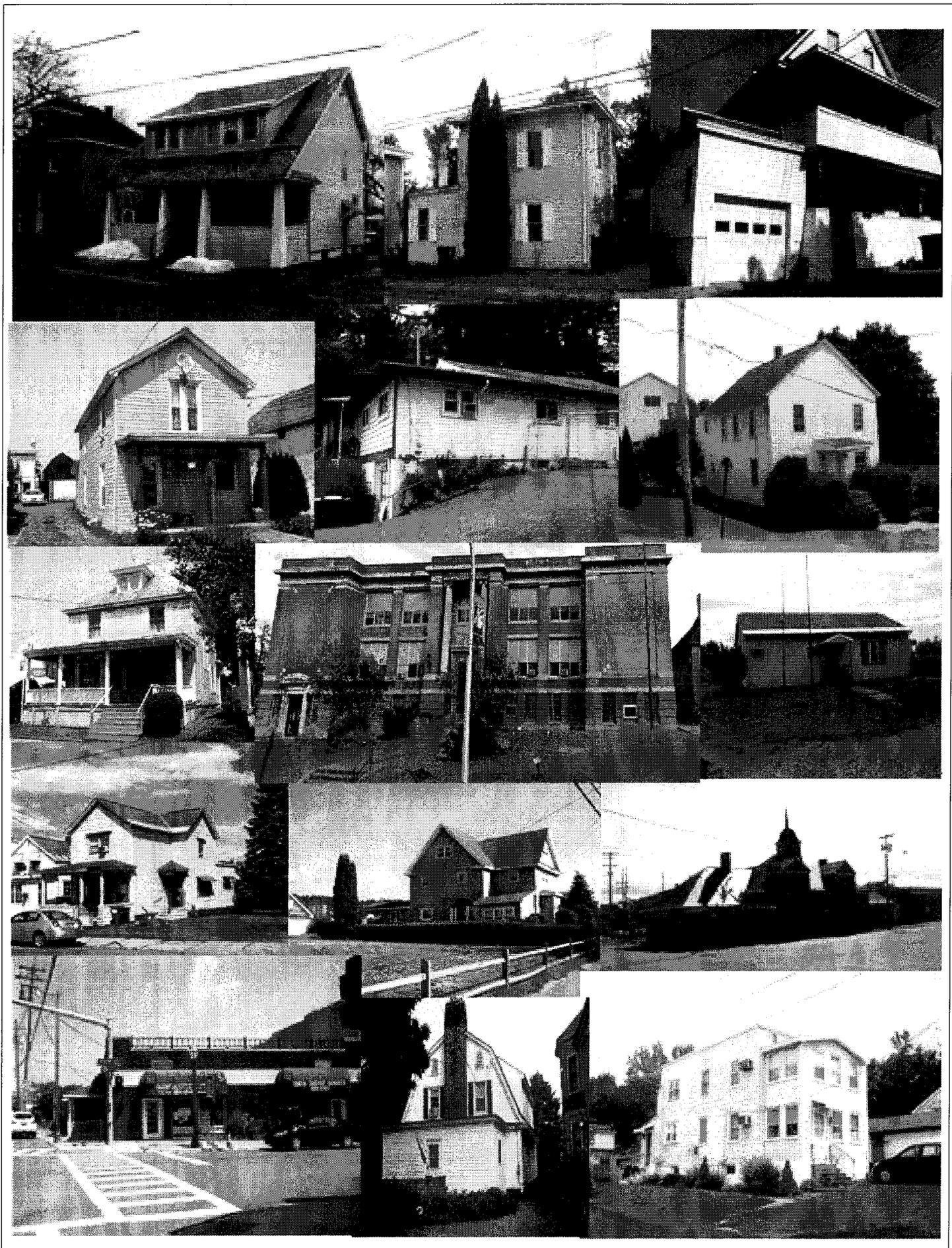
#	AREA	COMPLAINT	CLOSED	DATE
231	Saratoga Avenue	Work being performed without a permit	X	10.31.24
232	Saratoga Avenue	Mattress left outside of building	X	10.31.24
233	Broadway	No gas to appliances	X	10.31.24
234	South Main Street	Sofa left out on the sidewalk		10.31.24
235	South Third Avenue	Trailer filled with junk parked on roadway	X	10.31.24
236	North Seventh Avenue	Smoke detector left outside of building, and has been chirping	X	10.31.24
237	South Second Avenue	Garage infested by rodents		
238	First Avenue	High grass and junk in yard		
239	First Avenue	High grass and junk in yard		
240	Harris Avenue	Lots of smoke and wood hanging over a burn pit	X	10.31.24
241	New York Avenue	Roof Drainage issue and garbage can storage issue	X	10.31.24
242	Saratoga Avenue	Porch construction issue	X	10.31.24
243	South Third Avenue	Landlord living out of camper	X	10.31.24
244	Saratoga Avenue	Table, chairs, and sign blocking sidewalk	X	10.31.24
245	First Avenue	High grass and junk in yard		
246	First Avenue	High grass and junk in yard		
247	South Second Avenue	Garage infested by rodents		
248	South Main Street	Work being performed without a permit	X	10.31.24
249	South Main Street	Abandoned vehicles leaking fluid into the ground		
250	South Main Street	Work being performed without a permit	X	10.31.24
251	Elizabeth Street	Work being performed without a permit	X	10.31.24
252	Tenandaho Lane	Unregistered vehicle left out on city property	X	10.31.24
253	South Third Avenue	Landlord living out of camper	X	10.31.24
254	Tenandaho Lane	Unregistered vehicle on city property	MPD	11.30.24
255	Park Plaza	Gas Leak inside of the building	X	11.31.24
256	Harris Avenue	Mold in Apartment	MHA	11.31.24
257	Lee Street	3 Unregistered vehicle on the property		
258	South Central Avenue	Car parked on sidewalk	X	11.31.24
259	South Central Avenue	Condemned building not being delt with	X	11.31.24
260	Stillwater Avenue	Speeding truck traffic due to new housing development	MPD	11.31.24
261	Round Lake Avenue	Work Being Performed without a building permit	X	11.31.24
262	Park Plaza	Ansul system Discharge	X	11.31.24
263	Saratoga Avenue	Work Being Performed without a building permit	X	11.31.24
264	Broadway	Work Being Performed without a building permit	X	11.31.24
265	Main Street	Fridge left out on sidewalk with food in it and the doors still on it	X	11.31.24
266	Saratoga Avenue	Damage to a building caused by fire	X	11.31.24
267	Park Avenue	Porch missing railings	X	11.31.24
268	North Second Avenue	Garbage left out on sidewalk	X	11.31.24
269	Cypress Street	Building struck by building material	X	11.31.24
270	Park Avenue	Fence installed not to zoning code requirements	X	11.31.24
271	North Second Avenue	Garbage left out on sidewalk	X	11.31.24
272	Saratoga Avenue	Generator left out running on porch unattended	X	11.30.24
273	Saratoga Avenue	Garbage can left out in disarray		
274	Saratoga Avenue	Fall roof components		
275	Central Avenue	Heating appliance odor in a building	X	
276	Saratoga Avenue	Fuel spilled onto roadway	X	

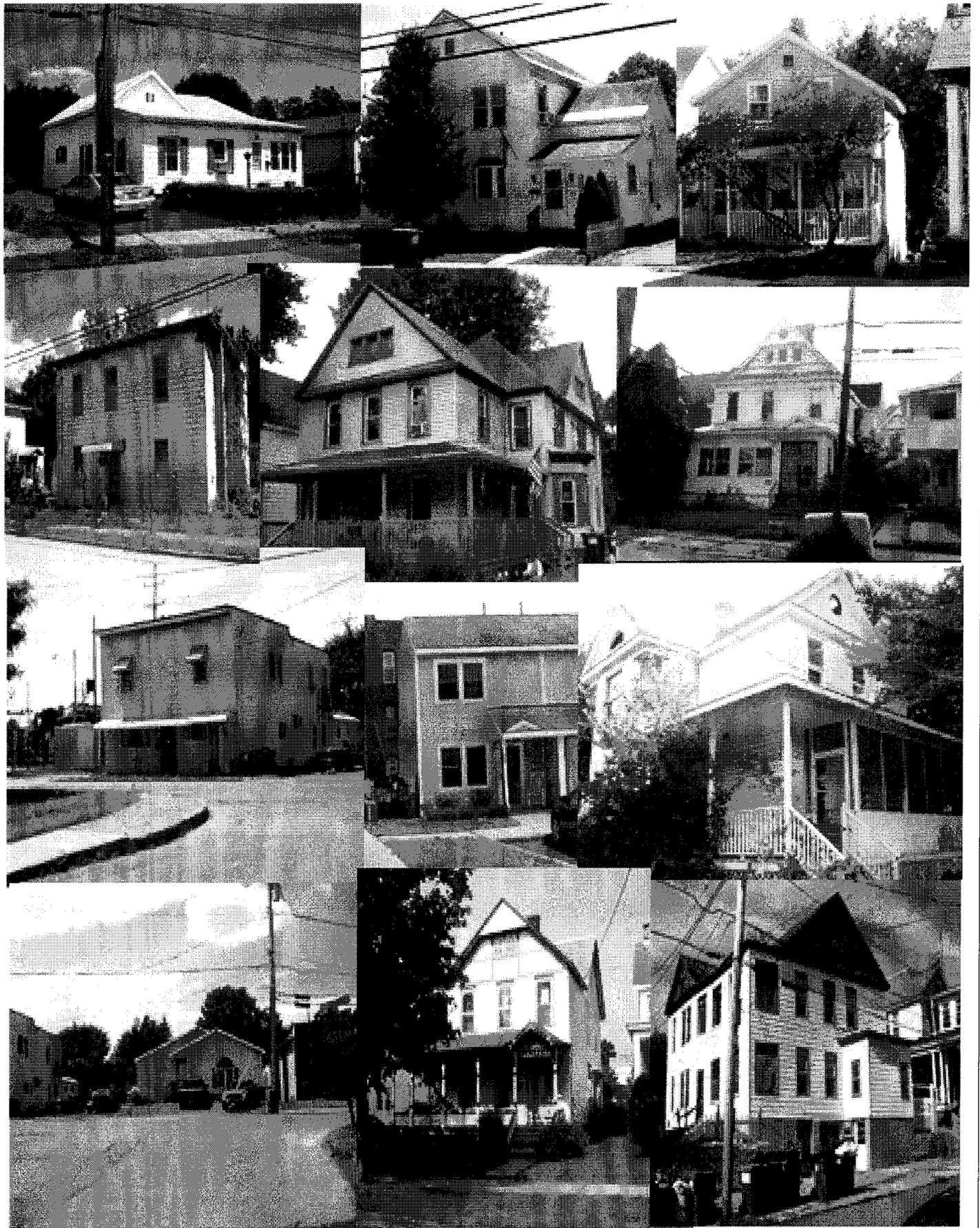
#	AREA	COMPLAINT	CLOSED	DATE
278	Saratoga Avenue	Business being ran out of a house		
279	Saratoga Avenue	Basement barricaded from entry		
280	North Main Street	Energized water line	X	
281	Tenandaho Lane	People residing under the walkway bridge		
282	Tenandaho Lane	Sewer line Issue	X	
283	Park Avenue	Issue with no heat or running water in an apartment	X	
284	North Main Street	Fire Alarm activated in a vacant building	X	
285	North Main Street	Unsecured vacant building	X	
286	North Fourth Street	Broken water line flooding back stairs and porch	X	
287	Tenandaho Lane	Broken water line	X	
288	Saratoga Avenue	Garbage left out by road	X	

