



CITY OF MECHANICVILLE

NEW YORK

36 North Main Street
Mechanicville NY, 12118

2026 License & Fee Schedule

DEPARTMENT OF BUILDINGS		
TYPE OF PERMIT	FEE	NOTES
RESIDENTIAL BUILDING PERMITS: (1 and 2 Family Homes)		
New Construction 2,000 SqFt and under	350.00	
New Construction 2,001 to 3,000 SqFt	550.00	
New Construction over 3,001 SqFt and over	700.00	
RESIDENTIAL ALTERATIONS:		
Up to 5,000 in cost	100.00	
5,000.00 and over in cost	100.00 + 8.00 Per 1,000.00	
RESIDENTIAL OTHER:		
Demolition	400.00	
Gutting	125.00	
Building System Alteration	50.00	
Accessory structures (including garages)	150.00	
Window replacement(s)	100.00	
Siding	100.00	
Pool(s)	125.00	
Roof(s)	100.00	
Retaining wall(s)	100.00	
Solar Panel(s)	100.00	
COMMERICAL BUILDING PERMITS:		
New Construction 1,000 SqFt and under	500.00	
New Construction 1,001 to 5,000 SqFt	500.00 + 9.00 Per 100 SqFt	
New Construction 5,001 SqFt and over	1,000 + 9.00 Per 100 SqFt	
COMMERICAL ALTERATIONS:		
Up to 5,000 in cost	300.00	
5,000.00 and over in cost	300.00 + 10.00	

	Per 1,000	
COMMERICAL OTHER:		
Demolition	500.00	
Gutting	150.00	
Building System Alteration	100.00	
Accessory structures (including garages)	150.00	
Window replacement(s)	100.00	
Siding	100.00	
Pool(s)	125.00	
Roof(s)	125.00	
Retaining wall(s)	100.00	
Solar Panel(s)	100.00	
OPERATING PERMITS:		
All	25.00	
PROPERTY MAINTENANCE & FIRE SAFETY INSPECTIONS:		
A Occupancies	25.00	
All other Occupancies other than R	25.00	
All R occupancies other than R-3	15.00 a unit	
* All state required property maintenance & fire safety inspection are without fee for 2025 (not including re-inspections)		
RENTAL DWELLING REGISTRY INSPECTIONS:		
All R occupancies units except single family owner occupied buildings (valid for 2 yrs.)	15.00 a unit	LL #6 OF 2023 Section I
Bed and breakfast(s) and Air B & B(s) Per unit (valid for 2 yrs.)	15.00 a unit	LL #6 OF 2023 Section I
GENERAL:		
Signs	30.00 + 1.00 Every SqFt over 5 SqFt	Chapter 200 Section 65
Change of Occupancy/Change of Tenancy	15.00	Ch. 200 Section 83, E, for over 1,500 Sqft
Telecommunications permit	750.00 for first year 500.00 any year after	Chapter 175 section 5, A
Telecommunication permit renewal	500.00 a year	Chapter 175 section 5, A
Asbestos removal	125.00 + 6.00 Per 2,000	
Sidewalks	50.00	
Mold remediation	50.00 + 6.00 Per 1,000	
Truss ID signage	50.00	19 NYCRR
Curb Cut	100.00	
Any required re-inspection after the 2 nd time	30.00 per unit	
No Show for a scheduled inspection	40.00	
Failure to obtain a CO prior to renting	250.00 Per unit, per offense	

Building permit renewal	50% of original fee	
Building code/zoning compliance letter	125.00	
Building zoning compliance letter special mail request	25.00 + mailing cost	
Road opening permit	100.00	Chapter 164 Section 2, B
Sidewalk and Street Obstruction Permit	25.00	Chapter 164 Section 12, C

STOP WORK ORDER(S):

Stop work order, for failure to obtain a permit	350.00	
Stop work order, first offence	300.00	
Stop work order, second offence and there after on the same project	500.00	

VACANT BUILDING REGISTRY:

