

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
OCTOBER 12, 2022**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER SEBER
COMMISSIONER JOHNSON
COMMISSIONER HOSLEY**

ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON September 14, 2022

MOVED BY:

SECONDED BY:

AYES:

NAYS:

4. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER SEBER
COMMISSIONER JOHNSON
COMMISSIONER HOSLEY**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

5. Public Comment

6. RESOLUTIONS:

RESOLUTION 107-2022 Eldercare Agreement

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 108-2022 DPW Laborer

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 109-2022 Civil Service Test Administration Rate

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 110-2022 Auction Bids

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 111-2022 Motor Equipment Operator (MEO)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 112-2022 Budget Transfers

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 113-2022 Budget Amendments

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 114-2022 Payroll and Vouchers

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

7. NEW BUSINESS:

8. OLD BUSINESS:

9. CLOSE MEETING: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

10. EXECUTIVE SESSION: Time _____

Moved by: _____

Seconded by: _____

Roll Call AYES _____

NAYS: _____

11. ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

**City of Mechanicville
Treasurer's Report for the Month of September 2022**

	<u>General Fund</u>	<u>City Clerk</u>	<u>Payroll</u>	<u>Capital Fund</u>	<u>Escrow Account</u>	<u>Central Ave D</u>
Balance 9/1/22						
Checking	3,355,214.81	0.00	-510.38	927,230.39	10,337.46	
Petty Cash	400.00					
Total	<u>3,355,614.81</u>	<u>0.00</u>	<u>-510.38</u>	<u>927,230.39</u>	<u>10,337.46</u>	
Add Cash Receipts:						
Taxes, Penalties & Interest	69,028.41					
School Taxes & Penalties	43,058.93					
Water & Sewer Revenues	7,632.79					
Sales Tax	71,654.00					
State Aid and Grants	18,362.81					
Interest					10.20	
Transfers			168,722.93			
Capital Projects						
BAN/Bond Proceeds						
Other	92,224.80	2,700.00		1,927.24		
Total Cash Receipts	<u>301,961.74</u>	<u>2,700.00</u>	<u>168,722.93</u>	<u>1,927.24</u>	<u>10.20</u>	
Less Cash Disbursements:						
Payrolls	168,722.93		166,760.27			
Checks	322,761.31	2,700.00		120,917.50		
Debt Service Payments	190,000.00			37.00		
Transfers						
Total Cash Disbursements	<u>681,484.24</u>	<u>2,700.00</u>	<u>166,760.27</u>	<u>120,954.50</u>	<u>0.00</u>	
Book Balance 9/30/22	<u>2,976,092.31</u>	<u>0.00</u>	<u>1,452.28</u>	<u>808,203.13</u>	<u>10,347.66</u>	
Less: Deposits in Transit	100,825.75	0.00				
Add: O/S Checks	<u>142,880.13</u>	<u>2,588.00</u>	<u>7,298.77</u>			
Bank Balance 9/30/22	<u>3,018,146.69</u>	<u>2,588.00</u>	<u>8,751.05</u>	<u>808,203.13</u>	<u>10,347.66</u>	

**City of Mechanicville
Treasurer's Report for the Month of September 2022**

	Balance 9/1/2022	Receipts	Disbursements	Balance 9/30/20
General Fund:				
Checking	3,355,214.81	301,961.74	681,484.24	2,975,69
Petty Cash	400.00	0.00	0.00	40
Total General Fund	<u>3,355,614.81</u>	<u>301,961.74</u>	<u>681,484.24</u>	<u>2,976,09</u>
City Clerk Account	<u>0.00</u>	<u>2,700.00</u>	<u>2,700.00</u>	
Payroll	<u>-510.38</u>	<u>168,722.93</u>	<u>166,760.27</u>	<u>1,45</u>
Capital Fund	<u>927,230.39</u>	<u>1,927.24</u>	<u>120,954.50</u>	<u>808,20</u>
Escrow Account	<u>10,337.46</u>	<u>10.20</u>		<u>10,34</u>
Central Ave Drainage Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Community Development				
Home Grant Program	0.00	0.00	0.00	
USDA Revolving Loan Funds	71,993.72	833.34	0.00	72,82
Total Community Development	<u>71,993.72</u>	<u>833.34</u>	<u>0.00</u>	<u>72,82</u>
Total Cash	<u>4,371,530.86</u>	<u>476,155.45</u>	<u>971,899.01</u>	<u>3,875,787</u>

RESOLUTION NO. : 107-22

WHERAS, the City of Mechanicville would like to enter into an agreement with The Stillwater Area Community Services Center located in the Village of Stillwater, New York.