ISSUED BUILDING PERMITS

PERMIT #	ADDRESS	PERMIT #	ADDRESS
240001	205 SOUTH THIRD AVE	240041	58 MABBETT ST
240002	522 CHESTNUT ST	240042	58 MABBETT ST
240003	402 PARK AVE	240043	101 SOUTH SECOND AVE
240004	610 ELIZABETH ST	240044	243 SOUTH SECOND AVE
240005	138 ELLSWORTH AVE	240045	246-248 SOUTH SECOND AVE
240006	144 ELLSWORTH AVE	240046	202 PARK PL
240007	909 ELIZABETH ST	240047	204 NORTH SECOND AVE
240008	407 PARK AVE	240048	6 FITCHBURG AVE
240009	VOID - (HBD/CEO) No permit needed	240049	8 RIVERSIDE PARK SOUTH
240010	VOID - Replaced by permit # 240024	240050	48 SOUTH MAIN ST
240011	251 SOUTH SECOND AVE	240051	12 TALLMADGE PL
240012	VOID - Replaced by permit # 240039	240052	23 STILLWATER AVE
240013	VOID - (HBD/CEO) No permit needed	240053	7 SHORT ST
240014	VOID - Software training	240054	VOID - Software training
240015	74 WILLIAM ST	240055	VOID - Software training
240016	6 STILLWATER AVE	240056	VOID - Software training
240017	133 NORTH SIXTH AVE	240057	VOID - Software training
240018	VOID - Software training	240058	76 WARSAW AVE
240019	VOID - Software training	240059	2 TERMINAL ST
240020	187 WALNUT ST	240060	148 SOUTH THIRD AVE
240021	38 VIAL AVE	240061	11 GLENWOOD AVE
240022	VOID - Software training	240062	70 VIAL AVE
240023	251 SOUTH SECOND AVE	240063	45 GREEN ST
240024	521 BROADWAY	240064	21 GREENWOOD AVE
240025	22 SOUTH MAIN ST	240065	110 SOUTH THIRD AVE
240026	VOID - Software training	240066	23-22 WARSAW AVE
240027	VOID - Software training	240067	VOID - shed is under 144 SqFt
240028	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON	240068	76 WARSAW AVE
240029	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON	240069	228 SOUTH ST
240030	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON	240070	707 BROADWAY
240031	246-248 SOUTH SECOND AVE	240071	4 RIVERSIDE SOUTH
240032	VOID - Software training	240072	39 NEWMAN ST
240033	VOID - Software training	240073	1A INDUSTRIAL PARK DRIVE
240034	VOID - Software training	240074	1B INDUSTRIAL PARK DRIVE
240035	VOID - PROPERTY LOCATED IN THE TOWN OF STILLWATER	240075	5E INDUSTRIAL PARK DRIVE
240036	36 LEE ST	240076	VOID - DUPLICATE TO PERMIT # 240075
240037	VOID - Software training	240077	96 NORTH MAIN ST
240038	3 TENENDAHO LN	240078	41 ROUND LAKE AVE
240039	49 MULBERRY AVE	240079	909 ELIZABETH ST
240040	VOID - Software training	240080	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON

PERMIT #	ADDRESS	PERMIT #	ADDRESS
240081	215 PARK AVE	240120	13 RIVERSIDE NORTH
240082	412 NORTH EIGHTH AVE	240121	VOID – PROPERTY LOCATED IN THE TOWN OF STILLWATER
240083	615 PARK AVE	240122	18 SOUTH CENTRAL AVE
240084	214 SOUTH THIRD AVE	240123	13 TENENDAHO LN
240085	612 PARK PL	240124	519 CHESTNUT ST
240086	245 SARATOGA AVE	240125	102 VIALI AVE
240087	611 BROADWAY	240126	705 GRAND ST
240088	418-420 CLEMENT ST	240127	31 NEWMAN ST
240089	41 UNDERWOOD AVE	240128	17-19 GROVE ST
240090	205 PARK AVE	240129	139 NORTH SECOND AVE
240091	117 ROUND LAKE AVE.	240130	164 SOUTH MAIN STREET
240092	85 NORTH MAIN ST	240131	251 NORTH MAIN ST
240093	321 PARK AVE	240132	6 TALLMADGE PL
240094	235 SOUTH THIRD AVE	240133	241 SARATOGA AVE
240095	21 GREEN ST	240134	316 NORTH SIXTH AVE
240096	144 MECHANIC ST	240135	354 SOUTH MAIN ST
240097	21 GREENWOOD AVE	240136	815 BROADWAY
240098	310 PARK AVE	240137	117 ROUND LAKE AVE.
240099	82 HULIN ST	240138	1004 CHESTNUT ST
240100	814 BROADWAY	240139	251 SOUTH SECOND AVE
240101	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY	240140	80 SHEEHAN ST
240102	VOID – PROPERTY LOCATED IN THE TOWN OF STILLWATER	240141	96 NORTH MAIN ST REAR EASTSIDE
240103	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY	240142	54 MABBETT ST
240104	217 SOUTH MAIN ST	240143	512 GRAND ST
240105	412 NORTH EIGHTH AVE	240144	VOID - Software training
240106	612 ELIZABETH ST	240145	22 TENENDAHO LN
240107	VOID – PROPERTY LOCATED IN THE VILLAGE OF STILLWATER	240146	80 SHEEHAN ST
240108	614 PARK PLACE & FIFTH AVE	240147	180 SOUTH MAIN ST
240109	111-117 PARK AVE	240148	303 NORTH FOURTH AVE
240110	38 SOUTH MAIN ST	240149	321 NORTH FIFTH AVE
240111	614 ELIZABETH ST	240150	41 LEONARD ST
240112	386 SOUTH MAIN ST	240151	8 STILLWATER AVE
240113	208 SOUTH MAIN ST	240152	VOID – PROPERTY LOCATED IN THE TOWN OF STILLWATER
240114	807 BROADWAY	240153	243 SOUTH THIRD AVE
240115	48 MABBETT ST	240154	615 BROADWAY
240116	39 WILLIAM ST	240155	29 TENENDAHO LN
240117	148 FIRST AVE	240156	101 HARRIS AVE
240118	6 RIVERSIDE NORTH	240157	21 GREENWOOD AVE
240119	VOID – PROPERTY LOCATED IN THE TOWN OF SCHAGHTICOKE	240158	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY





VACANT BUILDING REGESTRY

ADDRESS	TAX PARCEL ID#	1 ST YEAR	2 ND YEAR	3 RD YEAR & OVER
909 ELIZABETH STREET	261.59-2-4	2024	2025	
138 ELLSWORTH AVENUE	262.77-2-35	2024	2025	
144 ELLSWORTH AVENUE	262.77-2-34	2024	2025	
160 ELLSWORTH AVENUE	262.77-2-32	2025		
8 FARRELL STREET	262.37-8-14	2024	2025	
512 GRAND STREET	261.68-2-52	2024		
45 HARRIS AVENUE	261.84-1-9	2022 Not Paid	2023 Not Paid	2024 Not Paid Since
144 MECHANIC STREET	262.37-8-3	2023	2024	2025
130 NORTH FOURTH AVENUE	261.68-2-57	2024 Not Paid	2025 Not Paid	
10 NORTH MAIN STREET	262.62-1-19.11	2025		
127 NORTH MAIN STREET	262.54-1-8	2020 Not Paid	2021 Not Paid	2022 Not Paid Since
148 NORTH MAIN STREET	262.54-2-3	2018 Not Paid	2019 Not Paid	2020 Not Paid Since
197 NORTH MAIN STREET	262.46-1-3 * on reg. since 2017	2020 Not Paid	2021 Not Paid	2022 Not Paid Since
251 NORTH MAIN STREET	262.38-1-6	Vacant Building Excluded from registration by City Code		
251 NORTH MAIN STREET	262.38-1-6	Vacant Building Excluded from registration by City Code		
320 NORTH SECOND AVENUE	261.60-5-5.2	Vacant Building City Property		
114 PARK AVENUE	262.61-2-25	2025		
250 PITTSBURG AVENUE	261.44-1-4	2024	2025	