First year on the registry	500.00	Ch. 84 Section 17, H, 1
Second year on the registry	1,000.00	Ch. 84 Section 17, H, 1
Third year and thereafter on the registry	1,500.00	Ch. 84 Section 17, H, 1

ZONING BOARD OF APPEALS/PLANNING COMMISSION

TYPE OF TRANSACTION	FEE	NOTES
Any submissions to the commission	50.00	Ch. 200 Section 83, E

DEPARTMENT OF ACCOUNTS

(CITY CLERK)

TYPE OF TRANSACTION	FEE	NOTES
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LICENSES & REGISTRATIONS:

Dog licenses (un-neutered)	20.00	
Dog licenses (neutered)	10.00	
Marriage licenses	40.00	
Marriage licenses additional copies	10.00	
Taxicab and Medicab licenses	150.00	Chapter 172 Section 5
Solid waste contract collectors registration	250.00	Chapter 161 Section 17A

CERTIFICATES:

Birth certificate	10.00	
Death certificate	10.00	
Marriage certificate	10.00	
Certificate of residence	free	

RECORDS:

Foil requests	.25 per page	
Genealogical search	22.00	

(records within 1-3 years)		
Genealogical search (records past 4 years and older)		Follow DOH Genealogical Services fee schedule
Tax search	50.00	

PERMITS:

Disability parking permit	free	
Vendor permit	Call Accounts for fee	Fee range 25.00 to 100.00
Temporary water supply hookup (without a DPW approved meter)	25.00 deposit & then determined by water usage	Chapter 194 Section 14
Temporary water supply hookup (with a DPW approved meter)	5.00 a week & then determined by water usage	Chapter 194 Section 14

DEPARTMENT OF PUBLIC SAFETY

TYPE OF TRANSACTION	FEE	NOTES
BUS FARE:		
Riders 60 years of age or older	Free	
Riders under the age of 60	.65 each way	

BANNERS & HOLIDAY TREES IN THE PARK:

Hometown hero banner	225.00	
Holiday tree in the park	Call public safety for fee	Fee based on current price of the Holiday trees at time of purchase

CIVIL SERVICE COMMISSION

TYPE OF TRANSACTION	FEE	NOTES
APPLICATIONS:		
Application fee	25.00	May vary by type of exam

DEPARTMENT OF PUBLIC WORKS

TYPE OF TRANSACTION	FEE	NOTES
SEWER CONNECTION PERMITS AND INSPECTIONS:		
Residential service, building sewer permit	1,500.00	Chapter 158 Section 14
Commercial service, building sewer permit	2000.00	Chapter 158 Section 14
Industrial building sewer permit wastes (low volume)	1,000.00	Chapter 158 Section 14
Industrial building sewer permit wastes	1,500.00	Chapter 158 Section 14

(high volume)		
New sewer connection inspection(s)	75.00	Chapter 158 Section 14
WATER CONNECTION PERMITS:		
Water connection permit	1,500.00	Chapter 194 Section 4
Water connection supply meter	200.00	Chapter 194 Section 4
Water turn on	10.00	Chapter 194 Section 11, B
EXTRAORDINARY WASTE GENERATION:		
Extraordinary waste generation	To be determined by occurrence	Chapter 161 Section 8
OBSTRUCTION OF HYDRANTS		
Obstruction of any fire hydrant	10.00	Chapter 194 Section 24
Obstruction of any fire hydrant after being notified of the obstruction	5.00 for Every 2 hours	Chapter 194 Section 24
BULK WASTE DISPOSAL SELF SERVE FEE		
Carload	30.00	
Pickup truck load	50.00	
Single axle trailer	75.00	
Mattress any size	60.00 each	
Box spring any size	60.00 each	
GENERAL		
TYPE OF TRANSACTION	FEE	NOTES
RETURNED CHECKS:		
Returned checks (first occurrence)	20.00 + Bank Fee	
Returned checks (second occurrence)	25.00 + Bank Fee	Check no longer accepted for a period of two years
Police Department		
TYPE OF TRANSACTION	FEE	NOTES
Towing of vehicles during snow emergencies	\$250.00	