WHERAS, the Stillwater Area Community Services Center has established an Elder Care Transportation Program available to the Senior Residents of Mechanicville.

WHERAS, the city agrees to pay the Stillwater Area Community Services Center and annual sum of (\$7,000.00) as consideration for the opportunity of its Senior Citizens to have transportation for medical related appointments out of the Mechanicville area.

NOW THERFORE BE IT RESOLVED, that the City of Mechanicville authorizes the Mayor to enter into said agreement commencing January 1, 2023 and ending December 31, 2023.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Hosley _____

Dated: October 12, 2022

**AGREEMENT BETWEEN
THE CITY OF MECHANICVILLE
AND
THE STILLWATER AREA COMMUNITY SERVICES CENTER**

THIS AGREEMENT. MADE THE 13th DAY OF October, 2022, between the City of Mechanicville, a Municipal Corporation in the City of Mechanicville, County of Saratoga and State of New York, hereinafter called the “City”, party of the first part and the Stillwater Area Community Services Center, a not-for-profit corporation located in the Village of Stillwater, County of Saratoga and State of New York, hereinafter referred to as the “Agency”, party of the second part,

WITNESSETH, that the parties hereto, in consideration of the mutual covenants and promises hereinafter set forth do hereby mutually agree as follows:

1. The Agency has established an Elder Care Transportation Service available to Stillwater and Mechanicville Senior residents.
2. The City hereto desires to continue to make available to its senior residents this transportation service.
3. The City hereby agrees to pay to the Agency as consideration for the opportunity of its Senior Citizens, to have transportation available to them for medical related appointments, for an annual sum of \$7,000.00; for a one year term commencing January 1, 2023 and ending December 31, 2023.
4. The Agency agrees to provide transportation for Mechanicville Senior residents for medical related appointments.
5. It is mutually agreed that the Agreement is not transferable or assignable and the terms hereof may not be varied except by written amendment duly executed by both parties;

IN WITNESS WHEREOF, this Agreement has been executed by the parties on the day and year first above written.

City of Mechanicville
By: Michael Butler Mayor

Stillwater Community Center
By: Jen Mancucci, Board President

Stillwater Community Center
By: Justin Macfarlane, Executive Director

STATE OF NEW YORK

Ss:

COUNTY OF SARATOGA

On this _____ day of _____, in the year 2022, before me, the undersigned personally appeared Michael Butler, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he executed the same in his capacity, and that by his signature on this instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary

STATE OF NEW YORK

Ss:

COUNTY OF SARATOGA

On this _____ day of _____, in the year 2022, before me, the undersigned personally appeared Jen Mancucci, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument, and acknowledged to me that she executed the same in her capacity, and that by his signature on this instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary

STATE OF NEW YORK

Ss:

COUNTY OF SARATOGA

On this _____ day of _____, in the year 2022, before me, the undersigned personally appeared Justin Macfarlane, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument, and acknowledged to me that she executed the same in her capacity, and that by his signature on this instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary

RESOLUTION#: 108-2022

WHEREAS, the Department of Public Works is in need of a full-time Laborer; and

WHEREAS, the money is budgeted for the position; **NOW**

THEREFORE, BE IT RESOLVED, that Mayor Butler is authorized to hire Timothy J. Higgins as a full-time laborer at the rate of \$19.23 per hour at 40 hours per week with all such benefits as allowed to other Department of Public Works employees as set forth in the CSEA contract. Appointment will be effective October 17, 2022.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Mike Butler _____

