

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
October 8, 2025**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON September 10, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

6. Public Hearing (CDBG Grant Application)

7. Public Comment:

8. RESOLUTIONS:

RESOLUTION 67-2025 Budget Transfer (2025)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 68-2025 Budget Transfers (2024)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 69-2025 Budget Amendment

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 70-2025 Payroll

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 71-2025 Public Hearing (Senior Exemption)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 72-2025 New Hire (Skilled Laborer)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

RESOLUTION 73-2025 New Hire (Part-time Cleaner)

Moved by: _____

Seconded by: _____

AYES: _____

NAYS: _____

9. NEW BUSINESS:

10. OLD BUSINESS:

11. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. EXECUTIVE SESSION: In- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

13. EXECUTIVE SESSION: Out- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

14. MEETING ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

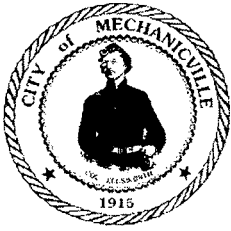
Roll Call AYES _____ NAYS: _____

**City of Mechanicville
Treasurer's Report for the Month of
September 2025**

	Balance 09/01/2025	Receipts	Disbursements	Balance 09/30/2025
General Fund - 4781				
Checking	817,497.60	843,772.06	793,113.46	868,156.20
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>817,897.60</u>	<u>843,772.06</u>	<u>793,113.46</u>	<u>868,556.20</u>
City Clerk Account- 4765	<u>7,787.45</u>	<u>2,236.11</u>	<u>7,777.00</u>	<u>2,246.56</u>
Payroll- 4690	<u>21,790.84</u>	<u>182,050.74</u>	<u>184,402.27</u>	<u>19,439.31</u>
Capital Fund - 4715	<u>118,377.41</u>	<u>336,353.37</u>	<u>301,416.91</u>	<u>153,313.87</u>
Escrow Account 7217	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Central Ave Drainage Project	<u>121.85</u>	<u>0.33</u>	<u>0.00</u>	<u>122.18</u>
HRA Account 2213	<u>40,234.94</u>	<u>84.38</u>	<u>15,527.35</u>	<u>24,791.97</u>
Community Development				
Home Grant Program - 5567	116.82	0.29	0.00	117.11
USDA Revolving Loan Funds 2320	80,918.90	1,037.76	0.00	81,956.66
Total Community Development	<u>81,035.72</u>	<u>1,038.05</u>	<u>0.00</u>	<u>82,073.77</u>
NYCLASS				
General Fund	1,829,964.43	2,908.00	350,000.00	1,489,118.63
Capital fund	485,527.49	0.00	69,692.00	417,427.79
	<u>2,315,191.82</u>	<u>2,908.00</u>	<u>419,692.00</u>	<u>1,906,546.42</u>
Total Cash	<u>3,369,067.55</u>	<u>1,368,358.66</u>	<u>1,706,401.64</u>	<u>3,039,163.17</u>

CITY CLERK REPORT ACTIVITY - SEPTEMBER 2025

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DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

MONTHLY REPORT

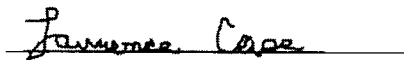
August 2025

COMPLAINTS FOR THE MONTH OF AUGUST

#	AREA	COMPLAINT	CLOSED
169	South Central Avenue	Abandoned truck left in parking lot	X
170	Ellsworth Avenue	Carpet laid out in the roadway	X
171	Saratoga Avenue	Work being performed without a permit	X
172	Underwood	Work being performed without a permit	X
173	Broadway	Work being performed without a permit	X
174	Ellsworth Avenue	Debris left out on the side of the road	X
175	Round Lake Avenue	Debris around property and weeds	
176	Round Lake Avenue	Debris around property and weeds	
177	Penrose Avenue	Mold complaint	
178	Park Avenue	Building damaged by fire	X
179	Fitchburg Avenue	Property damage caused by trees	X
180	Warsaw Avenue	Property damage caused by trees	
181	South Main Street	Garbage left out by roadway	X
182	North Fourth Avenue	Electrical issues in a building	
183	South Main Street	Garbage left out by roadway	