188 RAILROAD STREET	261.52-2-36	2025		
19 SARATOGA AVENUE	262.46-4-3	2019	2021	2022 Not paid since
96 SARATOGA AVENUE	262.45-1-6	2023	2024	2025
105 SARATOGA AVENUE	262.45-5-59	2019	2021	2022
221 – 223 SARATOGA AVENUE	261.44-3-16	2024	2025	
54 SOUTH MAIN STREET	262.69-3-24	2023 Not Paid	2024 Not Paid	2025 Not Paid
180 SOUTH MAIN STREET	262.77-2-26	2023 Not Paid	2024 Not Paid	2025 Not Paid
129 SOUTH SECOND AVENUE	261.68-3-20	2023	2024 Not Paid	2025
43 WILLIAM STREET	262.53-3-10	2018 Not Paid	2019 Not Paid	2020 Not Paid Since
9 VIAL AVENUE	261.52-2-27.2	2023	2024	2025
11 VIAL AVENUE	261.52-2-27.1	2023	2024	2025
25 WARSAW AVENUE UNIT 15	262.37-5-22	2022	2023	2024

BUILDINGS DAMAGED BY FIRE AND CURRENTLY VACANT

ADDRESS	DATE OF FIRE	CURRENT STATUS
35 FRANCES STREET	9.14.2015	No action to date/added to reg. Current until 2023
11 SOUTH CENTRAL AVENUE	7.10.2023	Demolition permit issued
158 SARATOGA AVENUE	11.16.2024	Under review by insurance company

FIRE SAFETY AND PROPERTY MAINTENANCE INSPECTIONS

A OCCUPANCIES

ADDRESS	INSP.	PASSED	ADDRESS	INSP.	PASSED
? ELIZABETH ST	X		223-225 PARK AVE	X	
999 ELIZABETH ST	X		227-231 PARK AVE		
2 HARRIS AVE			300 PARK AVE	X	X
1-3 North Main Street			317 PARK AVE		
7 NORTH MAIN ST	X		516 PARK AVE		
10 NORTH MAIN ST	X		1 PARK PLAZA	X	
36 NORTH MAIN ST	X		14 PARK PLAZA		
39 NORTH MAIN ST	X		15 PARK PLAZA		
42 -1/2 NORTH MAIN ST	X		5 ROUND LAKE AVE		
121 NORTH MAIN ST	X		53 SARATOGA AVE	X	
178 NORTH MAIN ST	X		168 SARATOGA AVE		
180 NORTH MAIN ST			15 SOUTH CENTRAL AVE	X	
190 NORTH MAIN ST	Insp. by state ED.		178 SOUTH CENTRAL AVE	X	X
200 NORTH MAIN ST	X		226-228 SOUTH CENTRAL AVE		
251 NORTH MAIN ST			1 SOUTH MAIN ST	X	
251 NORTH MAIN ST			2 SOUTH MAIN ST	X	X
320 NORTH SECOND AVE	X		6 SOUTH MAIN ST	X	X
312 NORTH THIRD AVE	X		39 SOUTH MAIN ST	X	
104-112 PARK AVE			427 SOUTH MAIN ST	X	X
114 PARK AVE	X		52 WILLIAM ST	X	
219 PARK AVE	X	X	? WILLIAM ST	X	
221 PARK AVE	X				



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 North Main Street
Mechanicville NY, 12118

REVENUE LINE CODES

INSPECTIONS	
A1560	Fire Inspections (Regular)
A15602	Vacant Building Registration Fees
A1540	Safety Inspections (Rental Dwelling Registry Fees)
BUILDING PERMITS	
A2555	Building Permits
A25551	Building Permit Renewals
OTHER PERMITS	
A25901	Operating Permits
A25902	Demolition Permits
A25903	Sign Permits
A25904	Telecommunications Siting Permits
A2565	Plumbing Permit (laterals, cleanout etc.)
A0-2590-600	Sidewalk and Street Obstructions permit
FINES, FORFEITS, BAIL & PARKING VIOL.	
A26101	Building, Fire Codes, and local law violation fines
A26102	Stop Work Orders
MISCELLANEOUS	
A22701	Building Code/zoning compliance letters
A22702	Tax Search ***ONLY HALF OF THE FEE***

Sewer: Capped Open Other: _____

F. Building Security:

Doors and Windows Locked: Yes No Doors and Windows Boarded Up: Yes No

Any holes in walls or foundation: Yes No Any holes in the roof: Yes No

7. VACANT BUILDING PLAN

***The owners shall submit a vacant building plan which must meet the approval of the Code Enforcement Officer.**

The vacant building plan at a minimum, must include a plan one of one of the three choices below:

A. Demolition Plan	Indicating the proposed timeframe for demolition.
B. Securing Plan	Indicating compliance with the standards Chapter 84 Section 5 of the city code, also including a procedure to be used for maintaining the property and a statement of the reason(s) the building will be left vacant.
C. Rehabilitation Plan	This plan shall not exceed 365 days, unless the Department of Buildings grants a time extension. Any repairs, improvements, or alterations to the property must comply with any applicable zoning, housing, historic preservation, or building codes and must be secured in accordance with chapter 84 Section 5 of the city code if applicable during rehabilitation.

8. CERTIFICATION

All applicable laws and codes shall be complied with by the owner. The owner shall notify the Enforcement Officer of any changes in information supplied as part of the vacant building registration within thirty (30) days of the change. If the plan or timetable for the vacant building is revised in any way, the revisions must be in writing and must meet the approval of the Enforcement Officer. The owner and subsequent owners shall keep the building secured and safe and the building and ground property maintained as provided in this chapter and will all other provisions of the City Code. Failure of the owner or any subsequent owners to maintain the building and premises that result in remedial action taken by the City shall be grounds for revocation of the approved plan and shall be subject to any applicable penalties provided by the law. The new owners shall register or re-register the vacant building with the Building Department within thirty (30) days of any transfer of an ownership interest in a vacant building. The new owners shall comply with the approved plan and timetable submitted by the previous owner until any proposed changes are submitted and meet the approval of the Building Department.

Name of Applicant: _____ Date: ___/___/___

Signature of Applicant: _____ Property Owner or Representative

Address of Applicant: _____

Email Address of Applicant: _____

Contact Number of Applicant: _____

Any person, firm, association, organization, partnership, company, or corporation who shall violate any provision of Article IX or Article X or provides false information to the Enforcement Officer, shall be guilty of a violation and shall be subject to a fine of two hundred fifty dollars (\$250.00) or up to fifteen (15) days. Each day of such violation shall constitute a separate offense.

9. VALIDATION

This application is hereby Approved / Denied for vacant building registration.

Reason for denial of permit: _____

Application reviewed by: _____

Date: _____ Registration #: _____



CITY OF MECHANICVILLE
DEPARTMENT OF PUBLIC WORKS
NEW YORK

WORK ORDER			
DATE:		WORK ORDER NUMBER:	
PRIORITY:	ROUTINE:	URGENT:	EMERGENCY:
PROPERTY ADDRESS:			
ISSUES:			
WORK ORDER SUBMITTED BY:			
DEPARTMENT OF PUBLIC WORKS			
CLOSEOUT NOTES:			
WORK ORDER CLOSED OUT BY:			DATE:



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 North Main Street
Mechanicville NY, 12118

TELECOMMUNICATION PERMIT APPLICATION

DO NOT FILL IN DEPARTMENT OF BUILDINGS USE ONLY

TAX PARCEL MAP #	PERMIT #	ISSUE DATE	EXPIRATION DATE

1. PROPERTY OWNERS' INFORMATION

Name: _____

Address: _____

Contact Number: ()

Email: _____

PROPERTY OWNER(S) CONSENTS TO CONDUCT THE CONSTRUCTION AS DESCRIBED IN THIS APPLICATION, AND ACKNOWLEDGEMENT THAT THE PERMIT APPLICATION MAY BE APPROVED, APPROVED WITH CONDITIONS, OR DENIED.

Signature of Property Owner: _____ Date: ___/___/___

2. TELECOMMUNICATION DEVICE OWNERS' INFORMATION

Name: _____

Address: _____

Contact Number: ()

Email: _____

3. GENERAL CONTRACTORS' INFORMATION

Name of Company: _____

Name of Project Supervisor: _____

Address: _____

Contact Number: ()

