

**AGENDA  
REGULAR MEETING OF THE  
MECHANICVILLE CITY COUNCIL  
SENIOR CITIZEN'S CENTER  
178 NORTH MAIN STREET  
MECHANICVILLE, NY  
November 12, 2025**

1. OPEN MEETING: \_\_\_\_\_ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

MAYOR BUTLER  
COMMISSIONER BLODGETT  
COMMISSIONER MARTIN  
COMMISSIONER SGAMBATI  
COMMISSIONER GAETANO

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON September 10, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

MAYOR'S REPORT & CORRESPONDENCE  
COMMISSIONER BLODGETT  
COMMISSIONER MARTIN  
COMMISSIONER SGAMBATI  
COMMISSIONER GAETANO

CHIEF RABBITT  
MFD CHIEF DUNN  
SUPERVISOR RICHARDSON

6. Public Hearing (Senior Exemption)

7. Public Comment:

8. RESOLUTIONS:

**RESOLUTION 75-2025 Budget Transfers (2025)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 76-2025 Appointment (Zoning Board of Appeals/Planning Commission)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 77-2025 Budget Transfers (2024)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 78-2025 Comprehensive Plan Committee**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 79-2025 Clifton Park/Halfmoon EMS Agreement**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 80-2025 Appointment Charter Review Committee**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 81-2025 Tri-Municipal Agreement**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 82-2025 Resignation (Part-Time Police Officer)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 83-2025 New Hire (Part-Time Police Officer)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 84-2025 Local Law Exemption (Real Property Tax)**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 85-2025 Payroll**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**RESOLUTION 86-2025 Air Pack Lease**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_

**9. NEW BUSINESS:**

**10. OLD BUSINESS:**

**11. CLOSE MEETING: Time** \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call      AYES \_\_\_\_\_ NAYS: \_\_\_\_\_

**12. EXECUTIVE SESSION: In- Time \_\_\_\_\_**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Roll Call**      **AYES** \_\_\_\_\_ **NAYS:** \_\_\_\_\_

**13. EXECUTIVE SESSION: Out- Time \_\_\_\_\_**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Roll Call**      **AYES** \_\_\_\_\_ **NAYS:** \_\_\_\_\_

**14. MEETING ADJOURNMENT: Time \_\_\_\_\_**

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**Roll Call**      **AYES** \_\_\_\_\_ **NAYS:** \_\_\_\_\_

**City of Mechanicville  
Treasurer's Report for the Month of  
October 2025**

|                                     | Balance 10/01/2025  | Receipts            | Disbursements       | Balance 10/31/2025  |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>General Fund - 4781</b>          |                     |                     |                     |                     |
| Checking                            | 868,156.20          | 640,477.55          | 603,122.21          | 905,511.54          |
| Petty Cash                          | 400.00              | 0.00                | 0.00                | 400.00              |
| <b>Total General Fund</b>           | <u>868,556.20</u>   | <u>640,477.55</u>   | <u>603,122.21</u>   | <u>905,911.54</u>   |
| <b>City Clerk Account- 4765</b>     | <u>2,246.56</u>     | <u>1,570.48</u>     | <u>2,357.25</u>     | <u>1,459.79</u>     |
| <b>Payroll- 4690</b>                | <u>19,439.31</u>    | <u>213,020.00</u>   | <u>213,026.72</u>   | <u>19,432.59</u>    |
| <b>Capital Fund - 4715</b>          | <u>153,313.87</u>   | <u>149,111.31</u>   | <u>139,395.55</u>   | <u>163,029.63</u>   |
| <b>Escrow Account 7217</b>          | <u>0.00</u>         | <u>0.00</u>         | <u>0.00</u>         | <u>0.00</u>         |
| <b>Central Ave Drainage Project</b> | <u>122.49</u>       | <u>0.30</u>         | <u>0.00</u>         | <u>122.79</u>       |
| <b>HRA Account 2213</b>             | <u>24,791.97</u>    | <u>51.62</u>        | <u>8,697.95</u>     | <u>16,145.64</u>    |
| <b>Community Development</b>        |                     |                     |                     |                     |
| Home Grant Program - 5567           | 117.11              | 51,777.68           | 51,765.05           | 129.74              |
| USDA Revolving Loan Funds 2320      | 81,956.66           | 535.09              | 0.00                | 82,491.75           |
| <b>Total Community Development</b>  | <u>82,073.77</u>    | <u>52,312.77</u>    | <u>51,765.05</u>    | <u>82,621.49</u>    |
| <b>NYCLASS as of 10/31/2025</b>     |                     |                     |                     |                     |
| General Fund                        | 1,143,928.29        | 56,799.23           | 476,647.58          | 724,079.94          |
| Capital Fund                        | 337,242.74          | 1,340.24            | 0.00                | 338,582.98          |
| Sewer                               | 0.00                | 477,377.93          | 53,712.50           | 423,665.43          |
|                                     | <u>2,315,191.82</u> | <u>2,908.00</u>     | <u>476,647.58</u>   | <u>1,062,662.92</u> |
| <b>Total Cash</b>                   | <u>3,447,808.88</u> | <u>1,059,400.41</u> | <u>1,486,314.36</u> | <u>2,242,105.61</u> |

|                                                              | Jan. | Feb. | Mar. | Apr. | May | June | July | Aug. | Sept. | Oct. | Nov. | Dec. | Total | Total Amount Collected |
|--------------------------------------------------------------|------|------|------|------|-----|------|------|------|-------|------|------|------|-------|------------------------|
| Hunting & Fishing                                            | 0    | 0    | 0    | 4    | 4   | 4    | 2    | 15   | 13    | 5    |      |      | 47    | \$ 158.62              |
| Marriage Licenses                                            | 2    | 4    | 1    | 3    | 4   | 6    | 5    | 9    | 8     | 3    |      |      | 45    | \$ 787.50              |
| Dog Licenses                                                 | 3    | 7    | 22   | 19   | 27  | 13   | 10   | 15   | 8     | 13   |      |      | 137   | \$ 465.00              |
| Marriage Certificates                                        | 4    | 0    | 11   | 13   | 12  | 4    | 11   | 8    | 10    | 8    |      |      | 81    | \$ 710.00              |
| Birth Certificates                                           | 0    | 1    | 0    | 0    | 1   | 1    | 0    | 0    | 2     | 1    |      |      | 6     | \$ 60.00               |
| Death Certificates                                           | 0    | 14   | 20   | 11   | 5   | 8    | 0    | 0    | 3     | 37   |      |      | 98    | \$ 980.00              |
| Bingo Licenses                                               | 6    | 0    | 6    | 0    | 0   | 6    | 0    | 0    | 6     | 0    |      |      | 24    | \$ 180.00              |
| Bell Jar Licenses                                            | 0    | 0    | 0    | 0    | 0   | 0    | 0    | 0    | 0     | 0    |      |      | 0     | \$ -                   |
| Games of Chance Licenses                                     | 0    | 0    | 0    | 0    | 0   | 0    | 0    | 0    | 0     | 0    |      |      | 0     | \$ -                   |
| Tax Searches                                                 | 12   | 12   | 12   | 9    | 7   | 11   | 9    | 113  | 4     | 60   |      |      | 249   | \$ 12,450.00           |
| Genealogy Searches                                           | 0    | 0    | 1    | 2    | 0   | 0    | 0    | 2    | 2     | 1    |      |      | 8     | \$ 121.00              |
| Bingo Proceeds                                               | 4    | 0    | 4    | 0    | 0   | 0    | 7    | 0    | 5     | 0    |      |      | 20    | \$ 220.95              |
| One Day Officiant License                                    | 0    | 0    | 0    | 0    | 0   | 0    | 1    | 0    | 2     | 1    |      |      | 4     | \$ 100.00              |
| Grand Total                                                  |      |      |      |      |     |      |      |      |       |      |      |      |       | \$ 16,233.07           |
| Certificates of Residency: College: HVCC, SCCC or Adirondack | 8    | 0    | 0    | 1    | 3   | 1    | 10   | 12   | 0     |      |      |      | 35    | \$ -                   |

[illegible]