Commissioner Mark Seber _____

Commissioner Keith Johnson _____

Commissioner Fred Hosley _____

Dated: October 12, 2022

RESOLUTION NO.: 109-2022

WHEREAS THE RATE FOR ADMINISTERING AN EXAM AND/OR PHYSICAL AGILITY TEST for the Mechanicville Civil Service Commission is currently \$80.00; and

WHEREAS THE MECHANICVILLE CITY COUNCIL wishes to increase that rate;

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council authorizes an increase in the rate to administer an Exam and/or Physical Agility Test for the Mechanicville Civil Service Commission to \$100.00. This new rate shall take effect October 13, 2022.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Seber _____

Commissioner Johnson _____

Commissioner Hosley _____

October 12, 2022

RESOLUTION NO.: 110-2022

WHEREAS THE CITY OF MECHANICVILLE PLACED AT AUCTION (13) surplus items; and

WHEREAS THE ITEMS WERE ON THE AUCTIONSINTERNATIONAL auction site for a period of 14 days;
and

WHEREAS THE HIGHEST BIDS WERE AS FOLLOWS:

2015 Ford Explorer VIN 1FM5K8ARXFG61155	\$4,650.00
1988 International	\$6,200.00
1992 Homemade 12' Trailer	\$ 330.00
1998 Mercury Marquis VIN2MEFM7WX646416	\$ 590.00
1998 Ford F800 Dump Truck VIN1FDYF80E2WVA15649	\$4,650.00
1985 Chevrolet P30 Van VIN1GBHP32M1F3314302	\$1,100.00
2006 Ford F350 Super Pickup VIN1FTWF31506EB14872	\$7,300.00
1997 International VIN1HTSDAAN5TH294646	\$4,550.00
2010 Ford Tailgate	\$ 62.50
2006 Sewer Camera Setup	\$ 105.00
White Yard Boss	\$ 170.00
EDCO 2GC-58 Dual Disc	\$ 52.50
(26) NEC 1090020 DSX 22-Button Phones	\$ 10.00

NOW THEREFORE BE IT RESOLVED THAT THE Mechanicville City Council approves the sale of the above items at the bid prices.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Mike Butler _____

Commissioner Mark Seber _____

Commissioner Keith Johnson _____

Commissioner Fred Hosley _____

Dated: October 12, 2022

RESOLUTION#: 111-2022

WHEREAS, the Department of Public Works is in need of a Motor Equipment Operator; and

WHEREAS, the money is budgeted for the position; NOW

THEREFORE, BE IT RESOLVED, that Mayor Butler is authorized to hire Donald Horn Jr. as a Motor Equipment Operator at the rate of \$21.36 per hour at 40 hours per week until 6/2/2022 at which time he will receive the CSEA contract amount of \$23.36, with all such benefits as allowed to other Department of Public Works employees as set forth in the CSEA contract. Appointment will be effective October 17, 2022.

Introduced by: _____

Seconded by: _____

ROLL CALL:

Mayor Mike Butler _____

Commissioner Mark Seber _____

Commissioner Keith Johnson _____

Commissioner Fred Hosley _____

Dated: October 12, 2022

RESOLUTION No.: 112-2022

WHEREAS, the Mechanicville City Council adopted their 2022 Annual Budget on December 8, 2021; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2022 budget we wish to approve the following budget amendments:

