

The City of Mechanicville has an opening for a part-time Animal Control officer. The position requires on call assignments. The job description for the position is detailed below. The ACO position is charged with the responsibilities for carrying out the provisions of the Agriculture and Markets Law and local municipal ordinances dealing with the general control of various animals including the seizure, impoundment, and disposition. An employee must possess skill in handling small animals and be able to operate independently in the field. The work is performed under the general direction of the Public Safety office and City Officials. TYPICAL WORK ACTIVITIES: (Illustrative Only) Investigates complaints, seizes and impounds stray and dangerous dogs. Receives and answers complaints regarding dog nuisances. Issues appearance summons and participates in court proceedings including the preparation of reports and providing information. Enforces local ordinances applicable to dog licensure and behavior. Attempts to locate owners of missing or seized dogs. Maintains records of work performed including a record of all dogs impounded. Knowledge of proper methods and procedures in licensure laws/ handling dogs. The ability to meet and deal effectively with people and humanely and effectively with animals. Good judgment and physical condition commensurate with demands of this position. Minimum Qualifications: High school graduate or equivalent. Experience is a plus but not a requirement. Applications can be picked up in the Public Safety office or printed off the City website. Please feel free to reach out with questions 518-664-9884 x5.