# EMS Call Summary For The City Of Mechanicville

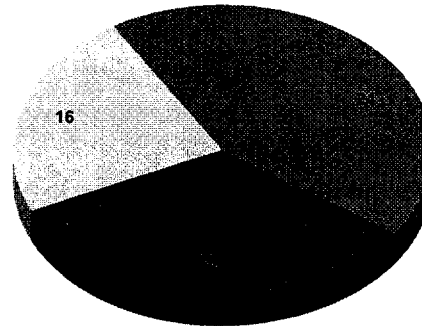
October 2025

66 Medical Emergencies



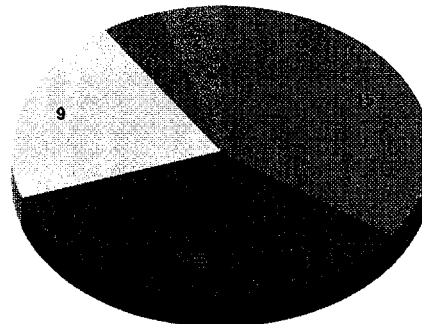
| Medical Category      | Number of Calls |
|-----------------------|-----------------|
| Altered Mental Status | 2               |
| Dehydration           | 1               |
| Dizziness             | 1               |
| Fainting              | 2               |
| Unconscious           | 1               |
| General Weakness      | 3               |
| Mental Health         | 3               |
| Cardiac Related       | 2               |
| GI Problems           | 4               |
| General Illness       | 6               |
| Traumatic Injury      | 7               |
| Stroke                | 1               |
| Acute Pain            | 8               |
| Respiratory Problems  | 3               |
| Evaluation After Fall | 4               |
| Other                 | 18              |

Outcome Category

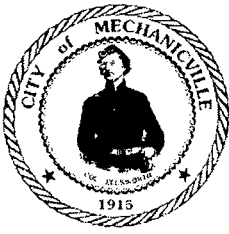


● ALS Care ● BLS Care ▲ Refused Medical Assistance ● Assistance / Other

Transports by Hospitals



● Saratoga Hospital ● Samaritan Hospital ▲ Albany Med ● St.Peter's Hospital ● Ellis Hospital



# DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street  
Mechanicville NY, 12118

## MONTHLY REPORT

October 2025

### COMPLAINTS FOR THE MONTH OF OCTOBER

| #   | AREA                | COMPLAINT                                                           | CLOSED |
|-----|---------------------|---------------------------------------------------------------------|--------|
| 202 | Grand Street        | Parking                                                             | MPD    |
| 203 | South Main Street   | Water coming up from a storm water line                             | X      |
| 204 | Park Avenue         | Garbage in the roadway                                              | X      |
| 205 | Tenandaho Lane      | Unapproved porch roof alterations                                   | X      |
| 206 | William Street      | Truck refrig. unit in church parking lot keeps starting up          | X      |
| 207 | South Third Avenue  | High grass and weeds                                                |        |
| 208 | South Third Avenue  | High grass and weeds                                                |        |
| 209 | Park Avenue         | Illegal apartment                                                   |        |
| 210 | First Avenue        | Damage to a building caused by fire                                 |        |
| 211 | Tenandaho Lane      | Ozone danger sign posted in a building                              | X      |
| 212 | South Second Avenue | Overcrowding in a building                                          | X      |
| 213 | Terminal Street     | People living out of a car, defecating & urinating on the city dock | NYS    |
| 214 | Frances Street      | Dumpster left in roadway                                            | X      |
| 215 | Terminal Street     | Sidewalk on city dock sunken in causing a trip hazard               | NYS    |
| 216 | North Main Street   | High grass and weeds also vehicles and trailers                     |        |

There was a total of 15 complaints taken, 19 building permits issued, 15 construction inspections performed, 7 Fire Safety & Property Maintenance inspections and/or reinspection's performed including two days at the Midrise, two others also scheduled but not conducted, 3 Certificates of Compliance issued, 1 Certificates of Occupancies & 0 Temporary Certificate of Occupancy issued, 4 Notices of Violation/Orders to remedy, 0 foil requests / 5 zoning letters of compliance completed, and 64 information requests, and I also attend 1 training class and 3 meetings, two over city property and one over drainage from a property.

Respectfully submitted,

Laurence Case

Laurence Case

City of Mechanicville

Department of Buildings



RESOLUTION No.: 75-2025

WHEREAS, the Mechanicville City Council adopted their 2025 Annual Budget on February 7, 2025; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2025 budget we wish to approve the following budget transfers:

| AMOUNT       | FROM BUDGET CODE | FROM                           | TO BUDGET CODE | TO                              |
|--------------|------------------|--------------------------------|----------------|---------------------------------|
| \$1,287.69   | A0-3620-100      | Safety Ins. Personal Services  | A03620-123     | Safety/Code/Fire Comp.          |
| \$3,992.38   | A0-3410-408      | Fire Dept. Training            | A0-3410-410    | Fire Dept. Contracted Services  |
| \$3,794.03   | A0-3410-422      | Finace Personal Services       | A0-3410-410    | Fire Dept. Contracted Services  |
| \$25,000.00  | A0-3410-407      | Fire Repair & Maintenance      | A0-3410-200    | Fire Dept. Equipment            |
| \$56.09      | A0-1210-411      | Mayor Conference Expenses      | A0-1210-401    | Mayor Office Expenses           |
| \$16,000.00  | A0-3120-100      | Police Dept. Personal Services | A0-3120-123    | Police Dept. Comp.              |
| \$10,000.00  | A0-3120-100      | Police Dept. Personal Services | A0-3120-105    | Police Dept. Overtime           |
| \$7,000.00   | A0-3120-100      | Police Dept. Personal Services | A0-3120-407    | Police Repairs & Maintenance    |
| \$100,000.00 | A0-5010-200      | Highway Equipment              | A0-3140-201    | Fire Dept Lease Equip Principle |

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Mayor Butler \_\_\_\_\_  
Comm. Blodgett \_\_\_\_\_  
Comm. Martin \_\_\_\_\_  
Comm. Sgambati \_\_\_\_\_  
Comm. Gaetano \_\_\_\_\_

11/12/2025

City of Mechanicville

RESOLUTION: 76-2025

WHEREAS, Martin Doyle has resigned from the ZBA/Planning Commission and his term would have expired on October 14, 2026; and

WHEREAS, Dana Watt has expressed an interest in being appointed to the ZBA/Planning Board; and

WHEREAS, Dana Watt has the qualifications, experience, and knowledge of the City of Mechanicville that would be an asset to the City and his service on the Commission would clearly benefit the residents of the City;

NOW, THEREFORE BE IT RESOLVED, that Dana Watt is hereby appointed to the ZBA/Planning Commission with a term to expire on October 14, 2026.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

*November 12, 2025*

RESOLUTION No.: 77-2025

WHEREAS, the Mechanicville City Council adopted their 2024 Annual Budget on January 16, 2024; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2024 budget we wish to approve the following budget transfers:

See Attached Budget Transfers

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Mayor Butler \_\_\_\_\_  
Comm. Blodgett \_\_\_\_\_  
Comm. Martin \_\_\_\_\_  
Comm. Sgambati \_\_\_\_\_  
Comm. Gaetano \_\_\_\_\_