There was a total of 15 complaints taken, 12 building permits issued, 13 construction inspections performed, 3 Fire Safety & Property Maintenance inspections and/or reinspection's performed, 0 operating Permit Inspections, 0 operating permit issued, 7 Certificates of Compliance issued, 4 Certificates of Occupancies & 0 Temporary Certificate of Occupancy issued, 1 Notices of Violation/Orders to remedy, 2 foil requests / 3 zoning letters of compliance completed, and 15 information requests.

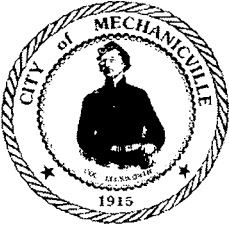
Respectfully submitted,



Laurence Case

City of Mechanicville

Department of Buildings



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

MONTHLY REPORT

September 2025

COMPLAINTS FOR THE MONTH OF SEPTEMBER

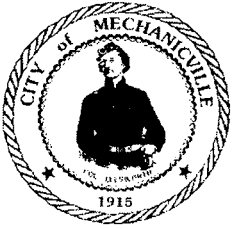
#	AREA	COMPLAINT	CLOSED
184	First Avenue	High weeds and grass	
185	First Avenue	High weeds and grass	
186	Cypress Street	Unsanitary conditions	
187	Davenport Street	Debris left by roadside	X
188	Saratoga Avenue	Debris left by roadside	X
189	Saratoga Avenue	Debris left by roadside	X
190	Saratoga Avenue	Debris left by roadside	X
191	Saratoga Avenue	Debris left by roadside	X
192	South Main Street	Unsanitary conditions	X
193	Elizabeth Street	Drainage and mold issue	
194	North Main Street	Electrical Issue	X
195	Round Lake Avenue	Unsanitary conditions	
196	North Main Street	Electrical Issue	X
197	North Main Street	Roof drainage issue	
198	Hudson Street	Roof drainage/sidewalk issue	
199	Round Lake Avenue	Unsanitary conditions	
200	Cypress Street	Unsanitary conditions & fire damage	
201	Round Lake Avenue	High weeds and grass	
202	Vial Avenue	False alarm activation	X

There was a total of 19 complaints taken, 10 building permits issued, 8 construction inspections performed, 9 Fire Safety & Property Maintenance inspections and/or reinspection's performed, 0 operating Permit Inspections, 0 operating permit issued, 1 Certificates of Compliance issued, 2 Certificates of Occupancies & 0 Temporary Certificate of Occupancy issued, 2 Notices of Violation/Orders to remedy, 3 foil requests / 0 zoning letters of compliance completed, and 19 information requests.

Respectfully submitted,

Laurence Case

City of Mechanicville
Department of Buildings



DEPARTMENT OF BUILDINGS

CITY OF MECHANICVILLE, NEW YORK

36 N. Main Street
Mechanicville NY, 12118

QUARTERLY VACANT BUILDING REGISTRY REPORT

THIRD QUARTER OF 2025

We ended the third quarter of this year with 24 vacant buildings on the registry 3 of which were fire damaged buildings. Building permits have been issued for 8 Farrell, 10 North Main Street, 320 North Second Avenue, 909 Elizabeth Street, 96 Saratoga Avenue, & 9 Viall Avenue.

The status with the fire damaged buildings are, 158 Saratoga Avenue has had a building permit issued and repairs are currently underway. 11 South Central Avenue has been issued a demolition permit, all issues on the Department of Buildings side have been resolved. 35 Francis Street also has a building permit issued and repairs are currently underway.