Email: _____



PROPERTY OWNER IS PERFORMING CONSTRUCTION

3. PROPOSED PROJECT INFORMATION

Address: _____

Tax Map #: _____

Zoning District: _____

Type of Structure(s)/Device(s) : TOWER(S) ANTENNA(S) OTHER : _____

Number of Tower(s) : _____

Number of Antenna(s) : _____

Number of Other Devices : _____

Tower(s) Information

A. Make

B. Model

C. Manufacturer

Antenna(s) Information

D. Make

E. Model

F. Manufacturer

Other Structure/Device information

G. Make

H. Model

I. Manufacturer

Radio Equipment

J. Frequency

K. Modulation

L. Class

M. Transmission and maximum effective radiated power of the antenna(s):

N. Direction of maximum lobes and associated radiation of the antenna(s):

Waiver/Pre Application Meeting/Conference Requests

O. Is a pre- application meeting with the City Council requested

Yes No

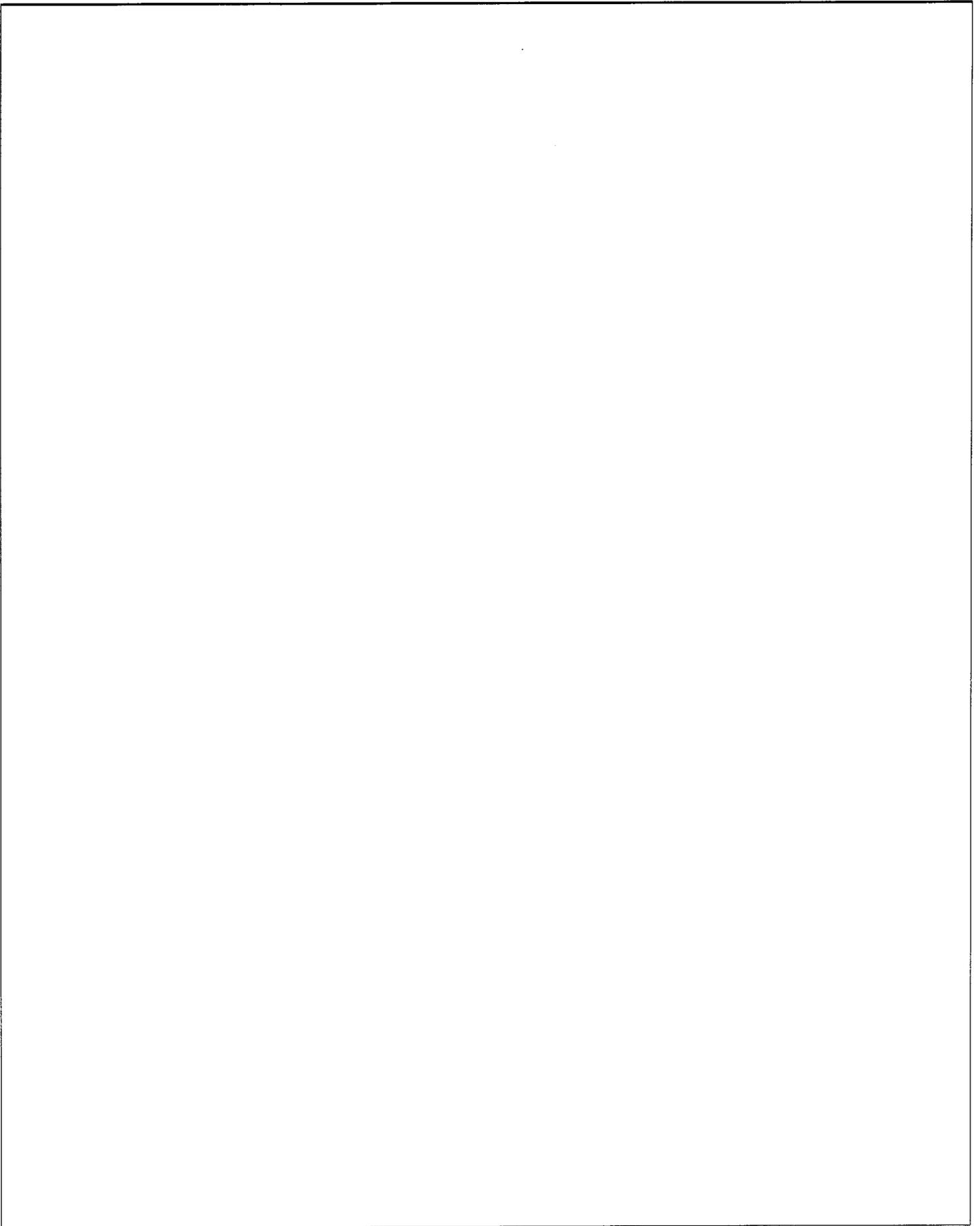
P. Is a conference with code enforcement requested for application submission

Yes No

Q. Is a waiver requested of some provisions of sections due to collocated or effectively camouflaged facility

Yes No

4. DESCRIPTION of the proposed tower and antenna(s) and all related fixtures, structures, appurtenances, & apparatus, including height above grade, material, color, and lighting,



ESTIMATED CONSTRUCTION COST : _____ (Including all regulatory licensing fees)

6. CERTIFICATION

The applicant shall notify the department of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued only when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of all applicable codes, and local laws. A telecommunication permit may be suspended or revoked if it is determined that the operations to which it pertains is not proceeding in conformance with applicable codes, laws, or with any condition attached to such permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for permit. A telecommunication permit shall expire 5 years from the date of issuance. The permit, upon request may be continually renewed for five year periods, provided (1) the permit has not been revoked or suspended at the time the renewal application is made; (2) the relevant information in the application is up to date; and (3) any additional renewal fees are paid. I hereby certify that I have read the instructions and examined this application and know the same to be true and correct, all provisions of the codes and laws covering this work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Name of Applicant: _____

Date: ____/____/____

Signature of Applicant: _____ Property Owner or Representative

Address of Applicant: _____

Email Address of Applicant: _____

Contact Number of Applicant: _____

THIS APPLICATION MUST BE ACCOMPANIED BY ALL CONSTRUCTION DOCUMENTS, INSURANCE AND WORKER COMPENSATION FORMS, ALL REQUIRED APPENDIX'S ATTACHED, AND MATERIAL MANUFACTURER INSTALLATION INSTRUCTIONS. UNLESS A PRIOR DETERMINATION BY CODE ENFORCEMENT, 12 COPIES OF THIS APPLICATION MUST BE PRESENT AT TIME OF SUBMITTIAL

7. VALIDATION

This application is hereby Approved / Denied for the construction or alteration(s) of a building and or accessory structure as set forth above.

Reason for denial of permit: _____

Special conditions: _____

Date:

Permit #:

Expires:

Mayor:

REQUIRED APPENDIX'S TO BE SUBMITTED WITH APPLICATION

Appendix A

A map showing the size of the proposed property, all lot lines, location of nearest residential structure, location of nearest habitable structure, location of all structures on the proposed property site which is subject to the application, location, size, and height of all proposed and existing antennas and all appurtenant structure and showing the collapse zone, and the type, size, and location of all proposed and existing landscaping.

Appendix B

A Map containing the number, type, and design of the tower and antenna(s), including the basis for calculations of the tower and system capacity and the ground installation.

Appendix C

A Letter of certification by a qualified professional that NIER levels at the proposed site are within parameters adopted by the FCC and that the proposed antenna(s) will not cause interference with existing communication devices.

Appendix D

Certification by a New York State licensed professional engineer that the tower and attachments as designed meet all structural requirements for such items as loads, wind, ice etc. (May be included with Appendix B)

***Note: after construction, the applicant shall certify that, as built, the structure also meets all applicable requirements**

Appendix E

A written statement wherein the applicant agrees to defend and indemnify the city and any of its servants, agents or employees from any and all claims made in connection with siting installation, construction, use or operation of the telecommunications tower and related facilities. In connection therewith the applicant shall supply proof of insurance acceptable to the city.

Appendix F

A copy of the FCC license applicable to the application

Appendix G

A written statement of the Applicant's plan for a period of at least (2) years for telecommunication facilities located or to be located in the city and all adjoining municipalities. The applicant shall identify and disclose the number and location of any additional sites that the applicant has, is or will be considering, reviewing or planning for any towers, antennas or related facilities in the city and all towns adjoining the city for a period of at least two (2) years from the date of the submittal of the application.

Appendix H

The written statement that demonstrates its review of proposed alternatives as required by this chapter. An applicant may not omit analysis of appropriate alternative sites of lesser impact on the grounds that the site presented is the only site leased or selected. An application shall address collocation as an option, and, if such option is not proposed, the applicant must explain why the option is not feasible.

Appendix I

In the case of an application for a new telecommunications tower, a written statement that examines the feasibility of designing a proposed tower to accommodate future demand for at least two (2) additional commercial applications (i.e. future collocations). The tower must be structurally designed to accommodate at least two (2) additional antenna arrays

equal to those of the applicant and located as close to the applicant's antenna as possible without causing interference. The requirement to construct a tower that can accommodate collocation may be waived by the city, provided that the applicant demonstrates that the provision of future shared usage of the facility is not feasible and an unnecessary burden, based upon consideration such as, for example:

- (1) The number of FCC licenses foreseeably available for the area;
- (2) The kind of tower site and structure required;
- (3) The number of existing and potential licenses without tower spaces/sites;
- (4) Available spaces on existing and approved towers; and
- (5) The potential for significant adverse visual impact of a tower designed for shared use.

Appendix J

A Written statement that sets forth alternative tower designs, color schemes and disguises for the telecommunications tower, antennas, and related facilities, including a design which effectively camouflages the facility ("stealth facility") or avoids the use of a freestanding metal tower.

Appendix K

The applicant shall submit copies of its site prioritization and propagation studies or analyses.

Appendix L

The applicant shall submit a comprehensive report inventorying towers and other appropriate structures within four miles (unless the applicant can show that some other distance is more reasonable) of any proposed new tower site and outlining opportunities for shared use of existing facilities and use of other preexisting structures as an alternative to new construction.

Appendix M

The applicant shall submit a complete SEQRA long EAF Part 1 and visual EAF addendum Appendix D. The City Council may require submission of a more detailed visual analysis based on the results of the visual EAF.

Appendix N

The applicant shall submit a written visual impact assessment which should include:

- (1) A zone of visibility map to determine locations where the tower may be seen; and
- (2) Representations of before and after: views from key viewpoints both inside and outside of the city, including but not limited to state highways and other major roads, state and local parks, other public lands, preserves and historic sites, and from any other location where the site is visible to a large number of visitors or travelers. If requested by the applicant, the city, acting in consultation with its consultants or experts, will provide guidance concerning the appropriate key site assessment of the visual impact.

Appendix O

The applicant shall submit a written statement explaining in detail its proposed method of effectively screening from view its proposed tower base and all related facilities.

Appendix P

Proof that the legislative body of each municipality that borders the city and the Saratoga County Planning Board have been notified of the proposed telecommunication project. Notification shall include the exact location of the proposed tower and a general description of the project, including but not limited to the height of the tower and its capacity for future shared use. Proof of this notification shall be submitted to the City Council at the time of application.

The Town of Halfmoon – Town Clerk Office, 2 Halfmoon Town Plaza, Clifton Park, NY 12065
&
Dept. of Planning, 2 Halfmoon Town Plaza, Clifton Park, NY 12065 (518) 371-7410 Ext. 2260

The Town of Schaghticoke – Town Clerks Office, 290 Northline Drive Melrose, NY 12121 (518)-753-6915

The Town of Stillwater – Town Clerks Office, 881 Hudson Avenue Stillwater, New York 12170 (518)-664-6148

The Saratoga County Planning Board -- 50 W High St # 3, Ballston Spa, NY 12020 (518) 884-4705



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 North Main Street
Mechanicville NY, 12118

TELECOMMUNICATION PERMIT RENEWAL APPLICATION

DO NOT FILL IN DEPARTMENT OF BUILDINGS USE ONLY			
TAX PARCEL MAP #	PERMIT #	ISSUE DATE	EXPIRATION DATE

1. PROPERTY OWNERS' INFORMATION

Name: _____

Address: _____

Contact Number: () Email: _____

PROPERTY OWNER(S) CONSENTS TO THE CONTINUED USE OF TELECOMMUNICATION DEVICE(S), TOWER(S) OR BOTH.