11/12/2025

| <b>Account Id</b> | <b>Account Description</b>               | <b>Total</b> | <b>488402.46</b> | <b>-488402.46</b> |
|-------------------|------------------------------------------|--------------|------------------|-------------------|
|                   |                                          |              | <b>Add To</b>    | <b>Take From</b>  |
| A0-1210-401       | MAYOR OFFICE EXPENSE                     |              |                  | -224.43           |
| A0-1210-410       | MAYOR CONTRACTED SERVICES                | 1436.88      |                  |                   |
| A0-1210-411       | MAYOR CONFERENCE EXPENSES                |              |                  | -174.00           |
| A0-1210-413       | MAYOR PHONES                             |              |                  | -993.75           |
| A0-1210-421       | MAYOR MAILING & POSTAGE                  | 78.08        |                  |                   |
| A0-1210-430       | MAYOR COPIER                             | 505.88       |                  |                   |
| A0-1315-401       | ACCOUNTS OFFICE EXPENSE                  | 1194.84      |                  |                   |
| A0-1315-405       | ACCOUNTS TRAVEL                          |              |                  | -500.00           |
| A0-1315-408       | ACCOUNTS TRAINING                        |              |                  | -2080.00          |
| A0-1315-409       | ACCOUNTS ADVERTISING                     | 3357.35      |                  |                   |
| A0-1315-410       | ACCOUNTS CONTRACTED SERVICES             | 2999.86      |                  |                   |
| A0-1315-411       | ACCOUNTS CONFERENCE EXPENSES             |              |                  | -528.91           |
| A0-1315-413       | ACCOUNTS PHONES                          | 23.02        |                  |                   |
| A0-1315-421       | ACCOUNTS MAILING & POSTAGE               |              |                  | -614.70           |
| A0-1315-430       | ACCOUNTS COPIER                          | 505.89       |                  |                   |
| A0-1315-435       | BANK CHARGES                             |              |                  | -1000.00          |
| A0-1325-401       | FINANCE - OFFICE EXPENSE                 |              |                  | -239.90           |
| A0-1325-408       | FINANCE TRAINING                         |              |                  | -294.55           |
| A0-1325-410       | FINANCE CONTRACTED SERVICES              | 20,127.01    |                  |                   |
| A0-1325-411       | FINANCE CONFERENCE EXPENSES              |              |                  | -1500.00          |
| A0-1325-413       | FINANCE PHONES                           | 294.55       |                  |                   |
| A0-1325-430       | FINANCE COPIER                           | 3438.81      |                  |                   |
| A0-1355-401       | ASSESSOR OFFICE EXPENSE                  | 51.74        |                  |                   |
| A0-1355-405       | ASSESSOR TRAVEL                          |              |                  | -100.00           |
| A0-1355-410       | ASSESSOR CONTRACTED SERVICES             | 2678.49      |                  |                   |
| A0-1355-411       | ASSESSOR CONFERENCE EXPENSES             |              |                  | -450.00           |
| A0-1355-413       | ASSESSOR PHONES                          |              |                  | -28.70            |
| A0-1355-414       | ASSESSOR APPRAISAL & ASSOS COSTS         |              |                  | -1000.00          |
| A0-1355-421       | ASSESSOR MAILING & POSTAGE               | 1058.70      |                  |                   |
| A0-1355-431       | ASSESSOR COMPUTER SOFTWARE               | 160.00       |                  |                   |
| A0-1356-421       | STAR MAILING & POSTAGE                   | 0.64         |                  |                   |
| A0-1362-001       | TAX, ADVERTISING & EXP.                  |              |                  | -1000.00          |
| A0-1364-410       | EXP. OF PROP. ACQU. FOR TAX              |              |                  | -1794.56          |
| A0-1420-100       | DEPT OF LAW PERSONNEL SERVICES           |              |                  | -384.38           |
| A0-1420-404       | DEPT OF LAW CONTINGENCY CLAIMS           | 9600.00      |                  |                   |
| A0-1420-410       | DEPT OF LAW CONTRACTED SERVICES          | 23827.50     |                  |                   |
| A0-1430-101       | CIVIL SERVICE ADDITIONAL SERVICES        |              |                  | -1000.00          |
| A0-1430-102       | CIVIL SERVICE PROCTORY                   | 1000.00      |                  |                   |
| A0-1430-408       | CIVIL SERVICE - TRAINING                 |              |                  | -271.87           |
| A0-1430-409       | CIVIL SERVICE ADVERTISING                | 144.00       |                  |                   |
| A0-1430-410       | CIVIL SERVICE CONTRACTED SERVICES        | 127.87       |                  |                   |
| A0-1440-404       | ENGINEERING SERVICES MS4                 | 25456.62     |                  |                   |
| A0-1440-410       | ENGINEERING SERVICES CONTRACTED SERVICES |              |                  | -1070.65          |
| A0-1490-100       | DPW PERSONNEL SERVICES                   | 384.38       |                  |                   |
| A0-1490-105       | DPW OVERTIME                             |              |                  | -400.00           |

|             |                                   |           |           |
|-------------|-----------------------------------|-----------|-----------|
| A0-1490-108 | DPW LONGEVITY COST                | 400.00    |           |
| A0-1490-200 | DPW EQUIPMENT                     | 54,129.10 |           |
| A0-1490-401 | DPW OFFICE EXPENSE                |           | -50.00    |
| A0-1490-406 | DPW CLOTHING ALLOWANCE            | 50.00     |           |
| A0-1490-407 | DPW REPAIRS & MAINTENANCE         |           | -9800.00  |
| A0-1490-409 | DPW ADVERTISING                   | 234.95    |           |
| A0-1490-410 | DPW CONTRACTED SERVICES           |           | -1200.00  |
| A0-1490-413 | DPW PHONES                        |           | -433.90   |
| A0-1490-430 | DPW COPIER                        |           | -1310.17  |
| A0-1620-100 | BLDGS PERSONNEL SERVICES          |           | -295.05   |
| A0-1620-105 | BLDGS OVERTIME                    | 295.05    |           |
| A0-1620-200 | BLDGS EQUIPMENT                   | 24,683.00 |           |
| A0-1620-402 | BLDGS MATERIALS & SUPPLIES        |           | -912.63   |
| A0-1620-407 | BLDGS REPAIRS & MAINTENANCE       | 2912.63   |           |
| A0-1620-410 | BLDGS CONTRACTED SERVICES         |           | -2000.00  |
| A0-1670-421 | CENTRAL MAILING & POSTAGE         |           | -4,983.65 |
| A0-1680-400 | CENTRAL PROCESSING NETWORKING     |           | -7,500.71 |
| A0-1910-404 | GENERAL INSURANCE                 | 1147.88   |           |
| A0-1930-410 | GREIVANCES & COURT ORDERS         | 801.00    |           |
| A0-1950-410 | REAL ESTATE TAXES                 |           | -744.27   |
| A0-1990-400 | CONTINGENT ACCOUNT                |           | -34632.11 |
| A0-3010-405 | PUBLIC SAFETY TRAVEL              | 210.65    |           |
| A0-3010-410 | PUBLIC SAFETY CONTRACTED SERVICES |           | -2086.00  |
| A0-3010-430 | PUBLIC SAFETY COPIER              | 505.88    |           |
| A0-3120-100 | POLICE PERSONNEL SERVICES         |           | -64385.22 |
| A0-3120-102 | POLICE PERDEIM EMPLOYEE           |           | -15286.13 |
| A0-3120-105 | POLICE OVERTIME                   | 12545.27  |           |
| A0-3120-108 | POLICE LONGEVITY COST             | 100.00    |           |
| A0-3120-123 | POLICE COMP TIME                  | 64385.22  |           |
| A0-3120-125 | POLICE OIC PAY                    | 140.86    |           |
| A0-3120-141 | Chief On-call Stipend             | 2500.00   |           |
| A0-3120-200 | POLICE-EQUIPMENT                  |           | -16590.01 |
| A0-3120-201 | EQUIPMENT LEASE PRINCIPAL         | 3928.46   |           |
| A0-3120-407 | POLICE REPAIRS & MAINTENANCE      | 12661.55  |           |
| A0-3120-408 | POLICE TRAINING                   | 6410.81   |           |
| A0-3120-410 | POLICE CONTRACTED SERVICES        |           | -8492.37  |
| A0-3120-412 | POLICE FUEL,GAS,OIL,DIESEL        |           | -1020.33  |
| A0-3120-413 | POLICE PHONES                     | 1020.33   |           |
| A0-3120-430 | POLICE DEPARTMENT COPIER          | 505.90    |           |
| A0-3170-100 | COURT SECURITY PERSONNEL SERVICES |           | -14489.10 |
| A0-3170-101 | COURT COMPENSATORY TIME           | 14489.10  |           |
| A0-3170-402 | COURT - MATERIALS & SUPPLIES      |           | -7525.77  |
| A0-3170-407 | COURT - REPAIRS & MAINTENANCE     |           | -19489.28 |
| A0-3410-200 | FIRE DEPT EQUIPMENT               |           | -3195.43  |
| A0-3410-201 | EQUIPMENT LEASE PRINCIPAL         | 3928.45   |           |
| A0-3410-402 | FIRE DEPT MATERIALS AND SUPPLIES  |           | -7005.46  |
| A0-3410-403 | UTILITIES                         | 159.98    |           |

