

**AGENDA
REGULAR MEETING OF THE
MECHANICVILLE CITY COUNCIL
SENIOR CITIZEN'S CENTER
178 NORTH MAIN STREET
MECHANICVILLE, NY
September 10, 2025**

1. OPEN MEETING: _____ P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

**MAYOR BUTLER
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING ON August 13, 2025

MOVED BY:

SECONDED BY:

AYES:

NAYS:

5. COMMISSIONER REPORTS:

**MAYOR'S REPORT & CORRESPONDENCE
COMMISSIONER BLODGETT
COMMISSIONER MARTIN
COMMISSIONER SGAMBATI
COMMISSIONER GAETANO**

**CHIEF RABBITT
MFD CHIEF DUNN
SUPERVISOR RICHARDSON**

6. Public Comment:

7. RESOLUTIONS:

RESOLUTION 60-2025 Re-appointment (Board of Assessment Review)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 61-2025 Public Hearing (CDBG Application)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 62-2025 Re-appointment (City Court Judge)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 63-2025 Appointment (Deputy Commissioner of Finance)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 64-2025 Payroll

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 65-2025 Re-appointment (Assessor)

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

RESOLUTION 66-2025 Auction International Contract

Moved by: _____ Seconded by: _____

AYES: _____ NAYS: _____

8. NEW BUSINESS:

9. OLD BUSINESS:

10. CLOSE MEETING: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

11. EXECUTIVE SESSION: In- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

12. EXECUTIVE SESSION: Out- Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

13. MEETING ADJOURNMENT: Time _____

Moved by: _____ Seconded by: _____

Roll Call AYES _____ NAYS: _____

**City of Mechanicville
Treasurer's Report for the Month of
August 2025**

	Balance 08/01/2025	Receipts	Disbursements	Balance 08/31/2025
General Fund - 4781				
Checking	830,456.07	1,726,707.32	1,739,665.79	817,497.60
Petty Cash	400.00	0.00	0.00	400.00
Total General Fund	<u>830,856.07</u>	<u>1,726,707.32</u>	<u>1,739,665.79</u>	<u>817,897.60</u>
City Clerk Account- 4765	<u>1,052.77</u>	<u>7,754.00</u>	<u>1,019.32</u>	<u>7,787.45</u>
Payroll- 4690	<u>25,649.46</u>	<u>195,578.73</u>	<u>199,437.35</u>	<u>21,790.84</u>
Capital Fund - 4715	<u>82,464.30</u>	<u>302,732.81</u>	<u>266,819.70</u>	<u>118,377.41</u>
Escrow Account 7217	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Central Ave Drainage Project	<u>121.85</u>	<u>0.33</u>	<u>0.00</u>	<u>122.18</u>
HRA Account 2213	<u>57,421.54</u>	<u>127.08</u>	<u>17,313.68</u>	<u>40,234.94</u>
Community Development				
Home Grant Program - 5567	116.51	0.31	0.00	116.82
USDA Revolving Loan Funds 2320	78,897.97	2,020.93	0.00	80,918.90
Total Community Development	<u>79,014.48</u>	<u>2,021.24</u>	<u>0.00</u>	<u>81,035.72</u>
NYCLASS				
General Fund	1,829,964.43	2,908.00	350,000.00	1,489,118.63
Capital fund	485,527.49	0.00	69,692.00	417,427.79
	<u>2,315,191.82</u>	<u>2,908.00</u>	<u>419,692.00</u>	<u>1,906,546.42</u>
Total Cash	<u>3,341,215.61</u>	<u>2,237,702.43</u>	<u>2,626,634.16</u>	<u>2,960,422.48</u>