Signature of Property Owner: _____ Date: ___/___/___

2. TELECOMMUNICATION DEVICE OWNERS' INFORMATION

Name: _____

Address: _____

Contact Number: () Email: _____

3. EMERGENCY CONTACT INFORMATION

Name: _____

Address: _____

Contact Number: () Email: _____

4. INFORMATION

A. Has anything changed since the last permit issued? If so complete 4.A	Yes <input type="checkbox"/>	No <input type="checkbox"/>
B. Have all annual certifications been submitted from the date of the last permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
C. Has the FCC License been updated since the date of the last permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.A DESCRIPTION of any changes since the last issued permit:

5. CERTIFICATION

The applicant shall notify the department of any changes in the information contained in the application during the period for which the permit is in effect. A permit will be issued only when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of all applicable codes, and local laws. A telecommunication permit may be suspended or revoked if it is determined that the operations to which it pertains is not proceeding in conformance with applicable codes, laws, or with any condition attached to such permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for permit. A telecommunication renewal permit shall expire 5 years from the date of issuance. The permit, upon request may be continually renewed for five year periods, provided (1) the permit has not been revoked or suspended at the time the renewal application is made; (2) the relevant information in the application is up to date; and (3) any additional renewal fees are paid. I hereby certify that I have read the instructions and examined this application and know the same to be true and correct, all provisions of the codes and laws covering this work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Name of Applicant: _____

Date: ____/____/____

Signature of Applicant: _____ Property Owner or Representative

Address of Applicant: _____

Email Address of Applicant: _____

Contact Number of Applicant: _____

THIS APPLICATION MUST BE ACCOMPANIED BY COPIES OF ALL CURRENT INSURANCE AND WORKER COMPENSATION FORMS, A CURRENT COPY OF THE FCC LICENSE, INSURANCE POLICY AND ANY REQUIRED FINANCIAL DOCUMENTATION, DETERMINED BY THE ORIGINAL PERMIT APPROVAL. PRIOR TO DETERMINATION BY CODE ENFORCEMENT, AN INSPECTION OF THE SITE MUST BE PERFORMED BY CODE ENFORCEMENT. ALL TERMS AND CONDITIONS OF THE ORIGINAL PERMIT APPROVAL ARE STILL IN FORCE.

6. VALIDATION

This application is hereby Approved / Denied for the renewal of the telecommunication permit as set forth above.

Reason for denial of permit: _____

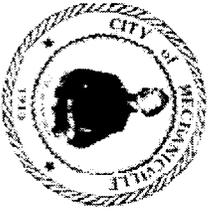
Special conditions: _____

Date:

Permit #:

Expires:

CEO:



CITY OF MECHANICVILLE

NEW YORK

36 North Main Street
Mechanicville, NY, 12118

TELECOMMUNICATION PERMIT

Issued for

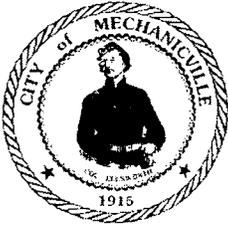
Mechanicville, New York 12118, Tax parcel map ID #
This telecommunication permit is applicable for

Special condition imposed: None

This permit issued to:
Building permit #:
Occupancy classification:
Permit expires when the terms of the Annual certification and renewal of permit are not met

Date of issuance:
Date of issuance:

Honorable Michael Butler
Mayor of the City of Mechanicville



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

SUGGESTED 2025 EXTINGUISHER LIST

#	TYPE	LOCATION	CURRENT STATUS
CENTRAL FIRE & POLICE STATION			
CS - 1	20# - ABC	On wall of police station	Due for insp.
CS - 2	24# - K	On wall of Kitchen by stove	Due for insp.
CS - 3	20# - ABC	On wall of main hallway by rear door	Due for insp.
CS - 4	20# - ABC	On wall of south side of truck room	Due for insp.
CS - 5	20# - ABC	On wall of north side of truck room	Due for insp.
CS - 6	20# - ABC	On wall of rear hallway of truck room	Due for insp.
FIRE DEPARTMENT			
FD - 7	20# - ABC	On Truck 39-1	Due for insp.
FD - 8	20# - H2O	On Truck 39-1	Due for insp.
FD - 9	2# - ABC	In cab of Truck 39-1	Never insp.
FD - 10	20# - ABC	On Engine 39-3	Due for insp.
FD - 11	20# - H2O	On Engine 39-3	Due for insp.
FD - 12	2# - ABC	In cab of Engine 39-3	Never insp.
FD - 13	20# - ABC	On Engine 39-5	Due for insp.
FD - 14	20# - H2O	On Engine 39-5	Due for insp.
FD - 15	2# - ABC	In cab of Engine 39-5	Never insp.
FD - 16	20# - ABC	On Utility 39-2	Due for insp.
FD - 17	20# - H2O	On Utility 39-2	Due for insp.
FD - 18	20# - ABC	On Utility 39-6	Missing
FD - 19	20# - H2O	On Utility 39-6	Missing
POLICE DEPARTMENT			
PD - 20	8# - ABC	In Patrol Unit 4340	New
PD - 21	8# - ABC	In Patrol Unit 4341	Due for insp.
PD - 22	8# - ABC	In Patrol Unit 4342	Due for insp.
PD - 23	8# - ABC	In Patrol Unit 4344	Due for insp.
PD - 24	8# - ABC	In Patrol Unit 4345	New

PD - 25	8# - ABC	In Patrol Unit 4346	Due for insp.
DEPARTMENT OF PUBLIC WORK ANNEX BUILDING			
DPW - 26	10# - ABC	On wall front door	Due for insp.
DPW - 27	10# - ABC	On wall side door	Last inspection 5/2013
DPW - 28	10# - ABC	On wall HVAC room (is currently in men's bathroom)	Due for insp.
DEPARTMENT OF PUBLIC WORK GARAGE AND VEHICLES			
DPW - 29	10# - ABC	On wall of hallway by time clock	Due for insp.
DPW - 30	5# - ABC	On wall of breakroom	Last inspection 7/2022
DPW - 31	10# - ABC	On wall by HVAC room	Due for insp.
DPW - 32	10# - ABC	On wall by bay 1 door	Due for insp.
DPW - 33	10# - ABC	On wall by bay 3 door	Due for insp.
DPW - 34	10# - ABC	On wall by west man door	Due for insp.
DPW - 35	10# - ABC	On wall by north man door	Due for insp.
DPW - 36	10# - ABC	On wall of mechanics bay	Due for insp.
DPW - 37	10# - ABC	On wall by east man door	Due for insp.
DPW - 38	10# - ABC	On wall by rear overhead door	Due for insp.
DEPARTMENT OF PUBLIC WORK VEHICLES			
DPW - 39	2# - ABC	Street sweeper	Never insp.
DPW - 40	2# - ABC	Vacuum truck	Never insp.
DPW - 41	2.5# - ABC	Truck 9	Never insp.
DPW - 42	2# - ABC	Truck 10	Never insp.
DPW - 43	20# - ABC	Truck 5 (for hot work)	Last inspection 12/2009
DPW - 44	20# - CO	Truck 5 (for hot work)	New
DEPARTMENT OF PUBLIC WORKS WATER PLANT			
DPW - 45	20# - ABC	Entrance north door	Due for insp.
DPW - 46	20# - ABC	Lab area	Due for insp.
DPW - 47	20# - ABC	Process area, west door	Due for insp.
DPW - 48	20# - ABC	Process area, north double door	Due for insp.
DPW - 49	5# - ABC	Blower room	Due for insp.
DPW - 50	5# - ABC	Outside wall of electrical room	Due for insp.
DPW - 51	5# - ABC	Inside wall of electrical room	Due for insp.
DPW - 52	20# - ABC	Across the street in pump building	Due for insp.
DEPARTMENT OF PUBLIC WORKS DEVOE ROAD SITE			
DPW - 53	20# - ABC	In control shed	Missing
DEPARTMENT OF PUBLIC WORKS RESERVOIR			

DPW - 54	20# - ABC	Hung on hook by spillway	Recommended
DEPARTMENT OF PUBLIC WORKS SEWER PUMP STATION			
DPW - 55	5# - ABC	On wall by entrance (on floor of BD office currently)	No insp. tag
DPW - 56	5# - ABC	On wall ground floor by pumps	Missing
XO TOWER			
XO - 57	10# - ABC	First floor ?	Missing
XO - 58	10# - ABC	Hvac/storage area	Missing
XO - 59	10# - ABC	Second floor?	Missing
BOAT HOUSE			
BH - 60	?# - ?	On wall of utility room	Missing
LITTLE LEAGUE BUILDING			
LL - 61	10# - ABC	Building A on wall of utility room	Missing
LL - 62	10# - ABC	Building A on wall of kitchen	Last inspection 2022
LL - 63	24# - K	Building A on wall of kitchen	Last inspection 2021
LL - 64	10# - ABC	Building B on wall of utility room	Last inspection 2022
COMMUNITY CENTER BUILDING			
CC - 65	10# - ABC	In main lobby by fire alarm control panel	Current
CC - 66	5# - ABC	By receptionist desk	Current
CC - 67	10# - ABC	On wall of office hallway	Current
CC - 68	10# - ABC	On wall of gym storage area	Current
CC - 69	5# - ABC	On wall of food pantry area	Current
CC - 70	10# - ABC	On wall of daycare area by exit door 1	Current
CC - 71	5# - ABC	On wall of daycare area by exit door 2	Current
CC - 72	5# - ABC	On wall of classroom area	Current
CC - 73	5# - ABC	On wall of kitchen area	Current
DEPARTMENT OF PUBLIC SAFETY SOUTH MAIN STREET PLAYGROUND			
PS - 74	?# - ?	On wall of utility room by overhead door	Missing
DEPARTMENT OF PUBLIC SAFETY PARK AVENUE PLAYGROUND			
PS - 75	?# - ?	On wall of utility room by overhead door	Missing
DEPARTMENT OF PUBLIC SAFETY SENIOR CENTER			
PS - 76	5# - ABC	On west wall of lobby	Due for insp.
PS - 77	5# - ABC	On west wall of main hallway	Due for insp.
PS - 78	5# - ABC	On wall of riverside room	Missing
PS - 79	5# - ABC	On east wall of lobby	Due for insp.
PS - 80	5# - ABC	On wall of HVAC room	Missing
PS - 81	5# - ABC	On east wall of hall	Due for insp.