|             |                                          |          |            |
|-------------|------------------------------------------|----------|------------|
| A0-3410-404 | FIRE DEPT INSURANCE                      | 3932.08  |            |
| A0-3410-405 | FIRE DEPT TRAVEL                         | 22.98    |            |
| A0-3410-406 | FIRE DEPT CLOTHING ALLOWANCE             |          | -488.06    |
| A0-3410-407 | FIRE DEPT REPAIRS & MAINTENANCE          | 27999.00 |            |
| A0-3410-408 | FIRE DEPT TRAINING                       | 612.95   |            |
| A0-3410-410 | FIRE DEPT CONTRACTED SERVICES            | 12948.30 |            |
| A0-3410-411 | FIRE DEPT CONFERENCE EXPENSES            |          | -250.00    |
| A0-3410-412 | FIRE DEPT FUEL                           |          | -400.30    |
| A0-3410-420 | FIRE DEPT PHYSICALS                      | 197.00   |            |
| A0-3410-422 | FIRE DEPARTMENT - INSPECTIONS            |          | -7409.02   |
| A0-3410-430 | FIRE DEPARTMENT COPIER                   | 218.95   |            |
| A0-3411-402 | FIRE BLDGS MATERIALS AND SUPPLIES        |          | -820.80    |
| A0-3411-403 | FIRE BLDGS UTILITIES                     | 2609.12  |            |
| A0-3411-407 | FIRE BLDGS REPAIRS AND MAINTENANCE       | 313.88   |            |
| A0-3510-402 | ACO MATERIALS & SUPPLIES                 | 5.83     |            |
| A0-3510-405 | ACO TRAVEL                               | 343.72   |            |
| A0-3510-410 | ACO CONTRACTED SERVICES                  | 17.87    |            |
| A0-3510-413 | ACO PHONES                               | 453.38   |            |
| A0-3620-100 | SAFETY INSPECTION PERSONNEL SERVICES     |          | -1376.03   |
| A0-3620-401 | SAFETY INSPECTION OFFICE EXPENSE         | 1376.03  |            |
| A0-3620-407 | SAFETY INSPECTION VEHICLE REPAIRS & MAIN | 1333.56  |            |
| A0-3620-410 | SAFETY INSPECTION CONTRACTED SERVICES    |          | -206.49    |
| A0-3620-430 | SAFETY INSPECTION COPIER                 |          | -1127.07   |
| A0-3626-410 | EMS CONTRACTED SERVICES                  |          | -10,000.00 |
| A0-5010-105 | HIGHWAY OVERTIME                         |          | -576.99    |
| A0-5010-404 | HIGHWAY INSURANCE                        |          | -367.34    |
| A0-5010-406 | HIGHWAY CLOTHING ALLOWANCE               | 367.34   |            |
| A0-5010-407 | HIGHWAY REPAIRS & MAINTENANCE            |          | -33965.74  |
| A0-5010-410 | HIGHWAY CONTRACTED SERVICES              |          | -628.66    |
| A0-5010-412 | HIGHWAY FUEL                             | 542.07   |            |
| A0-5010-413 | HIGHWAY - PHONES                         | 2315.32  |            |
| A0-5010-435 | ADA COMPLIANCE                           |          | -5000.00   |
| A0-5132-105 | GARAGE OVERTIME                          |          | -150.00    |
| A0-5132-108 | GARAGE LONGEVITY COST                    | 150.00   |            |
| A0-5132-402 | GARAGE MATERIALS & SUPPLIES              |          | -7658.99   |
| A0-5132-403 | GARAGE UTILITIES                         | 2163.83  |            |
| A0-5132-406 | GARAGE CLOTHING ALLOWANCE                | 154.72   |            |
| A0-5132-407 | GARAGE REPAIRS & MAINTENANCE             | 4286.31  |            |
| A0-5142-402 | SNOW REMOVAL MATERIALS & SUPPLIES        |          | -21,532.72 |
| A0-5142-410 | SNOW REMOVAL CONTRACTED SERVICES         |          | -1236.10   |
| A0-5630-407 | BUS OPERATIONS REPAIRS & MAINTENANCE     |          | -1200.09   |
| A0-5630-412 | BUS OPERATIONS FUEL                      |          | -1798.05   |
| A0-6772-401 | PROG FOR AGING OFFICE EXPENSE            | 62.52    |            |
| A0-6772-402 | PROG FOR AGING MATERIALS & SUPPLIES      | 625.03   |            |
| A0-6772-410 | PROG FOR AGING CONTRACTED SERVICES       |          | -687.55    |
| A0-7110-407 | PARKS REPAIRS & MAINTENANCE              |          | -1747.22   |
| A0-7140-200 | PLAYGROUNDS EQUIPMENT                    | 6693.00  |            |

|             |                                          |               |                  |
|-------------|------------------------------------------|---------------|------------------|
| A0-7140-403 | PLAYGROUNDS UTILITIES                    | 2.38          |                  |
| A0-7140-407 | PLAYGROUNDS REPAIRS & MAINTENANCE        |               | -4420.78         |
| A0-7140-410 | PLAYGROUNDS CONTRACTED SERVICES          |               | -525.00          |
| A0-7140-413 | PLAYGROUNDS PHONES                       |               | -2.38            |
| A0-7510-410 | CITY HISTORIAN CONTRACTED SERVICES       |               | -895.18          |
| A0-7550-402 | CELEBRATIONS MATERIALS & SUPPLIES        | 2231.61       |                  |
| A0-7550-410 | CELEBRATIONS CONTRACTED SERVICES         |               | -1336.43         |
| A0-7620-401 | SENIOR CENTER - OFFICE EXPENSES          |               | -1754.03         |
| A0-7620-403 | SENIOR CITIZENS CTR UTILITIES            | 4607.99       |                  |
| A0-7620-407 | SENIOR CITIZENS CTR REPAIRS & MAINTENANC | 1754.03       |                  |
| A0-7620-410 | CONTRACTED SERVICES                      |               | -985.82          |
| A0-7620-413 | PHONES / INTERNET                        | 479.94        |                  |
| A0-7620-430 | SENIOR CITIZENS COPIER                   | 505.88        |                  |
| A0-8140-407 | STORM SEWERS - REPAIR & MAINTENANCE      |               | -8191.97         |
| A0-8160-410 | GARBAGE COLLECTION                       | 39677.37      |                  |
| A0-8170-105 | STREET CLEANING OVERTIME                 | 576.99        |                  |
| A0-8170-402 | STREET CLEANING MATERIALS & SUPPLIES     |               | -1321.37         |
| A0-8170-407 | STREET CLEANING REPAIRS & MAINTENANCE    | 3583.98       |                  |
| A0-8510-402 | COMMUNITY BEAUTIFICATION - MATERIALS     |               | -987.01          |
| A0-8510-407 | COMMUNITY BEAUTIFICATION - REPAIRS & MAI |               | -7281.38         |
| A0-8510-410 | COMMUNITY BEAUTIFICATION CONTRACTED SERV | 9589.76       |                  |
| A0-9010-800 | NYS&LOCAL RETIREMENT SYST                | 11925.80      |                  |
| A0-9015-800 | FIRE & POLICE RETIREMENT                 | 25981.73      |                  |
| A0-9025-800 | FIRE DEPT SAP (AWARDS PROGRAM)           |               | -72176.50        |
| A0-9060-800 | HOSP & MED. INSURANCE                    |               | -39677.37        |
| FX-9010-800 | NYS RETIREMENT SYSTEM                    | 7222.19       |                  |
| FX-9030-800 | SOCIAL SECURITY                          |               | -4681.38         |
| FX-9060-800 | HEALTH INSURANCE                         |               | -2540.81         |
| G0-9010-800 | NYS RETIREMENT SYSTEM                    | 3919.84       |                  |
| G0-9060-800 | HEALTH INSURANCE                         |               | -3919.84         |
|             |                                          | <b>Add To</b> | <b>Take From</b> |