CITY CLERK REPORT ACTIVITY - AUGUST 2025

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total	Total Amount Collected
Hunting & Fishing	0	0	0	4	4	4	2	15					29	\$ 73.03
Marriage Licenses	2	4	1	3	4	6	5	9					34	\$ 595.00
Dog Licenses	3	7	22	19	27	13	10	15					116	\$ 268.00
Marriage Certificates	4	0	11	13	12	4	11	8					63	\$ 530.00
Birth Certificates	0	1	0	0	1	1	0	0					3	\$ 30.00
Death Certificates	0	14	20	11	5	8	0	0					58	\$ 580.00
Bingo Licenses	6	0	6	0	0	6	0	0					18	\$ 135.00
Bell Jar Licenses	0	0	0	0	0	0	0	0					0	\$ -
Games of Chance Licenses	0	0	0	0	0	0	0	0					0	\$ -
Tax Searches	12	12	12	9	7	11	9	113					185	\$ 9,250.00
Genealogy Searches	0	0	1	2	0	0	0	2					5	\$ 77.00
Bingo Proceeds	4	0	4	0	0	0	7	0					15	\$ 157.20
One Day Officiant License	0	0	0	0	0	0	1	0					1	\$ 25.00
Grand Total														\$ 11,720.23
Certificates of Residency: College: HVCC, SCCC or Adirondack	8	0	0	1	3	1	10	12					35	\$ -

MONTHLY ACO REPORT

LYNN M MEAGER

AUGUST 2025

- TOTAL HOURS =220 (month)
- RAL=7
- TOTAL RETURNED=7
- DOG ATTACKS/FIGHT= 4
- FOLLOW UPS ON ATTACKS=4
- BITE CASES=2
- FOLLOW UP BITE CASES=2
- NEGLECT CALLS=1
- PODDY DEPOTS=3
- APPEARANCE TICKETS=2
- NOTARY TRIPS=2
- DOORS TAGGED FOR VIOLATIONS=4
- BARK CALLS=2
- REROUTING/FIELDING CALLS TO PROPER ACO`S=8
- CAT CALLS=4
- DOG HANGING OUT WINDOW=1
- LOCATE OWNER OF HANGING DOG=1 HOUR
- LICENSE INFORMATION AND RABIES CALLS=10
- MUTTS & CATS FOOD PANTRY= 650 LBS COLLECTED
- DONATED TO RESIDENTS= 400 LBS
- DONATED TO MACC= 55 LBS

City of Mechanicville

RESOLUTION: 60-2025

WHEREAS, the term of Mary (Bea) Timpanaro on the Mechanicville Board of Assessment Review expires on September 30, 2025; and

WHEREAS IT IS THE DESIRE OF THE MECHANICVILLE CITY COUNCIL to fill the position on the BAR

THEREFORE BE IT RESOLVED, that the Mechanicville City Council authorizes the Commissioner of Accounts to reappoint Mary (Bea) Timpanaro to a (5) five-year term on the Mechanicville Board of Assessment Review effective October 1, 2025, for a term lasting until September 30, 2030.

INTRODUCED BY: _____

SECONDED BY: _____

MAYOR BUTLER _____

COMMISSIONER BLODGETT _____

COMMISSIONER MARTIN _____

COMMISSIONER SGAMBATI _____

COMMISSIONER GAETANO _____

September 10, 2025

Resolution: 61-2025

CITY OF MECHANICVILLE
RESOLUTION TO HOLD PUBLIC HEARING FOR CDBG APPLICATION

The City of Mechanicville City Council made a motion to adopt the following Resolution:

WHEREAS, the City has identified a need to pursue funding for required equipment installations at its Water Treatment Plant, in addition to the installation of auto flushers and additional “loop” water main to improve the City’s water system;

WHEREAS, these improvements are recommended in a study titled Disinfection Byproduct Evaluation, prepared for the City of Mechanicville, completed in November 2024 and revised March 2025;

WHEREAS, there is available funding to complete these improvements through the 2025 New York State Community Development Block Grant (CDBG) Program, under the Public Infrastructure activity subtype, available through the NYS Homes and Community Renewal Housing Trust Fund Corporation;

WHEREAS, the City intends to apply for available funding under the CDBG Program (Public Infrastructure activity);

WHEREAS, a public hearing is required under the CDBG Program (Public Infrastructure activity);

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mechanicville hereby sets the date for a public hearing for the 2025 CDBG application for Wednesday October 8th, 2025, at 6:00 P.M. at the Mechanicville Senior Center, 178 North Main St., Mechanicville NY 12118.