PS - 82	5# - ABC	On north wall of hall	Due for insp.
PS - 83	5# - ABC	On north wall of storage room	Due for insp.
PS - 84	5# - ABC	On wall of HVAC room	Missing
PS - 85	24# - K	On wall of Kitchen	Missing
CITY HALL			
CH - 86	5# - ABC	On south wall of record room (city jail)	Last inspection 4/2004
CH - 87	5# - ABC	On west wall of record room (city jail) behind door	Last inspection 4/2004
CH - 88	10# - ABC	On east wall of boiler room	Last inspection 4/2022
CH - 89	10# - ABC	On wall bottom of basement stairs	Missing
CH - 90	10# - ABC	On north wall in public safety office	Current
CH - 91	10# - ABC	On north wall in accounts office	Current
CH - 92	10# - ABC	On wall top of 2 nd flr. Staircase	Current
CH - 93	10# - ABC	On wall court room	Missing
CH - 94	10# - ABC	On wall court offices	Missing
CH - 95	10# - ABC	On wall top of 3 rd flr. Staircase	Current



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

PARK/PLAYGROUND INSPECTION FORM

DATE: _____ TIME: _____

PARK/PLAYGROUND: _____ INSPECTOR: _____

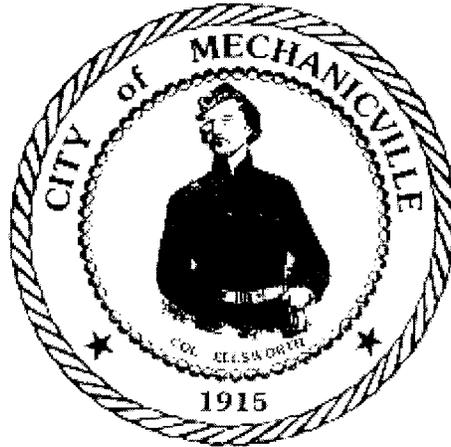
√ - for ok S - for needs service

Hazards to Inspect for	OK	N/A	Report	Fixed	Comments
Staff conducting this inspection is familiar with the CPSC for playgrounds					
Playground surfacing material good					
Playground signs in place, in good repair					
No open ended "S" hooks, chains and "S" hooks not worn thin					
Swing seats - no cuts, cracks, or missing seats					
Equipment fasteners (bolts/nuts) tight					
No exposed bolts or fasteners					
No apparent sharp edges on equipment					
Anchoring material is below ground, unexposed					
No broken glass or litter in play area					
Trees and other growth trimmed above eye level					
Telephone working (if available), 911 sticker					
Any vandalism noted in play area					
Trash receptacle stable, emptied					
Play area tripping hazards - cracks, roots, rocks					
Parking lot free from trip hazards					
Broken equipment such as loose bolts, missing end caps,					
Loose anchoring					
Hazardous or dangerous debris					
Insect damage					
Displaced loose-fill surfacing					
Holes, flakes, and/or buckling of unitary surfacing					
No user modifications (such as ropes tied to parts or equipment rearranged)					
Worn, loose, damaged, or missing parts					

Wood splitting					
Rusted or corroded metals					
Adequate protective surfacing under and around the equipment					
Install/replace surfacing					
Surfacing materials have not deteriorated.					
Replace surfacing					
Loose-fill surfacing materials have no foreign objects or debris					
Remove trash and debris					
Loose-fill surfacing materials are not compacted					
Rake and fluff surfacing					
The entire play area has satisfactory drainage, especially in heavy use areas such as under swings and at slide exits					
There are no missing or damaged protective caps or plugs					
There are no crush and shearing points on exposed moving parts					
There are no loose fastening devices or worn connections					
Moving parts, such as swing hangers, merry-go-round bearings, and track rides, are not worn					
There are no rust, rot, cracks, or splinters on any equipment (check carefully where it comes in contact with the ground)					
There are no broken or missing components on the equipment (e.g., handrails, guardrails, protective barriers, steps, or rungs)					
There are no damaged fences, benches, or signs on the playground.					
All equipment is securely anchored					
Paint (especially lead paint) is not peeling, cracking, chipping, or chalking					
There are no areas of visible leaded paint chips or accumulation of lead dust					
Corrective Action Needed					Referred To:

DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK



ANNUAL FISCAL REPORT FOR THE YEAR OF

2024

REPORT SUMMARY

A3620.000	BUDGETED LINE ITEMS	AMOUNT
A3620.100	Personnel Services	110,474.00
A3620.401	Office Expense	1,500.00
A3620.405	Travel	300.00
A3620.407	Vehicle Repairs & Maintenance	0.00
A3620.408	Training	500.00
A3620.410	Contracted Services	500.00
A3620.412	Fuel	0.00
A3620.413	Phones	1,500.00
A3620.421	Mailing & Postage	500.00
A3620.430	Copier	1,800.00
A3620.431	Software & Licensing	6,500.00
	TOTAL	123,574.00

A3620.000	BUDGETED LINE ITEMS	END OF YEAR REMAINING AMOUNT
A3620.100	Personnel Services	32,920.24
A3620.401	Office Expense	- 1,376.03
A3620.405	Travel	300.00
A3620.407	Vehicle Repairs & Maintenance	- 1,333.56
A3620.408	Training	500.00
A3620.410	Contracted Services	443.00
A3620.412	Fuel	- 110.15
A3620.413	Phones	277.51
A3620.421	Mailing & Postage	353.61
A3620.430	Copier	1,127.07
A3620.431	Software & Licensing	1,000.00
	TOTAL	34,101.69

REVENUE TAKEN IN	AMOUNT
BUILDING PERMITS	32,996.40
VACANT BUILDING REGISTRATION	12,400.00
TELECOMMUNICATION PERMITS	0.00
SIDEWALK AND STREET OBSTRUCTION PERMITS	50.00
FIRE SAFETY & PROPERTY MAINTENANCE INSPECTIONS CERTIFICATES OF OCCUPANCY	6,290.00
STOP WORK ORDERS	1,200.00
ZONING COMPLIANCE LETTERS	700.00
TOTAL	53,636.40

2024 DEPARTMENT OPERATING COST	AMOUNT
BUDGETED LINE ITEMS	- 123,574.00
END OF YEAR REMAINING BUDGETED LINE ITEMS	34,101.69
REVENUE TAKEN IN	53,636.40
TOTAL OPERATING COST TO THE CITY FOR 2024	- 35,835.91

BUILDING PERMITS

PERMIT #	ADDRESS	REFERENCE #	AMOUNT
240001	205 SOUTH THIRD AVE	R 1252 5	220.00
240002	522 CHESTNUT ST	R 1253 4	400.00
240003	402 PARK AVE	R 1253 3	100.00
240004	610 ELIZABETH ST	R 1271 11	100.00
240005	138 ELLSWORTH AVE	R 1274 4	100.00
240006	144 ELLSWORTH AVE	R 1274 3	100.00
240007	909 ELIZABETH ST	R 1285 1	260.00
240008	407 PARK AVE	R 1271 10	100.00
240009	VOID - (HBD/CEO) No permit needed		
240010	VOID - Replaced by permit # 240024		
240011	251 SOUTH SECOND AVE	(Home grant)	(Home grant)
240012	VOID - Replaced by permit # 240039		
240013	VOID - (HBD/CEO) No permit needed		
240014	VOID - Software training		
240015	74 WILLIAM ST	(Home grant)	(Home grant)
240016	6 STILLWATER AVE	R 1288 2	100.00
240017	133 NORTH SIXTH AVE	R 1298 1	100.00
240018	VOID - Software training		
240019	VOID - Software training		
240020	187 WALNUT ST	R 1293 4	100.00
240021	38 VIALI AVE	?	300.00
240022	VOID - Software training		
240023	251 SOUTH SECOND AVE	(Home grant)	(Home grant)
240024	521 BROADWAY	?	100.00
240025	22 SOUTH MAIN ST	R 1293 3	317.00
240026	VOID - Software training		
240027	VOID - Software training		
240028	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON		
240029	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON		
240030	VOID - PROPERTY LOCATED IN THE TOWN OF HALFMOON		
240031	246-248 SOUTH SECOND AVE	?	131.00
240032	VOID - Software training		
240033	VOID - Software training		
240034	VOID - Software training		
240035	VOID - PROPERTY LOCATED IN THE TOWN OF STILLWATER		
240036	36 LEE ST	R 1347 3	100.00

PERMIT #	ADDRESS	REFERENCE #	AMOUNT
240037	VOID - Software training		
240038	3 TENENDAHO LN	R 1293 3	100.00
240039	49 MULBERRY AVE	?	124.00
240040	VOID - Software training		
240041	58 MABBETT ST	R 1320 4	100.00
240042	58 MABBETT ST	R 1320 3	100.00
240043	101 SOUTH SECOND AVE	R 1320 2	212.00
240044	243 SOUTH SECOND AVE	R 1334 6	200.00
240045	246-248 SOUTH SECOND AVE	R 1321 4	BC 100.00
240046	202 PARK PL	R 1321 3	50.00
240047	204 NORTH SECOND AVE	?	166.40
240048	6 FITCHBURG AVE	R 1327 8	100.00
240049	8 RIVERSIDE PARK SOUTH	R 1327 7	100.00
240050	48 SOUTH MAIN ST	R 1353 4	164.00
240051	12 TALLMADGE PL	?	100.00
240052	23 STILLWATER AVE	R 1349 8	700.00
240053	7 SHORT ST	R 1349 7	550.00
240054	VOID - Software training		
240055	VOID - Software training		
240056	VOID - Software training		
240057	VOID - Software training		
240058	76 WARSAW AVE	R 1337 5	75.00
240059	2 TERMINAL ST	R 1355 6	100.00
240060	148 SOUTH THIRD AVE	R 1354 2	100.00
240061	11 GLENWOOD AVE	?	100.00
240062	70 VIALI AVE	R 1348 6	100.00
240063	45 GREEN ST	R 1360 4	100.00
240064	21 GREENWOOD AVE	R 1363 12	100.00
240065	110 SOUTH THIRD AVE	R 1355 7	100.00
240066	23-22 WARSAW AVE	R 1367 6	100.00
240067	VOID - A permit is not required for shed under 144 SqFt		
240068	76 WARSAW AVE	?	100.00
240069	228 SOUTH ST	R 1363 3	50.00
240070	707 BROADWAY	R 1363 10	100.00
240071	4 RIVERSIDE SOUTH	R 1363 11	100.00
240072	39 NEWMAN ST	R 1369 5	100.00
240073	1A INDUSTRIAL PARK DRIVE	R 1367 4	1594.00
240074	1B INDUSTRIAL PARK DRIVE	R 1367 3	2080.00