RESOLUTION NO.: 78-2025

WHEREAS THE MAYOR IS APPOINTING A Comprehensive Plan Committee to review and update the City's Comprehensive Plam; and

NOW THEREFORE BE IT RESOLVED THAT THE MAYOR appoints the following individuals to the Comprehensive Plan Committee: Marylou Kling, Jennifer Dunn, Pat Culligan, Jenna Ciulla, John Enzien, Andy Swedick, Matt Carmichael, Sally Herrick, Mike Butler, and Donald Dieckmann. The Committee will begin its work immediately.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

November 12, 2025



RESOLUTION NO.: 79-2025

**WHEREAS**, the City Council of the City of Mechanicville ("City") is authorized by virtue of Section 122 (B) of the General Municipal Law of the State of New York and Section 20(1) of the General City Law of the State of New York to provide emergency medical and ambulance services for the City; and

**WHEREAS**, the Clifton Park & Halfmoon Emergency Corp. Inc. ("CPHM") has trained and experienced personnel and is certified by the Department of Health of the State of New York to provide emergency medical and ambulance services; and

**WHEREAS**, the CPHM has been providing emergency medical and ambulance services to the City and is desirous of furnishing emergency medical services to the City under the terms and conditions set forth in the new proposed Agreement to Provide Emergency Medical Services and Emergency Ambulance Services; now, therefore be it,

**RESOLVED**, by the City Council of the City to authorize entering into the Agreement to Provide Emergency Medical Services and Emergency Ambulance Services with CPHM for the term beginning January 1, 2026, through December 31, 2028 and will provide consideration in the amount of \$223,000.00 for 2026, \$226,000.00 for 2027, and \$230,000 for 2028. The full agreement is on file in the office of the City Clerk; and it is further

**RESOLVED**, that the Mayor is hereby authorized by the Council to execute the Agreement to Provide Emergency Medical Services and Emergency Ambulance Services on behalf of the City.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

November 12, 2025



## Clifton Park & Halfmoon Emergency Corps Inc.

15 Crossing Blvd. • Clifton Park, NY 12065 • (518) 371-3880 • [www.cphmems.org](http://www.cphmems.org)



October 28, 2025

Michael Butler, Mayor  
City of Mechanicville  
36 North Main Street  
Mechanicville, NY 12118

Mayor Butler:

Thank you for the opportunity to meet with you in your office a few weeks ago, and discuss the relationship between the City of Mechanicville and CPHM EMS. Communicating in such a manner is important to me, as I place high value on our continued successful relationship.

Pursuant to our discussion, I have enclosed a contract proposal that shall renew our relationship. I have primarily used our current 2023-2025 contract as a model, and have included redlined changes I propose, mainly correcting language and the occasional error. I have proposed a three-year term, similar to our past practices.

However, I would like to specifically outline my rationale for my request for an increase to the City's annual payment, seen in both Paragraph 10, as well as a new "Schedule 1" on page 7 of the enclosed contract draft. CPHM has not had the City's annual payment increased since 2019, and as we discussed and are well-aware, overall costs have increased dramatically in the six years since.

As such, I have proposed in the aforementioned sections an annual fee increase of not more than 1.5% annually. I have taken the existing \$220,000.00 annual amount, added 1.5%, and rounded down to the closest \$1,000.00. I did the same year over year for the three years of the proposed term, and the increases you'll note on Schedule 1 reflect that same practice. As proposed, the City's annual payment to CPHM will incrementally increase to \$230,000.00 in 2028, which represents a 0.45% increase annually over the past ten years.

Other notable changes in contract language include the following:

- Paragraph 8: Proper reference to paragraph 7(a) made.
- Paragraph 19: Language change from "Chairperson" to "Executive Director"



## Clifton Park & Halfmoon Emergency Corps Inc.

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- Paragraph 26: Renewal language clarified, modeled after the 2019 contract, and allows for auto-renewal if not replaced or terminated. Proper paragraph reference also changed to reflect proper term.

As for the references to Exhibit A and Exhibit B:

- CPHM's Charity Care financial aid policy remains in force unchanged, and this unchanged policy will continue to serve as Exhibit A
- Exhibit B refers to CPHM's established billing rates, which are currently undergoing internal scrutiny as to their sustainability for 2026 and beyond. I will attach an Exhibit B that is reflective of our current billing rates, and an updated document reflecting rate changes, if any, will be provided once determined.

It is my hope that I have presented acceptable contract terms that reflect a small, yet necessary increase in annual funding that will sustain CPHM's readiness in the City of Mechanicville. Understanding that this will first be sent to the City's attorney for review, I remain hopeful that it will be viewed favorably by yourself and the City Council when it is presented for approval.

If you, the City's attorney, or any other stakeholder has any questions, please feel free to contact me at any time.

Most Respectfully,

A handwritten signature in dark ink, appearing to read "Keith Collins", with a long, sweeping horizontal line extending to the right.

Keith Collins  
Executive Director

**AGREEMENT TO PROVIDE  
EMERGENCY MEDICAL SERVICES  
AND EMERGENCY AMBULANCE SERVICE**

This is an agreement ("Agreement") between CLIFTON PARK & HALFMOON EMERGENCY CORPS INC. ("CPHM") and the CITY OF MECHANICVILLE ("CITY") for the provision of emergency medical services within the geographical boundaries of the CITY.

**PARTIES**

1. CPHM is a corporation formed under the New York Not-for-Profit Corporation Law and maintains its principal place of business at 15 Crossing Boulevard in the Town of Clifton Park, Saratoga County, New York. CPHM is organized and operated for the charitable purpose of the provision of health care and education services across a broad spectrum of the communities it serves, and for that purpose is recognized by the internal revenue service as tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code.
2. This Agreement does not and is not intended to confer any rights or remedies upon any person other than the parties to this Agreement.

**AUTHORITY**

3. CPHM is authorized to enter into this Agreement and the below signatory is authorized to execute this Agreement and to bind CPHM to its terms pursuant to a valid resolution of the Board of Directors adopted at a meeting duly noticed and a quorum present.
4. CITY is authorized to enter into this Agreement pursuant to Section 20(1) of the New York General City Law and Section 122-b(1)(c) of the New York General Municipal Law, and the below signatory is authorized to execute this Agreement and any amendments and related agreements, and to bind CITY to its terms pursuant to a valid resolution of the City Council of CITY adopted at a meeting duly noticed and a quorum present.

**TERM**

5. The term of this Agreement is from January 1, 2026, the effective date of this agreement, through December 31, 2028.

**DEFINITIONS**

6. In this Agreement the following terms have the meanings ascribed to them in this section.
  - a. "Emergency Medical Service" means initial emergency medical assistance including, but not limited to, the treatment of trauma, burns, respiratory, circulatory and obstetrical emergencies.



- b. "Emergency Medical Technician" means an individual who meets the minimum requirements of that title established by regulations of the New York State Department of Health and who is responsible for administration or supervision of initial emergency medical care and transportation of sick or injured persons.
- c. "Advanced Emergency Medical Technician" means an emergency medical technician who has satisfactorily completed an advanced course of training approved by the state emergency medical services council and has been approved by the applicable regional authority to provide advanced life support care within the region.
- d. "Advanced life support care" means definitive acute medical care provided, under medical control, by advanced emergency medical technicians with an advanced life support system.
- e. "Advanced life support system" means an organized acute medical care system to provide advanced life support care on site or in route to, from, or between general hospitals or other health care facilities.
- f. "Ambulance service" means the provision of pre hospital emergency medical services or transportation of sick or injured persons found within the boundaries of CITY to a hospital for treatment of such illness or injury.
- g. "Mutual aid agreement" means a written agreement for the organized, coordinated, and cooperative reciprocal mobilization of personnel, equipment, services, or facilities for back-up or support upon request as required pursuant to a written mutual aid plan.
- h. "Primary territory" means the geographic area or subdivisions listed on CPHM's ambulance service certificate issued by the New York State Department of Health, Bureau of Emergency Medical Services, within which CPHM may receive patients for transport.