On the vote:	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Mike Butler				
Commissioner Cheryl Blodgett				
Commissioner Tamar Martin				
Commissioner Patrick Sgambati II				
Commissioner Ann Gaetano				

Adopted: By the City Council on September 10, 2025

I hereby certify that the above resolution was adopted by the City Council of the City of Mechanicville at a regularly scheduled City Council meeting held on September 10, 2025, and is on file in the City Clerk’s Office.

Cheryl Blodgett, Commissioner of Accounts/City Clerk
City of Mechanicville

RESOLUTION NO.: 62-2025

WHEREAS, Jeffrey N. Bagnoli, Esq. was originally appointed to serve as a City Court Judge effective January 1, 2020, for a term of six (6) years; and

WHEREAS, the aforementioned term is set to expire on December 31, 2025; and

WHEREAS, Jeffrey N. Bagnoli, Esq. has faithfully and diligently served in his capacity as City Court Judge and continues to demonstrate the qualifications, integrity, and dedication requisite to this judicial office; and

WHEREAS, it is the desire of the appointing authority to reappoint Jeffrey N. Bagnoli, Esq. for a subsequent term;

NOW, THEREFORE, BE IT RESOLVED, that Jeffrey N. Bagnoli, Esq. is hereby reappointed to the position of City Court Judge for a term of six (6) years, commencing January 1, 2026, and expiring December 31, 2031.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

September 10, 2025

RESOLUTION NO.: 63-2025

WHEREAS The City Charter and current budget provide for the position of Deputy Commissioner of Finance, and

WHEREAS James Devito has all the skills and qualities necessary to fulfill the duties of this position,

NOW THEREFORE BE IT RESOLVED THAT, effective immediately,

1. James Devito is appointed Deputy Commissioner of Finance.
2. His salary is to remain at \$36.05 per hour, with a maximum of 29 hours a week, and with departmental costs not to exceed amount budgeted.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

September 10, 2025

RESOLUTION NO.: 64-2025

WHEREAS THE CITY OF MECHANICVILLE has approved the 2025 budget including salaries, and

WHEREAS the city is required to transfer funds from the general fund to the payroll account for the purposes of covering payroll and employer contributions, as follows:

Payroll date	Amount
08/14/2025	\$92,661.72
08/28/2025	\$102,825.92

NOW THEREFORE BE IT RESOLVED THAT these transfers are approved.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

September 10, 2025

RESOLUTION NO: 65-2025

Whereas, Real Property Tax Law Section 310 establishes the term of the appointment of the Assessor be six (6) years: and

WHEREAS, Letitia Williams Has ALL of the certifications required to fulfill the position

NOW THEREFORE BE RESOLVED THAT the Mechanicville City Council hereby reappoints Letitia Williams as City Assessor for a six (6) year term effective October 1, 2025 through September 30, 2031, at an annual salary of \$18,025.00 seven hours per week.

Introduced by: _____

Seconded by: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

September 10, 2025

RESOLUTION No. 66-2025

WHEREAS, the Mechanicville City Council of is cognizant of their obligation to be fiscally responsible when determining the appropriate disposition of equipment/material that is no longer of use to the City; and

WHEREAS, the City has consistently sought an effective way to ensure that obsolete equipment/material is disposed of in a manner that garners the most return on the original investment made to obtain the equipment/material; and

WHEREAS, Auctions International uses professional skills, knowledge, and experience to provide on-line auction of equipment/material; and

WHEREAS, the County of Saratoga sent a Request for Proposals on February 10, 2022 for this service and awarded the contract to Auctions International. Most recent contract was signed 1/11/2023; and

WHEREAS, the General Municipal Law permits municipalities to utilize the bids awarded by other municipalities to purchase services;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council hereby authorizes the Mayor to enter into a contract with Auctions International to dispose of equipment/materials no longer needed by the City.

2. That the Mayor is hereby authorized to sign any documents necessary to enter a contract with Auctions International.

Introduced By: _____

Seconded By: _____

Mayor Butler _____

Commissioner Blodgett _____

Commissioner Martin _____

Commissioner Sgambati _____

Commissioner Gaetano _____

September 10, 2025

**ONLINE AUCTION CONTRACT - AGREEMENT FOR SALE OF GOVERNMENT ASSETS BY ONLINE AUCTION
COUPLED WITH SARATOGA COUNTY ("Piggy-Back")**

This Agreement made on ___ / ___ / 20___, between _____, hereafter called "Seller",
and Auctions International, Inc., 11167 Big Tree Road, East Aurora, NY 14052, hereafter called "Auctioneer":

The Auctioneer hereby agrees to use professional skills, knowledge, and experience to the best advantage of both parties in preparing for and conducting the sale. All auction items will be sold "As-Is, Where-Is", subject to the Seller's terms.