PERMIT #	ADDRESS	REFERENCE #	AMOUNT
240075	5E INDUSTRIAL PARK DRIVE	R 1367 4	1810.00
240076	VOID – DUPLICATE TO PERMIT # 240075		
240077	96 NORTH MAIN ST	R 1369 4	125.00
240078	41 ROUND LAKE AVE	(Home grant)	
240079	909 ELIZABETH ST	R 1376 1	550.00
240080	VOID – PROPERTY LOCATED IN THE TOWN OF HALFMOON		
240081	215 PARK AVE	R 1376 2	125.00
240082	412 NORTH EIGHTH AVE	R 1376 3	100.00
240083	615 PARK AVE	?	100.00
240084	214 SOUTH THIRD AVE	R 1377 2	100.00
240085	612 PARK PL	R 1377 3	100.00
240086	245 SARATOGA AVE	R 1378 3	100.00
240087	611 BROADWAY	R 1378 4	50.00
240088	418-420 CLEMENT ST	R 1382 4	100.00
240089	41 UNDERWOOD AVE	R 1383 4	100.00
240090	205 PARK AVE	?	275.00
240091	117 ROUND LAKE AVE.	R 1409 6	50.00
240092	85 NORTH MAIN ST	R 1472 3	125.00
240093	321 PARK AVE	R 1388 6	100.00
240094	235 SOUTH THIRD AVE	R 1388 5	100.00
240095	21 GREEN ST	R 1388 4	100.00
240096	144 MECHANIC ST	R 1461 4	100.00
240097	21 GREENWOOD AVE	R 1413 1	50.00
240098	310 PARK AVE	R 1413 2	100.00
240099	82 HULIN ST	R 1409 5	100.00
240100	814 BROADWAY	R 1398 2	50.00
240101	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY		
240102	VOID – PROPERTY LOCATED IN THE TOWN OF STILLWATER		
240103	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY		
240104	217 SOUTH MAIN ST	R 1507 3	100.00
240105	412 NORTH EIGHTH AVE	R 1406 4	100.00
240106	612 ELIZABETH ST	R 1406 5	100.00
240107	VOID – PROPERTY LOCATED IN THE VILLAGE OF STILLWATER		
240108	614 PARK PLACE & FIFTH AVE	R 1416 3	100.00
240109	111-117 PARK AVE	R 1418 6	125.00
240110	38 SOUTH MAIN ST	R 1416 2	100.00
240111	614 ELIZABETH ST	R 1420 1	100.00
240112	386 SOUTH MAIN ST	R 1418 7	150.00

PERMIT #	ADDRESS	REFERENCE #	AMOUNT
240113	208 SOUTH MAIN ST	R 1417 1	100.00
240114	807 BROADWAY	R 1420 2	50.00
240115	48 MABBETT ST	R 1522 6	100.00
240116	39 WILLIAM ST	R 1461 6	100.00
240117	148 FIRST AVE	R 1522 5	100.00
240118	6 RIVERSIDE NORTH	R 1461 5	50.00
240119	VOID – PROPERTY LOCATED IN THE TOWN OF SCHAGHTICOKE		
240120	13 RIVERSIDE NORTH	R 1513 4	340.00
240121	VOID – PROPERTY LOCATED IN THE TOWN OF STILLWATER		
240122	18 SOUTH CENTRAL AVE	R 1478 2	100.00
240123	13 TENENDAHO LN	R 1484 7	100.00
240124	519 CHESTNUT ST	R 1525 2	100.00
240125	102 VIALI AVE	R 1469 2	50.00
240126	705 GRAND ST	R 1525 4	100.00
240127	31 NEWMAN ST	R 1525 3	100.00
240128	17-19 GROVE ST	R 1479 1	100.00
240129	139 NORTH SECOND AVE	R 1479 2	100.00
240130	164 SOUTH MAIN STREET	R 1479 3	100.00
240131	251 NORTH MAIN ST	R 1470 2	125.00
240132	6 TALLMADGE PL	R 1470 4	100.00
240133	241 SARATOGA AVE	R 1470 6	100.00
240134	316 NORTH SIXTH AVE	R 1479 4	50.00
240135	354 SOUTH MAIN ST	R 1470 5	100.00
240136	815 BROADWAY	?	100.00
240137	117 ROUND LAKE AVE.	R 1480 1	125.00
240138	1004 CHESTNUT ST	R 1476 4	100.00
240139	251 SOUTH SECOND AVE	R 1478 1	50.00
240140	80 SHEEHAN ST	R 1480 4	50.00
240141	96 NORTH MAIN ST REAR EASTSIDE	R 1484 8	100.00
240142	54 MABBETT ST	R 1488 2	100.00
240143	512 GRAND ST	R 1488 3	180.00
240144	VOID - Software training		
240145	22 TENENDAHO LN	R 1498 7	100.00
240146	80 SHEEHAN ST	R 1495 5	50.00
240147	180 SOUTH MAIN ST	Permit was never picked up or paid for	
240148	303 NORTH FOURTH AVE	R 1506 2	100.00
240149	321 NORTH FIFTH AVE	R 1403 10	180.00
240150	41 LEONARD ST	R 1511 1	100.00

PERMIT #	ADDRESS	REFERENCE #	AMOUNT
240151	8 STILLWATER AVE	R 1498 13	100.00
240152	VOID – PROPERTY LOCATED IN THE TOWN OF STILLWATER		
240153	243 SOUTH THIRD AVE	R 1495 3	100.00
240154	615 BROADWAY	R 1495 4	100.00
240155	29 TENENDAHO LN	R 1498 9	100.00
240156	101 HARRIS AVE	R 1598 8	100.00
240157	21 GREENWOOD AVE	R 1515 9	100.00
240158	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY		
240159	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY		
240160	VOID – PERMIT NUMBER USED FOR VACANT BUILDING REGISTRY		
240161	507 GRAND ST	R 1528 1	100.00
240162	134 SOUTH MAIN ST	R 1527 1	100.00
240163	VOID - Software training		
240164	VOID - Software training		
240165	48 SOUTH MAIN ST	R 1507 5	50.00
240166	139 NORTH SECOND AVE	R 1506 3	100.00
240167	15 BENNINGTON AVE	R 1507 4	100.00
240168	615 PARK AVE	R 1507 6	50.00
240169	801 ELIZABETH ST	R 1507 7	50.00
240170	17 BURKE AVE	R 1512 10	100.00
240171	609 PARK AVE	R 1508 3	50.00
240172	35 SOUTH CENTRAL AVE	R 1508 2	7,100.00
240173	259 SARATOGA AVE	R 1508 4	100.00
240174	18 SOUTH CENTRAL AVE	R 1537 6	30.00
240175	39 LEE ST	R 1555 2	100.00
240176	211 SARATOGA AVE	R 1512 11	100.00
240177	75 SOUTH CENTRAL AVE	R 1512 9	1850.00
240178	207-209 SARATOGA AVE	R 1537 5	125.00
240179	VOID - Software training		
240180	277 SARATOGA AVE	R 1515 8	100.00
240181	44 MABBETT ST	R 1538 7	50.00
240182	9 VIALI AVE	R 1539 2	100.00
240183	11 VIALI AVE	R 1539 1	100.00
240184	29 TENENDAHO LN	R 1558 1	100.00
240185	10 NORTH MAIN ST	?	1,943.00
240186	409 NORTH SIXTH AVE	?	100.00
240187	309-311 PARK AVE	R 1555 1	100.00
SUB TOTAL:			32,996.40
	Bounced Check – 518 Roofing Company	G 985 1	-100.00

	Bounced check fee for above	R 1329 2	-25.00
TOTAL:			32,596.40

VACANT BUILDING REGISTRATION

DISCRIPTION	REFERENCE #	AMOUNT
144 Mechanic Street	R 1462	500.00
8 Farrell Street	R 1398	500.00
105 Saratoga Avenue	Code A02110 1.29.24	1,500.00
138 Ellsworth Avenue	R 1359	700.00
144 Ellsworth Avenue	R 1359	700.00
25 Warsaw Ave, Unit #15	R 1274	1,500.00
221-223 Saratoga Avenue	R 1260	500.00
35 Frances Street	R 1376	1,500.00
250 Pittsburgh Avenue	R 1388	500.00
45 Harris Avenue	R 1397	500.00
45 Harris Avenue	R 1502	500.00
19 Saratoga Avenue	R 1418	1,500.00
9 Viall Avenue	R 1498	500.00
11 Viall Avenue	R 1498	1,000.00
11 Viall Avenue	R 1498	500.00
TOTAL:		12,400.00

