

Mechanicville Civil Service Commission
Meeting Agenda
May 4, 2022
4:00 p.m.

- 1) Roll Call
- 2) Approval of minutes of April 6, 2022 meeting
- 3) Communications
- 4) MSD 426-A Report of Personnel Changes

Library

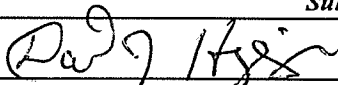
- a) Jammie Fisher appointed as PT Cleaner (L) 3/17/22

City of Mechanicville

- a) Michael Patterson resigned as FT Police Officer 4/6/22
- 5) Old Business
426A for Martin (Marty) Garland was corrected.
- 6) New Business
Examinations for Police Sergeant and Administrative Secretary will be held on June 11, 2022
- 7) Appearances
- 8) Next Scheduled Meeting Date: June 1, 2022 at 4:00 pm
- 9) Adjournment

Supplementary Payroll Certification and Report of Personnel Change

Report All Personnel Changes On This Form.

From: City <input checked="" type="checkbox"/> County <input type="checkbox"/> Town <input type="checkbox"/> Village Or District <input type="checkbox"/>			
Department: DPW Public Works			
Name And Title of Last Employee In Position :			
Name of Employee: Marty Garland	Social Security Number: XXXXXXXXXX		
Address:			
Title of Position: Superintendent of Streets and Sewers	Salary: \$25.77 hr		
Non-Veteran <input type="checkbox"/> Veteran <input type="checkbox"/> Disabled Veteran <input type="checkbox"/> Exempt Volunteer Firefighter <input type="checkbox"/>			
Appointments	Check Nature Of Personnel Change	Effective Date Jan. 1, 2022	Action Necessary By Appointing Officer
	<input type="checkbox"/> Permanent		Return Report of Certification
	<input checked="" type="checkbox"/> Provisional		Attach Application
	<input type="checkbox"/> Temporary	From To	State Length of Employment
	<input type="checkbox"/> For Term of Office	From To	Give Facts Under Remarks
	<input type="checkbox"/> Permanent Promotion		Return Report of Certification
	<input type="checkbox"/> Provisional Promotion		Attach Nomination
	<input type="checkbox"/> Non-Competitive Class		Attach Application
	<input type="checkbox"/> Exempt Class		Submit This Form Only
	<input type="checkbox"/> Labor Class		Attach Application
Terminations	<input type="checkbox"/> Resignation		Submit Signed Resignation
	<input type="checkbox"/> Retirement		Give Effective Date
	<input type="checkbox"/> Deceased		Indicate Date
	<input type="checkbox"/> Removal		Attach Copy of Proceedings
	<input type="checkbox"/> Layoff (lack of work or funds)		Give Facts Under Remarks
Other Changes	<input type="checkbox"/> Military Leave of Absence		Give Facts Under Remarks
	<input type="checkbox"/> Other Leave of Absence	From To	Give Facts Under Remarks
	<input type="checkbox"/> Transfer		Give Facts Under Remarks
	<input type="checkbox"/> Demotion		Give Facts Under Remarks
	<input type="checkbox"/> Suspension		Give Facts Under Remarks
	<input type="checkbox"/> Reinstatement		Give Facts Under Remarks
	<input type="checkbox"/> Change in Classification		Give Facts Under Remarks
	<input type="checkbox"/> New Position		Submit Form
	<input type="checkbox"/> Change in Salary		Indicate New Salary
	<input type="checkbox"/> Change in Name		Give Facts Under Remarks
<input type="checkbox"/> Other		Give Facts Under Remarks	
Remarks: The position must meet the minimum requirement of 12 months of MS4 training classroom and hands-on.			
Appointing Officer: Anthony Gotti			
Title: Commissioner of Public Works			
Address: 4 Industrial Park Rd, Mechanicville NY 12118			
Certificate valid until:			Date:
<i>This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law. Subject to any limitation or condition specified above.</i>			
By: 			Date: 4/29/22

Rose Ann Lindemann 4/29/22

Supplementary Payroll Certification and Report of Personnel Change

Report All Personnel Changes On This Form.

From: City <input checked="" type="checkbox"/> County <input type="checkbox"/> Town <input type="checkbox"/> Village Or District <input type="checkbox"/>					
Department: <u>Mechanicsville District Public Library</u>					
Name And Title of Last Employee In Position: <u>Amy Williams</u>					
Name of Employee: <u>Jammie M. Fisher</u>		Social Security Number: <u>[REDACTED]</u>			
Address: <u>[REDACTED]</u>					
Title of Position: <u>Cleaner</u>		Salary: <u>\$15.00 per hr.</u>			
Non-Veteran <input type="checkbox"/> Veteran <input type="checkbox"/> Disabled Veteran <input type="checkbox"/> Exempt Volunteer Firefighter <input type="checkbox"/>					
Appointments	Check Nature Of Personnel Change		Effective Date	Action Necessary By Appointing Officer	
	<input type="checkbox"/> Permanent			Return Report of Certification	
	<input checked="" type="checkbox"/> Provisional		3-17-22	Attach Application	
	<input type="checkbox"/> Temporary		From To	State Length of Employment	
	<input type="checkbox"/> Substitute		From To	Give Facts Under Remarks	
	<input type="checkbox"/> For Term of Office		From To	Give Facts Under Remarks	
	<input type="checkbox"/> Permanent Promotion			Return Report of Certification	
	<input type="checkbox"/> Provisional Promotion			Attach Nomination	
	<input type="checkbox"/> Non-Competitive Class			Attach Application	
	<input type="checkbox"/> Exempt Class			Submit This Form Only	
	<input checked="" type="checkbox"/> Labor Class			Attach Application	
	Terminations	<input type="checkbox"/> Resignation			Submit Signed Resignation
		<input type="checkbox"/> Retirement			Give Effective Date
<input type="checkbox"/> Deceased			Indicate Date		
<input type="checkbox"/> Removal			Attach Copy of Proceedings		
<input type="checkbox"/> Layoff (lack of work or funds)			Give Facts Under Remarks		
Other Changes	<input type="checkbox"/> Military Leave of Absence			Give Facts Under Remarks	
	<input type="checkbox"/> Other Leave of Absence		From To	Give Facts Under Remarks	
	<input type="checkbox"/> Transfer			Give Facts Under Remarks	
	<input type="checkbox"/> Demotion			Give Facts Under Remarks	
	<input type="checkbox"/> Suspension			Give Facts Under Remarks	
	<input type="checkbox"/> Reinstatement			Give Facts Under Remarks	
	<input type="checkbox"/> Change in Classification			Give Facts Under Remarks	
	<input type="checkbox"/> New Position			Submit Form	
	<input type="checkbox"/> Change in Salary			Indicate New Salary	
	<input type="checkbox"/> Change in Name			Give Facts Under Remarks	
<input type="checkbox"/> Other			Give Facts Under Remarks		
Remarks: <u>518-222-4987</u>					
Appointing Officer: <u>Michelle L. Duell</u>					
Title: <u>Director</u>					
Address: <u>190 N. Main St. Mechanicsville NY 12118</u>					
Certificate valid until:			Date:		
<i>This certifies that the above employment is in accordance with Law and Rules made in pursuance to Law. Subject to any limitation or condition specified above.</i>					
By: <u>Michelle L. Duell</u>			Date: <u>4-8-22</u>		

Rose Ann Lindenmann 4/8/22