AMOUNT	FROM BUDGET CODE	TO BUDGET CODE	FROM	TO
64.73	A0-3410-420	A0-3410-402	Fire Department - Physicals	Fire Dept - Materials & Supplies
11.01	A0-3410-420	A0-3410-405	Fire Department - Physicals	Fire Dept - Travel
141.29	A0-3410-420	A0-3410-422	Fire Department - Physicals	Fire Dept - Inspections
129.77	A0-3410-420	A0-3411-402	Fire Department - Physicals	Fire Bldg - Materials & Supplies
To cover overages in the Fire Department				
168.93	A0-5010-200	A0-5010-401	Highways - Equipment	Highways - Office Expense
221.80	A0-5010-200	A0-5010-402	Highways - Equipment	Highways - Materials & Supplies
98.60	A0-5010-200	A0-5010-410	Highways - Equipment	Highways - Contracted Services
To cover overages in Highways				
43.00	A0-1210-101	A0-1210-411	Mayor - Additional Services	Mayor - Congrence Expense
To cover overages in Mayor's Office				
50.00	A0-1315-401	A0-1315-410	Accounts - Office Expense	Accounts - Contracted Services
To cover overages in Accounts				
167.50	A0-3010-100	A0-3010-101	Public Safety - Personnel Services	Public Safety - Additional Services
To cover overages in Public Safety				
2,006.79	A0-5010-407	A0-5132-407	Highways - Repairs & Maintenance	Garage - Repairs & Maintenance
To cover overages in Garage				
284.02	A0-1490-101	A0-7110-402	DPW - Additional Services	Parks - Materials & Supplies
295.38	A0-1490-411	A0-7110-402	DPW - Conference Expense	Parks - Materials & Supplies
1,715.98	A0-1490-101	A0-7110-407	DPW - Additional Services	Parks - Repairs & Maintenance
To cover overages in Parks				
769.83	A0-3120-404	A0-3120-401	Police - Insurance	Paolice - Office Expense
35,000.00	A0-3120-100	A0-3120-200	Police - Personnel Expense	Police - Equipment
5,000.00	A0-3120-100	A0-3120-402	Police - Personnel Expense	Police - Materials & Supplies
25,000.00	A0-3120-100	A0-3120-123	Police - Personnel Expense	Police - Comp Time
25,000.00	A0-3120-102	A0-3120-123	Police - Part Time	Police - Comp Time
To cover overages in Police Dept				
775.00	A0-3620-413	A0-8170-402	Safety Inspection - Phones	Street Cleaning - Repairs
To cover overages in Street Cleaning				
30,072.05	G0-8120-100	G0-8120-407	Sewer - Personnel Services	Sewer - Repairs & Maintenance
To cover overages in Sewer				

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
 Comm. Seber _____
 Comm. Johnson _____
 Comm. Hosley _____

Dated: October 12, 2022

RESOLUTION NO. 113-22

WHEREAS, the Mechanicville City Council adopted their 2022 Annual Budget on December 08, 2021; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend said Budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2022 Budget we wish to approve the following amendments:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-2389-000	MISC REVENUE - OTHER GOVERNMENT	\$ 1,000
A0-2655-000	SALES - OTHER	\$ 8,075
A0-2706-000	GRANTS FROM LOCAL GOVERNMENT	\$ 15,000

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>	
A0-8989-402	CONTRIBUTION TO LIBRARY	\$ 1,000	Library E-Books
A0-8510-410	COMM. BEAUTIFICATION - CONTRACTED	\$ 8,075	Banners
A0-3410-200	FIRE DEPT - EQUIPMENT	\$ 15,000	Grant from County

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
Comm. Seber _____
Comm. Johnson _____
Comm. Hosley _____

Dated: _____ October 12, 2022 _____

RESOLUTION N^o 114-2022

Whereas: Payroll, General, Water, Sewer and Capital Project Fund Vouchers Contained Within

PAYROLL	09/15/2022	\$	75,661.41
PAYROLL	09/29/2022	\$	93,061.53
		\$	168,722.94

With an expenditure breakdown by fund as follows:

GENERAL A0 FUND	\$	230,709.75
WATER FX FUND	\$	20,456.87
SEWER G0 FUND	\$	4,720.91
CAPITAL PROJECTS H0 FUND	\$	6,455.00
PAYROLL TA FUND	\$	168,722.94
TOTAL	\$	431,065.47

Now, therefore be it resolved that said payroll and vouchers are hereby allowed in order to be paid.

Introduced by: _____

Seconded by: _____

Roll Call: Mayor Butler _____
Comm. Seber _____
Comm. Johnson _____
Comm. Hosley _____

Dated: _____ October 12, 2022