TELECOMMUNICATION PERMITS

DISCRIPTION	REFERENCE #	AMOUNT
None		0.00
TOTAL:		0.00

SIDEWALK AND STREET OBSTRUCTION PERMITS

DISCRIPTION	REFERENCE #	AMOUNT
38 Underwood Avenue	R 1554 3	50.00
TOTAL:		50.00

FIRE SAFETY & PROPERTY MAINTENANCE INSPECTIONS CERTIFICATES OF OCCUPANCY

DISCRIPTION	REFERENCE #	AMOUNT
30 - 32 Round Lake Avenue	R 1260 3	200.00
22 Leonard Street	R 1265 1	100.00
8 Stillwater Avenue	R 1266 3	50.00
180 North Main Street	R 1316 5	5,050.00
133 Saratoga Avenue	R 1525 1	50.00
9 Viall Avenue	R 1498 3	190.00
21 Green Street	R 1515 10	50.00
30 North Central Avenue	R 1257 1	150.00
202 South Central Avenue	R 1266 2	150.00
39 South Main Street	R 1498 3	150.00
219 Park Avenue	R 1487 4	150.00
TOTAL:		6,290.00

STOP WORK ORDERS

PERMIT #	ADDRESS	REFERENCE #	AMOUNT
240043	101 SOUTH SECOND AVENUE	R 1320 2	300.00
240079	909 ELIZABETH STREET	R 1376 1	300.00
Case# 205	512 GRAND STREET	R 1488 4	300.00
240149	321 NORTH FIFTH AVENUE	R 1403 10	300.00
240147	180 SOUTH MAIN STREET	Have not paid	Have not paid
N/A	12 TALLMADGE AVENUE	Rescinded - Stairs seen were a mock up and not building construction	
N/A	28 TENANDAHO LANE	Rescinded - Correcting damage caused by a neighboring buildings prior permitted work	
N/A	49 SARATOGA AVENUE	Rescinded - Permit not needed	
N/A	54 SOUTH MAIN STREET	Rescinded - Permit was issued for the work; permit was not posted	
TOTAL:			1,200.00

ZONING COMPLIANCE LETTERS

DISCRIPTION	REFERENCE #	AMOUNT
ZCL - 134 North Main Street	R 1524 1	50.00
ZCL - 2 Rohloff Avenue	R 1524 2	50.00
ZCL - 10 Francis Street	R 1538 8	50.00

ZCL – 215 North Fourth Avenue	R 1376 4	50.00
ZCL – 108-110 Third Avenue	R 1376 5	50.00
ZCL – 27 -13 Warsaw Avenue	R 1411 5	50.00
ZCL – Cypress/Grove	R 1409 7	100.00
ZCL – 13 Warsaw Avenue	R 1430 5	50.00
ZCL – 58 Mabbett Street	R 1521 4	50.00
ZCL – 9 Zachary M Avenue	R 1319 4	50.00
ZCL – 128 North Sixth Street	R 1399 1	50.00
ZCL – 414 Park Avenue	R 1307 2	50.00
ZCL – 30 Newman Street	R 1307 3	50.00
TOTAL:		700.00

Resolution 28-2025

WHEREAS, the Mechanicville City Council adopted their Annual Budget on February 7, 2025; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend the said budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2025 budget we wish to approve the following amendments at no impact to the taxpayers:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-2705-000	Gifts and Donations	\$ 1,275.00
A0-2680-000	Insurance Recoveries	\$ 6,884.28
A0-2803-000	Saratoga County-MPD Central Ave Cameras	\$ 9,987.88

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-7620.200	Equipment	\$ 1,275.00
A0-1620.407	Building Repairs and Maintenance	\$ 6,884.28
A0-3120.200	Police Equipment (Central Ave Cameras)	\$ 9,987.88

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

May 14, 2025

RESOLUTION NO.: 29-2025

WHEREAS THE CITY OF MECHANICVILLE has approved the 2025 budget including salaries, and

WHEREAS the city is required to transfer funds from the general fund to the payroll account for the purpose of covering payroll and employer contributions, as follows:

Payroll date	Amount
03/13/2025	88,955.53
03/27/2025	104,305.80
04/10/2025	87,419.29
04//24/2025	101,030.09

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

May 14, 2025

RESOLUTION 30-2025
CITY OF MECHANICVILLE
RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR
THE
DISINFECTION BYPRODUCTS REMEDIATION PROJECT

WHEREAS, the City of Mechanicville (“City”) was issued a Notice of Violation (NOV) by the New York State Department of Health (NYSDOH) on June 12, 2024, for a Maximum Contaminant Level (MCL) Exceedance for Haloacetic Acids (HAA5s) and Total Trihalomethanes (TTHMs) Monitoring Period 2nd Quarter 2024; and

WHEREAS, the City was issued an Administrative Order (AO) by the Environmental Protection Agency on October 23, 2024, for failing to comply with the requirements of the Stage 2 Disinfectants and Disinfection Byproducts Rule (“Stage 2 DBPR”) by exceeding the maximum contaminant level (“MCL”) for total trihalomethanes (“TTHM”) and total haloacetic acids (“HAA5”), 40 C.F.R. Part 141 Subpart V; and

WHEREAS Barton and Loguidice, DPC, as City Engineer, has completed a report entitled Disinfection Byproduct Evaluation, dated November 2024 and revised March 2025 to address comments made by the NYSDOH; and

WHEREAS the Disinfection Byproduct Evaluation report identified short, mid and long-term improvements, some requiring substantial capital investment, to address the NOV and OA (“Project”); and

WHEREAS the City is desirous of applying for grant or other funding through the Environmental Facilities Corporation (EFC) or other similar agency for the improvements identified in the Disinfection Byproduct Evaluation report by having a Preliminary Engineering Report prepared and funding application submitted to the EFC

NOW THEREFOR BE IT RESOLVED, the City Council approves an engineering agreement with Barton & Loguidice in the amount of \$15,600.00 (Scope Items A to C) plus additional work as may be required (Scope Items D and E) in accordance with their proposal dated April 8, 2025 and revised on May 9, 2025 to prepare a Preliminary Engineering Report and submit the necessary application form and documents to the EFC; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately and allows the mayor to execute all agreements, contracts and documents for the project.

On the motion of _____, seconded by _____, it was adopted by the following vote:

ROLL CALL:

Mayor Mike Butler _____
Commissioner Cheryl Blodgett _____
Commissioner Tamar Martin _____
Commissioner Pat Sgambati _____
Commissioner Ann Gaetano _____

The foregoing resolution was thereupon declared duly adopted.

Dated: _____

I hereby certify that this resolution was adopted on _____ and is recorded in the Meeting Minutes of the City of Mechanicville's City Council.

Commissioner of Accounts/City Clerk

Barton & Loguidice

April 8, 2025
Revised May 9, 2025

Mike Butler, Mayor
City of Mechanicville
36 North Main Street
Mechanicville, New York 12118

Re: Proposal for Engineering Services -Preliminary Engineering Report and General Assistance
Relating to Improvements to Address the MCL Exceedance for Haloacetic Acids and Total
Trihalomethanes Notice of Violation
File: 991.061.001

Dear Mayor Butler:

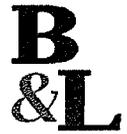
Barton & Loguidice, D.P.C. (B&L) is pleased to present this proposal to assist the City with project submission documents for the capital improvements identified in the November 2024 (revised March 2025) Disinfection Byproducts Evaluation Engineering Report. The New York State Environmental Facilities Corporation (EFC) requires that the municipality submit an engineering report and Intended Use Plan (IUP) project listing form by May 30, 2025, for consideration of funding. The report is to be prepared in accordance with the outline provided by the EFC and Department of Health.

As part of the PER, B&L will include the Comprehensive Corrective Action Plan (CCAP) that the USEPA is requesting by June 30, 2025.

B&L will complete the following scope of services:

- A. Project Review Meetings
Planning progress meetings via virtual/ conference call will take place on an as-needed basis (two (2) assumed) throughout the initial planning phase of the project.
- B. Prepare a Draft Preliminary Engineering Report (PER) outlining the capital improvements necessary to maintain disinfection byproducts compliance. We will submit the PER to the City officials and staff for review and comment.
- C. The PER will be finalized based on comments provided by the City and will be submitted along with an IUP project listing form to the EFC by May 30, 2025.
- D. Review recent water quality data collected since submission of the November 2024 Disinfection Byproducts Evaluation Engineering Report including raw and finished water Total Organic Carbon (TOC), TTHM & HAA5 results for both City compliance sampling and the Saratoga County Water Authority (SCWA) Interconnection. It is assumed that City staff will be able to provide the requested data. If certain data is not available, we will make a recommendation to the City for additional testing and analysis as necessary. It is assumed that the cost of any additional sampling and laboratory analyses will be handled and paid directly by the City.

Mike Butler, Mayor
City of Mechanicville
April 8, 2025; Revised May 9, 2025
Page 2



- E. B&L will assist the City on a time and expense basis as the City requests for completing short term equipment improvements, coordinating City field services, meetings with EPA/DOH/City, reviewing the water quality data in item D. above etc.

B&L proposes to perform the engineering services described above (Items A thru C) for a total lump sum fee of \$15,600. Items D and E will be invoiced time and expense as services are requested. We are available to proceed immediately with the services upon authorization. Services will be invoiced monthly to the City for services provided through the invoice date.

Thank you for this opportunity to be of continued service to the City. Please do not hesitate to contact us should you have any questions regarding this proposal.

Sincerely,


BARTON & LOGUIDICE, D.P.C.
Donald H. Fletcher
Executive Vice President
JWF2/tlh

Authorization

Barton & Loguidice, D.P.C. is hereby authorized by the City of Mechanicville (Owner) to proceed with the services described herein in accordance with the terms and conditions proposed herein and the original agreement terms and conditions.

Mike Butler, Mayor
City of Mechanicville

Date

RESOLUTION NO.: 31-2025

WHEREAS THE CITY COUNCIL OF THE CITY OF MECHANICVILLE is cognizant of the need to promote the City of Mechanicville as an affordable, safe, and convenient community for business and to fill multiple small business space openings in the City to assist with the development of the City of Mechanicville; and

WHEREAS Nexstar Digital provides services to assist in achieving these goals;

NOW THEREFORE BE IT RESOLVED THAT the City Council hereby hires Nexstar to promote the City of Mechanicville in an effort to promote with the development of the City of Mechanicville in the not exceed amount of \$21,635.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

May 14, 2025