### SERVICES

- 7. CPHM agrees to provide emergency medical service and advanced life support care on a 24-hour per day, 7-day per week basis, for that portion of the CPHM primary territory which lies within the geographical boundaries of the CITY, during the term of this Agreement and in accordance with the provisions of this Agreement.
  - a. CPHM shall retain complete direction and control over all aspects of its operations, and the provision of emergency medical services and ambulance services to CITY, including but not limited to:
    - i. Providing mutual aid to an ambulance service or advanced life support first response service outside of the geographical boundaries of the CPHM primary territory.

- ii. Discretion in allocating CPHM vehicles and personnel when there are multiple calls.
- 8. Subject to the provisions of Paragraph ~~8-A~~ 7(a) of this Agreement, CPHM shall respond to all calls dispatched to CPHM through the Saratoga County E911 dispatch service to locations within the CITY without undue delay and with suitable apparatus and equipment in order to provide the appropriate level of emergency medical service.
- 9. CPHM shall assume all obligations imposed by law for medical expense, compensation or other benefits or claims arising by reason of injury or death of any of its members and employees, which may be sustained while answering, attending or upon returning from any calls made pursuant to this Agreement.

### REIMBURSEMENT

- 10. In consideration of the services to be performed by CPHM, the CITY shall provide annual payments outlined in this Agreement in Schedule 1 ~~the sum of \$220,000 per year for a period of three years~~. The payments are to be made on a quarterly basis, with the first payment to be due on the 31st day of March 2023~~6~~, and the last day of each subsequent quarter thereafter (June 30, September 30, and December 31). The quarterly payments are to be no less than ~~\$55,000~~ twenty-five percent of the annual payment outlined in Schedule 1.
- 11. As additional consideration for the services provided to CITY, CITY hereby assigns to the right to bill, receive and retain the City's billing revenue from proceeds schedule earned and arising from services rendered by CPHM within the CITY, pursuant to the of rates/fees attached to this agreement as Exhibit A. The current rate/fee schedule employed by CPHM is attached to this Agreement as Exhibit A and is authorized by the City Council with this agreement. The parties may, by letter agreement increase or decrease the amount identified in Exhibit A for any annual period commencing on the first day of each year during the term of this agreement.
- 12. CITY acknowledges and agrees that, in accordance with applicable federal law and regulations governing the Medicare program, all individuals receiving services from CPHM under this Agreement will be charged for such services.
- 13. CPHM will adopt a charity care policy acceptable to CITY providing for adjustments to the amounts owed for use of CPHM services, which shall be based on the Federal Poverty Guidelines as published annually in the Federal Register. Except as required by law or order of a court of competent jurisdiction, CPHM shall not amend or alter its charity care policy except upon prior approval of CITY, which approval shall not be unreasonably withheld. A copy of the charity care policy currently in effect is attached to this Agreement, for informational purposes, as Exhibit A.

### INDEPENDENT CONTRACTOR

- 14. The relationship of the parties is that of independent contractors. Neither party shall be deemed to be the agent or partner or fiduciary of the other, and neither is authorized to

take any action binding upon the other. Nothing in this Agreement is intended to create an employer-employee relationship between CITY and any employee or member of CPHM.

15. Any loss or damage sustained by CPHM with respect to its vehicles or equipment, this together with the expenses of maintaining and operating the same in the performance of contract, shall be the sole and exclusive responsibility of CPHM.

#### **INDEMNIFICATION AND INSURANCE**

16. CPHM will indemnify, hold harmless and defend CITY at all times after the date of this against:
  - a. Any liability, loss, damages, claim settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge, other than Litigation Expenses arising out of or relating to the provision of emergency services and ambulance services under this Agreement; and
  - b. any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any claim for indemnification under this Agreement, including, without limitation, in each case, attorney's fees, other professionals' fees, and disbursements (collectively, "Litigation Expenses").
17. CITY represents and warrants to CPHM that it has taken the necessary actions in accordance with the New York General Municipal Law and the New York General City Law to authorize this Agreement and payment of the amounts due hereunder. CITY will indemnify, hold harmless, and defend CPHM at all times after the date of this Agreement against:
  - a. any liability, loss, damages, claim settlement payment, cost and expense, interest, award, judgment, diminution in value, fine, fee, and penalty, or other charge, other than Litigation Expenses, arising out of or relating to CITY'S performance of this Agreement; and
  - b. any court filing fee, court cost, arbitration fee or cost, witness fee, and each other fee and cost of investigating and defending or asserting any successful claim for indemnification under this Agreement, including, without limitation, in each case attorney's fees, other professionals' fees, and disbursements (collectively, "Litigation Expenses").
18. CPHM, during the term of this Agreement, will maintain in full force and effect the following insurances with at least the designated limits:
  - a. General Liability \$1,000,000 per claim/\$3,000,000 per occurrence
  - b. Vehicle Liability \$1,000,000
  - c. Excess Liability \$4,000,000/\$8,000,000



- d. CPHM will deliver an insurance binder or certificate of insurance to CITY naming CITY as an additional insured with respect to such liability and property damage insurance in such form as shall be acceptable to CITY.

#### **ACCESSIBILITY**

19. CPHM shall provide reasonable access to the books and records of CPHM by CITY as necessary to ascertain CPHM performance and reconciliation under this Agreement, subject and pursuant to all applicable federal and state law governing the privacy and security of medical records and the confidentiality of employee and personnel records. Requests by CITY for such access must be made in advance to the ~~Chairperson~~ Executive Director of CPHM. CPHM reserves the right to require any designee of CITY to execute a confidentiality agreement prior to granting access under this section.

#### **AMENDMENT**

20. This Agreement may only be amended or renewed by a writing signed by both parties.

#### **TERMINATION**

21. By CPHM: Prior to the expiration of the term of this Agreement, CPHM shall have the right to terminate the Agreement upon the occurrence of a default by the CITY hereunder which is not cured within ninety (90) days following the delivery by CPHM to the CITY written notice specifying such default. As used herein, a default by the CITY means the CITY's material failure to perform or comply with the CITY's obligations hereunder.
22. However, CPHM may terminate or suspend this Agreement immediately, at its option, if the CITY fails to pay amounts due under section 10 as they become payable.
23. By the CITY: Prior to the expiration of the term of this Agreement, the CITY shall have the right to terminate this Agreement upon the occurrence of a default by CPHM hereunder which is not cured within ninety (90) days following the delivery by the CITY to CPHM written notice specifying such default. As used herein, a default by CPHM means CPHM's material failure to perform or comply with CPHM's duties and obligations hereunder.
24. Effect of Termination Upon Obligations of Parties: Upon termination of this Agreement, neither party will have any further obligations hereunder, except for obligations accruing prior to the date of termination and those which expressly survive termination.

#### **INTEGRATION**

25. This Agreement constitutes the final agreement between the parties and supersedes all prior and contemporaneous negotiations and agreements, written or verbal, express or



implied, between the parties on the matters contained herein. In entering into this Agreement, neither party has relied upon any statement, representation, warranty, or agreement of the other party except for those expressly contained in this Agreement.

#### RENEWAL

26. This agreement ~~can be renewed, in writing~~, shall automatically renew on an annual basis following the expiration date in paragraph 6 5 (December 31, 2028), and shall remain in force until a new agreement is in place or notice of termination is given by either party in writing in accordance with the provisions outlined in paragraphs 21 through 24.

#### SEVERABILITY

27. If any provision of the Agreement is or becomes illegal, invalid or unenforceable that shall not affect the validity or enforceability of any other provision of the Agreement. This Agreement shall be governed the laws of the State of New York.
28. The parties execute this Agreement as evidence of their mutual understanding of the terms and conditions described herein.

This AGREEMENT may be executed in multiple counterparts with the same effect as if all parties had signed the same documents, and all counterparts shall constitute one Agreement binding on all of the parties. Faxed or pdf copies shall have the same effect as if in original form.

DATED:

CITY OF MECHANICVILLE

BY: Michael Butler

---

Mayor

DATED:

CLIFTON PARK & HALFMOON  
EMERGENCY CORPS INC.