Respectfully submitted,

Laurence Case

City of Mechanicville

Department of Buildings

City of Mechanicville

LEGAL NOTICE

Notice of CDBG Grant Application Public Hearing

The City of Mechanicville will hold a public hearing on Wednesday, October 8th, 2025 at 6:00 P.M. at the Mechanicville Senior Center, 178 North Main St., Mechanicville, NY 12118 for the purpose of hearing public comments on the City of Mechanicville's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2025 program year. The CDBG program is administered by the New York State Office of Community Renewal (OCR) and will make available to eligible local governments approximately \$40 million for the 2025 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefitting low/moderate income persons. The City of Mechanicville is applying for \$1.5 million in CDBG funds to install required equipment at its Water Treatment Plant, in addition to the installation of auto flushers and additional "loop" water main to improve the City's water system. The entirety of these proposed funds would be used for activities that benefit the CDBG Program's Low-Moderate Area National Objective. The hearing will provide further information about the CDBG program, including progress towards beneficiary goals and program objectives, and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed project(s) will be received at this time. The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The location of the hearing is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Cheryl Blodgett at 518-664-9884 Ext. 315 or cheryl.blodgett@mechanicvilleny.gov, at least three days in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to Cheryl Blodgett at cheryl.blodgett@mechanicvilleny.gov or 36 North Main St, Mechanicville, NY 12118 until Monday, October 13 at 8:00 A.M.

RESOLUTION No.: 67-2025

WHEREAS, the Mechanicville City Council adopted their 2025 Annual Budget on February 7, 2025; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2025 budget we wish to approve the following budget transfers:

AMOUNT	FROM BUDGET CODE	FROM	TO BUDGET CODE	TO
\$3,750.00	A01990-400	Contingency Account	A01315-200	Accounts Equipment
\$2,676.00	A01210-411	Mayor-Conference Expenses	A01920-410	NYCOM Annual Dues Membership
\$45.74	A0-1325-100	Finance Personal Services	A0-7140-105	Playgrounds Overtime

Motion by: _____

Seconded by: _____

Mayor Butler _____
Comm. Blodgett _____
Comm. Martin _____
Comm. Sgambati _____
Comm. Gaetano _____

10/08/2025

RESOLUTION No.: 68-2025

WHEREAS, the Mechanicville City Council adopted their 2024 Annual Budget on January 16, 2024; and

WHEREAS, the City Council now wishes to amend said Ordinance with the following transfer of budget balances:

THEREFORE BE IT RESOLVED, that for the 2024 budget we wish to approve the following budget transfers:

AMOUNT	FROM BUDGET CODE	FROM	TO BUDGET CODE	TO
\$100.00	G0-8120-105	Sewer Overtime	G0-8120-108	Sewer Longevity Costs
\$2,155.22	FX-9060-800	Health Insurance	FX-9710-601	Principal-EFC Interest Free Loans
\$5,844.78	FX-9710-702	Interest Dam Water Project	FX-9710-601	Principal-EFC Interest Free Loans
\$5,767.68	FX-8320-109	Vacation Buyback	FX-8320-411	Supply & Pump Sara. County Water
\$248.93	FX-8320-406	Supply & Pump Clothing	FX-8320-411	Supply & Pump Sara. County Water
\$12,904.68	FX-8320-410	Supply & Pump Contracted Services	FX-8320-411	Supply & Pump Sara. County Water
\$9,434.85	FX-8320-412	Supply & Pump Fuel	FX-8320-411	Supply & Pump Sara. County Water
\$500.00	G0-9060-800	Health Insurance	G0-9060-801	Health Insurance Buyback
\$350.00	FX-8310-108	Water admin. Longevity	FX-8310-100	Water Admin Personal Services
\$4,249.46	G0-8120-407	Sewer Repair & Maintenance	G0-8120-403	Sewer Utilities
\$300.00	G0-8120-407	Sewer Repair & Maintenance	G0-8120-406	Sewer Clothing Allowance
\$27.74	G0-8120-407	Sewer Repair & Maintenance	G0-8120-410	Sewer Contracted Services