The Seller agrees to provide Titles, Keys and all other Proof of Ownership to customers who present a paid invoice from Auctions International, and release the purchased items once the Auctioneer has received full payment for the goods listed and described in detail on provided condition reports, and/or provided by electronic means to Auctioneer.

GOVERNMENT VEHICLES, MACHINERY, EQUIPMENT AND ALL OTHER SURPLUS ASSETS

The Seller agrees to provide merchantable title (with no liens or encumbrances) for motor vehicles, and agrees to write-in the purchase information on the back of any titles issued to purchasers (as required by law). The Seller furthermore agrees not to sell listed merchandise before the term of the online auction is complete, under any circumstances.

The Auction is to be held online at www.AuctionsInternational.com, beginning and closing on mutually agreed dates and times. The terms and prices of this contract shall remain in effect for two (2) years after the agreement is executed, based on the needs of the Seller. Notwithstanding the foregoing, the Seller may terminate this contract at any time for convenience.

It is agreed that all listed merchandise be sold to the highest bidder, "as-is", "where-is", with no warranty expressed, implied or otherwise, and with the Government Seller retaining the right to reject any bids that are insufficient. Seller agrees to specify a minimum acceptable price on each rejected bid, which will be posted on the 'Past Prices' page of the Auctioneer's website.

Purchaser's will be required to pay a 4% buyer's premium for vehicles and equipment sold within two (2) years of the manufacture date, a 5% buyer's premium for vehicles and equipment within three (3) years of the manufacture date, or a 10% buyer's premium for all older equipment to be added to the successful high bid prices, which will constitute the Auctioneer's compensation for these services. There is NO commission charged to the seller.

The Auctioneer will conduct auction(s) at no-cost to the Seller, provided the Seller takes photos and descriptions of the merchandise, and provides this information to the Auctioneer's staff. The Auctioneer reserves the right to combine low-value merchandise into larger online auction lots as necessary, based on past experience with such items.

If requested by the Seller, the Auctioneer's staff will travel to the Seller's facilities to obtain photos and condition reports of the Seller's items, for the following listing fees: Thirty dollar (\$30) fee for each motorized vehicle/equipment, and Five dollar (\$5) fee for each auction lot that is not a motor vehicle. These listing fees will be deducted from the sale proceeds, before final payment is made to Seller.

The Auctioneer will mail a check to the Seller for all proceeds collected within fifteen (15) business days after the Seller approves the bids for the sale items and all monies are collected, along with an accounting summary. In the event of a bidder's refusal or failure to pay for their invoiced items, the Auctioneer will offer the unsold merchandise to the backup bidder, and the reneging bidder will be banned from future auctions. If the backup bidder does not take the merchandise for the backup bid price, then the merchandise will revert back to possession of the seller, only after a reasonable time has been allowed for the backup bidder to get their payment to the Auctioneer. At the request of the Seller, any unsold merchandise can be re-listed in a future online auction. At no cost to the seller.

INDEPENDENT STATUS. That during the existence of this agreement, the Auctioneer shall remain an individual, independent contractor, retaining its separate identity and shall in no way be considered a division, department or agent of the Seller's agency or organization.

WAIVER. No waiver of any breach of any condition of the agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among the parties with respect to the subject matter of this Agreement, and supersedes any and all prior understandings and agreements, whether written or oral, and all prior dealings of the parties with respect to the subject matter of this Agreement.

(x) _____
Seller's Authorizing Signature Printed Name and Agency Title Telephone Number

(x) _____
Seller's Agency Payment Address (Check will be made out and mailed to Seller, from Auctioneer, for payments received)

(x) _____
Seller's E-Mail Address

(x) _____
Auctioneer's Signature Auctioneer's Printed Name Seller's County