BY: Keith Collins

---

Executive Director

**Schedule 1**

1. In accordance with Paragraph 10 of this Agreement ("Reimbursement") the CITY agrees to pay CPHM annually the following amounts:
  - a. 2026: \$223,000.00
    - i. Quarterly payments to be no less than \$55,750.00
  - b. 2027: \$226,000.00
    - i. Quarterly payments to be no less than \$56,500.00
  - c. 2028: \$230,000.00
    - i. Quarterly payments to be no less than \$57,500.00



## Clifton Park & Halfmoon Emergency Corps POLICY STATEMENT

| Title         | Admin 044 Charity Care Payment Program |          |                                   |
|---------------|----------------------------------------|----------|-----------------------------------|
| Policy Number | Admin 044                              | Approved | 01/2006                           |
| Related Forms | ADM-009, ADM-010                       | Revised  | 8/1/2017<br>8/28/2018<br>6/6/2023 |
| Reference     |                                        | Reviewed | 6/6/2023                          |

### Purpose:

- 1) It is the mission of Clifton Park & Halfmoon Emergency Corps Inc. (CPHM) to provide emergency medical treatment and transportation services to individuals in its primary operating territory in need of emergency care, without regard to the source of payment for such services or the patient's ability to pay for those services.
- 2) CPHM shall implement a charity care program that will assist the Corps in meeting the health care needs of those in need while ensuring financial health of the ambulance service and funding stability to the supporting community.

### Rationale:

- 1) CPHM is a not-for-profit, tax exempt organization whose charitable purpose is to provide ambulance services to the communities in its primary operating territory, including the provision of emergency medical services to residents and others found within its territory in need of such care.
- 2) CPHM recognizes that, under certain circumstances, it may be called upon to provide care to those who are without the ability to pay for emergency medical services.
- 3) In recognition of CPHM's dedication to the community, and in furtherance of CPHM's tax exempt purpose, the *Charity Care Payment Program* will support and assist the Corps in achieving this purpose by permitting the Corps to offer sliding-scale discounts based on the applicant's demonstrated financial need.

### Procedure:

#### Notice

- 1) CPHM, or its billing agents, shall provide notice (*ADM-010 - Charity Care Payment Program Notice*) of the availability of this Charity Care Payment Program to eligible persons who have been provided ambulance services and request such consideration, or during the final mailing to collect on services in accordance with the approved billing process with CPHM.
- 2) The notice specifies that patient eligibility for the Charity Care Program is determined by measuring family income against the current poverty income guidelines established by the United States Department of Health and Human Services and published annually in the Federal Register.

## **EXHIBIT B**

### **FEE SCHEDULE**

For emergency and general ambulance services provided within CITY, CPHM will charge the following rates during the term of this Agreement: BLS Base Rate \$1400.00

ALS-1 Base Rate \$1700.00

ALS-2 Base Rate \$2000.00

Mileage \$35.00/loaded mile

In the above statement of charges, the following terms have these meanings:

**BLS** means "basic life support" and refers to transportation by ground ambulance vehicle and medically necessary supplies and services plus the provision of BLS ambulance services.

**BLS Base Rate** means the rate applicable to services provided which meet the definition of basic life support services as prescribed in the regulations governing reimbursement of ambulance services under the federal Medicare program.

**ALS** means "advanced life support" and refers to procedures such as endotracheal intubation, venipuncture, and administration of certain drugs, which are under New York law beyond the scope of practice of "basic life support."

**ALS-1 Base Rate** means the rate applicable to services provided which meet the definition of advanced life support level 1 services as prescribed in the regulations governing reimbursement of ambulance services under the federal Medicare program, usually involving either an ALS assessment by ALS personnel or the provision of at least one ALS intervention.

**ALS-2 Base Rate** means the rate applicable to services provided which meet the definition of advanced life support level 2 services as prescribed in the regulations governing reimbursement of ambulance services under the federal Medicare program, usually involving the administration of at least three medications by intravenous access or any one of the following: manual defibrillation, intubation, establishment of central venous line, cardiac pacing, chest decompression, establishment of surgical airway (cricothyrotomy), or establishment of an intraosseous line.

**Loaded miles** means mileage from the point of pickup to the destination hospital during which time the patient is present in the ambulance.

City of Mechanicville

RESOLUTION: 80-2025

WHEREAS, Edward Morcone has resigned from the Charter Review Committee;  
and

WHEREAS, Marylou Kling has expressed an interest in being appointed to the  
Charter Review Committee; and

WHEREAS, Marylou Kling has experience and knowledge of the City of  
Mechanicville that would be an asset to the City and her service on the  
Committee would clearly benefit the residents of the City;

NOW, THEREFORE BE IT RESOLVED, that Marylou Kling is hereby appointed to the  
Charter Review Committee effective immediately.

Introduced by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

*November 12, 2025*

**Resolution 81-2025**  
**Participate in the Tri-Municipal Code Enforcement -Modernization**  
**and Records Digitization Initiative**

WHEREAS, the Villages of Schuylerville and Stillwater and the City of Mechanicville desire to collaborate to improve local government efficiency by modernizing and consolidating code enforcement, zoning, and planning operations; and

WHEREAS, the New York State Department of State (DOS) has announced the availability of funding through the 2024–2025 Local Government Efficiency (LGE) Grant Program to assist municipalities in implementing shared services that reduce costs, enhance efficiency, and improve public access to government services; and

WHEREAS, the partner municipalities currently maintain separate systems for code enforcement and recordkeeping, resulting in duplication of effort, limited coordination, and a backlog of paper records requiring digitization; and

WHEREAS, the proposed Tri-Municipal Code Enforcement Modernization and Records Digitization Initiative would digitize existing files, implement a unified online recordkeeping and permitting platform, standardize workflows, and improve intermunicipal cooperation among the three communities; and

WHEREAS, the participating municipalities have agreed to share equally in the local cost match required under the LGE Program, including expenses related to grant writing, administration, and project implementation, through a combination of cash contributions and/or in-kind services; and

WHEREAS, the Village of Schuylerville has the administrative capacity and prior grant experience necessary to serve as Lead Applicant and Fiscal Agent for the submission and administration of the grant;

NOW, THEREFORE, BE IT RESOLVED, that the City of Mechanicville hereby:

1. Authorizes participation in the Tri-Municipal Code Enforcement Modernization and Records Digitization Initiative with the Villages of Schuylerville and Stillwater and the City of Mechanicville.
2. Approves an estimated local contribution representing one-third of the total local share of the project cost, inclusive of grant writing and administration costs. This cost is to be finalized upon confirmation of the grant award and total project budget but shall not exceed \$10,000.00.
3. Designates a Municipal Representative, to be named by resolution of the City Coun, who shall serve as the official point of contact responsible for coordination of local approvals, access to records, and communication with the project administrator.
4. Authorizes the Village of Schuylerville to act as Lead Applicant and Fiscal Agent for purposes of submitting the application and administering any resulting grant funds.



5. Authorizes the Mayor and/or Municipal Representative to execute all necessary documents and certifications required by the New York State Department of State, subject to approval as to form by the City of Mechanicville’s Attorney.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and a certified copy shall be provided to the Village of Schuylerville for inclusion with the grant application.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

Adopted this 12<sup>th</sup> day of November 2025, by the City Council of the City of Mechanicville.

\_\_\_\_\_  
Mayor / Chief Elected Official

ATTEST:

\_\_\_\_\_  
Clerk / Secretary of the Board

## **Tri-Municipal Code Enforcement Modernization and Records Digitization Initiative**

### **Project Summary**

The Villages of Schuylerville and Stillwater and the City of Mechanicville propose a cooperative initiative to modernize and consolidate local code enforcement and planning operations through the development of a shared digital recordkeeping and permitting system.

Currently, the three communities operate separate systems—ranging from fully paper-based (Stillwater) to partially digital (Schuylerville using Williamson, and Mechanicville using IWorQ)—resulting in fragmented data management, inefficiencies in enforcement, and limited public access to information. Each municipality also maintains a significant backlog of paper files that are time-consuming to retrieve and manage.