Motion by: _____

Seconded by: _____

Mayor Butler _____
Comm. Blodgett _____
Comm. Martin _____
Comm. Sgambati _____
Comm. Gaetano _____

10/08/2025

Resolution 69-2025

WHEREAS, the Mechanicville City Council adopted their Annual Budget on February 7, 2025; and

WHEREAS, the City of Mechanicville has received new sources of revenue since that time which are identified below; and

WHEREAS, the City Council now wishes to amend the said budget with the following amendments;

THEREFORE BE IT RESOLVED, that for the 2025 budget we wish to approve the following amendments at no impact to the taxpayers:

To add new or increase the revenue categories for the following sources of previously budgeted and non-budgeted revenue:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-2705-000	Gifts and Donations	\$ 2,707.00
A0-4396-000	Federal Aid (MPD Byrne Grant)	\$ 95,697.71

To add new or increase the expenditure categories listed below which are supported by the adjusted revenue items listed above:

<u>Account No.</u>	<u>Source</u>	<u>Amount</u>
A0-3410-200	Fire Equipment	\$ 2,707.00
A0-3120-210	Federal Grant Police Computers	\$ 95,697.71

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

October 8, 2025

RESOLUTION NO.: 70-2025

WHEREAS THE CITY OF MECHANICVILLE has approved the 2025 budget including salaries, and

WHEREAS the city is required to transfer funds from the general fund to the payroll account for the purposes of covering payroll and employer contributions, as follows:

Payroll date	Amount
09/11/2025	\$87,955.04
09/25/2025	\$93,994.74

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

October 8, 2025

RESOLUTION NO: 71-2025

Whereas, the City of Mechanicville currently permits residents 65 and over to receive 50% off of their assessment of the City portion of taxes so long as their income does not exceed \$14,300.00 with a sliding scale to a maximum savings of 20% for incomes not exceeding \$19,999.00; and

Whereas, New York State Real Property Tax Law section 467 authorizes municipalities to modify the income levels of those 65 and older that qualify for partial real property tax exemptions; and

Whereas, the Sole Assessor for the City of Mechanicville is recommending that the City enact an amendment to the current sliding scale of income levels for qualified exemptions;

NOW THEREFORE BE IT RESOLVED THAT a Public Hearing is hereby scheduled for November 12, 2025, to discuss modifying the qualified income for those 65 and older to 50% off of their assessment of taxes so long as their income does not exceed \$44,300.00 with a sliding scale to a maximum savings of 20% for incomes not exceeding \$49,999.00.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

October 8, 2025

RESOLUTION NO: 72-2025

WHEREAS, on May 8, 2024, the City of Mechanicville created a new position and title within the Department of Public Works of “Skilled Laborer” with resolution 51-2024;

WHEREAS, there is a vacancy for this position that is already budgeted for;

WHEREAS, the new hire rate is \$25.28 per hour;

WHEREAS, Logan Santiago has all of the qualifications for this position.

NOW THEREFORE BE IT RESOLVED THAT the Mechanicville City Council is authorized to appoint Logan Santiago to the position/title of Skilled Laborer at the rate of \$25.28 per hour effective October 9, 2025.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

October 8, 2025

RESOLUTION NO: 73-2025

WHEREAS there is a vacancy for part-time cleaner for Public Safety; and

WHEREAS the position needs to be filled immediately.

WHEREAS Andrew T. Hollenbeck has all the qualifications needed to fill this position.

NOW THEREFORE BE IT RESOLVED THAT Andrew T. Hollenbeck is hereby appointed to the position of part-time cleaner at an hourly rate of 16.50 per hour. Not to exceed more than 29.5 hours a week. The appointment would be effective immediately.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

October 8, 2025