Through this project, the partner municipalities will:

- Digitize existing paper records (permits, inspections, zoning actions, and planning board materials);
- Adopt a shared online permitting and record management platform that integrates building, zoning, and code enforcement functions;
- Standardize forms, reporting, and workflows across jurisdictions;
- Enhance intermunicipal cooperation by enabling shared staff access, joint reporting, and consistent enforcement procedures; and
- Improve public transparency through a shared online portal for permit applications, code requests, and planning documents.
- This shared system will significantly reduce staff time spent on manual filing and record retrieval, improve consistency of code enforcement, and allow the communities to pool limited administrative resources—directly meeting the Local Government Efficiency Program’s goals of reducing costs, improving service delivery, and fostering intermunicipal collaboration.

### **Expected Outcomes and Benefits**

- **Increased Efficiency:** Shared software and digitized records will eliminate redundant administrative work.
- **Improved Enforcement and Compliance:** Code officers will have real-time access to property histories and enforcement records across jurisdictions.
- **Enhanced Public Service:** Residents and contractors will be able to apply for and track permits online.
- **Long-Term Cost Savings:** Shared licenses, maintenance contracts, and staff training will reduce ongoing costs.



### **Preliminary Project Scope and Activities**

1. Identify project lead and co-applicants.
2. Bring all municipalities up to most recent State regulations and requirements.
3. Develop and execute intermunicipal agreements (IMAs) defining cost-sharing, governance, and system maintenance responsibilities.
4. Conduct a needs assessment and finalize selection of a unified software platform (Williamson, IWorQ, or alternative vendor).
5. Identify users and access points.
6. Identify means and methods of record digitization.
7. Complete the ROI Worksheet documenting efficiencies and cost savings.
8. Complete grant application and certifications.

### **Project Scope and Activities**

1. Develop a comprehensive online system with all appropriate modules.
2. Digitize all historical code enforcement and planning files.
3. Implement the shared system, migrate existing data, and train staff.
4. Launch a public-facing online portal for permit applications and code inquiries.
5. Evaluate efficiency outcomes through shared reporting metrics.

### **Lead Applicant**

To Be Defined

### **Co-Applicants**

Village of Schuylerville

Village of Stillwater

City of Mechanicville

### **Grant Writer/Administrator**

Drew Alberti, Flatley Read, Inc.

### **Matching Funds**

Each municipality will provide an equal share of the local match, which may consist of a combination of cash and in-kind staff time.

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 82-2025

**WHEREAS**, Police Officer William Roy submitted a letter of resignation to the Chief of Police; and

**WHEREAS**, Officer Roy's resignation will take place on November 12, 2025;  
NOW

**THEREFORE BE IT RESOLVED** that the City Council of the City of Mechanicville accepts the resignation letter from Officer William Roy and thanks him for his years of service.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

|            |                       |       |
|------------|-----------------------|-------|
| ROLL CALL: | Mayor Butler          | _____ |
|            | Commissioner Blodgett | _____ |
|            | Commissioner Martin   | _____ |
|            | Commissioner Sgambati | _____ |
|            | Commissioner Gaetano  | _____ |

Dated: November 12, 2025

**CITY OF MECHANICVILLE**

Records

RESOLUTION: 83-2025

**WHEREAS**, the Police Department is in need of a part-time police officer; and

**WHEREAS**, Zachary Bourdeau is a certified police officer and has experience in this field, and is willing to start immediately; and

**WHEREAS**, after a background investigation and interviews with Chief Rabbitt, and Detective Sergeant Dunn, Chief Rabbitt now recommends the appointment of Zachary Bourdeau; NOW

**THEREFORE BE IT RESOLVED**, that the Mayor is authorized to hire Zachary Bourdeau as a part-time police officer, at \$26.52 an hour, effective November 14, 2025.

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

|            |                       |       |
|------------|-----------------------|-------|
| ROLL CALL: | Mayor Butler          | _____ |
|            | Commissioner Blodgett | _____ |
|            | Commissioner Martin   | _____ |
|            | Commissioner Sgambati | _____ |
|            | Commissioner Gaetano  | _____ |

Dated November 12, 2025

RESOLUTION NO.: 84-2025

WHEREAS THE CITY COUNCIL OF THE CITY OF MECHANICVILLE is cognizant of the need to assist our seniors and recognize their contributions to our community and the income limitation<sup>3</sup> that some of our Senior's face; and

WHEREAS section 467 of the Real Property Tax Law permits communities to adopt sliding scale exemption scales for Seniors 65 and older; and

WHEREAS, a Public Hearing was held on November 13, 2025, wherein all interested parties were permitted to comment on the proposed Local Law;

NOW THEREFORE BE IT RESOLVED THAT the City Council hereby adopts Local Law No: 3 granting sliding scale exemptions for real property taxes for those 65 and older.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

November 12, 2025

**LOCAL LAW NO. 3**  
**REDEFINING INCOME FOR PERSONS 65 YEARS OF AGE OR**  
**OLDER TO QUALIFY FOR PARTIAL REAL PROPERTY TAX EXEMPTION**

Section 1. The purpose of this Local Law is to amend the City's partial real property tax exemption for persons 65 years of age or older by increasing annual income limits with a sliding scale as detailed in Section 2 of this Local Law.

Section 2. Pursuant to Section 467 of the Real Property Tax Law, real property within in the City of Mechanicville owned by one or more persons, each of whom is sixty-five (65) years of age or over, real property owned by a married couple or by siblings, one of whom is sixty-five years of age or over shall be partially exempt from the City of Mechanicville Real Estate Tax Levy but not from special ad valorem taxes of special assessments according to the following schedule based on income of the owner or combined owners of the property for the tax year immediately preceding the date of application:

| <u>Exemption Percent</u> | <u>Minimum Income</u> | <u>Maximum Income</u> |
|--------------------------|-----------------------|-----------------------|
| 50                       | 0.00                  | 44,300.00             |
| 45                       | 44,300.01             | 45,299.99             |
| 40                       | 45,300.00             | 46,299.99             |
| 35                       | 43,600.00             | 44,599.99             |
| 30                       | 44,600.00             | 45,499.99             |
| 25                       | 45,500.00             | 46,399.99             |
| 20                       | 46,400.00             | 47,299.99             |
| 15                       | 47,300.00             | 48,199.99             |
| 10                       | 48,200.00             | 49,099.99             |
| 5                        | 49,100.00             | 49,999.99             |

Section 3. Pursuant to Section 467 of the Real Property Tax Law, annual income shall include income from all sources including non-taxable social security, retirement and pension income, interest and IRA income and income from employment.

Section 4. All provisions of Section 467 of the Real Property Tax Law of the State of New York shall apply to this Local Law and property owners seeking a partial exemption from taxation shall be required to comply with all provisions of Section 467 of the Real Property Tax Law of the State of New York except as otherwise provided by this Local Law.

Section 5. This Local Law shall take effect upon filing with the New York Secretary of State for the 2027 assessment cycle.

RESOLUTION NO. 85-2025

WHEREAS THE CITY OF MECHANICVILLE has approved the 2025 budget including salaries, and

WHEREAS the city is required to transfer funds from the general fund to the payroll account for the purpose of covering payroll and employer contributions, as follows:

| Payroll date | Amount       |
|--------------|--------------|
| 10/09/2025   | \$94,975.79  |
| 10/23/2025   | \$117,624.10 |

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

November 12, 2025

RESOLUTION NO. 86-2025

Whereas, the Fire Department has determined a need for new self-contained breathing apparatus (SCBAs), 30 units at a cost of \$267,000

Whereas, there will be a significant price increase of over \$30,000 if purchased next year, and

Whereas, there are unexpended funds in the highway equipment budget, and use of these funds would lower the total cost of borrowing,

Now, THEREFORE BE IT RESOLVED the City of Mechanicville will enter into a municipal lease to own now with details as follows:

1. The City shall make a down payment of \$100,000 using funds moved from the highway department's equipment line.
2. The terms of the lease to own is 7 subsequent payments of approximately \$28,854.63 each with the interest rate being 4.99%.

Introduced By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Mayor Butler \_\_\_\_\_

Commissioner Blodgett \_\_\_\_\_

Commissioner Martin \_\_\_\_\_

Commissioner Sgambati \_\_\_\_\_

Commissioner Gaetano \_\_\_\_\_

November 12, 2025